

Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, April 15, 2026
Community Room

1. Call to Order: The meeting was called to order by Chair Rebecca Snodgrass at 5:32 PM
Trustees Present: Rebecca Snodgrass, Thomas Hill, Josh Brown, Diana Ames, Andrew Hanson
Trustees Absent: None
Councilor Liaison: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino, Library Youth Services Specialist Mary Kelly
2. Recognition of Visitors
 - a. Daniel Johnson - City of Lewiston Mayor
3. Public Comment & Correspondence
 - a. A thank you card to Director Johnson was shared for the tour she led for an LCSC class taught by Marlowe Daly-Galeano.
4. City of Lewiston Council Report
 - a. None
5. Library Foundation Report
 - a. Danielle Kinyon shared notes with Director Johnson reporting the foundation provided popcorn at the Taylor film premier; a tentative 2027 date has been set for the next Gala; they are looking for additional smaller events to have booths at to connect with the community; they have set a budget and established goals for fundraising for the glass partitions; and, their communications committee is working on a newsletter, regular social media posts and getting the word out about Idaho Gives.
6. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from March 18, 2026, and Art Committee Meeting Minutes from February 19, 2026
 - b. Review of Statistical Report for March
 - c. Approval of Statement of Expenses for March
 - i. Thomas Hill moved to approve the consent agenda, and Diana Ames seconded. All in favor. Motion carried.
7. Committee Reports
 - a. Art Committee
 - i. Director Johnson reported that the current library artist, Bill Voxman, gave a presentation at the library, which was attended by 38 people.

8. Director's Report
 - a. Introduction of Staff Member
 - i. L. Johnson introduced Mary Kelly, Youth Services Specialist, who stated she has recently come from Jackson Hole, Wyoming, and is starting to work on a seed garden and other possible projects.
 - b. Facilities
 - i. Library Administrative Assistant and Building Coordinator Bruno Alvino presented photos of the completed concrete reseal project, which was completed by Knox Concrete, while Director Johnson reported that the Idaho Correctional Institution is preparing a quote for the reupholstery of library furnishings using vinyl for longer wear.
 - c. Grants & Donations
 - i. L. Johnson reported that there are no new grants at this time. The library is considering applying for a Nez Perce Tribal grant to support drone and virtual reality training.
 - d. 125th Library Commemoration Proclamation & Event
 - i. L. Johnson outlined plans for the upcoming anniversary event and invited Board members to attend and participate in the City of Lewiston's Commemoration Proclamation at the June City Council work session.
 - e. State Library Legislation Update
 - i. L. Johnson reported on recent legislative changes that will require updates to library policies and procedures to ensure compliance.
9. Unfinished Business
 - a. Help Desk Refinishing Project - Action Item
 - i. Josh Brown motioned, and Andy Hanson seconded to move the funds from the Board Trust account to the Capital account for the Knox Concrete bill to be paid in full. All in favor. Motion carried.
10. New Business
 - a. Notary Services Draft Policy
 - i. Director Lynn Johnson presented the draft policy to the Board for review. A correction was suggested by Trustees Hill to clarify the language where it states the Lewiston Library does not offer remote notary services, since the outreach services librarian would provide notary services at approved stops.
 - b. America250 Simultaneous Reading Event
 - i. Director Lynn Johnson invited the Board of Trustees and the Mayor to be part of the America250 simultaneous reading event on July 8.
 - c. Approval of Art Committee Member - Action Item
 - i. Diana Ames moved to approve Liz Murillo to the Lewiston Library Art Subcommittee, and Josh Brown seconded. All in favor. Motion carried.
11. Schedule of Upcoming Meetings
 - a. Annual Meeting: May 20, 2026
 - b. Regular Meeting: June 17, 2026

12. Adjournment - Action Item
 - a. Andy Hanson moved to adjourn at 6:11 PM