

April 6, 2023

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Vice Chair King called the meeting to order at 10:01 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Ed King, Vice Chair; Dennis Ohrtman; Laurinda Riggs; Lisa Hasenoehrl (via ZOOM); Kayleigh Philippi

COMMISSIONERS EXCUSED: Greg Follett, Chair; Peggy Heuskinveld; Leah Boots;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Aaron Butler, IT; Joel Plaskon, City Planner (via ZOOM);

CITY COUNCIL LIAISON PRESENT: None

GUESTS: Greg Castellaw, Architect CKA; Brit Ausman on behalf of JMS Family Limited Partnership

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. APPROVAL OF MARCH 2, 2023 REGULAR MEETING MINUTES

Commissioners Riggs and Ohrtman moved and seconded, respectively, to approve the March 2, 2023 Regular meeting minutes. The motion passed 5-0.

2. APPROVAL OF MARCH 16, 2023 PLAQUES PROJECT SUBCOMMITTEE MEETING MINUTES

Commissioners Riggs and Ohrtman moved and seconded, respectively, to approve the March 16, 2023 Plaques Project Subcommittee meeting minutes. The motion passed 5-0.

3. CERTIFICATE OF APPROPRIATENESS, WEST END HISTORIC DISTRICT. AN APPLICATION BY RAY SKELTON ON BELAF OF JMS FAMILY LIMITED PARTNERSHIP AT 830 MAIN STREET FOR REPLACEMENT OF EXISTING WINDOW, DOOR AND TRANSOM WITH NEW:

Staff Hollingshead reviewed the application for the Commission and stated that the applicant had a representative in the audience and the architect of record, Greg Castellaw, was also available via Zoom for questions.

Staff Hollingshead asked if the Commissioner's had any questions before they reviewed the design guidelines. There were none.

Vice Chair King walked the Commission through the Design Guidelines review sheet for the project. The Commission found that the project complied with Design Guidelines B-1, B-2, C-1, C-2, C-4, D-1, D-4, E-1, E-2, E-3, F-1, F-2, and F-3 and that all other guidelines were not applicable to the project. Vice Chair King asked Mr. Castellaw if there would be a change in the color and Mr. Castellaw said that the color would be the same brown color. Commissioner Ohrtman moved that the Certificate of Appropriateness for 830 Main Street, to replace the existing window, door and transom with new, be approved. Commissioner Riggs provided the second. Motion passed 5-0.

4. CERTIFICATE OF APPROPRIATENESS NORMAL HILL HERITAGE OVERLAY ZONE. AN APPLICATION BY DECKER CONSTRUCTION TO REPLACE 10 EXISTING WINDOWS WITH NEW VINYL WINDOWS OF THE SAME SHAPE AND SIZE, AT 215 PROPECT AVENUE:

Staff Hollingshead reviewed the application for the Commission. Staff Hollingshead walked the Commission through the review sheet for the Normal Hill Heritage Overlay Zone. The Commission found that the project was compliant with Factors 1, 2, 3, 4, and 5. Commissioner Philippi moved that the Certificate of Appropriateness for 215 Prospect Avenue to replace existing windows with new vinyl windows of the same shape and size, be approved. Commissioner Ohrtman provided the second. Motion passed 5-0.

5. REVIEW AND APPROVAL OF PLAQUES NARRATIVES:

Staff Hollingshead reminded the Commission that the plaques narratives had been sent out previously for a special meeting but that there was not a quorum so the meeting wasn't held. Staff Hollingshead asked if all the Commissioner's had taken the time to read the narratives and if there was any discussion. There was none.

Commissioner Ohrtman motioned to approve the narratives as presented, Commissioner Riggs provided the second. Motion passed 5-0.

6. REVIEW OF CITY TRAVEL AND FINANCIAL POLICY:

Staff Hollingshead reviewed the City's travel and financial policy that must be adhered to if any of the Commissioners or Staff were to travel for Commission business or training.

7. COMPREHENSIVE PLAN COMMUNITY INTERVIEW QUESTIONS:

Staff Hollingshead walked the Commission through the survey questions and had the Commissioners present fill out the survey.

IV. OLD BUSINESS

1. PLAQUES PROJECT SUB-COMMITTEE:

Staff Hollingshead reviewed the draft press release for the plaques project and discussed the "unveiling" of the plaque that will be mounted on the Bell Building at the May 4, 2023 meeting. Commissioner Riggs asked if the media would be in attendance and staff answered that the press release would be send to all the local news outlets but that she had no control on whether or not they would show up. Staff Hollingshead will get the plaques ordered now that all the narratives have been approved.

V. COMMISSIONER COMMENTS:

Commissioner Riggs asked about doing a speaker at the Library Celebration and when was that. Commissioner Ohrtman said those events would be in June to celebrate the 10 year anniversary at the D street location.

Commissioner Ohrtman let the Commission know that former Historic Preservation Commission Ron Karlberg was not doing well with his health.

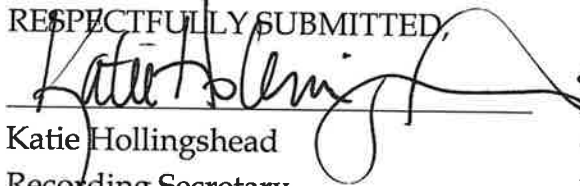
VI. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead reminded the Commission that the Mayor will do the proclamation for Historic Preservation Month at the May 8, 2023 City Council meeting.

VII. ADJOURN

There being no further business, Vice Chair King asked for a motion to adjourn. Commissioners Ohrtman and Riggs moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:58 a.m. Motion passed 5-0.

RESPECTFULLY SUBMITTED,


Katie Hollingshead
Recording Secretary


Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 4th day of May, 2023.