

AGENDA
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING

10:00 am – JUNE 1, 2023

Bell Building 2nd Floor Large Meeting Room – 215 D Street

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org or <https://livestream.com/lewiston/events/7428184>.

I. CALL TO ORDER

II. CITIZEN COMMENTS

Please email to khollingshead@cityoflewiston.org or call 208-746-1318 ext 7261 and leave your comments, which will be transcribed and read by staff during the Commission meeting.

III. NEW BUSINESS *(Please note that identifying an item as an "Action Item" does not require the Historic Preservation Commission to vote on that item)*

1. Approval of Minutes, May 4, 2023 Regular Meeting *(Action Item)*
2. Certificate of Appropriateness, West End Historic District. An Application by Michell Radamaker of Clever Fox Architecture on behalf of Daniel Mader for a parklet to be located in the public right-of-way in front of the Osmers Building at 816 Main Street. *(Action Item)*
3. Certificate of Appropriateness, West End Historic District. An Application by Michell Radamaker of Clever Fox Architecture on behalf of Daniel Made for an interior illuminated wall sign, at 816 Main Street. *(Action Item)*
4. Certificate of Appropriateness, Normal Hill Heritage Overlay Zone. An Application by Thomas Brainerd on behalf of Craig Emerson at 222 Prospect Blvd, Demolition of existing accessory garage and replacement with a larger accessory structure. *(Action Item)*
5. Consider the recommendation for removal of Commissioner Heusinkveld from the Historic Preservation Commission, to the Mayor and City Council, pursuant to Lewiston City Code Section 2-45 - Absenteeism. *(Action Item)*

IV. OLD BUSINESS

V. COMMISSIONER COMMENTS

VI. STAFF COMMENTS

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the meeting coordinator at least forty-eight (48) hours in advance of the meeting at: (208)-746-1318 x7261

1. Query of Commissioners to attend the next regularly scheduled meeting of July 6, 2023.

VII. ADJOURN (*Action Item*)

May 4, 2023

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Vice Chair King called the meeting to order at 10:01 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Ed King, Vice Chair; Laurinda Riggs; Lisa Hasenoehrl; Kayleigh Philippi; Leah Boots;

COMMISSIONERS EXCUSED: Greg Follett, Chair; Peggy Heuskinveld; Dennis Ohrtman;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Aaron Butler, IT;

CITY COUNCIL LIAISON PRESENT: None

GUESTS: Tevin Taylor, Owner 855 Main Street; Channah Boots;

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. PLAQUES PROJECT UNVEILING:

The Commission moved to the front steps of the Bell Building for the unveiling of the first plaque installed as part of the Plaques Project. Staff Hollingshead read from the press release regarding the project and the Idaho State Historical Society Community Enhancement Grant that partially funded the project. Staff thanked the Commission for all of the work that went into making the project a reality.

2. APPROVAL OF APRIL 6, 2023 REGULAR MEETING MINUTES

Commissioners Riggs and Boots moved and seconded, respectively, to approve the April 6, 2023 Regular meeting minutes. The motion passed 5-0.

3. CERTIFICATE OF APPROPRIATENESS, WEST END HISTORIC DISTRICT. AN APPLICATION BY TEVIN TAYLOR AT 855 MAIN STREET FOR REPLACEMENT OF EXISTING 3RD FLOOR WINDOWS, PAINTING OF 2ND FLOOR WINDOWS, REMOVAL OF METAL CLADDING ON EXTERIOR FAÇADE AND REMOVAL OF PAINT ON BRICK FACADE:

Staff Hollingshead reviewed the application for the Commission and stated that the applicant, Tevin Taylor, was present to answer any questions.

Vice Chair King walked the Commission through the Design Guidelines review sheet for the project. The Commission found that the project complied with Design Guidelines A-1, A-2, A-3, A-4, D-1, D-2, E-1, E-2, and E-3 and that all other guidelines were not applicable to the project. Commissioner Riggs moved that the Certificate of Appropriateness for 855 Main Street, be approved. Commissioner Hasenoehrl provided the second. Motion passed 5-0.

IV. OLD BUSINESS

1. HISTORIC PRESERVATION MONTH PROCLAMATION AND ASSOCIATED EVENTS - UPDATE:

Staff Hollingshead reminded the Commission that the Mayor was scheduled to proclaim the month of May as Historic Preservation Month at the May 8, 2023 City Council meeting and asked all available Commissioners to be in attendance. Staff asked Commissioner Riggs for an update on a speaker at the Lewiston City Library during the library's 10-year celebration. Commissioner Riggs said that Garry Bush was slated to speak on June 12, 2023 at 4 pm. He will be speaking about the plaques and associated photos that he has been restoring. Staff will have the walking tour maps available at that time for citizens to visit the newly installed plaques.

V. COMMISSIONER COMMENTS:

None.

VI. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead let the Commission know she had sent an email out prior to the meeting looking to schedule a special meeting for a Certificate of Appropriateness review and asked the Commissioner's to check their calendars and respond. Staff asked for a show of hands for attendance at the June 1, 2023 meeting. All Commissioner's in attendance said they would be able to attend.

VII. ADJOURN

There being no further business, Vice Chair King asked for a motion to adjourn. Commissioners Boots and Philippi moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:34 a.m. Motion passed 5-0.

RESPECTFULLY SUBMITTED,

Katie Hollingshead
Recording Secretary

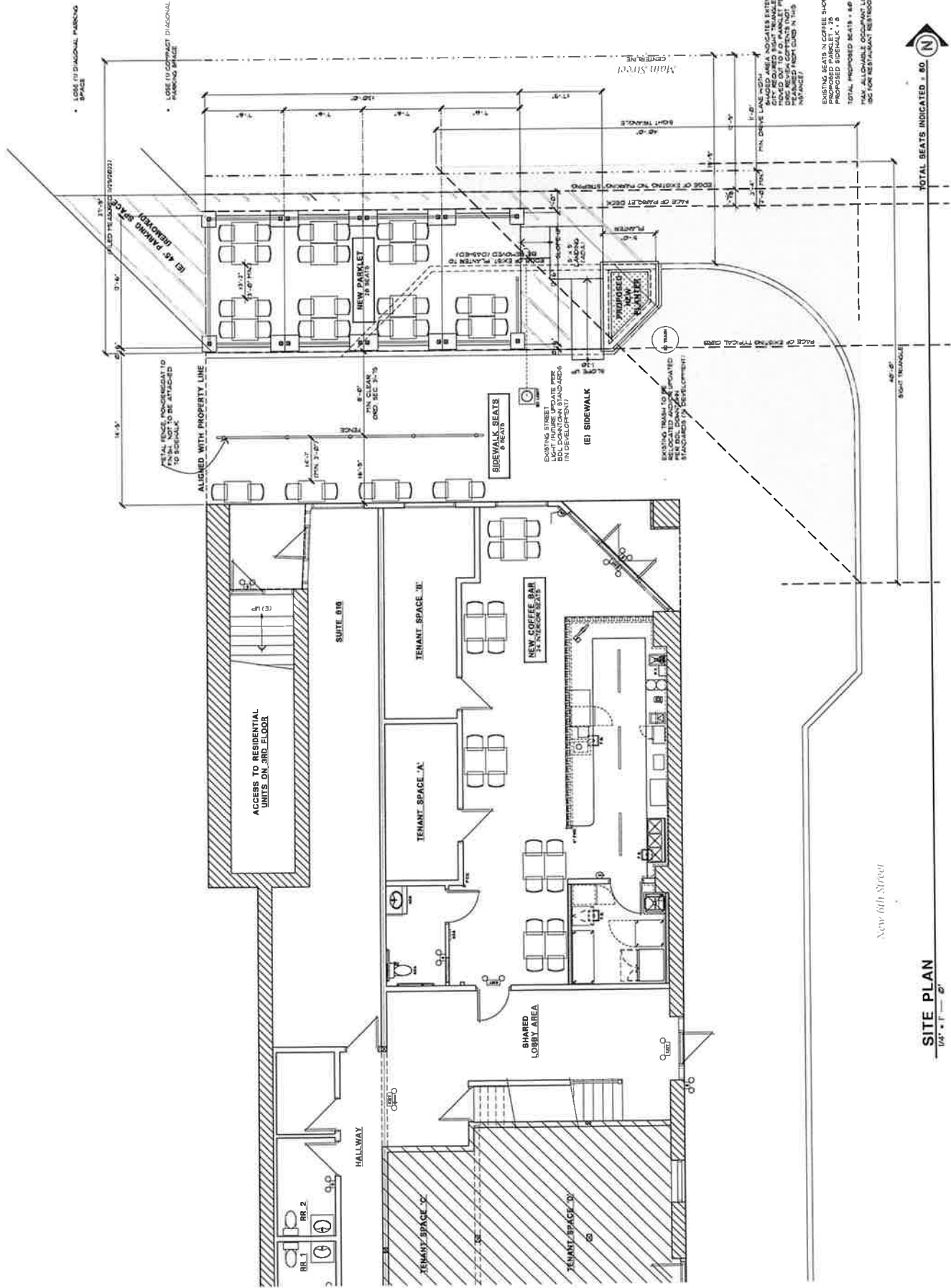
Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this _____ day of _____, 2023.

Lewiston Historic District
Application for Certificate of Appropriateness

Applicant Name: Michell Radamaker Clever Fox Architecture	Property Owner Name & Address: Dan Mader 13506 Hillside Rd Genessee Id 83832	HPC Review Date: 6-1-2023 LHD# HPC23-000007
Historic District Address: 816 Main Street (Osmers Building) Lewiston, Idaho		
Applicant Contact Details: email: mradamaker@cleverfoxarchitecture.com Phone: 509-552-3463 Fax: none Clever Fox Architecture 0201 1st Street Address (If not the same as above): Lewiston, Id. 83501		
Description of Work: (Please provide any drawings, photographs or other information that can describe the exterior work being conducted) See attached plan & graphics. Parklet to be located in the public right-of-way in front of the Osmers Building on Main Street, to support Bumper Crop Coffee and provide street scape in downtown Lewiston.		
Project Start Date: ASAP	WCF Review Y / N	Estimated Project Value: Proposed Use: COMMERCIAL OR RESIDENTIAL
Will you be using a Contractor: Y / N Name & Contact Details of Contractor(s): Owner is the contractor		
Signature of Applicant: 		Date: 5/2/2023
Name of Staff Person Receiving Application: 		Date: 5.5.2023
Staff Comments: (Please clip all documents to this application)		

* No Fees are required for this application, but there maybe fees associated with building permits or other.





Main Entry on Southwest Corner of Main & New 6th Street



Front Elevation from North Side of Main Street



View West on Main Street



Front Elevation from North Side of Main Street

Osmers Building Parklet

818 Main Street
Lewiston, Idaho



Clever Fox Architecture

(208) 118-1000
Portland, Idaho 97201
www.cleverfoxarch.com

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View East on Main Street



View East on Sidewalk

Osmers Building Parklet

818 Main Street
Lewiston, Idaho



Clever Fox Architecture
8001 1st Street, Suite 8
Lewiston, Idaho 83501
800.503.5463
info@cleverfoxarchitecture.com

NOTICE OF CONSIDERATION OF APPLICATION For Certificate of Appropriateness in the West End Historic District by the Historic Preservation Commission

THURSDAY, JUNE 1, 2023 at 10:00 A.M.
COMMUNITY DEVELOPMENT DEPARTMENT BUILDING
2ND FLOOR MEETING ROOM,
215 D STREET LEWISTON, ID 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

Comments for the application may be made: in-person, by emailing Katie Hollingshead at khollingshead@cityoflewiston.org, or by calling (208)746-1318 ext 7261 and leaving a message.

This consideration of application will be to determine approval or denial of the following request:

APPLICATION BY MICHELL RADAMAKER OF CLEVER FOX ARCHITECTURE ON BEHALF OF DANIEL MADER, AT 816 MAIN STREET, IN THE WEST END HISTORIC DISTRICT: Applicant requests a Certificate of Appropriateness for a parklet to be located in the public right-of-way in front of the Osmer Building on Main Street, in the West End Historic District, per Lewiston City Code 19.5-11.

APPLICATION BY MICHELL RADAMAKER OF CLEVER FOX ARCHITECTURE ON BEHALF OF DANIEL MADER, AT 816 MAIN STREET, IN THE WEST END HISTORIC DISTRICT: Applicant requests a Certificate of Appropriateness for a single-sided interior illuminated LED cabinet wall sign, in the West End Historic District, per Lewiston City Code 19.5-11.

Any person (or persons) may support or oppose, by petition or letter, the Applicant's request.
Persons receiving this notice are encouraged to provide comment.

FOR FURTHER INFORMATION AND TO SUBMIT COMMENTS, contact the Community Development Department at (208) 746-1318, ext. 7261

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City of Lewiston

1 inch = 376 feet



This drawing is only a visual aid information and locations are approximate. There is no guarantee or warranty is expressed or implied for its accuracy.

Sources: Esri/HERE, Garmin, Intermap, increment
 PBC, NPS, NRCAN, GeoBase, IGN, Kadaster
 Japan, METI, Esri China (Hong Kong), (c) Open
 GIS User Community

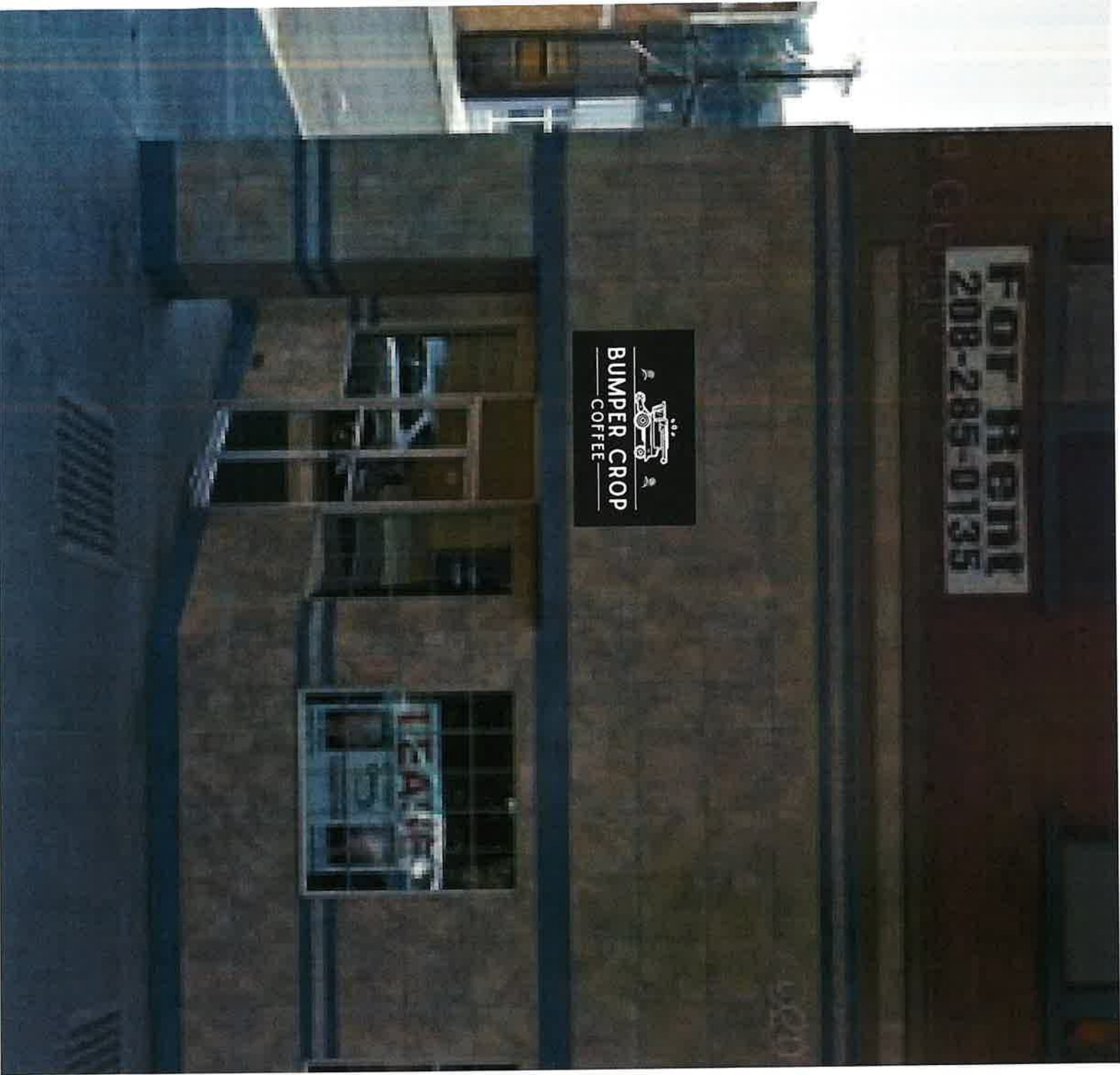
Date: 5/5/2023

OWNER1	OWNER2	MAIL_ADD1	MAIL_CITY	MAIL_ST	MAIL_ZIP	SITE_ADD
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	133 NEW 6TH ST
835 F STREET LLC		855 MAIN ST	LEWISTON	ID	83501	835 F ST
EIMERS SANDRA P		605 E MAIN ST UNIT 6	GRANGEVILLE	ID	83530	240 NEW 6TH ST
KOM LAURANCE H &	CASTELLAW GREGORY G &	1126 MAIN ST	LEWISTON	ID	83501	850 MAIN ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	124 NEW 6TH ST
TAYLOR TEVIN &	TAYLOR KIRSTEN	855 MAIN ST	LEWISTON	ID	83501	119 NEW 6TH ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	124 NEW 6TH ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	842 MAIN ST
YATES MICHAEL E &	YATES CODA L	2860 KNOLLCREST DR	LEWISTON	ID	83501	818 F ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	836 MAIN ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	832 MAIN ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	132 NEW 6TH ST
JMS LIMITED PARTNERSHIP		PO BOX 293	CLARKSTON	WA	99403	826 MAIN ST
MADER FAMILY TRUST	MADER DANIEL K &	13506 HILLSIDE RD	GENESEE	ID	83832	816 MAIN ST
855 MAIN ST LLC		855 MAIN ST	LEWISTON	ID	83501	855 MAIN ST
812 MAIN STREET LLC		814 MAIN ST	LEWISTON	ID	83501	812 MAIN ST
ROSS JOHN P &	ROSS VIKKY	1011 WINDSONG LN	MOSCOW	ID	83843	810 MAIN ST
ROSS JOHN P &	ROSS VIKKY &	1011 WINDSONG LN	MOSCOW	ID	83843	808 MAIN ST
PORTER BLOCK LLC		2265 116TH AVE NE STE 110	BELLEVUE	WA	98004	628 F ST
NEWBERRY SQUARE LLC		1011 WINDSONG LN	MOSCOW	ID	83843	800 MAIN ST
LAVOIE BROTHERS		718 MAIN ST	LEWISTON	ID	83501	720 MAIN ST
ZENNER DEBBIE		821 MAIN ST	LEWISTON	ID	83501	821 MAIN ST
POSEY GREGORY S		2416 13TH AVE	LEWISTON	ID	83501	714 MAIN ST
COX DAVID B &	COX SHARON	45 DAVE WAY	ST MARIES	ID	83861	710 MAIN ST
FOLLETT MICHAEL G &	FOLLETT THERA	3820 COUNTRY CLUB DR	LEWISTON	ID	83501	825 MAIN ST
HAINES PROPERTIES LLC		7686 AMBERVIEW CT	LEWISTON	ID	83501	706 MAIN ST
ZENNER DEBBIE		821 MAIN ST	LEWISTON	ID	83501	821 MAIN ST
HAINES PROPERTIES LLC		7686 AMBERVIEW CT	LEWISTON	ID	83501	704 MAIN ST
DIAMOND SHOP INC		700 MAIN ST	LEWISTON	ID	83501	700 MAIN ST
IDAHO FIRST NATIONAL BANK		PO BOX 460169	HOUSTON	TX	77056	835 MAIN ST
FOLLETT MICHAEL G &	FOLLETT THERA K	3820 COUNTRY CLUB DR	LEWISTON	ID	83501	825 MAIN ST
SYLVAN SELF SERVICE FURNITURE		815 MAIN ST	LEWISTON	ID	83501	815 MAIN ST
FINCH BRUCE &	FINCH CHERRON REVOCABLE TR	703 MAIN ST	LEWISTON	ID	83501	703 MAIN ST
WASHINGTON WATER POWER CO		1411 MISSION	SPOKANE	WA	99202	803 MAIN ST

Lewiston Historic District
Application for Certificate of Appropriateness

Applicant Name: Mitchell Rademaker	Property Owner Name & Address: Daniel Mader 816 Main Street Lewiston ID 83501	HPC Review Date: June 1, 2023 LHD# HPC23-000008
Historic District Address: 816 Main Street - Osmer Bldg		
Applicant Contact Details: email: mitchell rademaker Fax: Cleverfox architecture Phone: Address (if not the same as above):		
Description of Work: (Please provide any drawings, photographs or other information that can describe the exterior work being conducted) Install 1 2'6" H x 4' W x 5" D single-sided interior illuminated LED cabinet with white plex face. Cabinet & retainer painted black, black cut vinyl covering face w/ white face logo.		
Project Start Date:	WCF Review Y ☒ N	Estimated Project Value: \$2875.00
Proposed Use: COMMERCIAL OR RESIDENTIAL		
Will you be using a Contractor: Y ☒ N		
Name & Contact Details of Contractor(s): SIGN CRAFTERS 1066 16TH AVE LEWISTON ID 83501		
Signature of Applicant: per email	Date:	
Name of Staff Person Receiving Application: Katie Hollingshead	Date:	
Staff Comments: (Please clip all documents to this application)		

* No Fees are required for this application, but there maybe fees associated with building permits or other.



1006 16th Ave. Lewiston, ID

Phone: 208.798.7446

Email: graphics@signcraftersinc.net

PROJECT:

Bumper Coffee

LOCATION:

816 Main Street
Lewiston, ID

DATE:

5/5/2023

SIGN INFORMATION:

- (x1) 2' 6" H x 4' W x 5" deep single-sided interior illuminated LED cabinet
- Black cut vinyl face

SIGNATURE

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All design work is the intellectual property of Sign Crafters, Inc. until project completion and final payment has been received.
Unauthorized use, reproduction, and/or display shall render the infringer liable for up to \$150,000 in statutory damages, plus attorney's fees and costs for each infringement.



1006 16th Ave. Lewiston, ID

Phone: 208.798.7446

Email: graphics@signcraftersinc.ne

PROJECT:

Bumper Coffee

LOCATION:

816 Main Street
Lewiston, ID

DATE:

5/5/2023

SIGN INFORMATION:

- (x1) 2' 6" H x 4' W x 5" deep single-sided interior illuminated LED cabinet
- Black cut vinyl face

1" retainer (painted black)



BUMPER CROP
COFFEE

4'

2' 1/2"

SIGNATURE

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1006 16th Ave. Lewiston, ID

Phone: 208.798.7446

Email: graphics@signcraftersinc.net

JOB PROPOSAL

DATE: 5/5/2023

CUSTOMER: Bumper Coffee
Dan Mader

LOCATION: 816 Main Street
Lewiston, ID

SPECIFICATIONS AND ESTIMATES:

Provide and install (x1) 2' 6" H x 4' W x 5" D single-sided interior illuminated LED cabinet with white plex face. Cabinet and 1" retainer painted black. Black cut vinyl covering face with white logo per customer approved artwork.

Go to site, install new cabinet. Connect to customer provided power if code current and adequate.

SIGN: \$1,975.00

INSTALLATION LABOR: \$900.00

TOTAL AMOUNT DUE: \$2,875.00 plus applicable tax, permits, and engineering if required

We propose to furnish material and labor - complete in accordance with the specifications above.

PAYMENT ARRANGEMENTS: ½ down - balance due upon completion

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any promised lead times start when Sign Crafters, Inc. receives down payment and drawing approvals from customer, unless otherwise noted in writing. If an existing logo is to be used, customer must supply graphics in vector format. If a vector format is not available and additional time is needed to recreate logo extra charges may apply. Any alteration or deviation from above specifications will become an extra charge, over and above the estimate and may lengthen the lead time. Please note all permit charges are estimated and customer will be charged the actual cost of permits at time of final billing including any procurement charges. Changes involving extra costs will be executed only upon written orders. All agreements contingent on strikes, accidents, or delays beyond our control including but not limited to shipping delays, backorders, and unreasonable lead times. Owner is to carry necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Customer is responsible for getting prior approval from landlord prior to work. Above prices include a 3% cash discount, if paying with credit or debit card please notify your salesperson. Please note "refurbished" and/or "available" cabinets are only available on a first come first serve basis. This proposal may be withdrawn by us if not accepted within 30 days. Washington State Electrical Contractor #SIGNCCI856DR, Idaho State Contractor #RCE-1947. Please note that above price does not include any engineering drawings that may be required by the city for permitting unless specifically stated that price includes engineered stamped drawings. Steel prices are subject to change as our suppliers are only guaranteeing pricing for 24 hours.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Sign Crafters, Inc. is authorized to do work as specified above. Payments will be made as outlined above.

DATE: _____ **SIGNATURE:** _____

Sec. 30-18. - Signs in historic districts.

(a) *Certificate of appropriateness.*

- (1) Except as otherwise provided, a person shall obtain a certificate of appropriateness and a sign permit before placing, constructing, altering, or relocating a sign in a district.
- (2) An application for a certificate of appropriateness shall be made in writing to the Lewiston Historic Preservation Commission. An application shall contain the proposed location of the sign by street and number, the name and address of the owner of the sign, and other relevant information requested by the Lewiston historic preservation commission. An applicant for a certificate of appropriateness shall also pay the application fee, as adopted by resolution of the city council.
- (3) A certificate of appropriateness shall become null and void if the work for which such certificate of appropriateness is issued is not completed within six (6) months of the date of such certificate of appropriateness.
- (4) A certificate of appropriateness shall not be required for the following:
 - a. Replacing sign copy;
 - b. Maintaining a sign, including painting a sign in a manner that does not alter the color scheme of such sign; repainting a sign; cleaning a sign; and/or repairing a sign in a manner that does not alter the structure of such sign; or
 - c. Temporary signs.

(b) The following regulations shall apply to all signs within a district:

(1) *Wall signs.*

- a. May be an internally illuminated sign, but may not be an animated sign.
- b. Shall not extend above the wall roofline or above the top of a parapet wall, whichever is higher.

(2) *Projecting signs.*

- a. Shall be spaced at least fifteen (15) feet apart.
- b. May project over the public right-of-way a maximum of two-thirds ($\frac{2}{3}$) of the distance from the outer edge of the building to which such sign is attached to the adjacent curb; provided, that such sign shall not project closer than two (2) feet to the edge of the adjacent curb. A projecting sign that projects over an alley shall not project over the alley by more than three (3) feet.
- c. Shall be placed at least fifteen (15) feet above all vehicle access routes.
- d. Shall be placed at least seven (7) feet six (6) inches above all other public rights-of-way and private sidewalks.
- e. If a projecting sign projects over the public right-of-way, then an encroachment permit shall be required.
- f. May be an internally illuminated sign, but may not be an animated sign.

(3) *Marquee signs.*

- a. May project below the lower edge of a canopy or covering structure a maximum of twelve (12) inches.
- b. Shall not project above a roof.
- c. Shall have a ground clearance of at least seven (7) feet six (6) inches above the grade of an adjacent sidewalk.
- d. If a marquee sign projects over the public right-of-way, then an encroachment permit shall be required.
- e. May be an internally illuminated sign, but may not be an animated sign.

(4) *Graphic signs.*

- a. May be an internally illuminated sign, but may not be an animated sign.

(c) Ground monument signs, billboards, and animated signs are prohibited in all districts.

(d) The combined total area of all signs on a lot, per lot street frontage, shall not exceed:

- (1) Twenty-five (25) square feet for up to thirty (30) linear feet of lot street frontage.

(2) Thirty-two (32) square feet for more than thirty (30) linear feet of lot street frontage.

- (e) A sign that is structurally altered; relocated or replaced; and/or damaged by accident or natural cause, to the extent of fifty (50) percent or more of such sign's value, shall be brought into conformance with the provisions of this section.



PERMIT APPLICATION
COMMUNITY DEVELOPMENT DEPARTMENT,
215 'D' ST, P.O. BOX 617, LEWISTON, ID 83501
PHONE: (208) 746-1319 EXT. 0 FAX (208) 746-5595

JOB ADDRESS: 222 Prospect Blvd

NAME	MAILING ADDRESS	PHONE	CELL	FAX
Craig Emerson BUILDING OWNER	222 Prospect Blvd, Lewiston, ID 83501	208-816-2442	208-816-2442	
Thomas H Brainerd CONTRACTOR	210 North Van Buren Street, Moscow, ID 83843	505.400.5989	505.400.5989	
TENANT (commercial or MFH in park)				
Karen Owsley ARCHITECT/DESIGNER	1003 Border Ln, Moscow, ID 83843	208.883.1422		
Evan Laubach ENGINEER	248 NW Sunrise Dr, Pullman, WA 99163	509.334.5745		

DESCRIBE WORK: Demolition of accessory garage and replacement with larger accessory structure.

IS THIS WORK IN AN ACCESSORY STRUCTURE? YES ☒ NO ☐ **ESTIMATED PROJECT VALUATION:** \$ 100,000

PROPOSED USE OR TYPE OF BUSINESS: Personal

COMMERCIAL PROJECTS ONLY (please provide):				
	LOT OR PARCEL SIZE - SQ FT	TOTAL PARKING AREA - SQ FT	NUMBER OF PARKING SPACES	NUMBER OF EMPLOYEES

IBC TIME LIMITATION OF APPLICATION: An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Separate permits are required for electrical, plumbing, heating, ventilation or air conditioning and work in the Right-of-Way

PLAN REVIEW FEE DUE AT TIME OF SUBMITTAL. PLAN REVIEW FEE IS NON-REFUNDABLE.

TO PROMOTE SAFE EXCAVATION PLEASE REFER TO STATE OF IDAHO STATUE 55-22 AND CALL 811 BEFORE STARTING WORK

I hereby certify that I have read and examined this application and know the same to be true and correct.

Signature of Owner <i>Thomas H Brainerd</i>	Date 4/26/2023	Print Name Thomas H Brainerd	Contractor
Signature of Authorized Agent	Date	Print Name	Project Title (contractor, architect, etc.)

FOR STAFF USE ONLY

Application Accepted by & Date Received:	Permit Number:	Permit Fee:	\$
Bluebeam Number:		Plan Review Fee:	\$
Plan Review Completed Date:	Approved for Issuance by:	Total Due:	\$

3RD STREET

REVIEWED FOR CODE COMPLIANCE
05/10/2023 12:43:03 PM

GENERAL NOTES:

1. VERIFY ALL EXISTING DIMENSIONS & CONDITIONS BEFORE BEGINNING CONSTRUCTION. NOTIFY ARCHITECT OF ANY DISCREPANCIES. DO NOT SCALE DRAWINGS.

2. ALL CONSTRUCTION TO CONFORM TO ALL EXISTING & APPLICABLE BUILDING CODES & ORDINANCES INCLUDING, BUT NOT LIMITED TO 2015 IBC, 2016 IRC & CITY OF LEWISTON ZONING CODE

3. DRAWINGS ARE THE COPYRIGHT PROPERTY OF THE ARCHITECT & SHALL NOT BE ALTERED IN ANY WAY OR USED AT A DIFFERENT LOCATION WITHOUT WRITTEN CONSENT

4. ALL SITE PLAN DIMENSIONS ARE APPROXIMATED.

ALLEY

SITE PLAN
1" = 10'-0"

RESIDENTIAL REMODEL
CRAIG AND ANNE-MARIE EMERSON
N. 222 PROSPECT BLVD.
LEWISTON, IDAHO 83501

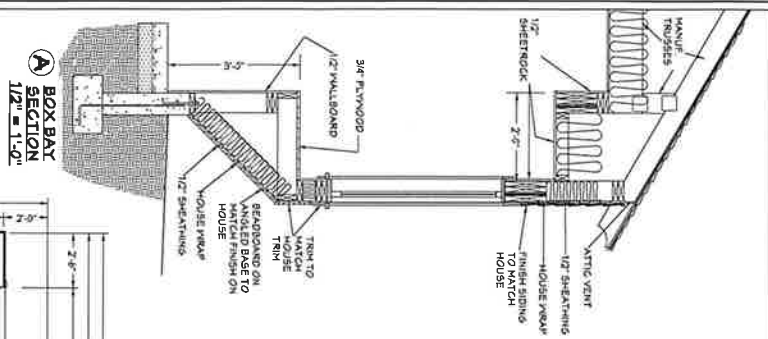
KAREN L. OWSLEY, ARCHITECT
1003 BORDER LANE
MOSCOW, IDAHO 83843
208-883-1422 owsley@moscow.com

DATE:

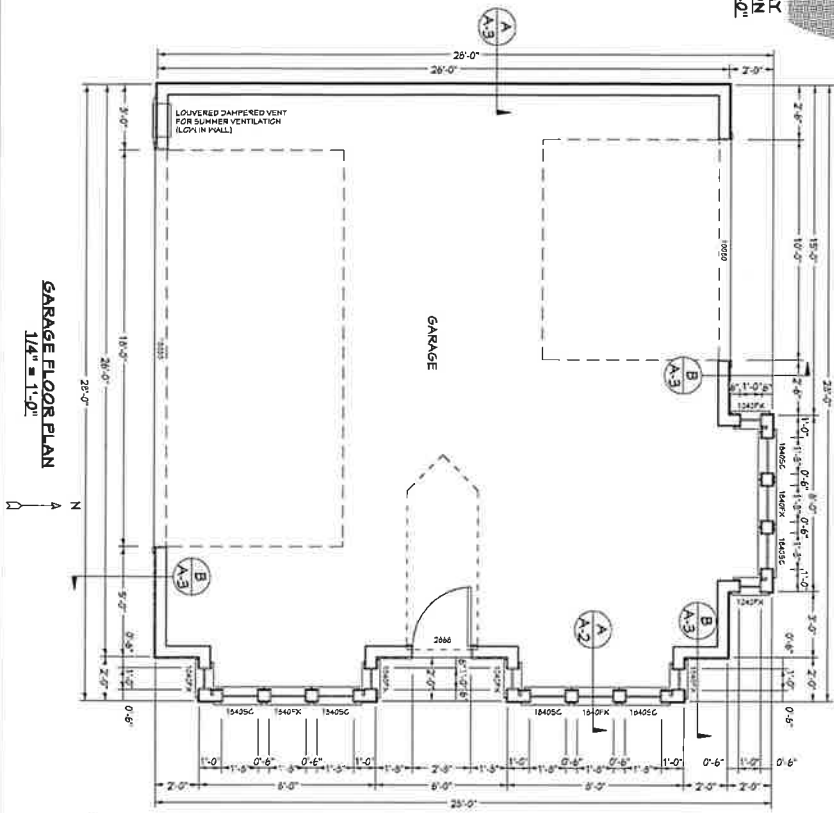
4/26/2023

SHEET:

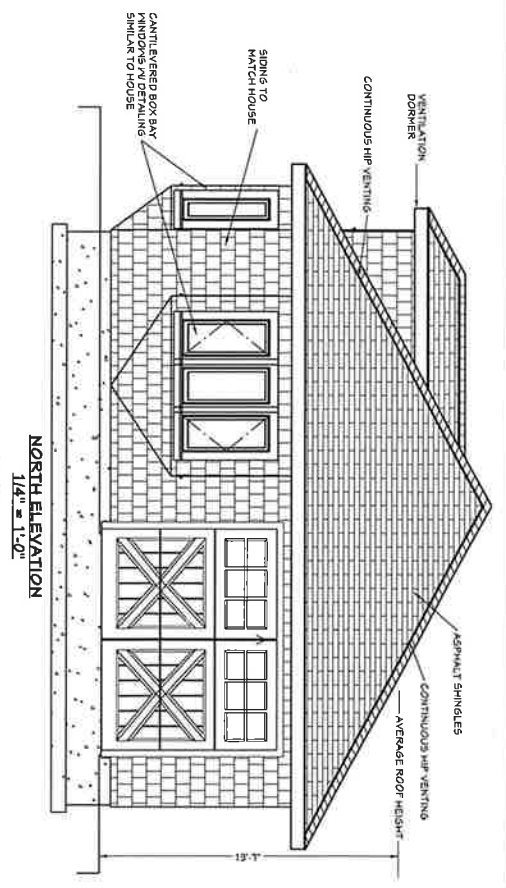
A-1



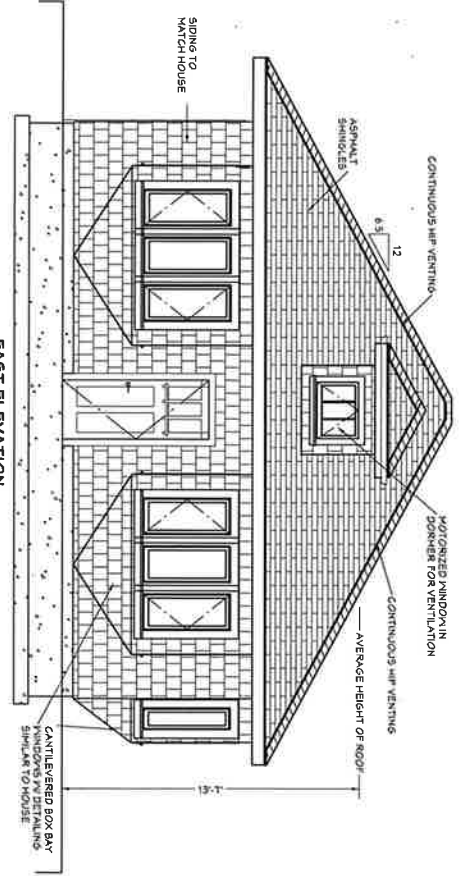
BOX BAY SECTION
1/2" = 1'-0"



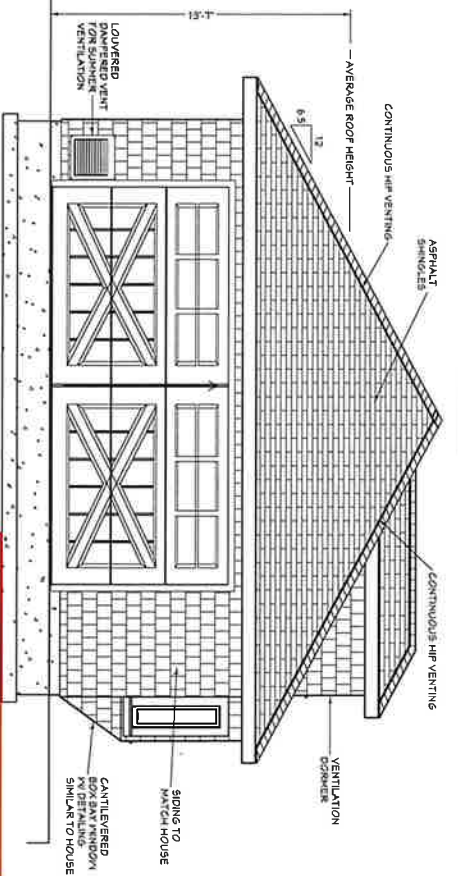
GARAGE FLOOR PLAN
1/4" = 1'-0"



NORTH ELEVATION
1/4" = 1'-0"



EAST ELEVATION
1/4" = 1'-0"



SOUTH ELEVATION
1/4" = 1'-0"

RESIDENTIAL REMODEL
CRAIG AND ANNE-MARIE EMERSON
N. 222 PROSPECT BLVD.
LEWISTON, IDAHO 83501

KAREN L. OWSLEY, ARCHITECT
1003 BORDER LANE
MOSCOW, IDAHO 83843
208-883-1422 owsley@moscow.com

REVIEWED FOR CODE COMPLIANCE
05/10/2023 12:43:09 PM

DATE: 4/26/2023
SHEET: A-2



REVIEWED FOR CODE COMPLIANCE
08/07/2023 42-13-20 CM



REVIEWED FOR CODE COMPLIANCE
05/10/2023 12:43:32 PM

Thomas Brainerd said:

I am attaching copies of web pages related to the windows and siding materials for the garage.

All windows are Milgard 400 Tuscany, exterior color will be white. Window dimensions are stated on the submitted plans.

Siding will be James Hardie straight edge shingle siding with a 5" exposure to match the house. The color will be Pearly Grey, which has been used for limited repair work on the house.

Owners previously over-purchased roofing shingles when have a roof replacement done, in preparation for the current project. Shingles will match those shown on the residence in the pictures submitted with the original application.

The garage has been designed with box bay windows reflecting those on the exterior of the residence, including inverted pyramid-shaped trim underneath.

Painted surfaces will be color-matched to the colors of the house trim.



SIDING COLORS

Pearl Gray



Request a Quote >

Request a Sample >

Colors shown may vary due to screen resolution. Please see actual product sample for true color.

EXTERIOR | INTERIOR

V400 TUSCANY[®] SERIES WINDOWS

★★★★★ 4.4 (3946)

Casement Windows

Our V400 Tuscan Series casement windows open like a door, being hinged on one side. They swing out wide for maximum ventilation. The low profile, folding nesting handle tucks away for a clean sight line. They open easily by turning the handle, making them a great choice over a kitchen sink.

How can I help you?

M

EXTERIOR | INTERIOR

V400 TUSCANY® SERIES WINDOWS

Awning Windows

★★★★★ 4.4 (3946)

MATERIAL	PRICE POINT	PROJECT TYPE
Vinyl	\$\$\$\$	Replacement, New Construction

V400 Tuscan Series awning windows open outward from the bottom for improved air flow. Commonly used in hard to reach areas, they can be easily opened and closed with the turn of a handle. V400 awning windows look great when paired with picture windows.

ARTICLE V. - ADVISORY BOARDS AND COMMISSIONS

Sec. 2-41. - Advisory boards, commissions, and committees created.

- (a) *Creation of city advisory boards, commissions, and committees.* There are hereby established and created the following permanent advisory boards, commissions and committees of the City of Lewiston (hereinafter referred to as "advisory boards and commissions"):
- (1) Cemetery/urban forestry advisory commission.
 - (2) Code board of appeals.
 - (3) Emergency medical services advisory board.
 - (4) Historic preservation commission.
 - (5) Library board of trustees.
 - (6) Parks and recreation advisory commission.
 - (7) Planning and zoning commission.
 - (8) Disability advisory commission.
 - (9) Public works advisory commission.
 - (10) Audit committee.
 - (11) Compensation review committee.
- (b) *Ad hoc committees.* The city council may form ad hoc committees at its discretion for the purpose of making recommendations to the city council on specific issues. Once an ad hoc committee's specific task(s) is completed, such ad hoc committee shall be dissolved. Unless otherwise provided by city resolution, members of ad hoc committees shall be subject to the same rules and standards as members of advisory boards and commissions, as herein described.
- (c) *Recommendations to city council.* In addition to fulfilling the duties set forth in [section 2-49](#) of this Code, advisory boards and commissions are charged with making recommendations to the city council on issues as may be provided by city resolution, elsewhere in this chapter or Code, or Idaho Code. For the purposes of this section, the term "recommendation" shall mean to render an opinion to the city council concerning a decision or course of action. The city council shall not be required to accept or act on the recommendation of an advisory board or commission. The city council may assign additional duties to advisory boards or commissions as it deems necessary.

(Ord. No. 4842, § 2, 1-10-22; Ord. No. 4850, § 1, 6-27-22)

Sec. 2-42. - Terms, appointment, membership, vacancies, and reappointments.

Amended by Ordinance No. 4881

- (a) *Terms.* The terms of the members of the advisory boards and commissions enumerated in subsection [2-41\(a\)](#) of this Code shall be for three (3) years, except as provided below:
- (1) The terms of the members of the planning and zoning commission and the emergency medical services advisory board shall be for four (4) years.
 - (2) The terms of the members of the library board of trustees shall be for five (5) years.
 - (3) The city councilor members on the audit committee and the public works advisory commission shall be appointed in January of each even-numbered year, and their terms shall be for two (2) years.
 - (4) Members of the compensation review committee shall be appointed in January of each odd-numbered year, and their terms shall be for one (1) year.
- (b)

Appointment and removal. All members of the advisory boards and commissions shall be appointed by the mayor and confirmed by a two-thirds ($\frac{2}{3}$) vote of the city councilors present at the meeting and may in like manner be removed. City councilors' spouses and members of their households may be appointed to advisory boards or commissions of the city, except for the planning and zoning commission, the historical preservation commission, and the compensation review committee.

- (c) **Membership.** Unless otherwise provided by law or elsewhere in this section or Code, each advisory board and commission shall choose whether to have five (5), seven (7), or nine (9) members.
- (1) **Public works advisory commission.** The public works advisory commission shall have five (5) members, two (2) of whom shall be city councilors. The public works advisory commission may have one (1) additional member who is a high school or college student with a related field of study or interest in public works, which student member shall be appointed by a majority of the public works advisory commission for a term decided by a majority of the public works advisory commission. Such student member may participate in public works advisory commission meetings, but shall not be a voting member or counted for purposes of determining a quorum.
 - (2) **Audit committee.** The audit committee shall have five (5) members, two (2) of whom shall be city councilors.
 - (3) **Compensation review committee.** The compensation review committee shall have seven (7) members.
- (d) **Vacancies and reappointments.**
- (1) **Applications.** All vacancies of advisory boards or commissions shall be advertised prior to the expiration of the term or upon receipt of a midterm resignation. Applications shall be accepted by the city clerk until the established closing date. The city clerk shall maintain all applications on file for consideration for future vacancies.
 - (2) **Interviews and recommendation.** The city clerk shall organize a working group to review the applications and interview applicants, if desired. Such working group shall consist of three (3) to seven (7) people and shall include:
 - a. The city clerk;
 - b. Up to three (3) city councilors, so long as a quorum is not included;
 - c. City employees; and/or
 - d. Past or current members of the advisory board or commission for which the vacancy exists.The working group shall then make a recommendation to the mayor for an appointment to fill the vacancy.
 - (3) **Reappointments.** A currently appointed member of an advisory board or commission may apply to be reappointed to the same advisory board or commission at least sixty (60) calendar days prior to the expiration of such member's first term. Upon receipt of such application, the mayor may reappoint such member, subject to confirmation by a two-thirds ($\frac{2}{3}$) vote of the city councilors present at the meeting. In such case, a vacancy shall not exist unless such member is not reappointed. Such reappointment process shall only be available to each board and commission member at the end of his or her first term. Upon the expiration of a board or commission member's second term, a vacancy shall exist, and such position shall be filled in accordance with subsections (d)(1) and (2) of this section.

(Ord. No. 4842, § 2, 1-10-22; Ord. No. 4850, § 1, 6-27-22; Ord. No. 4861, § 1, 8-22-22)

Sec. 2-43. - Residency.

Unless otherwise provided by law, elsewhere in this Code, or by city resolution, residency in the City of Lewiston is not a requirement for eligibility for membership on an advisory board or commission of the city.

(Ord. No. 4842, § 2, 1-10-22; Ord. No. 4850, § 1, 6-27-22)

Sec. 2-44. - Chairperson, bylaws and compliance.

- (a) **Chairperson.** Each advisory board and commission shall elect a chairperson to preside at all meetings.

- (b) *Bylaws.* Each advisory board and commission shall adopt bylaws using the bylaws template approved by the city council; provided, however, that the library board of trustees shall not be required to adopt bylaws. Meeting times and locations shall be at the discretion of each advisory board or commission. Special meetings may be called as necessary.
- (c) *Compliance with laws.* All advisory boards and commissions and subcommittees thereof shall comply with the Idaho Open Meeting Law, as set forth in Idaho Code, Title 74, Chapter 2; the Idaho Public Records Act, as set forth in Idaho Code, Title 74, Chapter 1; other applicable federal and state laws; and the city's records retention schedule.

(Ord. No. 4842, § 2, 1-10-22; Ord. No. 4850, § 1, 6-27-22)

Sec. 2-45. - Absenteeism.

Except for members of the library board of trustees, each member of an advisory board or commission shall not be absent from any three (3) consecutive advisory board or commission meetings without an excuse acceptable to such advisory board or commission, and shall attend at least seven (7) of the advisory board or commission's preceding twelve (12) regular meetings. In the event a member fails to attend advisory board or commission meetings as required, the advisory board or commission may vote to recommend removal of such member from the advisory board or commission to the mayor and city council.

(Ord. No. 4842, § 2, 1-10-22; Ord. No. 4850, § 1, 6-27-22)