

Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, July 15, 2026
Community Room

1. Call to Order: The meeting was called to order by Rebecca Snodgrass at 5:30 PM
Trustees Present: Rebecca Snodgrass, Thomas Hill, Andy Hanson, Josh Brown,
Trustees Absent: Diana Ames
Councilor Liaison Absent: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino,
and Youth Services Librarian Emma Schneider
2. Recognition of Visitors
 - a. Danielle Kinyon - Lewiston Library Foundation President
3. Public Comment & Correspondence
 - a. None
4. City of Lewiston Council Report
 - a. None
5. Library Foundation Report
 - a. Foundation President Danielle Kinyon presented the Foundation report, noting active progress across its subcommittees. Key developments included the planning for the Foundation's first Christmas event and continued work on the glass partition campaign. Additionally, President Kinyon announced that a theme has been selected for the annual Foundation Gala, which is scheduled for May 1st.
6. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from June 17, 2026
 - b. Review of Statistical Report for June
 - c. Approval of Statement of Expenses for June
 - i. Thomas Hill motioned to approve the consent agenda, and Josh Brown seconded. All in favor. Motion carried.
7. Committee Reports
 - a. Art Committee
 - i. Director Johnson gave a brief update on the fall schedule of artists and let the attendees know the Art Committee would be meeting the following day.
8. Director's Report
 - a. ALA Annual Conference
 - i. Youth Services Librarian Emma Schneider presented a report on her attendance at the American Library Association (ALA) Annual

Conference. She attended conference sessions aimed at youth programming and virtual author talks. Additionally, Director Lynn Johnson reported on her own attendance at various conference sessions covering topics such as digital preservation, history and genealogy research utilizing AI, and Title II digital accessibility requirements, with the goal of applying this knowledge to benefit the library.

b. Grants & Donations

- i. Director Johnson reported that there are no received major grants or donations to report for this month.

c. Staffing.

- i. Director L. Johnson presented the library report, noting the verbal resignation of Library Specialist Corla Hughes, effective in late August, alongside the upcoming departure of a part-time library assistant, also in August.
- ii. Director Johnson plans to modify the technical assistant position into a part-time material processing and marketing role.

d. Facilities Update

- i. L. Johnson reported that the drip hoses have been successfully installed and are operational on the Rooftop Garden. Additionally, she noted that the computer lab partitions are scheduled to ship to the vendor, with a formal installation date coming soon.

9. Unfinished Business

a. Faxing Services

- i. L. Johnson reported that a fax had been successfully sent.

10. New Business

a. Title II and Digital Accessibility

- i. L. Johnson provided information on upcoming ADA Title II regulatory changes that will mandate specific accessibility updates for public websites and social media channels. To comply with these requirements, the City of Lewiston website, including the library site, is currently undergoing a revision. An upcoming training meeting is scheduled for library staff to review and learn the new functionality and requirements.

b. Salary Survey

- i. Director Johnson reported that she has asked staff to review the job descriptions as requested by Human Resources for an upcoming salary study being done by the city and will be working with staff to make updates.

c. Library Materials Vendor Contract

- i. L. Johnson met with a regional Ingram rep to discuss the possibility of not continuing with a contract while maintaining the discounted rates for book purchasing.

11. Schedule of Upcoming Meetings
 - a. Regular Meeting: August 19, 2026
 - b. Regular Meeting: September 16, 2026
12. Adjournment - Action Item
 - a. Andy Hanson moved to adjourn at 6:11 PM, and Thomas Hill seconded.