



27 January 2026

**EMERGENCY MEDICAL SERVICES ADVISORY BOARD  
27 JANUARY 2026 MEETING MINUTES**

EMSAB Members:     Dave Chenault                     Laura Gifford                     Chris Jacks                     Mike Larson  
                                 Victoria Johnson                     Jennifer Grinage                     Serena Tschirgi

EMSAB January 27, 2026, quarterly meeting called to order at 12:02 p.m. EMSAB members in attendance Laura Gifford, Victoria Johnson, Chris Jacks, Dave Chenault, Jennifer Grinage, Serena Tschirgi., and Mike Larson. Also present were Staff Liaison Greg Rightmier, and LFD Ambulance Billing Assistant, Amy Paris, who took notes.

Active Agenda:

- Serena Tschirgi made a motion to approve the 12-16-2025 minutes, the motion was seconded by Chris Jacks and approved by the board.
- LFD Fire Dept Report:
  - Chief Rightmier gave updates to Ambulance Billing. Claims are currently billing out at 7 weeks. We started at 6 months. Goal is to have them at 4 weeks out.
  - Currently working on getting all of our data reportable. We did pay a fee of \$5000.00 to get our data back from Medapoint but we are having to work on getting the data useable for us.
  - Chief Rightmier reported on the EMS Annual report. Advisory board asked to see the sorted with emergent and non-emergent calls seperated. They would also like to see a breakdown of all calls by Priority type.


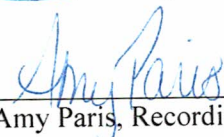
Unfinished & New Business:

- Annual Election of Board Members Chair/Vice Chair:
  - Nominations were made for Mike Larson as chair and Laura Gifford as Vice Chair. Motion was made by Dave Chenault and seconded by Serena Tschirgi. All approved.
- Ambulance Fee discussion for FY27 Budget
  - Fire Chief Rightmier opened up discussions in reference to the Ambulance Fees and the budget process coming up.
    - Suggestions were made by the board to get rid of the extrication fee since this is billed in the contracts with the outlying counties.
    - Consumables need to be added back in to the billing fees. They were deleted with EMS/MC but are now able to be billed again.
    - Chief Rightmier proposed changing the standby rates and charge by vehicle instead of provider number using state mobilizations rates

- Advisory board proposed that we increase all fees by 6.5% across the board to match labor cost increase, additionally round all numbers to a whole and delete extrication fees. Chief Rightmier let them know that we will have to have a public hearing since this increase is above 5%. The motion to increase was made by Dave Chenault and seconded by Serena Tschirgi All approved.
- All fee requests will go to council for approval as part of the city's annual fee resolution.
- Out of Area Transport:
  - Chief Rightmier updated the advisory board
    - Council tabled the discussion until February's work session
    - Chief working with both hospitals to review their procedures and get guidance on moving forward
- Staff Report:
  - Chief Rightmier updated the board on the PWW Conference scheduled in April. Chief Lucas, Chief Rightmier and Ambulance billing Amy Paris will attend the conference. Chief Lucas will be getting certified for Ambulance compliance, Chief Rightmier will be getting certified for Chief Financial officer and Amy Paris will get her certification for Ambulance Coding.
  - Life Flight Contract is now in the final phase.
  - Paramedic program at ISU is doing well.
  - Chris Jacks asked the board for suggestions and guidance for our fall/lift assist calls that occur at an abundance of times. Asked for solutions from board members.
    - Board suggestions included calling APS every time, Community Para medicine grants, funds and even possibly a use charge?

Meeting was Adjourned at 1:22 p.m. Motion made by Serena Tschirgi and seconded by Dave Chenault. All Approved.

**NEXT EMSAB MEETING IS TUESDAY, APRIL 21, 2026 AT 12:00 PM  
IN THE STATION 1 TRAINING ROOM**

Submitted by:		<u>1-27-26</u>
	Gregory V. Rightmier, Staff Liaison	Date
		<u>1-27-26</u>
	Amy Paris, Recording Secretary	Date

GVR: ap

c: Tanya Brocke, City Clerk  
 Dan Johnson, Mayor  
 Jim Kleeburg, Council Liaison  
 Jennifer Tengono, City Attorney