

March 16, 2023

The HISTORIC PRESERVATION COMMISSION Plaques Project Subcommittee met in the Bell Building Upstairs Conference Room at 215 "D" Street. Subcommittee member Boots called the meeting to order at 11:01 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Leah Boots; Laurinda Riggs,

COMMISSIONERS EXCUSED: None

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: None

GUESTS: None

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. PLAQUES PROJECT DISCUSSION

Commissioner Boots reviewed the final narrative for plaques 14-23 that had been reviewed by Steven Branting. Staff Hollingshead reviewed the reference notation that would be included at the end of each QR code page with thanks to Steven Branting and the Nez Perce County Historical Society and Museum for the use of their collections and archives. Commissioner Boots asked if the Commission could draft a letter of thanks to Mr. Branting and the Historical Society and Staff Hollingshead stated that could be done at either the April or May meeting. Staff Hollingshead also stated she would prepare a press release to be reviewed at the regular April meeting. Commissioner Riggs asked if a speaker had been secured and the library booked for an event in May. Staff Hollingshead stated no. Commissioner Boots asked if the plan was still to try and do it in June in conjunction with the Library anniversary event and staff stated the Commission needed to discuss that more at the next regular meeting so that a plan could be made. Commissioner Boots stated that her daughter would be

willing to take photos of the unveiling and all of the plaques once they are mounted so that the photos could be added to the City website. Staff Hollingshead said she would send out an email to the full Commission to set up a special meeting so that the remaining narratives could be reviewed and approved and the plaques could be ordered.

IV. COMMISSIONER COMMENTS: None.

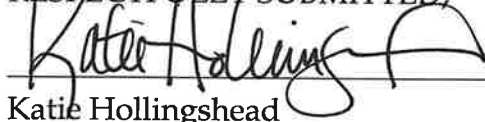
V. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead asked the subcommittee if they thought they would need to meet again now that the plaques narratives were complete. The subcommittee decided that all other work could be done at the regular Historic Preservation Commission meetings and there was no need to hold another subcommittee meeting.

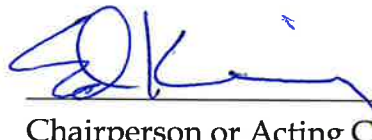
VI. ADJOURN

There being no further business, Subcommittee member Boots asked for a motion to adjourn. Commissioners Riggs and Bots moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission Plaques Project Subcommittee at approximately 11:17 a.m. Motion passed 2-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 6th day of April, 2023.