

February 05, 2026

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Leah Boots called the meeting to order at 10:00 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Leah Boots, Chair; Greg Follett; Laurinda Riggs; Lisa Hasenoehrl (via Zoom); Bob Reitz; : Kayleigh Phillipi; Dennis Ohrtman, Vice Chair;

COMMISSIONERS EXCUSED Tamara Berlik;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: Matthew Wright

GUESTS: None

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. Approval of Minutes, January 8, 2026 Special Meeting:

Chair Boots asked if the Commission had any questions or corrections. There were none. Commissioners Follett and Reitz moved and seconded, respectively, to approve. Motion carried 7-0.

2. Approval of Minutes, January 29, 2026 Special Meeting:

Chair Boots asked if the Commission had any questions or corrections. There were none. Commissioners Follett and Ohrtman moved and seconded, respectively, to approve. Motion carried 7-0.

3. 2026 Orchid Awards - Nomination discussion and event planning:

Staff Hollingshead stated that she had updated the press release and that it was on the front page of the city's website. The updated nomination form was also available on the city's website under the Historic Preservation Commission's page and a postcard mailer was sent to approximately 200 property owners in the Normal Hill Area seeking nominations. Staff Hollingshead reviewed the addresses from Certificate's of Appropriateness for 2023, 2024 and 2025. Staff Hollingshead stated that Commissioner Hasenoehrl had submitted a nomination form for 524 Main Street

and asked Commissioner Hasenoehrl to speak to her nomination. Commissioner Hasenoehrl stated that although it had been a few years she felt like the improvements at 524 Main Street were worth giving consideration for an award under Contribution to Historic Preservation category. Commissioner Hasenoehrl will submit a full narrative for this nomination at the March meeting.

Staff Hollingshead asked the Commission for other properties that they wanted to consider for nominations. Commissioners discussed 524 Main Street, 804 13th Avenue, 201 Capital Street, 719 D Street, 222 Prospect Blvd, 305 Prospect Avenue, 1209 Main Street and the Jack O'Connor house on Prospect Avenue. The Commission also discussed individuals who might deserve recognition. The Commission directed staff to review previous Orchid Awards to see if these individuals had previously received recognition. Various Commissioners volunteered to do drive by's at the previously mentioned properties and to bring information back to the March meeting for review.

IV. COMMISSIONER COMMENTS:

None.

V. COUNCIL LIAISON COMMENTS:

Staff Hollingshead introduced the new Council Liaison, Matthew Wright, to the Commission. The Commissioner's each introduced themselves.

VI. STAFF COMMENTS:

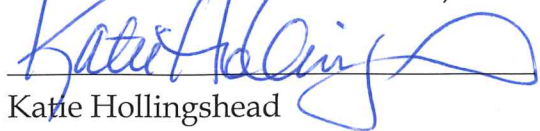
Staff Hollingshead asked if any Commissioners were unable to attend the March 5, 2026 meeting. Commissioner Reitz stated he would be out of town and Chair Boots may also be unable to attend.

Staff Hollingshead recognized Commissioner Phillipi for her three (3) years of service on the Commission. This was Commissioner Phillipi's last meeting as she is graduating in May and will be moving to Oregon for graduate school.

VII. ADJOURN

There being no further business, Commissioner's Riggs and Phillipi moved and seconded, respectively, to adjourn the meeting of the Historic Preservation Commission at approximately 10:35 a.m. Motion passed 7-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 9 day of April, 2026.