



7 August 2023

EMERGENCY MEDICAL SERVICES ADVISORY BOARD 1 AUGUST 2023 SPECIAL MEETING MINUTES

EMSAB Members: Dave Chenault Laura Gifford Mike Larson
 Mary Egeland Jennifer Grinage Serena Tschirgi

EMSAB members, with the exception of Jennifer Grinage attended the August 1st special meeting in the LFD Station 1 Training Room starting at 12:14 p.m.; Mary Egeland attended via Zoom. Also present were Staff Liaison Greg Rightmier, Council Liaison Kasee Forsmann, Assistant City Attorney Jennifer Tengono, Ambulance Billing Assistant Amy Paris, fire department assistants Danel Arnzen and Stephanie Rudy, who took notes.

Citizen Comments:

- Assistant City Attorney Jennifer Tengono introduced herself to the group and shared she has been reviewing the current resolution and ordinance for the board.

Active Agenda:

- The board discussed increasing ambulance rates by 2.5% in FY24. The increase was part of a recommendation from the board in May 2022. This was in response to the 2022 ambulance fee study of like-sized departments.
 - This discussion led to clarification on whether to continue billing for disposable medical equipment; this revenue amounted to approximately \$35,000. The new 3rd party billing company doesn't currently bill for this equipment because Medicaid/Medicare will not reimburse this charge. The increase in ambulance fees would help defer this cost.
 - Other departments do bill for disposable medical equipment but it's usually invoiced as a separate line item.
 - LFD ambulance rates are still on the low end of what like-sized departments charge. Because the department is a government entity, it walks a fine line between charging too little and losing money and charging too much and making money.
 - The board emphasized the rate increase is only for those using LFD's EMS services.
 - Tschirgi made a motion to increase the current ambulance rates by 2.5%; this was seconded by Gifford and the motion was unanimously passed by the board.

Unfinished & New Business:

- The board has been tasked with reviewing the current ordinance and resolution. Staff Liaison Rightmier shared that a private ambulance's transport of a patient within the City led to the need for this review. Assistant City Attorney Tengono advised the board to send all suggestions for changes to Staff Liaison Rightmier. He will consolidate these suggestions then present them at the next meeting in October.
 - One of issues discussed was the definitions of membership representation.

- Staff Liaison Rightmier asked Egeland if she is still willing to continue as a board member since she recently had a job change. She is still willing to be a member but may need to be reclassified into a different category. This will be addressed at the October meeting.

Adjournment:

Tschirgi made a motion to adjourn the meeting at 1:10 p.m.; Gifford seconded the motion and it was approved by the board.

**NEXT EMSAB MEETING IS TUESDAY, OCTOBER 17, 2023 AT 12:00 PM
IN THE STATION 1 TRAINING ROOM**

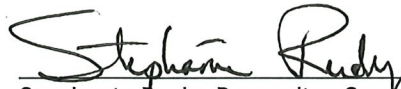
Submitted by:



Gregory V. Rightmier, Staff Liaison

8/7/23

Date



Stephanie Rudy, Recording Secretary

8/7/2023

Date

GVR: sr

c: Tanya Brocke, Deputy City Clerk
Dan Johnson, Mayor
Kassee Forsmann, Council Liaison
Kayla Hermann, City Attorney