



Lewiston Planning & Zoning Commission
LEWISTON COMPREHENSIVE PLAN WORK PLAN DEVELOPMENT COMMITTEE
AGENDA
September 1, 2026 - 5:15 PM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis.

I. CALL TO ORDER

II. ACTIVE AGENDA

A. 1. APPROVAL OF 7/28/26 MEETING MINUTES -ACTION ITEM

2. DETERMINATION OF INITIATIVES TO IMPLEMENT THE GOALS, OBJECTIVES AND ACTIONS ADDED TO THE WORK PLAN AND WHO ALL NEEDS TO/AND OR/ SHOULD BE INVOLVED. - ACTION ITEM

3. DETERMINATION OF RESPONSIBLE PARTIES, FUNDING RESOURCE NEEDS, AND TIMELINES FOR COMPLETION FOR GOALS, OBJECTIVES AND ACTIONS ADDED TO THE WORK PLAN AT THE LAST MEETING. - ACTION ITEM

4. NEXT STEP(S): DISCUSSION AND DIRECTION FROM THE COMMITTEE TO STAFF. - ACTION ITEM

5. FOR THE GOOD OF THE ORDER

III. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

MEETING AGENDA

LEWISTON COMPREHENSIVE PLAN WORK PLAN COMMITTEE

TUESDAY SEPTEMBER 1, 2026 AT 5:15 P.M.

COMMUNITY DEVELOPMENT DEPARTMENT BUILDING,
215 D STREET SECOND FLOOR MEETING ROOM
LEWISTON, ID 83501

COMMITTEE MEMBERS: Dan Johnson (Mayor); Jessica Klein (City Council); Jim Kleeburg (City Council); Gabe Iacoboni, Committee Chair (Planning & Zoning Commission); Emily Wolf, Committee Vice Chair (Planning & Zoning Commission); Zachary Battles (Planning & Zoning Commission)

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- I. CALL TO ORDER**
- II. APPROVAL OF 7/28/26 MEETING MINUTES. (ACTION ITEM)**
- III. DETERMINATION OF INITIATIVES TO IMPLEMENT THE GOALS, OBJECTIVES, & ACTIONS ADDED TO THE WORK PLAN & WHO ALL NEEDS TO &/OR SHOULD BE INVOLVED. (ACTION ITEM)**
- IV. DETERMINATION OF RESPONSIBLE PARTIES, FUNDING & RESOURCE NEEDS, & TIMELINES FOR COMPLETION FOR GOALS, OBJECTIVES, & ACTIONS ADDED TO THE WORK PLAN AT THE LAST MEETING. (ACTION ITEM)**
- V. NEXT STEP(S)- DISCUSSION AND DIRECTION FROM THE COMMITTEE TO STAFF. (ACTION ITEM)**
- VI. FOR THE GOOD OF THE ORDER.**
- VII. ADJOURNMENT**

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access to the facility within which this meeting is being held, please contact City Planner, Joel D. Plaskon at least forty-eight hours in advance of the meeting at (208) 746-1318 extension 7202 or [jplaskon@cityoflewiston.org](mailto:jplaskon@cityoflewiston.org).



## July 28, 2026 Comprehensive Plan Work Plan Committee Meeting Minutes

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The Lewiston Comprehensive Plan Work Plan Committee (the Committee) met in the Bell Building Second Floor Conference Room at 215 "D" Street at 5:15 p.m.

I. CALL TO ORDER:

Chair Iacoboni called the meeting to order at 5:27 p.m.

COMMITTEE MEMBERS PRESENT: Committee Chair, Gabe Iacoboni (Planning & Zoning Commission); Emily Wolf, Committee Vice Chair (Planning & Zoning Commission); Zach Battles (Planning & Zoning Commission); Jessica Klein (City Council);

COMMITTEE MEMBERS EXCUSED: Dan Johnson (Mayor)

COMMITTEE MEMBERS ABSENT: Jim Kleeburg (City Council)

STAFF MEMBERS PRESENT: Joel Plaskon, City Planner

II. APPROVAL OF 6/29/26 MEETING MINUTES

The 6/29/26 committee meeting minutes were approved by consensus after a motion by Klein & second by Wolf, respectively.

III. REVIEW OF & DISCUSSION ABOUT GOALS, OBJECTIVES, & ACTIONS FROM ENVISION LEWITON 2044 (THE COMPREHENSIVE PLAN) THE COMMITTEE WILL CHOOSE TO ADD TO THE COMPREHENSIVE PLAN WORK PLAN (WORK PLAN)

Plaskon gave the committee an overview of the status of the current Work Plan initiatives, noting that the majority of them have been completed, with only two left that are in progress. He noted that he took the initiative to add three zoning code amendments to the work plan himself because they strongly align with goals, objectives, and actions in the Comprehensive Plan relative to housing and because they are necessary to align the zoning code with new state legislation. He told the committee that two of those had already been completed (accessory apartments and manufactured homes) and that the third of those, "starter home subdivisions," was in progress. The committee agreed that those zoning code amendments belonged in the Work Plan.

Plaskon noted that the initiatives in the current Work Plan are primarily from the Land Use, Housing, Parks & Recreation, and Transportation Chapters of the Comprehensive Plan and that the committee should, perhaps, look to other chapters of the Comprehensive Plan to choose which initiatives to add next to the Work Plan.

The committee discussed items from the Community Character, Economic Development, Natural Resources & Hazards, & Public Facilities & Facilities Chapters of the Comprehensive Plan. After reviewing the priority level, timing category, and associated cost categories of the goals, objectives, and actions from the above-mentioned chapters of the Comprehensive Plan, the committee decided by consensus to add the following to the Work Plan:

- Objective ED.1, specifically Action ED.1.2.1;
- Objective ED.3.1, all related action items;
- Objective PSFU2.4, all related action items;
- Goal PSFU.3, all related objectives and action items.

Plaskon advised the committee that the above-listed items appeared to be enough to fill the two-year timeframe of the upcoming Work Plan schedule and that he would add them to the Work Plan Implementation Tracking document and bring the new Work Plan to Planning & Zoning Commission and then the City Council for approval.

The committee then directed Plaskon to ask Public Works Director, Dustin Johnson, to review the goals, objectives, and actions from the Natural Resources & Hazards Chapter of the Comprehensive Plan to advise them on which ones, if any, may already have been completed without yet having been placed on the Work Plan and which ones, if any, align with things that may already be in progress so that the committee might add those to the Work Plan next.

#### IV. NEXT STEP(S)

Plaskon informed the committee that he would add the goals, objectives, and actions chosen by the committee at this meeting to the Work Plan, update the two-year timeframe of the Work Plan from 2024-2025 to 2026-2027, and bring it to the Planning & Zoning Commission & City Council for approval. He said that he would also ask Public Works Director, Dustin Johnson, to review the goals, objectives, and actions from the Natural Resources & Hazards Chapter of the Comprehensive Plan to advise the committee on which ones, if any, may already have been completed without yet having been placed on the Work Plan and which ones, if any, align with things that may already be in progress so that the committee might add those to the Work Plan next.

#### V. ADJOURNMENT

There being no further business, Chair Iacoboni adjourned the meeting at 6:07 p.m.

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact City Clerk Kari Ravencroft at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6203.

ENVISION LEWISTON 2044 COMPREHENSIVE PLAN WORK PLAN 2024-2025, ADDENDUM, AMENDED BY COMMITTEE ON 7-28-26 (COMP PLAN WORK PLAN COMMITTEE NEEDS REVIEW & APPROVE COLUMNS D,E, & F @ THEIR NEXT MEETING SCHEDULED FOR 9/1/26)

| INITIATIVE | COMP PLAN GOAL                                                      | RELATED OBJECTIVE                                                                                                                                                                                     | RELATED ACTION ITEMS                                                                                                                                                                                                 | RESPONSIBLE PARTY                             | FUNDING & OTHER RESOURCE(S) NEED(S) & AVAILABILITY | TIMELINE FOR COMPLETION                                | STATUS                                                                                                                                                  |
|------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | ED.1 Strengthen Lewiston's role as a regional economic hub.         | ED.1.2 Enhance business recruitment and expand relocation support. Support business attraction and recruitment efforts by identifying metrics, incentives, and benefits for target industries.        | ED.1.2.1 Assign a single point of contact with the City for relocating businesses and to support the expansion of existing businesses.                                                                               | Comp Plan Work Plan Committee.                | Chosen person's time & related work effort.        | October 31, 2026.                                      | Comp Plan Work Plan Committee recommended that the Mayor be appointed this position at their meeting on 7/28/26 (The Mayor was absent at this meeting). |
|            | ED.3 Build on industry strengths while exploring new opportunities. | ED.3.1 Support the emerging base of small-scale advanced manufacturing. Continue bringing quality jobs to Lewiston by attracting new companies and entrepreneurs in existing and emerging industries. | ED.3.1.1 Collaborate with partners to identify City programs that can assist in the growth of small-scale advanced manufacturing, including potential training programs.                                             | Mayor & city staff.                           | TBD, as of 7/31/26.                                | Start by October 31, 2026. Will be ongoing thereafter. | Not yet begun, as of 7/31/26.                                                                                                                           |
|            |                                                                     |                                                                                                                                                                                                       | ED.3.1.2 Work with economic development partners to facilitate and explore strategies such as marketing, coordination with the Port's incubator program, and offering startup financial assistance to entrepreneurs. | Mayor, city staff, & Port Executive Director. | TBD, as of 7/31/26.                                | Start by October 31, 2026. Will be ongoing thereafter. | Not yet begun, as of 7/31/26.                                                                                                                           |

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|                                                                                |                                                                                                                                                                                                             | ED.3.1.3 Evaluate the zoning code to ensure define and recognize small scale manufacturing uses and identify areas it would be appropriate.                                                                                                    | City Planner.                                  |                                              | December 31, 2026.  | Not yet begun, as of 7/31/26. |
| PSFU.2 Maximize access to services by prioritizing partnerships.               | PSFU.2.4 Expand internet access. Partner with utility providers and take any direct actions appropriate to increase available Internet services to businesses, neighborhoods and multifamily housing areas. | PSFU.2.4.1 Partner with utility providers to assess and enhance Internet services in neighborhoods and multifamily housing areas. Explore joint projects, infrastructure improvements, and initiatives to expand digital access for residents. | TBD, as of 7/31/26.                            | TBD, as of 7/31/26.                          | TBD, as of 7/31/26. | Not yet begun, as of 7/31/26. |
|                                                                                |                                                                                                                                                                                                             | PSFU.2.4.2 Amend the subdivision code to require the installation of broadband conduit in the development of new subdivisions.                                                                                                                 | City Engineer & City Surveyor.                 | Staff time.                                  | TBD, as of 7/31/26. | Not yet begun, as of 7/31/26. |
| PSFU.3 Ensure efficient and equitable access to information and City services. | PSFU.3.1 Establish consistent equitable access. Develop City engagement standards to build community relationships.                                                                                         | PSFU.3.1.1 Create and implement a City engagement policy that will ensure equitable access to information and resources in a consistent and transparent manner.                                                                                | City PIO & HR Director.                        | Staff time.                                  | TBD, as of 7/31/26. | Not yet begun, as of 7/31/26. |
|                                                                                | PSFU.3.2 Enhance multilingual access and inclusivity. Ensure City materials are available to all parts of the community.                                                                                    | PSFU.3.2.1 Make City materials are available in multiple languages.                                                                                                                                                                            | City PIO & HR Director.                        | Staff time & \$\$\$ of a yet unknown amount. | TBD, as of 7/31/26. | Not yet begun, as of 7/31/26. |
|                                                                                |                                                                                                                                                                                                             | PSFU.3.2.2 Facilitate and work with partners to offer English language classes to residents to enhance language skills and communication.                                                                                                      | City PIO, HR Director, & Parks & Rec Director. | Staff time & \$\$\$ of a yet unknown amount. | TBD, as of 7/31/26. | Not yet begun, as of 7/31/26. |

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|                                                                                        | PSFU.3.3 Expand digital accessibility. Expand and continue free Wi-Fi access at or near all city facilities open to the public and any associated adjacent public spaces.                                                                                                                              | PSFU.3.3.1 Continue free Wi-Fi access at city facilities open to the public and expand access to any associated adjacent public spaces to maximize digital access for the community.                                                                       | Directors of city departments that have facilities providing free wi-fi connection to the public. | Staff time & \$\$ of a yet unknown amount. | Ongoing. | Already doing this. Will be ongoing with the possibility of expanding to other city facilities @ a time yet to be determined. |
| NH.1 Minimize risks from environmental hazards.                                        | NH.1.2 Manage stormwater for pollution reduction. Utilize stormwater best management practices to reduce pollutant loads and slow runoff rates. The City of Lewiston has and must comply with an MS4 stormwater permit, which is a National Pollutant Discharge Elimination System-mandated stormwater | NH.1.2.1 Incorporate stormwater management best practices into City standards and regulations. Special attention should be made to manage runoff rates effectively to preserve water quality.                                                              | Public Works Director & related staff.                                                            |                                            | Ongoing. | Ongoing.                                                                                                                      |
| NH.2 Increase resilience and sustainability by being good stewards of the environment. | NH.2.4 Protect ground water quality and improve storm water quality. Encourage the reduction of pollutants and potential contaminants. The City of Lewiston has and must comply with an MS4 stormwater permit, which is a National Pollutant Discharge Elimination System-mandated                     | NH.2.4.1 Implement education programs and advocacy initiatives to encourage the reduction of herbicide and fertilizer use along watershed areas. Collaborate with residents, agriculture producers, businesses, and local organizations to raise awareness | Public Works Director & related staff.                                                            |                                            | Ongoing. | Ongoing.                                                                                                                      |