

MEETING AGENDA

BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD

THURSDAY, FEBRUARY 9, 2023 AT 8:30 A.M.

**COMMUNITY DEVELOPMENT DEPARTMENT BUILDING,
215 "D" STREET, SECOND FLOOR MEETING ROOM**

AS A MATTER OF PUBLIC SERVICE AND GOVERNMENTAL TRANSPARENCY, THIS MEETING MAY BE RECORDED, STREAMED LIVE AND/OR ACCESSED AT A LATER TIME. NOTE THAT THIS MAY INCLUDE VIDEO AND AUDIO OF ALL PERSONS PRESENT IN THE ROOM

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS – An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by:

- ✓ Attending in-person
- ✓ Emailing comments and questions prior to the start of the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org
- ✓ Mailing written comments prior to the start of the meeting to Katie Hollingshead, PO Box 617, Lewiston, ID 83501
- ✓ Calling 208-746-1318 x7261 and leaving your message. Your comments will then be forwarded to the Business Improvement District Advisory Board.

III. APPROVAL OF JANUARY 12, 2023 MINUTES (ACTION ITEM)

IV. REPORT ON FOUNDARY NEGOTIATIONS – W. PRICE/D. BAUER (ACTION ITEM)

V. FINANCIALS – B. MORGAN (ACTION ITEM)

A. Review of Bank Statement

B. Review of Invoices

VI. DISCUSSION OF STRATEGIC PLAN FOR BID THROUGH CLOSURE ON 12-31-2026 (ACTION ITEM)

VII. REVIEW 2023 WORK PLAN AND BUDGET – B. MORGAN (ACTION ITEM)

- A. Area #2 – Planters for Downtown from Wilbert Precast, cost sharing for transportation before starting bid process - UPDATE**
- B. Area #3 – Banner Project sheet - UPDATE**
- C. Area #3 - Town Hall meeting with Incite! Consulting on 5/9/23. Review and approve Memorandum of Understanding**
- D. Soofa Signs**

VIII. BOARD MEMBER COMMENTS

IX. STAFF COMMENTS

Query of Board members to attend the regularly scheduled March 9, 2023 meeting.

X. BID ADMINISTRATOR COMMENTS

XI. ADJOURN (ACTION ITEM)