



Lewiston City Council
REGULAR MEETING AGENDA
August 28, 2023 - 6:00 PM
Lewiston City Library – Second Floor Event Space – 411 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ORDER OF BUSINESS

Pursuant to Lewiston City Code § 2-26(f), considering changing the normal order of business to hold the public hearing regarding forgone taxes and consider the related Resolution 2023-45 after the Active Agenda because such public hearing must be held, and related Resolution 2023-45 considered, following adoption of the fiscal year 2024 budget - Action Item

IV. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

V. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

A. CITY COUNCIL MINUTES: 8/7/2023 Work Session; 8/14/2023 Regular - Action Item

B. ADVISORY BOARD AND COMMISSION MINUTES: 8/1/2023 Emergency Medical Services Advisory Board (EMSAB); 6/14/2023 & 7/12/2023 Public Works Advisory Commission (PWAC); 3/9/2023, 4/13/2023, 5/11/2023, 6/8/2023 & 7/13/2023 Disability Advisory Commission; 9/3/2020 Code Board of Appeals; 6/8/2023 & 7/13/2023 Business Improvement District - Action Item

C. VOUCHER'S PAYABLE: Considering approval of the Voucher's Payable dated 07/28/2023 - 08/10/2023 in the amount of \$2,326,487.64 - Action Item

VI. ACTIVE AGENDA

A. RESOLUTION 2023-36: Considering appointing Tanya Brocke as City Clerk for the City of

Lewiston - Action Item (Dan Johnson)

- B. RFP-23-013 LIBRARY MATERIALS & SERVICES:** Considering awarding RFP-23-013 to Ingram Library Services, LLC (La Vergne, TN) for the amount of \$65,000 - Action Item (Lynn Johnson)
- C. RESOLUTION 2023-48:** Considering adopting the updated City of Lewiston Purchasing Policy - Action Item (Aimee Gordon)
- D. STAFF INFORMATION REGARDING POTENTIAL BUDGET AMENDMENTS:**
Receiving information from staff regarding potential budget amendments, per City Council's request on August 21, 2023 - Presentation (Aimee Gordon)
- E. ORDINANCES**
 - 1. SECOND AND THIRD READINGS**
 - a. ORDINANCE 4893:** Considering implementing the City Council's decision in ZNC23-5, declaring that certain real property be removed from the Agricultural Transitional (F-2) Zone and included in the Regional Commercial (C-6) Zone and amending the official zoning map of the City of Lewiston - Action Item (Katie Hollingshead)
 - 2. THIRD READINGS**
 - a. ORDINANCE 4892:** Considering amending Ordinance 4858, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023, appropriating additional monies that are to be received by the City of Lewiston, Idaho in the sum of twenty-five million five hundred twenty-one thousand eight hundred ten dollars (\$25,521,810) - Action Item (Aimee Gordon)
 - b. ORDINANCE 4894:** To be termed the "2024 Annual Appropriation Ordinance," considering appropriating sums of money authorized by law and deemed necessary for all general and special municipal purposes of the City of Lewiston for the fiscal year commencing October 1, 2023 and ending September 30, 2024 - Action Item (Aimee Gordon)
 - c. ORDINANCE 4895:** Considering fixing and establishing the tax certification on all taxable properties situated within the corporate limits of the City of Lewiston for the fiscal year commencing October 1, 2023, and ending September 30, 2024, for the purpose of providing and raising monies for municipal and corporate purposes; providing for the tax certification to the Board of County Commissioners of Nez Perce County, Idaho in the amount of \$23,476,970; providing a certified copy of the 2024 Annual Appropriation Ordinance to the Board of County Commissioners of Nez Perce County, Idaho, as adopted by the City of Lewiston for the 2023-2024 Fiscal Year - Action Item (Aimee Gordon)
 - 3. ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES**
 - a. ORDINANCE 4893:** - Action Item

4. **ADOPTION**

- a. **ORDINANCE 4892:** - Action Item
- b. **ORDINANCE 4894:** - Action Item
- c. **ORDINANCE 4895:** - Action Item

- F. **REASONED STATEMENT: ZNC23-5:** Considering approval of the Reasoned Statement of Relevant Criteria and Standards for ZNC23-5 - Action Item (Katie Hollingshead)

VII. **PUBLIC HEARINGS AND RELATED ACTION ITEMS**

- A. **PUBLIC HEARING: FORGONE TAXES:** Accepting testimony on the consideration of accruing forgone tax which equates to the amount of property tax the Council elects to not levy for amounts that are less than the 3 percent increase as permitted for the 2024 fiscal year, pursuant to Idaho Code § 63-802(1)(f) (Aimee Gordon)
- B. **RESOLUTION 2023-45:** Considering reserving the right to recover \$708,204 of forgone increase for Fiscal Year 2024 in a subsequent year, pursuant to Idaho Code § 63-802(1)(f) - Action Item (Aimee Gordon)

VIII. **ITEMS MOVED FROM THE CONSENT AGENDA** - Action Item

IX. **UNFINISHED AND NEW BUSINESS**

- A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion .
- B. **CITY BOARDS AND COMMISSIONS LIAISON UPDATES**
- C. **MAYOR COMMENTS**
- D. **ADVISORY BOARD AND COMMISSION APPOINTMENTS:** - Action Item
- E. **AGENDA TOPICS:** - Action Item

X. **ADJOURNMENT** - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the City Clerk's Office at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6202.