

April 14, 2026

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, April 14, 2026, at Lewiston City Hall. Chair Tim Switzer called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Tim Switzer, Chairperson; A.L. "Butch" Alford; Joe Anderson, Vice Chair; Doug Havens; Sheila Bond; Kassee Forsmann; Linnea Noreen;

BOARD MEMBERS EXCUSED: None

STAFF MEMBERS PRESENT: Katie Hollingshead, URA Director;

OTHERS PRESENT: Thad O'Sullivan, URA Legal Counsel (via Zoom); Luke Antonich, City Engineer; Shannon Grow, Community Development Director; Sujata Connell, Idaho Department of Environmental Quality; Leighann Conniff, Idaho Department of Environmental Quality; David McIntyre, Idaho Department of Environmental Quality; Sherise Bruce, North Central District Public Health;

II. CITIZEN COMMENTS

None.

III. ACTIVE AGENDA (ACTION ITEM)

A. **Approval of Minutes, March 10, 2026 – Action Item**

Chair Switzer asked the board if there were any questions. There were none. Board members Alford and Havens moved and seconded, respectively, to approve the March 10, 2026 minutes as amended. Motion carried 7-0.

B. **Approval of Invoices – Action Item**

1. **O' Sullivan Legal PLLC, Legal Services, March 2026, \$325.00**

Chair Switzer asked if there were any questions. There were none. Vice Chair Anderson and Board member Havens moved and seconded, respectively, to approve. Motion carried 7-0.

2. **ICRMP Insurance Premium, 2nd half of annual premium, \$1319.00**

Chair Switzer asked if there were any questions. There were none. Vice Chair Anderson and Board member Bond, moved and seconded, respectively to approve. Motion carried 7-0.

3. **TPC Holdings Inc, Lewiston Tribune, Legal notice publication, \$59.40**

Board members Noreen and Havens moved and seconded, respectively, to approve. Motion carried 6-0-1, with Board member Alford abstaining.

4. City of Lewiston reimbursement request for East Orchards Sewer Phase 3 Construction Project for \$8,151.79 for Merrick & Co and \$280,410.92 for M.L. Albright & Sons, Total of \$288,562.71.

Chair Switzer asked the board if there were any questions on the reimbursement request. Board members Alford and Vice Chair Anderson moved and seconded, respectively, to approve. Motion carried 6-1, with Board member Havens voting against.

C. Review of Financial Summary – Information Item

1. March 2026

Director Hollingshead passed out paper copies of the March Finance Summary (attached to these minutes) and reviewed the increment amounts received in each revenue allocation area.

D. Presentation by Public Health and Idaho Department of Environmental Quality on ground water nitrate levels in the Lindsey Creek Watershed – Presentation

Sujata Connell, Leighann Conniff and David McIntyre from the Idaho Department of Environmental Quality and Sherise Bruce from the North Central District Public Health Department introduced themselves to the board. Leighann Conniff and David McIntyre presented a slide deck of information regarding the Lindsay Creek Nitrate priority area including surface and groundwater. A copy of the slide deck is attached to these minutes.

IV. UNFINISHED AND NEW BUSINESS

A. Board Member Comments

B. Staff Comments

Director Hollingshead stated next regular meeting is May 12 and currently there were no agenda items scheduled. Director Hollingshead stated that if the board did not have any agenda topics they would like to see in May they could consider cancelling the meeting. The board agreed that the May meeting could be cancelled. Director Hollingshead will send out a cancellation notice.

V. ADJOURN (ACTION ITEM)

There being no further business, Board members Anderson and Havens moved and seconded, respectively, to adjourn. The motion carried 7-0 and the Urban Renewal Agency Board adjourned at approximately 1:10 p.m.

RESPECTFULLY SUBMITTED,


KATIE HOLLINGSHEAD,
RECORDING SECRETARY

ATTEST:


URBAN RENEWAL AGENCY CHAIR

Approved this 9 day of June, 2026