

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
REGULAR MEETING MINUTES
1424 MAIN STREET,
LEWISTON COMMUNITY CENTER**

**AGENDA
November 19th, 2025 @5:00PM**

I. CALL TO ORDER
A. ROLL CALL

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.
Comments can be made: (1) in-person, (2) by emailing the Staff Liaison dglenn@cityoflewiston.org or (3) by calling (208)746-2313 x1 and leaving a message. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space, will be rotated in and out in order to provide comment.

III. CONSENT AGENDA

A. MINUTES: October 22, 2025

IV. PRESENTATIONS, COMMUNICATIONS AND CORRESPONDENCE

A. Department Staff Reports

a. The staff report was sent out to commission members for the month of October

B. Recreation Programming Calendar

V. ACTIVE AGENDA

A. Review of remaining Neighborhood Priority List Updates

a. Standard Definition Reviews

VI. OLD BUSINESS

A. Ongoing Department Project Updates

VII. COUNCIL LIAISON COMMENTS

VIII. NEXT MEETING

A. Wednesday, December 17, 2025 - Lewiston Community Center at 5pm.

IX. ADJOURNMENT – Action Item

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
SPECIAL MEETING AGENDA
1424 MAIN STREET,
LEWISTON COMMUNITY CENTER**

**AGENDA
October 23rd, 2025 @5:00PM**

I. CALL TO ORDER

- A. ROLL CALL: Jill Carlson-Balmer, Larry Kopczynski, Kaitlyn Hinkley, Linda Glines, Thomas King
- B. Absent: Jim Jenkins, Christine Steen

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

No Citizen Comments.

III. CONSENT AGENDA

- A. Motion to approve the September 17, 2025 meeting minutes as written passed unanimously.

IV. PRESENTATIONS, COMMUNICATIONS AND CORRESPONDENCE

- A. Department Staff Reports
 - a. Staff provided an overview of monthly operational metrics, reporting formats, and internal documentation processes. Discussion included the need for improved data collection to support national benchmarking and program costs. Monthly reports will no longer be printed.
- B. Parks and Recreation Airport Park Lease Presentation
 - a. Director Justin Glenn led discussion regarding the Airport Park lease, including the recent reappraisal of the Airport Park. The lease proposed an increase in proposed annual rent, past lease payments, and operational impacts to Parks and Recreation. Director Glenn explored the potential strategies with the lease that would be shared with council.

V. ACTIVE AGENDA

- A. Neighborhood 4 and 5 Masterplan Updates – Motioned by Commissioner Hinkley and seconded by Glines, a motion was made to move this discussion item to the next agenda.

VI. OLD BUSINESS

- A. Facilities Upgrades
 - a. Bert Lipps & Orchards Pool- Staff reported that recent assessments of Bert Lips Pool indicated no major structural failures. A new liner is required and mechanical systems are largely functional. The assessment at

Orchards Pool identified an expansion joint issue causing most of the pool's water loss. Simple repair to the expansion joint should fix the issue without major pool renovation. A proposal will go before council for approval to repair

- b. Fenton Gym - planned upgrades include resurfacing floors, repainting, and increasing community access. Staff discussed future programming opportunities, including open-gym environments and supervised community use during school breaks.
- c. Community Center - The commission took a walking tour of the facility to see updates made for the transition with transit entering the building. Consolidating services and improving user experience was the priority in this renovation.

VII. COUNCIL LIAISON COMMENTS

VIII. NEXT MEETING

- A. Wednesday, November 19th th at the Lewiston Community Center, 5pm.

IX. ADJOURNMENT – Action Item

A motion to adjourn was approved, and the meeting concluded at approximately 5:45pm.

NEIGHBORHOOD #4: COUNTRY CLUB

CITY OF LEWISTON PARKS IN COUNTRY CLUB AREA			
Name	Location	Size	Ownership/Maintained
NONE			

FUTURE PARKS IN COUNTRY CLUB AREA			
Name	Location	Size	Ownership/Maintained
Duthie Park	4062 Duthie Dr	11.6 acres	J.J. Streibick & Lewiston Country Club
Shiloh Park	3400 Syringa Dr	5.6 acres	Northwest Children's Home

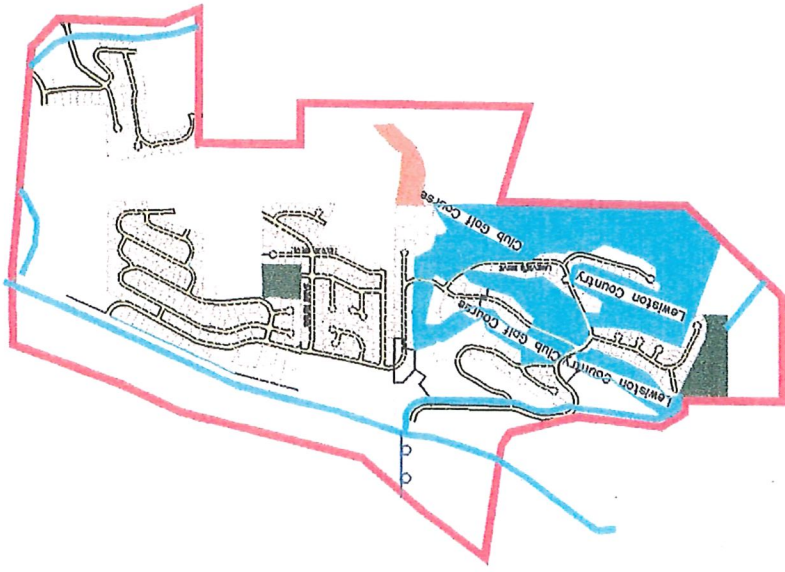
SPECIAL USE AREAS IN COUNTRY CLUB AREA			
Name	Location	Size	Ownership/Maintained
Country Club Golf Course	3985 Country Club Dr	127.83 acres	Private

FUTURE SPECIAL USE AREAS IN COUNTRY CLUB AREA			
Name	Location	Size	Ownership/Maintained
NONE			

OPEN SPACES IN COUNTRY CLUB AREA			
Name	Location	Size	Ownership/Maintained
Palisades	3642 Country Club	7.6 acres	Richard Renner

FUTURE OPEN SPACES IN COUNTRY CLUB AREA			
Name	Location	Size	Ownership/Maintained
NONE			

Existing Neighborhood Park: None



LEGEND

- Existing Parks.....
- Existing Schools.....
- Special Use.....
- Open Space.....
- Future Parks.....
- Greenbelts.....
- Hells Gate State Park.....
- Sign Location.....

4 COUNTRY CLUB NEIGHBORHOOD

Neighborhood #4: Country Club Area	Action	Priority			Completed
		1	2	3	
	1. Acquire five (5) acres for park from Northwest Children's Home	X			Y
	2. Develop park area with plan design in cooperation with neighborhood input	X			Y
	3. Determine route and develop bike/trail pathway from Shiloh Park and Duthie Park to levee pathway		X		
	4. Acquire 5-20 acres on south side of Sunset Palisades subdivision for park		X		
	5. Enhance southwest corner of Syringa Park with irrigation, turf, and landscaping	X			
	6. Construct curb, gutter, sidewalk from Syringa Park to Country Club Drive to provide access to levee trail system		X		Y
	7. Construct pathway connecting Country Club neighborhood to 8 th Street and Bryden Canyon Road intersection			X	
	8. Acquire 5-20 acres on south side of Sunset Palisades subdivision for park land			X	
	9. Construct informational kiosks that include history, health, geological and environmental subjects		X		
OTHER COMPLETED PROJECTS NOT IN ORIGINAL MASTER PLAN					
	1. Constructed new playground equipment				
	2. Constructed new unisex restroom				
	3. Installed new crabapple tree demonstration garden				

NEIGHBORHOOD #5: WEST ORCHARDS

CITY OF LEWISTON PARKS IN WEST ORCHARDS			
Name	Location	Size	Ownership/Maintained
Airport Park	528 Cedar Ave	16 acres	City
Hathaway Field	414 Bryden Ave	4 acres	City

FUTURE PARKS IN WEST ORCHARDS			
Name	Location	Size	Ownership/Maintained
4 th Street Park	3252 4 th St	20.5 acres	Betty McGregor
Head Waters Park	3714 10 th St	145.14 acres	Norton, Sullivan, Laws, City, County
Village Green Park	3011 Cypress St	14.58 acres	M & S Limited Partnership
Beacon School Park	614 Stewart Ave	10.71 acres	Gerald Wilson and McCann Ranch

SPECIAL USE AREAS IN WEST ORCHARDS			
Name	Location	Size	Ownership/Maintained
Lewis-Clark Memorial Gardens	3521 7 th St	21.54 acres	Carriage Funeral Services of Idaho
Bryden Canyon Golf Course	445 O'Connor Rd	110 acres	City/County

FUTURE SPECIAL USE AREAS IN WEST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

OPEN SPACES IN WEST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

FUTURE OPEN SPACES IN WEST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

Existing Neighborhood Park: Airport Park



Airport Park Softball Fields



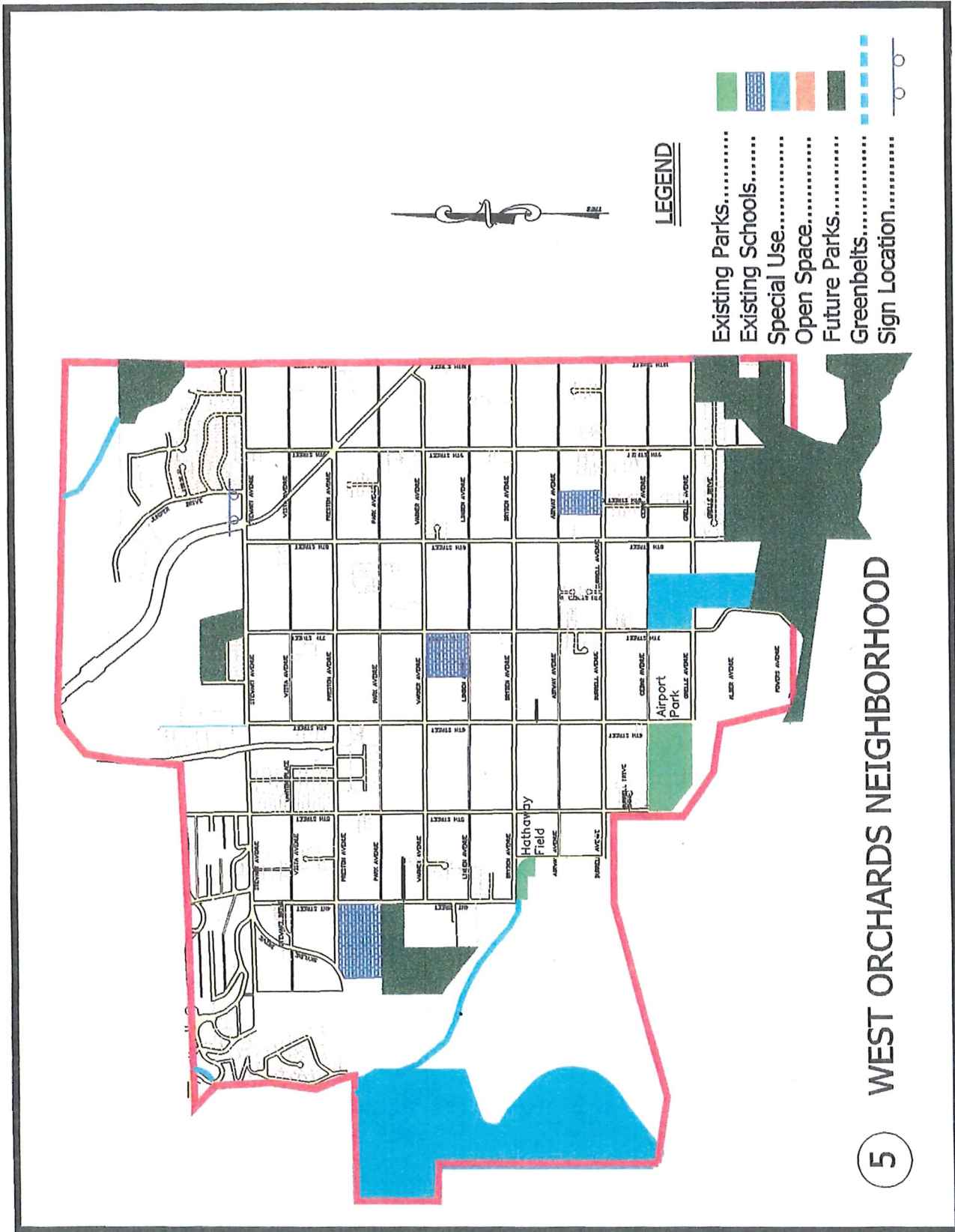
Airport Park Tennis Courts



Bryden Canyon Golf Course



Bryden Canyon Golf Course



Neighborhood #5: West Orchards	Action	Priority			Completed
		1	2	3	
	1. Install playground equipment at Airport Park	X			Y
	2. Acquire 20 (plus or minus) acres in the area of the medical center west of 4 th Street for neighborhood park (ideally adjoining Walker Field)	X			
	3. Locate and acquire a sub-neighborhood park north of Stewart, 6 th and 8 th Streets (5 to 10 acres)	X			
	4. Develop site plan for 4 th Street Park		X		
	5. Acquire sub-community park at Tammany Creek head waters		X		
	6. Acquire Open Space, now private open space in Village Green PUD, for park purposes (14.58 acres)		X		
	7. Acquire linear parkway between Village Green and Sunset Park (11.15 acres)		X		
	8. Develop site plan for Village Green Park		X		
	9. Develop site plan for Beacon School Park			X	
	10. Develop site plan for sub-community park (i.e. Head Waters Park)			X	
	11. Acquire Walker Field from Lewiston School District for new neighborhood park	X			
	12. Develop site plan for future Walker Field development		X		
	13. Develop site plan for future Tammany Creek head waters sub-community park that includes trail connection to Tammany Creek Road		X		
	14. Construct informational kiosks that include history, health, geological and environmental subjects		X		
OTHER COMPLETED PROJECTS NOT IN ORIGINAL MASTER PLAN					
	1. Installed new softball field lights at Hathaway Field				
	2. Installed new outfield fencing at all five Airport Park fields				

NEIGHBORHOOD #6: CENTRAL ORCHARDS

CITY OF LEWISTON PARKS IN CENTRAL ORCHARDS			
Name	Location	Size	Ownership/Maintained
Hereth Park	1534 Powers Ave	20 acres	LOID
Orchards Pool	1305 Airway Ave	2 acres	City

FUTURE PARKS IN CENTRAL ORCHARDS			
Name	Location	Size	Ownership/Maintained
Powers Park	1324 Powers Ave	18.56 acres	Dallas Howard
Warner Community Park	1365 Warner Ave	245.47 acres	Howard Family & City

SPECIAL USE AREAS IN CENTRAL ORCHARDS			
Name	Location	Size	Ownership/Maintained
Fairgrounds	1303 Burrell Ave	18 acres	Nez Perce County
Smith Complex	1321 Airway	33.55 acres	Independent School District #1

FUTURE SPECIAL USE AREAS IN CENTRAL ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

OPEN SPACES IN CENTRAL ORCHARDS			
Name	Location	Size	Ownership/Maintained
Warner Property	14 th St & Warner Ave	20 acres	City

FUTURE OPEN SPACES IN CENTRAL ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

Existing Neighborhood Park: None

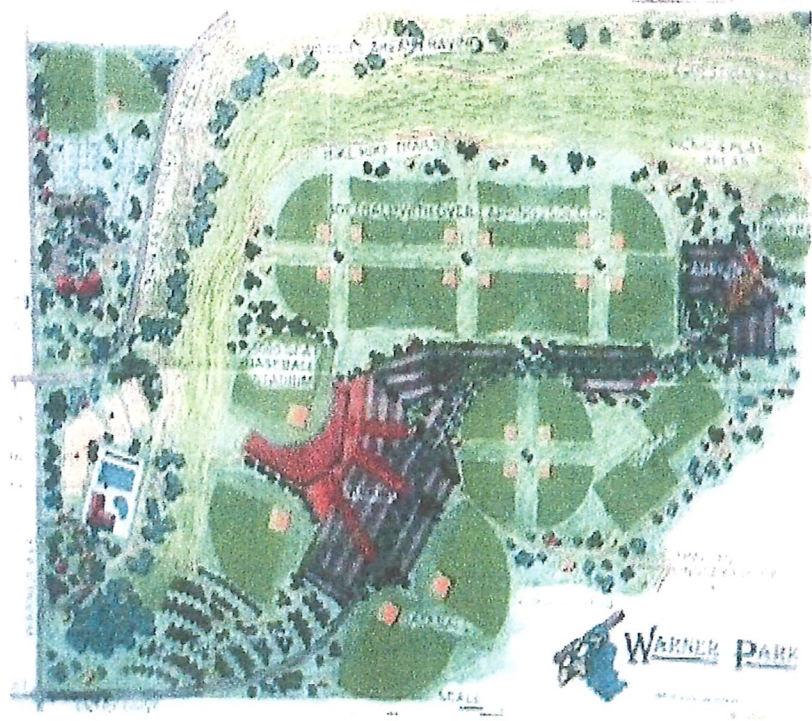


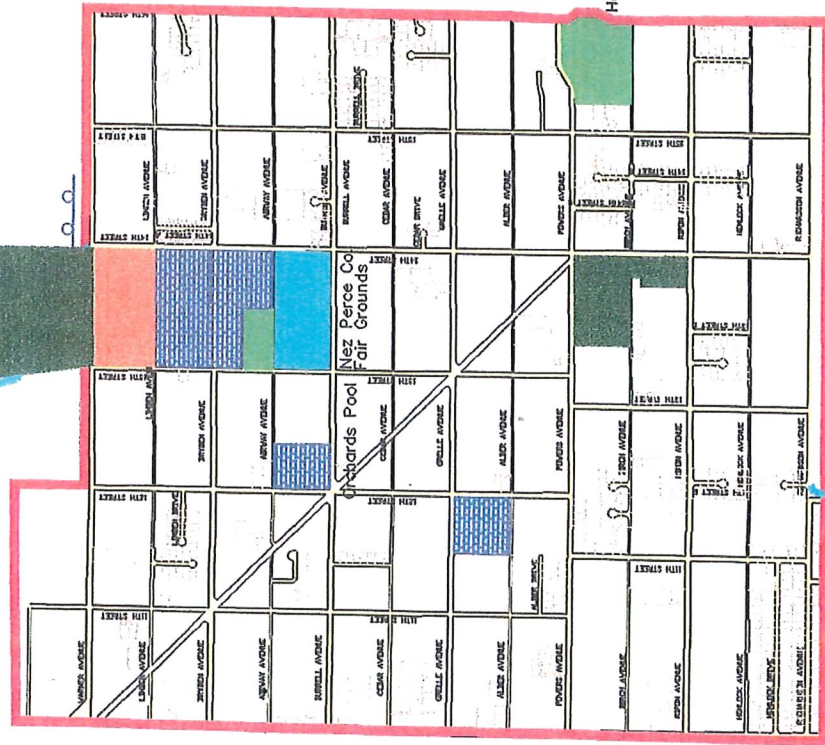
Hereth Park Softball Field



Orchards Swimming Pool

Future Warner Park Site





LEGEND

- Existing Parks.....
- Existing Schools.....
- Special Use.....
- Open Space.....
- Future Parks.....
- Greenbelts.....
- Sign Location.....

6 CENTRAL ORCHARDS NEIGHBORHOOD

Neighborhood #6: Central Orchards	Action	Priority			Completed
		1	2	3	
	1. Acquire Howard property or Shafer property (18.66 acres) at 1324 Powers for neighborhood park	X			
	2. Develop site plan for city property at 14 th Street & Warner Avenue	X			
	3. Construct new restroom at Hereth Park		X		Y
	4. Provide connecting bike/trail pathways between Hereth and Powers Park to Warner Community Park and Tammany Creek Trail		X		
	5. Install water line along 11 th Street within Community Park	X			
	6. Construct 11 th Street roadway with access to Community Park lands	X			
	7. Construct sewer lines from city mainline to Community Park areas	X			
	8. Construct Community Park Trail Phase III along Warner with connection to Park Avenue	X			
	9. Assist Lewiston Little League with development of fields in Community Park	X			
	10. Assist soccer associations with development of fields in Community Park	X			
	11. Develop outdoor performance amphitheater at Community Park		X		
	12. Develop Dog Park at Community Park		X		
	13. Develop group picnic and playground areas within Community Park		X		
	14. Develop ancillary use areas such as volleyball and basketball courts and horseshoe pits within Community Park		X		
	15. Continue to provide tree and landscape enhancement along trail system and other Community Park facilities		X		
	16. Acquire LCSC property for future development		X		

	17. Complete trail looping around LCSC property		X		
	18. Provide connecting bike/trail pathways from Hereth to Warner Community Park and to Tammany Creek Sub-Community Park		X		
	19. Develop various skate spots throughout Community Park		X		
	20. Construct informational kiosks that include history, health, geological and environmental subjects		X		
OTHER COMPLETED PROJECTS NOT IN ORIGINAL MASTER PLAN					
	1. Installed new softball field lights at Hereth Park				
	2. Constructed new parking lot at Hereth Park				
	3. Constructed new picnic shelter at Hereth Park				

NEIGHBORHOOD #7: EAST ORCHARDS

CITY OF LEWISTON PARKS IN EAST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

FUTURE PARKS IN EAST ORCHARDS			
Name	Location	Size	Ownership/Maintained
Lutes Park	3725 18 th St B	5.74 acres	Lewiston Vista Inc.

SPECIAL USE AREAS IN EAST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

FUTURE SPECIAL USE AREAS IN EAST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

OPEN SPACES IN EAST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

FUTURE OPEN SPACES IN EAST ORCHARDS			
Name	Location	Size	Ownership/Maintained
NONE			

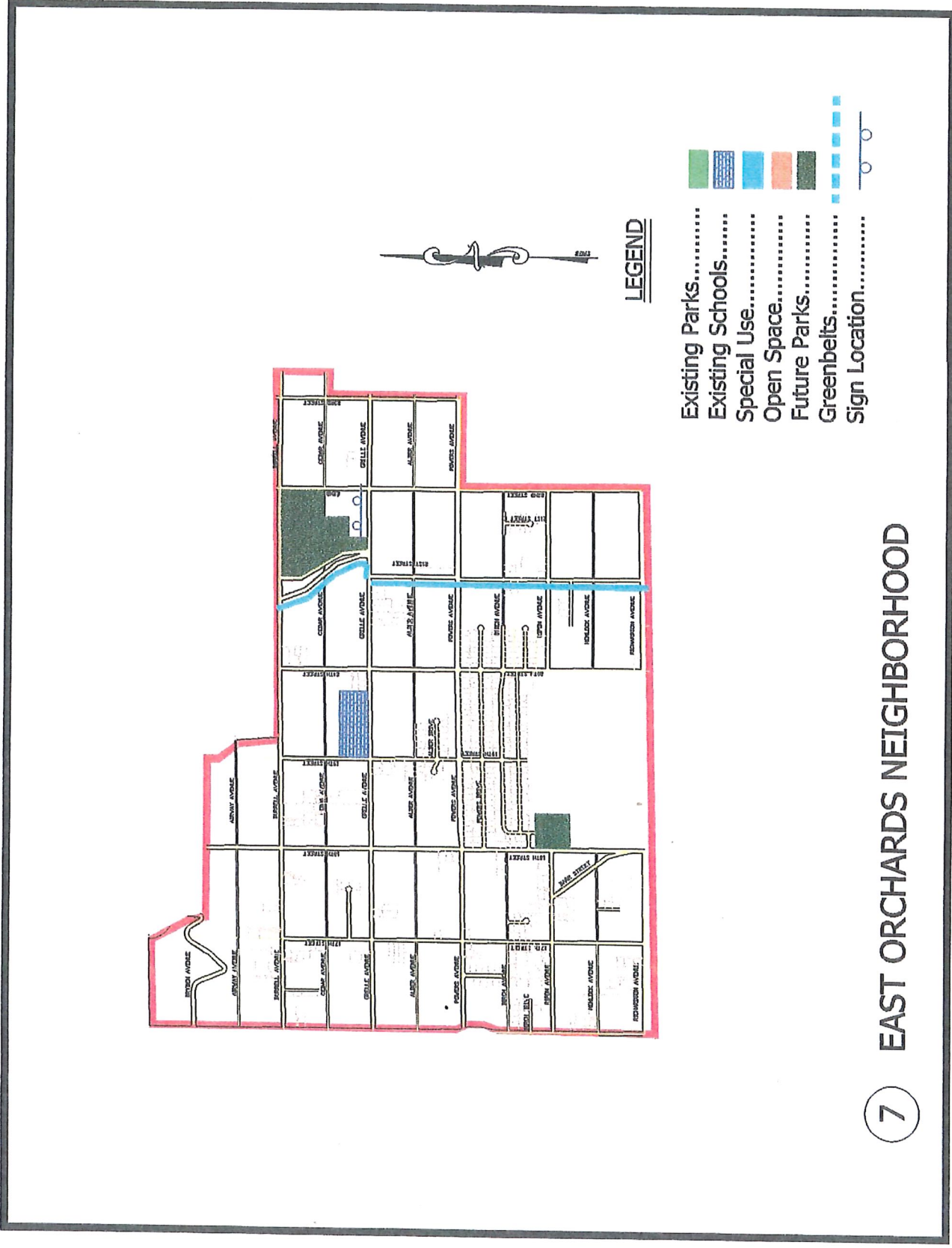
Existing Neighborhood Park: None



Future Lutes Park Site

21st Street between
Lindsay Creek and
Tammany Creek Roads





LEGEND

- Existing Parks.....
- Existing Schools.....
- Special Use.....
- Open Space.....
- Future Parks.....
- Greenbelts.....
- Sign Location.....

7

EAST ORCHARDS NEIGHBORHOOD

Neighborhood #7: East Orchards	Action	Priority			Completed
		1	2	3	
	1. The East Orchards is without a neighborhood park. A twenty-five acre park could be constructed on the east side of Lindsay Creek Road where it joins Grelle Avenue. The park could have a narrow entrance off Grelle Avenue. The parcel is owned by Dallas Howard	X			
	2. Acquire 5-10 acres for Lutes Park through City dedication ordinance or outright purchase	X			
	3. Develop a park area design for whichever site is chosen	X			
	4. Identify additional 5-10 acre parcel that might be available for future development		X		
	5. Develop bike/pedestrian trail along 21 st Street from Lindsay Creek Road to Tammany Creek Road		X		
	6. Identify a 5-10 acre parcel for purchase for Neighborhood Park utilizing LID process, develop site plan for new neighborhood park parcel, and identify grants available for acquisition and development	X			
	7. Develop bike/pedestrian trail along 21 st Street from Lindsay Creek Road to Tammany Creek Road			X	
	8. Construct informational kiosks that include history, health, geological and environmental subjects			X	
OTHER COMPLETED PROJECTS NOT IN ORIGINAL MASTER PLAN					
NONE					

NEIGHBORHOOD #8: AREA OF IMPACT

PARKS IN AREA OF IMPACT			
Name	Location	Size	Ownership/Maintained
Hells Gate State Park	Snake River Ave	1015 acres	State of Idaho & maintained by Idaho Department of Parks and Lands

FUTURE PARKS IN AREA OF IMPACT			
Name	Location	Size	Ownership/Maintained
Warner Community Park	1365 Warner Ave	245.47 acres	Howard Family
Neighborhood Park 1	Undetermined	20±	N/A
Neighborhood Park 2	Undetermined	20±	N/A
Neighborhood Park 3	Undetermined	20±	N/A
Neighborhood Park 4	Undetermined	20±	N/A
Neighborhood Park 5	Undetermined	20±	N/A

SPECIAL USE AREAS IN AREA OF IMPACT			
Name	Location	Size	Ownership/Maintained
Roundup Grounds	Tammany Creek Rd	73.14 acres	Lewiston Roundup Association
Lewiston Gun Club	Southport Ave		Lewiston Gun Club
Blount Buffer Area	150 Southport Ave	262.2 acres	Blount

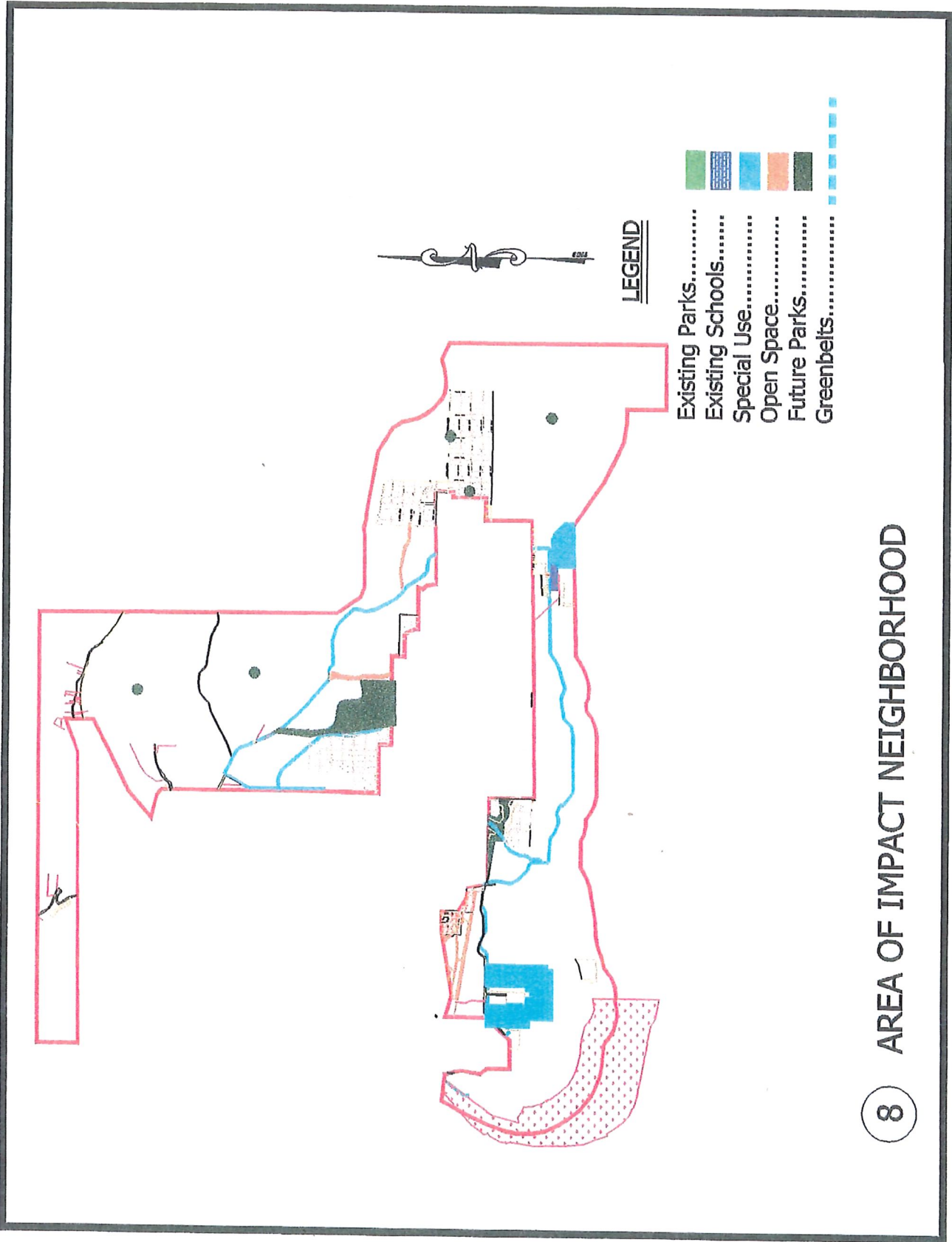
FUTURE SPECIAL USE AREAS IN AREA OF IMPACT			
Name	Location	Size	Ownership/Maintained
NONE			

OPEN SPACES IN AREA OF IMPACT			
Name	Location	Size	Ownership/Maintained
Lindsay East	2545 Lindsay Creek Rd	11.99 acres	Ross Howard
Pheasant Forever Habitat	Southport		Blount
Hells Gate Habitat Area	Tammany Creek Rd	262.2 acres	Corps of Engineers

FUTURE OPEN SPACES IN AREA OF IMPACT			
Name	Location	Size	Ownership/Maintained
NONE			

The Area of Impact is the area that Lewiston will grow into in the next twenty years. Planning for future parks and recreation areas is essential to accommodate this growing population.

Existing Neighborhood Parks: None



LEGEND

- Existing Parks.....
- Existing Schools.....
- Special Use.....
- Open Space.....
- Future Parks.....
- Greenbelts.....

8 AREA OF IMPACT NEIGHBORHOOD

Neighborhood #8: Area of Impact	Action	Priority			Completed
		1	2	3	
	1. Acquire 200 acres for a community park off Warner Avenue	X			Y
	2. Acquire park land for neighborhood parks numbered 1 through 5 as shown on the parks map		X		
	3. Acquire and develop trails to connect neighborhood parks and open space		X		
	4. Locate a linear parkway parallel to Lindsay Creek Road		X		
	5. Locate a linear parkway parallel to Lindsay Creek from Grelle Avenue to West Main Street		X		
	6. Locate a linear parkway parallel to Tammany Creek from 21 st Street to Hells Gate State Park		X		
	7. Develop a trail between Community Park and Lindsay Creek Road		X		
	8. Assist other agencies in the connection of trail systems from the City to other County corridors		X		
	9. Acquire/identify property for downhill bicycle single-track course		X		
	10. Construct informational kiosks that include history, health, geological and environmental subjects				
OTHER COMPLETED PROJECTS NOT IN ORIGINAL MASTER PLAN					
	1. Constructed Park Trail Phase I & II				
	2. Installed irrigation and planted trees along Trail Phase I				
	3. Constructed Park Avenue roadway with utilities pathway, irrigation, and planted trees				

***Community Park land has now been annexed into the City and future action plans will be included in Neighborhood #6