

May 8, 2023

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, MET IN A SPECIAL BUDGET SESSION #1 MEETING AT THE BELL BUILDING SECOND FLOOR CONFERENCE ROOM AT 215 D STREET. MAYOR JOHNSON CALLED THE MEETING TO ORDER AT 3:01 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Liedkie; Councilor Forsmann; Councilor Schroeder; Councilor Spickelmire; Councilor Tousley (Zoom).

COUNCILORS EXCUSED: Councilor Kleeburg.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZEN COMMENTS

None.

IV. BUDGET ITEMS

A. BUDGET INTRODUCTION AND TIMELINES:

City Treasurer Gordon provided Councilors with an introduction and timeline of the upcoming budget sessions.

B. INTERNAL SERVICE FUNDS

1. WORKER'S COMPENSATION FUND:

Risk Manager Harrington provided an overview of the Worker's Compensation fund, claims, and first quarter comparison.

2. FLEET/SERVICE CENTER FUND:

Equipment Services Manager Braun reviewed the fleet/service center budget, such as operating and capital expenses, as well as the expenses versus revenues.

3. INFORMATION TECHNOLOGY FUND:

An overview of the Information Technology fund was provided by Information Systems Director Spooner, including operating and capital expenses, for the upcoming 2024 fiscal year.

C. FIDUCIARY FUNDS

City Treasurer Gordon explained the City has two fiduciary funds, which are funds that hold assets in trust for the benefit of others. The two fiduciary funds are the Police Retirement fund and the Cemetery Perpetual Care fund.

1. POLICE RETIREMENT FUND:

City Treasurer Gordon explained the Police Retirement Fund is a single-employer defined pension plan that covers police officers hired prior to July 2, 1979, has 30 members, and is closed to new participants. Funding sources come from deductions from members' salaries, investment earnings from the fund and property taxes.

2. CEMETERY PERPETUAL CARE:

City Treasurer Gordon explained the goal of the Cemetery Perpetual Care fund is to ensure the city cemetery operates in perpetuity. A perpetual care fee is included with each cemetery plot that is purchased, which helps maintain the cemetery.

D. CEMETERY FUND:

Parks and Recreation Director Barker provided a budget update for Fiscal Year 2023 Cemetery Fund and noted the proposed fiscal year 2024 budget does not request additional funding. Planned projects include modifications to low maintenance landscaping and installation of a Columbarium and Cremation Garden, as cremation spots are very limited.

V. UNFINISHED AND NEW BUSINESS

- A. CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion

None.

B. MAYOR COMMENTS

Mayor Johnson shared information from City Attorney Hermann that advisory board and commission members are required to attend an open meetings law training.

VI. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Councilors Forsmann and Schroeder moved and seconded, respectively, to adjourn the May 8, 2023 Budget #1 Session. The motion carried 5-0 and the meeting adjourned at approximately 4:30 p.m.