

Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, June 17, 2026
Community Room

1. Call to Order: The meeting was called to order by Chair Rebecca Snodgrass at 5:32 PM
Trustees Present: Rebecca Snodgrass, Thomas Hill, and Diana Ames by phone.
Trustees Absent: Andrew Hanson, Josh Brown
Councilor Liaison Absent: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino
2. Recognition of Visitors
 - a. None
3. Public Comment & Correspondence
 - a. None
4. Public Hearing
 - a. Public Hearing: Resolution 2026-01: Restating and Establishing New Fees:
Accepting testimony on the restatement of current fees and establishment of new fees for Faxing Transmittal Services. - Action Item
 - i. Chair Rebecca Snodgrass opened the public hearing to accept testimony on the restatement of current fees and the establishment of new fees for faxing transmittal services. No comments were received. Chair Rebecca Snodgrass closed the public hearing.
5. City of Lewiston Council Report
 - a. None
6. Library Foundation Report
 - a. No staff representative was present. Director Lynn Johnson reported that the Foundation endowment has been completed and officially established. She also shared that she met with a small group from the Foundation that is developing a new brochure for the Event Space partition capital campaign.
7. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from May 20, 2026 and Art Committee Meeting Minutes from April 16, 2026
 - b. Review of Statistical Report for May
 - c. Approval of Statement of Expenses for May
 - i. Thomas Hill moved to approve the consent agenda, and Diana Ames seconded. All in favor. Motion carried.
8. Committee Reports
 - a. Art Committee

- i. Director Lynn Johnson reported that B.J. Sandusky's artwork was recently installed. The Art Committee canceled its June meeting and plans to meet again in July. Johnson also met with Jenifer Rodd, who is scheduled to be the featured artist this fall.

9. Director's Report

- a. Grants & Donations
 - i. Director Lynn Johnson reported that she has applied for a \$9,600 Clearwater Paper grant to purchase a laser cutter, virtual reality equipment, and a replacement Nintendo Switch for the library's collection following the theft of one. She also noted that the library received a check from the recently dissolved Island Northwest Council of Libraries (INCOL), which will be deposited into library funds.
- b. Staffing
 - i. Director Lynn Johnson reported that a staff retirement is anticipated in August. She also informed the Board of potential staff budget cuts that have been discussed by the Mayor.
- c. Facilities Update
 - i. Director Lynn Johnson reported that the library obtained quotes for sprinkler system work but elected to move forward with Facilities staff handling the drip hose installation. She also reported that Dupree, the vendor selected for the computer lab partition project, anticipates an eight-week timeline for completion.
- d. FY2027 Budget
 - i. Director Lynn Johnson invited Board members to attend the upcoming City Council budget meetings in August and noted the 50-cent hourly increase for part-time staff under 19 hours a week in the proposed budget.

10. Unfinished Business

- a. Faxing Fees - Action Item
 - i. Thomas Hill moved to approve the faxing fees, and Diana Ames seconded the motion. All in favor. Motion carried.
 - 1. Roll Call Vote:
 - a. Aye: Rebecca Snodgrass, Thomas Hill, Diana Ames
 - b. Nay: None
- b. Request for Relocation with Regard to Harmful to Minors Policy - Action Item
 - i. Diana Ames moved to approve the request for relocation policy, and Thomas Hill seconded the motion. All in favor. Motion carried.
- c. Library 125th Commemoration
 - i. Director Lynn Johnson invited feedback from Board members who attended the anniversary celebration. Chair Rebecca Snodgrass commented that the event went well. Diana Ames also expressed that she enjoyed the event and had heard positive feedback from others.

11. New Business

- a. FY2026 Budget Amendments

- i. Director Lynn Johnson presented the library's upcoming budget amendments to the Board. She noted that the amendments will be reviewed by the City Finance Department before being forwarded to the City Council for approval.
 - b. Surplus Items to Auction - Action Item
 - i. Thomas Hill motioned to approve the surplus list, and Diana Ames seconded the motion. All in favor. Motion carried.
- 12. Schedule of Upcoming Meetings
 - a. Regular Meeting: July 15, 2026
 - b. Regular Meeting: August 19, 2026
- 13. Adjournment - Action Item
 - a. Thomas Hill moved to adjourn at 6:14 PM