



**Lewiston Business Improvement District
REGULAR MEETING AGENDA
June 8, 2023 - 8:30 AM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by: 1) attending in-person; 2) emailing comments and questions prior to the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org; 3) mailing written comments prior to the meeting to Katie Hollingshead, PO Box 617, Lewiston ID 83501; 4) Calling 208-746-1318 x 7261 and leaving a message. Your message will then be forwarded to the Board.

III. APPROVAL OF MINUTES

A. APPROVAL OF MAY 11, 2023 MINUTES

IV. FINANCIALS

A. REVIEW OF BANK STATEMENT

B. REVIEW & APPROVAL OF INVOICES

- 1. APPROVAL OF 107 HOURS @ \$40/HR \$4280.00 (48 BDL STAFF, 59 BDL VOLUNTEERS): - Action Item ()**
- 2. PRINTCRAFT PRINTING \$381.60: - Action Item ()**
- 3. JONES SUPPLY \$692.18 (PRE-APPROVAL) : - Action Item ()**
- 4. POSTAL COPY \$948.39 (5 INVOICES): - Action Item ()**
- 5. CORNER VILLA \$70.00 (INVOICE): - Action Item ()**
- 6. META \$242.30 (2 INVOICES): - Action Item ()**
- 7. SIZE-MO PROFESSIONAL SOUND \$200.00 (PRE-APPROVAL): - Action Item ()**
- 8. NEON ONE \$153.47 (INVOICE): - Action Item ()**

9. **AMAZON \$58.32 (INVOICE):** - Action Item ()

10. **INTUIT QUICKBOOKS \$85.00 (INVOICE):** - Action Item ()

V. **REVIEW 2023 WORK PLAN AND BUDGET**

A. **AREA #1 - COMMERCIAL, RESIDENTIAL AND PUBLIC INVESTMENT: UPDATE ON PROJECTS:** - Action Item ()

B. **AREA #2 - NEIGHBORHOOD IMPROVEMENTS:** - Action Item ()

1. **REQUEST BIDS FROM ELECTRICAL CONTRACTORS TO COMPLETE LED INSTALL IN DECORATIVE LIGHT POLES:** - Action Item ()

C. **AREA #3 - PLANTERS FOR DOWNTOWN - UPDATE:** - Action Item ()

D. **BUSINESS PROMOTION & NEIGHBORHOOD MARKETING:** - Action Item ()

1. **APPROVAL OF BUDGET TO EXPAND SOUND DOWNTOWN (RADIO \$500 FOR JUNE, TRIBUNE \$2000, PRINTING \$200, PROMOTIONAL PRODUCTS \$2000):** - Action Item ()

E. **AREA #3 - BANNER PROJECT - UPDATE:** - Action Item ()

F. **AREA #4 - BID ADMINISTRATION - UPDATE:** - Action Item ()

VI. **BOARD MEMBER COMMENTS**

VII. **STAFF LIASON COMMENTS** - Action Item

A. **QUERY OF BOARD MEMBERS TO ATTEND THE REGULARLY SCHEDULED JULY 13, 2023 MEETING.**

VIII. **BID ADMINISTRATOR COMMENTS**

IX. **ADJOURNMENT** - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact City Clerk Kari Ravencroft at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6203.

May 11, 2023

THE BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD OF THE CITY OF LEWISTON, IDAHO, met at its regular meeting Thursday, May 11, 2023 at the Community Development Department Second Floor meeting room. The meeting was called to order at 8:55 a.m.

I. CALL TO ORDER AND INTRODUCTION

BOARD MEMBERS PRESENT: Wendy Price, Chair; Tami Meyers, Vice Chair; Susie Jones; Doug Bauer;

BOARD MEMBERS ABSENT: Michael Follett; Dr. Dennis Ohrtman;

STAFF MEMBERS PRESENT: Dawn Ortiz, Community Development Specialist; Neal Drury, IT; Melinda Rose, Grant Manager

OTHERS PRESENT: Brenda Morgan, Executive Director for Beautiful Downtown Lewiston (BDL)

II. PUBLIC COMMENTS

None

III. APPROVAL OF APRIL 13, 2023 MINUTES (ACTION ITEM)

Board members, Bauer and Jones moved and seconded, respectively, the approval of the April 13, 2023 meeting minutes with corrections. The motion carried 4-0.

IV. REPORT ON FOUNDRY NEGOTIATIONS – W. PRICE/D. BAUER (ACTION ITEM)

Chair Price stated that negotiations have ended. There will be no further contact attempts with the Foundary.

Brenda Morgan with BDL did not find anything on warranties, but did find information on care of the type of metal and forwarded that to City Parks and Recreation. Brenda and Parks and Recreation will work on a plan on how to take care of the statues.

V. FINANCIALS – B. MORGAN (ACTION ITEM)

A. Review of Bank Statement

Brenda Morgan from Beautiful Downtown Lewiston was available for any questions regarding the previous month's bank statement.

B. Review and approval of Invoices

Ms. Morgan verbally reviewed the provided invoices.

Board members and Brenda Morgan with BDL requested an item be added to future agendas under the Financials for Preapproval of Expenditures.

1. Meta (Facebook) Ads \$273.35 (5 Invoices)

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for Meta invoices in the amount of \$273.35. Motion passed 4-0.

2. Postal Copy \$835.79 (2 Invoices)

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for Postal Copy invoices in the amount of \$835.79. Motion passed 4-0.

3. QuickBooks \$85

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for QuickBooks invoice in the amount of \$85. Motion passed 4-0.

Vice Chairperson Meyers and board member Jones, respectively to approve QuickBooks on a quarterly basis in the amount of \$255 beginning in the month of July. Motion passed 4-0.

4. Neon One \$153.47

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for Neon One invoice in the amount of \$153.47. Motion passed 4-0.

Vice Chairperson Meyers and board member Jones, respectively to approve Neon One on a quarterly basis in the amount of \$460.41 beginning in the month of July. Motion passed 4-0.

5. Perfection Traffic Control \$125

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for Perfection Traffic Control invoice in the amount of \$125. Motion passed 4-0.

6. Lewiston Parks & Recreation \$240

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for Lewiston Parks & Recreation invoice in the amount of \$240. Motion passed 4-0.

7. McVey Entertainment Group \$1000 (2 Statements)

Vice Chairperson Meyers and board member Jones, respectively the approval of payment for McVey Entertainment Group invoices in the amount of \$1,000. Motion passed 4-0.

Board members and Brenda Morgan with BDL requested an item be added to future agendas under the Financials for approval of administrative staff hours.

Vice Chairperson Meyers and board member Bauer, respectively the approval of the presented staff hours and volunteer hours.

VI. REVIEW 2023 WORK PLAN AND BUDGET – B. MORGAN (ACTION ITEM)

A. Area #1 – Commercial, Residential and Public Investment:

None

B. Area #2 – Neighborhood Improvements – Update on Projects

None

C. Area #2 – Planters for Downtown from Wilbert Precast, cost sharing for transportation before starting bid process – Update

Brenda Morgan with BDL stated they have the planters and working with Park and Recreation to place the planters. Working on getting volunteers to assist with transplanting the existing plants. Will be reaching out to business downtown about adopting and caring for a planter. Park and Recreation is still working on installing the posts for the sun shades. BDL will maintain sunshades.

D. Business Promotion & Neighborhood Marketing - Update on Projects

None

E. Area #3 – Banner Project Sheet – Update

Brenda Morgan with BDL did acquire a list of all light posts located in downtown and who owns them. Will use this list to reach out in regards to placing banners on the posts. Missed the timeline for Crazy Day banners and banner installation will be on hold, but will still be made for next year. Will be printing posters for A frames in replacement of banners until hardware arrives.

F. Area #4 – BID Administration – Update on Projects

Meeting with Presnell Gage on May 11, 2023 to make sure QuickBooks and the financials reports is operating smoothly.

VII. BOARD MEMBER COMMENTS

None

VIII. STAFF COMMENTS

A. Query of Board members to attend the regularly scheduled June 8, 2023 meeting

All board members present will be in attendance.

IX. BID ADMINISTRATOR COMMENTS

A. Town Hall (May 9, 2023) update after event

Ms. Morgan stated the next town hall will be in August and will be providing an update on projects and proposed work plan. Did push that BID has an open seat during event. Vice Chairperson Meyers would like to see more attendance, what else can be done. Chair Wendy suggested maybe a different time.

X. ADJOURNMENT (ACTION ITEM)

There being no further business, Vice Chairperson Meyers and board member Jones moved and seconded, respectively to adjourn. The motion carried 4-0 and the Business Improvement District adjourned at approximately 9:27 a.m.

RESPECTFULLY SUBMITTED,

ATTEST:

RECORDING SECRETARY

BID ADVISORY BOARD CHAIR

Approved this _____ day of _____, 2023.



Statement of Account

800-843-7128 | p1fcu.org

Member Number: *****855

Statement For: 04/01/2023 - 04/30/2023

Page: 1 of 3

PO Box 897 Lewiston, ID 83501-0897

RETURN SERVICE REQUESTED

634776 34856 1/3 UNQ 05-01-23 CLT
000034855 1



BEAUTIFUL DOWNTOWN LEWISTON REVITALIZATI
301 MAIN ST STE 103
LEWISTON ID 83501-1819



BUSINESS IMPROVEMENT DISTRICT ID 0041

Dividends Year-To-Date \$53.91

Beginning Balance	\$122,797.04
5 Total Deposits for	40,899.29
3 Total Withdrawals for	25,253.44-
Ending Balance	\$138,442.89

Annual Percentage Yield earned 0.150% from 04/01/2023 through 04/30/2023

Date	Transaction Description	Withdrawal	Deposit	Balance
04/03	Deposit By Check		\$15,493.48	\$138,290.52
04/05	Deposit By Check		1,240.17	139,530.69
04/14	Deposit By Check		959.15	140,489.84
04/20	Draft 2508 Tracer 851100000442204	15,126.00-		125,363.84
04/25	Deposit By Check		23,189.68	148,553.52
04/26	Draft 2509 Tracer 851600001446850	10,042.44-		138,511.08
04/28	Withdrawal ACH Intuit * TYPE: QBooks Onl ID: 0000756346 CO: INTUIT * Entry Class Code: CCD	85.00-		138,426.08
04/30	Deposit Dividend 0.150%		16.81	138,442.89

Summary by Check Number * Asterisk next to number indicates skip in sequence

2 Checks Cleared for \$25,168.44

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
2508	04/20/23	\$15,126.00	2509	04/26/23	\$10,042.44			



Continued on next page



Clarkston
1301 Highland Ave
Clarkston WA 99403
Inquiries Call:

208-746-8900

Acct XXXXXX4855
Eff: 05/19/23
Trx: 1266

BEAUTIFUL DOWNTOWN
Date: 05/19/23
2:03:10 PM

Deposit to BUSINESS IMPROVEMENT
DISTRICT 0041
Amount: 1,206.09
Seq: #1022308

Check Received 741.57
Check Received 464.52

Authorized by

ID Source:

- Drv Lic _____
- SigCard _____
- Known _____
- Other _____

BEAUTIFUL DOWNTOWN LEWISTON REVITALIZ
301 MAIN ST STE 103
LEWISTON ID 83501-1819



Southway
654 Southway Ave
Lewiston ID 83501
Inquiries Call:

208-746-8900

Acct XXXXXX4855
Eff: 05/02/23
Tr: 0531

BEAUTIFUL DOWNTOWN
Date: 05/02/23
2:57:16 PM

Deposit to BUSINESS IMPROVEMENT
DISTRICT 0041
Amount: 1,348.46
Seq: #1050653

Check Received 1,348.46

Authorized by

ID Source:

- Drv Lic _____
 SigCard _____
 Known _____
 Other _____

BEAUTIFUL DOWNTOWN LEWISTON REVITALIZ
301 MAIN ST STE 103
LEWISTON ID 83501-1819

May 2022	BDL Staff Hours	BDL Volunteer Hours		
AREA 1: Commercial Residential & Public Investments				
Economic Vitality Committee Meeting	1	4		
Tourism & Economic Development Meeting	2	6		
Meeting with Public Works on event permitting	1	2		
Meeting with Community Development on Strategic Plan	2			
AREA 2: Neighborhood Improvements				
Wayfinding/Banner/Swag Line Meeting	4	8		
Design Committee Meeting - Lighting/Wayfinding	2	6		
Parks & Rec - Brackenbury Square Improvements	2	1		
Size-Mo Productions - Brackenbury Improvements	2	6		
AREA 3: Business Promotion & neighborhood Marketing				
Promotions Committee Meeting	4	6		
Crazy Days prep & meetings	2	4		
Sound Downtown prep & meetings	8	4		
Hot August Hoops Meeting	4	6		
First Friday Meetings	4	6		
AREA 4: Administration				
Neon CRM Management & Updates	4			
BDL Website Updates	6			
Total Commercial, Residential & Public Investment	6	12	18	\$720.00
Total Neighborhood Improvements	10	21	31	\$1,240.00
Total Business Promotion & Neighborhood Marketing	22	26	48	\$1,920.00
Total Administration	10	0	10	\$400.00
Total Expended May 2023	48	59	107	\$4,280.00
Billable - \$40 per hour	\$1,920.00	\$2,360.00	\$4,280.00	
Billed June 8th 2023	\$1,920.00	\$2,360.00	\$4,280.00	

JONES SUPPLY

203 "D" Street
Lewiston, Idaho 83501-1807

Phone: (208) 746-1332 - Fax (208) 746-1335

Estimate/Workorder

Date	Estimate #
5/4/2023	1150

Name / Address
CITY OF LEWISTON P.O. BOX 617 LEWISTON, ID 83501

Ship To
BDL QUOTE BRENDA

P.O. No.	Terms
	Net 30

Description	Qty	Rate	U/M	Total
GARBAGE CAN BRUTE 32 GL	10	66.02	EA	660.20
33X39, CAN LINERS, 1.50 MIL, 100/CASE, BLACK, (-5% 10 CASE LOT)	1	31.98	CS	31.98
<div data-bbox="125 1417 706 1701" data-label="Form" style="border: 1px solid black; padding: 5px;"> Work Done: </div>				

Work Done:

Subtotal	\$692.18
Sales Tax (6.0%)	\$0.00
Total	\$692.18

Signature

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Printing		
Cutting	150 @ 0.89	133.50 TX
		4.00 TX
SUBTOTAL		137.50
TAX		11.28
State Tax on 137.50		148.78
TOTAL		148.78
TEND Visa		

Total shipments: 0
Customer: None selected

#248196
Workstation: 0 - Master Workstation
CCTran# 911accbf-e08b-4e0b-b738-cfdc40031f35

05/08/2023
11:00 AM

Thank you for your business

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Printing 4 @ 24.00 96.00 TX
Brenda

SUBTOTAL	96.00
TAX	
State Tax on 96.00	7.87
TOTAL	103.87
TEND Visa	103.87

Total shipments: 0
Customer: None selected

#24354 05/09/2023 01:46 PM
Workstation: 0 - Master Workstation
CCTran# fe3b3be5-0db8-4787-854a-6eaf9e412824

Thank you for your business

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Brenda, Lady day out posters
Printing 8 @ 24.00 192.00 TX
Lamination 8 @ 7.50 60.00 TX
Computer Service 2.50 TX

SUBTOTAL 254.50
TAX
State Tax on 254.50 20.87
TOTAL 275.37
TEND Visa 275.37

Total shipments: 0
Customer: None selected
05/11/2023
#248524 02:09 PM
Workstation: 0 - Master Workstation
CCTran# 915584f4-64a7-4af1-aa89-cb104b4e339a

Thank you for your business

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Printing	100 @ 0.89	89.00 TX
Cutting		4.00 TX
SUBTOTAL		93.00
TAX		
State Tax on 93.00		7.63
TOTAL		100.63
TEND Visa		100.63

Total shipments: 0
Customer: None selected

05/19/2023

#249078

02:34 PM

Workstation: 0 - Master Workstation

CCTran# 8f161d09-ffdb-4338-a303-39ba1103157b

Thank you for your business

Brenda Morgan

From: Postal & Copy + <mailserver@notify.postalmate.net>
Sent: Tuesday, May 30, 2023 10:47 AM
To: Brenda Morgan
Subject: Postal & Copy + e receipt

e-Receipt

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Crazy Day Signs
24x36 paper Trimmed
Then Laminated, 1 Grommets
Printing 9 @ 32.50 292.50 TX
Services 3.00 TX
Grommets

SUBTOTAL 295.50
TAX
State Tax on 295.50 24.24
TOTAL 319.74
TEND Visa 319.74

Total shipments: 0
Customer: None selected

#249331 05/24/2023 12:18 PM
Workstation: 0 - Master workstation
CCTran# 0ea36826-e767-4c6e-8204-
2b5948476eda

Thank you for your business

Corner Villa

INVOICE

2110 14th Ave.
Lewiston, ID 83501
Phone: 208-413-4877

INVOICE #1070
DATE: MAY 10, 2023

TO:
Brenda Morgan
Beautiful Downtown Lewiston
301 Main St. Ste 103
Lewiston, ID 83501

QUANTITY	DESCRIPTION	UNIT	TOTAL
	Private Event – May 9, 2023 – Town Hall Meeting – Orchid Room		
1	Alcohol Catering Permit Fee	\$20	20.00
2	Bartending Service Fee	\$25	50.00
		SUBTOTAL	70.00
		SALES TAX	
		TOTAL DUE	70.00

Make all checks payable to Corner Villa, 2110 14th Ave. Lewiston, ID 83501
If you have any questions concerning this invoice, contact Meena Cole, 208-413-4877

THANK YOU FOR YOUR BUSINESS!

Receipt for Beautiful Downtown Lewiston

Account ID: 914337332948281

Invoice/Payment Date
May 10, 2023, 4:57 AM

Payment method
Visa · 7039
Reference Number: ZB2UPNPZC2

Transaction ID
5992442234201864-12308904

Product Type
Meta ads

Paid

\$175.00 USD

You're being billed because you reached your \$175.00 payment threshold.

Campaigns

Event: 2nd QTR Town Hall Meeting		\$53.81
From Apr 28, 2023, 12:00 AM to May 10, 2023, 4:57 AM		
Event: 2nd QTR Town Hall Meeting	25,353 Impressions	\$53.81
Event: Ladies Day Downtown		\$54.96
From Apr 28, 2023, 12:00 AM to May 10, 2023, 4:57 AM		
Event: Ladies Day Downtown	1,828 Impressions	\$54.96
Event: Crazy Days Downtown		\$51.83
From Apr 28, 2023, 12:00 AM to May 10, 2023, 4:57 AM		
Event: Crazy Days Downtown	4,864 Impressions	\$51.83
Post: "If you're interested in participating in the..."		\$14.40
From Apr 28, 2023, 12:00 AM to May 10, 2023, 4:57 AM		
Post: "If you're interested in participating in the..."	318 Impressions	\$14.40

Receipt for Beautiful Downtown Lewiston

Account ID: 914337332948281

Invoice/Payment Date
May 22, 2023, 12:03 AM

Payment method
Visa · 7039
Reference Number: 428DBPFZC2

Transaction ID
6060728317373253-12399216

Product Type
Meta ads

Paid

\$67.30 USD

Ad spend since May 9, 2023.

Campaigns

Event: Crazy Days Downtown		\$45.12
From May 9, 2023, 12:00 AM to May 20, 2023, 11:59 PM		
Event: Crazy Days Downtown	4,074 Impressions	\$45.12
Event: Ladies Day Downtown		\$4.49
From May 9, 2023, 12:00 AM to May 20, 2023, 11:59 PM		
Event: Ladies Day Downtown	207 Impressions	\$4.49
Post: "If you're interested in participating in the..."		\$17.69
From May 9, 2023, 12:00 AM to May 20, 2023, 11:59 PM		
Post: "If you're interested in participating in the..."	368 Impressions	\$17.69

Invoice

INVSM532689

5/12/2023

Size-Mo Professional Sound LLC
621 Main St Suite F
Lewiston ID 83501
208.816.4923 - www.sizemosound.com



TOTAL AMOUNT DUE

\$200.00

Due Date: 5/19/2023

Bill To	Location
Beautiful Downtown Lewiston 301 Main Street Lewiston, ID 83501 Billing Phone -	Beautiful Downtown Lewiston 301 Main Street Lewiston, ID 83501 Location Phone -

Terms	Due Date	PO #	Sales Rep	Shipping Method
Credit Card	5/19/2023	Stage Rental - June 2nd 2023		

Quantity	Item	Options	Rate	Amount
5	Rental - Equipment Size-Mo Professional Sound Stage Rental June 2nd 2023 4:00 PM - 9:00 PM Stage Placement: New 6th Street (outside Bumper Crop - Stage Front South Facing). This includes: ** Haul in ** Set up ** Break Down ** Haul out Requirements: ** Must be set and ready by 4:00 PM ** Must be out no later than 9:30 PM		\$50.00	\$250.00
	Discount		-20%	(\$50.00)

Subtotal	\$200.00
Tax Total (%)	\$0.00
Shipping Cost	\$0.00
Total	\$200.00
Amount Paid	\$0.00
Amount Due	\$200.00

Approved By: _____

Date: _____



INVSM532689



INVOICE

Neon One, LLC
PO BOX 677136
DALLAS TX 75267-7136
United States

Invoice# INV291830
Invoice Date: 05/16/2023
Due Date: 05/17/2023
Payment Terms: Due on receipt - auto
Invoice Amount: \$153.47

Bill To
CUST07737 Beautiful Downtown Lewiston
301 Main Street, #103
Lewiston ID 83501
United States

ITEM / BUNDLE	DESCRIPTION	AMOUNT
NeonCRM Impact Subscription Fee	NeonCRM Impact Subscription Fee	153.47
NCRM Workflows	Workflows (15)	0.00
NCRM Support - Live Chat	Live Chat and Phone Support	0.00

Remittance Information

Preferred: Pay by credit card or e-check/ACH
Click this [secure link](#) to submit a one-time payment and optionally save payment information for future billing.

NOTICE: Neon One now has a new remittance address for check payments. Please make sure to review the remittance address below.

To pay by check, send your payment to:

Neon One, LLC
PO BOX 677136
DALLAS TX 75267-7136

Subtotal	\$153.47 US Dollar
Tax	\$0.00 US Dollar
Total	\$153.47 US Dollar
Amount Due	\$153.47 US Dollar
Balance	\$153.47 US Dollar
Overdue Balance	\$0.00 US Dollar

Neon One Customer Billing Portal

[Please Click Here](#) to access your billing portal to view invoices, payment history, and statements.

If this is your first time logging in, please use the "Forgot your password?" option and complete the steps to create a new password. You will receive an email with a link to create your password.

Thank you for being part of the Neon One, LLC community!
Questions about this Invoice? Please contact us at (888) 860-6366 x2 or billing@neonone.com

Final Details for Order #112-2945922-7897867
Print this page for your records.

Order Placed: May 25, 2023
Amazon.com order number: 112-2945922-7897867
Order Total: \$58.32

Shipped on May 26, 2023

Items Ordered	Price
2 of: 400 Ultra Bright Glow Sticks Bulk - Glow in The Dark Party Supplies Pack - 8" Glowsticks Easter Party Favors with Bracelets and Necklaces Sold by: Shop & Co. (seller profile)	\$26.95
Condition: New	

Shipping Address:
Brenda Morgan
1227 4TH ST
Clarkston, WA 99403
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:
Visa | Last digits: 7039

Billing address
Brenda Morgan
301 MAIN ST STE 103
LEWISTON, ID 83501-1819
United States

Item(s) Subtotal: \$53.90
Shipping & Handling: \$0.00

Total before tax: \$53.90
Estimated tax to be collected: \$4.42

Grand Total: \$58.32

Credit Card transactions

Visa ending in 7039: May 26, 2023: \$58.32

To view the status of your order, return to [Order Summary](#).



Invoice

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Invoice number: 10001230464336
Total: \$85.00
Date: May 27, 2023

Bill to

Brenda Morgan
Beautiful Downtown Lewiston Business Improvement District
301 Main St|Ste 103
Lewiston, ID 83501-1819
US
Address may be standardized for tax purposes
Company ID: 9130355649683296

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$85.00	\$85.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$85.00

EFT information

Routing number:
Payment account ending:
Name on the account:

323173313
4855
Brenda Morgan

Tax reporting information

Period for monthly fees:
Total without tax:
Total tax:

May 27, 2023 - Jun 27, 2023
\$85.00
\$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

2023 BID GENERAL LEDGER

Page	Date	Details	Check #	Area 1 Commercial Residential & Public Investment	Area 2 Neighborhood Improvements	Area 3 Business Promotion & Neighborhood Marketing	Area 4 Administration	Deposit/ Credit	Withdrawals/ Debits	Ending Balance	Paid	Total Paid to BDL
	1/1/2023	Beginning balance		\$13,000.00	\$62,000.00	\$41,000.00	\$67,000.00			\$77,099.61		
	1/1/2023	Dinner in the Dark Radio Advertising (Pacific Empire)	3530			\$216.00			\$216.00	\$76,883.61	02/09/23	
	1/3/2023	Dinner in the Dark Radio Advertising (McVey Entertainment)	3529			\$850.00			\$850.00	\$76,033.61	02/09/23	
	1/4/2023	Dinner in the Dark Event Supplies (Stanchion Posts)	DEBIT			\$162.29			\$162.29	\$75,871.32	02/09/23	
	1/5/2023	Dinner in the Dark Event Supplies (Mini Cornhole for raffle, Red Carpet)	DEBIT			\$97.99			\$97.99	\$75,773.33	02/09/23	
	1/10/2023	2023 Town Hall Meeting Supplies (Suggestions box)	DEBIT			\$107.01			\$107.01	\$75,666.32	02/09/23	
	1/11/2023	DEPOSIT						\$6,366.98		\$82,033.90		
	1/16/2023	NEON ONE CRM - January Invoice (INV261198)	DEBIT				\$153.47		\$153.47	\$81,880.43	02/09/23	
	1/27/2023	Additional A-frame signs for First Fridays	DEBIT		\$475.00				\$475.00	\$81,405.43	02/09/23	
	1/27/2023	Discount Mugs - Hot August Hoops Waterbottles (DM5433230)	DEBIT			\$581.94			\$581.94	\$80,823.49	03/09/23	
	1/27/2023	Intuit Quickbooks Online for BID Bookkeeping (1000205779852)	DEBIT				\$42.50		\$42.50	\$80,780.99	03/09/23	
	1/30/2023	12 Black 90" Table Cloths for events	DEBIT		\$64.86				\$64.86	\$80,716.13	02/09/23	
	1/30/2023	Dinner in the Dark Radio Advertising (Pacific Empire) (23010265 & 23010266)	DEBIT		\$64.86	\$582.00			\$648.86	\$80,134.13	03/09/23	
	1/31/2023	12 Black 90" Table Cloths for events	DEBIT		\$64.86				\$64.86	\$80,069.27	02/09/23	\$2,190.88
	1/31/2023	DEPOSIT Dividend (January)						\$10.38		\$80,079.65		
	1/31/2023	Lewiston Tribune - First Friday & Dinner in the Dark Ads (560856)				\$987.50			\$987.50	\$79,092.15	03/09/23	
	2/16/2023	NEON ONE CRM - February Invoice INV269074	DEBIT			\$190.80	\$153.47		\$153.47	\$78,938.68	03/09/23	
	2/21/2023	Happy Day Restaurants (100)	3548					\$11,298.79		\$78,747.88	03/09/23	
	2/23/2023	DEPOSIT								\$89,986.67	03/09/23	
	2/26/2023	Printcraft Printing - Hot August Hoops & Dinner in the Dark Posters (166765)				\$152.64			\$152.64	\$89,834.03	03/09/23	
	2/27/2023	Intuit Quickbooks Online for BID Bookkeeping (10001211897964)	DEBIT				\$42.50		\$42.50	\$89,791.53	03/09/23	
	2/27/2023	DEPOSIT						\$27,274.25		\$117,065.78	03/09/23	
	2/28/2023	DEPOSIT Dividend (February)						\$11.03		\$117,076.81	03/09/23	
	3/9/2023	BID Project Hours - January & February		\$480.00	\$360.00	\$1,440.00	\$480.00		\$2,760.00	\$114,316.81	03/09/23	\$5,493.35
	3/15/2023	NEON ONE CRM - March Invoice (INV277167)					\$153.47		\$153.47	\$114,163.34	04/13/23	
	3/17/2023	Dinner in the Dark & First Friday Radio Ads (Pacific Empire)	3554			\$582.00			\$582.00	\$113,581.34	04/13/23	
	3/17/2023	Movie Under the Stars Extended Programming Pioneer Park	3556			\$575.00			\$575.00	\$113,006.34	04/13/23	
	3/17/2023	Printcraft Printing - Downtown Property Tour Posters	3552			\$127.20			\$127.20	\$112,879.14	04/13/23	
	3/17/2023	Dinner in the Dark photo backdrop (Balance after BDL trade)	3551			\$150.00			\$150.00	\$112,729.14	04/13/23	
	3/17/2023	DEPOSIT						\$8,634.54		\$121,363.68	04/13/23	
	3/17/2023	Lewiston Tribune - Dinner in the Dark and First Friday Ads (562304)	3553			\$3,232.25			\$3,232.25	\$118,131.43	04/13/23	
	3/17/2023	Brava's - Dinner in the Dark contract (balance after BDL trade)	3557			\$2,777.52			\$2,777.52	\$115,353.91	04/13/23	
	3/25/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$6.26			\$6.26	\$115,347.65	05/11/23	
	3/28/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$5.96			\$5.96	\$115,341.69	05/11/23	
	3/28/2023	Intuit Quickbooks Online for BID Bookkeeping (10001217817732)	DEBIT				\$85.00		\$85.00	\$115,256.69	04/13/23	
	3/31/2023	DEPOSIT Dividend (March)						\$15.69		\$115,272.38	04/13/23	
	4/3/2023	DEPOSIT						\$15,493.48		\$130,765.86	05/11/23	
	4/5/2023	DEPOSIT						\$1,240.17		\$132,006.03	05/11/23	
	4/6/2023	McVey Entertainment - Downtown Property Tours	3565			\$500.00			\$500.00	\$131,506.03	05/11/23	
	4/6/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$6.74			\$6.74	\$131,499.29	05/11/23	
	4/7/2023	Postal Copy + April Newsletter Prints	DEBIT			\$520.98			\$520.98	\$130,978.31	05/11/23	
	4/12/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$9.88			\$9.88	\$130,968.43	05/11/23	
	4/12/2023	Postal Copy + BID Town Hall Postcards	DEBIT			\$197.95			\$197.95	\$130,770.48	05/11/23	
	4/13/2023	BID Project Hours - March		\$360.00	\$640.00	\$600.00	\$760.00		\$2,360.00	\$128,410.48	04/13/23	\$10,054.66
	4/13/2023	Earth Planter - Order#29111	2508		\$15,126.00				\$15,126.00	\$113,284.48	04/13/23	
	4/14/2023	DEPOSIT						\$959.15		\$114,243.63	05/11/23	
	4/16/2023	NEON ONE CRM - April Invoice (INV284292)	DEBIT				\$153.47		\$153.47	\$114,090.16	05/11/23	
	4/22/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$8.65			\$8.65	\$114,081.51	05/11/23	
	4/25/2023	DEPOSIT						\$23,189.68		\$137,271.19	05/11/23	
	4/26/2023	Perfection Traffic Control - Sound Downtown Traffic Control Plan				\$125.00			\$125.00	\$137,146.19	05/11/23	
	4/27/2023	Intuit Quickbooks Online for BID Bookkeeping (10001224233981)	DEBIT				\$85.00		\$85.00	\$137,061.19	05/11/23	
	4/28/2023	Parks 7 Rec - Permit for Bradenbury Square Sound Downtown	3572			\$240.00			\$240.00	\$136,821.19	05/11/23	
	4/28/2023	Printcraft Printing - Ladies Day Stamps	3582			\$381.60			\$381.60	\$136,439.59		
	4/30/2023	BID Project Hours - April		\$640.00	\$800.00	\$1,200.00	\$400.00		\$3,040.00	\$133,399.59	05/11/23	\$5,531.49
	4/30/2023	DEPOSIT Dividend (April)						\$16.81		\$133,416.40	05/11/23	
	5/2/2023	McVey Entertainment - Downtown Property Tours	3576			\$250.00			\$250.00	\$133,166.40	05/11/23	
	5/2/2023	DEPOSIT						\$1,348.46		\$134,514.86		
	5/4/2023	Jones Supply - Garbage Receipts		\$692.18					\$692.18	\$133,822.68		
	5/8/2023	Postal Copy + Crazy Days Posters	DEBIT			\$148.78			\$148.78	\$133,673.90		
	5/9/2023	Postal Copy + BID Town Hall Area Posters	DEBIT				\$103.87		\$103.87	\$133,570.03		

								\$404.55		\$404.55	\$133,165.48	
5/9/2023	Staples - BID Town Hall Supplies	DEBIT						\$70.00		\$70.00	\$133,095.48	
5/10/2023	Corner Villa - Town Hall no-host bar	3580								\$175.00	\$132,920.48	
5/10/2023	Facebook Boosted Ads - Town Hall Meeting/Ladies Day/Crazy Days	DEBIT			\$175.00					\$275.37	\$132,645.11	
5/11/2023	Postal Copy + Ladies Day Posters & 24x36 A-frame Posters	DEBIT			\$275.37					\$200.00	\$132,445.11	
5/12/2023	Size-Mo Professional Sound - Sound Downtown Portable Stage				\$200.00					\$153.47	\$132,291.64	
5/16/2023	NEON ONE CRM - May Invoice (INV291830)	DEBIT					\$153.47		\$1,206.09		\$133,497.73	
5/19/2023	DEPOSIT									\$100.63	\$133,397.10	
5/19/2023	Postal Copy + Sound Downtown Posters	DEBIT			\$100.63					\$67.30	\$133,329.80	
5/22/2023	Facebook Boosted Ads - Crazy Days/Ladies Day	DEBIT			\$67.30					\$319.74	\$133,010.06	
5/24/2023	Postal Copy + 24x36 Crazy Days A-frame Posters	DEBIT			\$319.74					\$58.32	\$132,951.74	
5/25/2023	Amazon - Sound Downtown Giveaways	DEBIT			\$58.32					\$85.00	\$132,866.74	
5/27/2023	Intuit Quickbooks Online for BID Bookkeeping (10001230464336)	DEBIT					\$85.00			\$4,280.00	\$128,586.74	
5/31/2023	BID Project Hours - May		\$720.00	\$1,240.00	\$1,920.00	\$400.00						\$7,515.81
			\$10,827.82	\$44,469.28	\$22,790.30	\$63,674.23	\$97,005.50	\$45,518.37				