

MEETING AGENDA

BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD

THURSDAY, MAY 11, 2023 AT 8:30 A.M.

**COMMUNITY DEVELOPMENT DEPARTMENT BUILDING,
215 "D" STREET, SECOND FLOOR MEETING ROOM**

AS A MATTER OF PUBLIC SERVICE AND GOVERNMENTAL TRANSPARENCY, THIS MEETING MAY BE RECORDED, STREAMED LIVE AND/OR ACCESSED AT A LATER TIME. NOTE THAT THIS MAY INCLUDE VIDEO AND AUDIO OF ALL PERSONS PRESENT IN THE ROOM

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

- I. **CALL TO ORDER**

- II. **CITIZEN COMMENTS** – An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by:
 - ✓ Attending in-person
 - ✓ Emailing comments and questions prior to the start of the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org
 - ✓ Mailing written comments prior to the start of the meeting to Katie Hollingshead, PO Box 617, Lewiston, ID 83501
 - ✓ Calling 208-746-1318 x7261 and leaving your message. Your comments will then be forwarded to the Business Improvement District Advisory Board.

- III. **APPROVAL OF APRIL 13, 2023 MINUTES (ACTION ITEM)**

- IV. **REPORT ON FOUNDARY NEGOTIATIONS – W. PRICE/D. BAUER (ACTION ITEM)**

- V. **FINANCIALS – B. MORGAN (ACTION ITEM)**
 - A. Review of Bank Statement

B. Review & Approval of Invoices (ACTION ITEM)

1. Meta (Facebook) Ads \$273.35 (5 invoices)
2. Postal Copy \$835.79 (2 invoices)
3. QuickBooks \$85.00
4. Neon One \$153.47
5. Perfection Traffic Control \$125.00
6. Lewiston Parks & Rec \$240.00
7. McVey Entertainment Group \$1000.00 (2 statements)

VI. REVIEW 2023 WORK PLAN AND BUDGET – B. MORGAN (ACTION ITEM)

- A. Area #1 – Commercial, Residential and Public Investment: Update on Projects
- B. Area #2 – Neighborhood Improvements: Update on Projects
- C. Area #2 – Planters for Downtown – Update
- D. Business Promotion & Neighborhood Marketing: Update on Projects
- E. Area #3 – Banner Project sheet – Update
- F. Area #4 – BID Administration: Update

VII. BOARD MEMBER COMMENTS

VIII. STAFF COMMENTS

- A. Query of Board members to attend the regularly scheduled June 8, 2023 meeting.

IX. BID ADMINISTRATOR COMMENTS

- A. Town Hall (May 9, 2023) update after event

X. ADJOURN (ACTION ITEM)