

**Lewiston City Library**  
**Board of Trustees**  
**Regular Meeting | Wednesday, March 18, 2026**  
**Community Room**

1. Call to Order: The meeting was called to order by Chair Rebecca Snodgrass at 5:36 PM  
Trustees Present: Rebecca Snodgrass, Thomas Hill, Josh Brown, Diana Ames  
Trustees Absent: Andy Hanson  
Councilor Liaison Absent: Jim Kleeburg  
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino,  
Library Assistant Julie Kammers
2. Recognition of Visitors
  - a. Danielle Kinyon - Lewiston Library Foundation President
3. Public Comment & Correspondence
  - a. Idaho Commission for Libraries - An invitation was received from the Idaho Commission for Libraries to participate in a survey assessing library needs in preparation for the 125th anniversary of the Commission's founding.
4. City of Lewiston Council Report
  - a. None
5. Library Foundation Report
  - a. President Danielle Kinyon reported that the two subcommittees' work is ongoing, and she announced that they will be combined at an upcoming meeting to develop a plan for financial projects.
6. Consent Agenda - Action Item
  - a. Approval of Minutes of Previous Meetings - Board of Trustees from February 18, 2026, and Art Committee Meeting Minutes from January 15, 2026
  - b. Review of Statistical Report for February
  - c. Approval of Statement of Expenses for February
    - i. Josh Brown moved to approve the consent agenda as presented, and Diana Ames seconded. All in favor. Motion carried.
7. Committee Reports
  - a. Art Committee
    - i. L. Johnson reported that there has been member recruitment following a recent resignation from a committee member.
8. Director's Report
  - a. Introduction of Staff Member
    - i. L. Johnson introduced Julie Kammers, Library Assistant for the Lewiston Library.
  - b. Facilities

- i. L. Johnson presented a quote of \$26,325 to complete the lighting project. The quote was obtained by City of Lewiston Facilities from CNC Electric, the vendor that performed the original installation.
    - ii. L. Johnson reported that a bumper guard was installed in the Makery to help prevent chairs from scraping the wall and damaging the drywall. She also noted that a former board member had suggested painting the southside posts due to fading and rust. City Facilities staff member Dave Sinner obtained an oral estimate of \$5,000 for this project, and Director Johnson reported that a formal quote from the company will be presented at the next Trustees meeting.
    - iii. L. Johnson also reported that City Facilities has purchased equipment to weld sections of the roof and address leaks that have occurred since the rooftop addition.
      - 1. Additionally, the library has purchased 20 trays to use with existing spare tiles for replacing any tiles that crack in the future.
  - c. Grants & Donations
    - i. L. Johnson reported that the library received a \$2,000 donation from the Cooper family for the purchase of Christian fiction materials. A thank-you letter was sent.
    - ii. She also reported that Brad Glover was awarded a \$500 STEM grant from the Idaho Commission for Libraries for upcoming purchases for the Outreach Services Vehicle.

9. Unfinished Business

- a. Capital Improvements
  - i. Help Desk Refinishing Project
    - 1. Director Johnson reported that the project is underway, with work currently in progress on two of the four desks.

10. New Business

- a. All Staff Training Day Closure, May 18 - Action Item
  - i. Thomas Hill moved to close the library on May 18 for a training day closure, and Diana Ames seconded the motion. All in favor. Motion carried.
- b. FY2027 Budget Priorities
  - i. L. Johnson presented the Board with a report on the library trust account usage from 2022 to 2026. She also reported that the reimbursement method for E-Rate fees for our public internet has changed from BEAR to SPI, which will reduce the monthly cost and rather than requiring full payment to the vendor followed by reimbursement to the library, the library will pay the vendor the amount minus federal reimbursement. The vendor will then submit documentation for reimbursement from the federal government E-rate program. She asked Board members to consider priorities for the upcoming fiscal year.
- c. Proposed State Library Legislation

- i. Discussion followed about the current status of two bills under consideration and their potential impact on the Lewiston City Library if passed.

11. Schedule of Upcoming Meetings

- a. Regular Meeting: April 15, 2026
  - b. Regular Meeting: May 20, 2026

12. Adjournment - Action Item

- a. Josh Brown motioned to adjourn at 6:50 PM