

April 09, 2026

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The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Leah Boots called the meeting to order at 10:01 a.m.

**I. CALL TO ORDER**

*COMMISSIONERS PRESENT:* Leah Boots, Chair; Laurinda Riggs; Lisa Hasenoehrl (via Zoom); Bob Reitz (via Zoom);

*COMMISSIONERS EXCUSED:* Tamara Berlik; Greg Follett; Dennis Ohrtman, Vice Chair;

*STAFF MEMBERS PRESENT:* Katie Hollingshead, Assistant Planner;

*CITY COUNCIL LIAISON PRESENT:* Matthew Wright

*GUESTS:* None

**II. CITIZEN COMMENTS**

None.

**III. NEW BUSINESS**

**1. Approval of Minutes, February 05, 2026 Regular Meeting:**

Chair Boots asked if the Commission had any questions or corrections. There were none. Commissioners Riggs and Reitz moved and seconded, respectively, to approve. Motion carried 4-0.

**2. 2026 Orchid Awards - Nomination discussion and decision:**

Staff Hollingshead reviewed the 11 nominations listed on the agenda. The Commission discussed each property or individual. The Commission discussed what level of rehabilitation or restoration should be completed to be deserving of an Orchid Award. The Commission discussed several properties that had been refreshed with paint and landscaping and whether or not that sort of work could be considered an actual preservation project. The Commission discussed each of the seven categories for Orchid Award nominations and whether an honorable mention would be appropriate to recognize properties that had done improvements that might not meet the category descriptions. The Commission made the following determination:

524 Main Street - Honorable Mention

804 13<sup>th</sup> Street - Honorable Mention  
201/207 Capital Street - does not meet criteria  
625 D Street - does not meet criteria  
222 Prospect Blvd - project not complete, consider in 2028  
305 Prospect Ave - Honorable Mention  
1209 Main Street - Contribution to Historic Preservation  
725 Prospect Ave - Honorable Mention  
Steven Branting & Spencer Branting - Cultural Heritage Preservation  
Mark Alexander - Heritage Stewardship  
Patricia Keith - project not complete, consider in 2028  
Vincent Tsang - project not complete, consider in 2028

Commissioners Hasenoehrl and Riggs, moved and seconded, respectively, to approve these award winners for the 2026 Orchid Awards. Motion carried 4-0.

**IV. COMMISSIONER COMMENTS:**

None.

**V. COUNCIL LIAISON COMMENTS:**

Councilor Wright asked the Commission what they would like him to share at the next council meeting. Staff Hollingshead ask that he extend the invitation to the 2026 Orchid Awards, to be held on May 9, 2026 at 11:00 am at the Nez Perce County Historical Society campus in the Territorial Capital Replica Building.

**VI. STAFF COMMENTS:**

Staff Hollingshead stated that she had filled out the proclamation paperwork for the Mayor to proclaim May as Historic Preservation Month and that the proclamation would be presented at the April 27<sup>th</sup> council meeting at 6 pm. Staff Hollingshead encouraged all available Commissioners to attend to accept the proclamation.

Staff Hollingshead stated that the next regular meeting would be on May 7, 2026 and that the Orchid Awards would be the following Saturday, May 9, 2026. Commissioners Hasenoehrl and Boots both said they are unable to attend the Orchid Awards and Commissioner Hasenoehrl is also out of town for the May 7 meeting.

Staff Hollingshead stated that the City Planner, Joel Plaskon, had sent out an email the week before while Staff Hollingshead was out of office, regarding a special meeting and that Staff Hollingshead would be scheduling said special meeting for April 30<sup>th</sup> at 10 am and would be sending out an agenda and packet by the end of the week. There will two Certificates of Appropriateness to review at the special meeting.

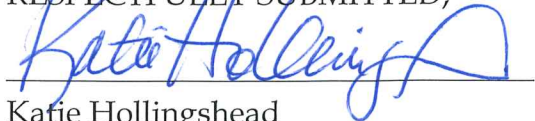
Staff Hollingshead also reminded the Commission that there are two open seats on the Commission and that if they have any friends, neighbors, acquaintances, etc who might

be interested in serving on the Commission, to please have them contact staff or the City Clerk for an application.

VII. ADJOURN

There being no further business, Commissioner's Riggs and Hasenoehrl moved and seconded, respectively, to adjourn the meeting of the Historic Preservation Commission at approximately 10:52 a.m. Motion passed 4-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead  
Recording Secretary



Chairperson or Acting Chairperson  
Historic Preservation Commission

Approved this 4 day of June, 2026.