

August 7, 2023

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a work session at the Bell Building Second Floor Conference Room at 215 D Street. Mayor Johnson called the meeting to order at 3:00 pm.

City Council meetings are live-streamed and recorded. To view the full video, go to <https://www.youtube.com/channel/UCddnGQVULZU4XqGBhBTehGg>

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Liedkie (3:03 p.m.); Councilor Forsmann; Councilor Kleeburg; Councilor Schroeder; Councilor Spickelmire; Councilor Tousley

II. PLEDGE OF ALLEGIANCE

Mayor Johnson's granddaughters led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Shirley Phillips, a resident of Lewiston, read a letter from the Urban Forestry and Cemetery Commission (UFCC) expressing their commitment to retaining the undeveloped portion of the Normal Hill Cemetery Property and unanimously requesting it be removed from the Council's consideration for the sale of undeveloped city properties.

IV. ACTIVE AGENDA

- A. URBAN RENEWAL AGENCY APPOINTMENT:** Considering the appointment of Jim Kleeburg as the City Council representative on the Urban Renewal Agency, filling the vacancy left by Councilor Tousley - Action Item (Dan Johnson)

Mayor Johnson moved to appoint Jim Kleeburg as the City Council representative on the Urban Renewal Agency to serve the remainder of Councilor Tousley's term. Councilor Tousley seconded and the motion carried 5-1 with Councilor Forsmann opposed.

- B. FIRE DEPARTMENT VEHICLE REPLACEMENT:** Considering the trade-in of a new long-bed backup rescue pickup that was purchased by the Fire Department for a short-bed that will fit in the fire station and maneuver safely - Action Item

Interim Fire Chief Rightmier explained that in 2022 the Council authorized Fleet Services to purchase a vehicle to replace the fire department's backup rescue unit as part of the routine vehicle life cycle program. When the vehicle arrived, it was

discovered that a long-bed pickup had been ordered instead of the intended short-bed. The recommendation from staff is to trade in the vehicle and order a short-bed version of the same truck.

After discussion, Councilors Schroeder and Tousley moved and seconded, respectively, to approve the trade-in and purchase of a short-bed pickup for the Fire Department.

Council President Liedkie offered a friendly suggestion to add a not to exceed amount to the motion. Councilor Tousley withdrew his second to allow Councilor Schroeder to restate her motion.

Councilor Schroeder restated her motion to approve the trade-in and purchase as long as it does not exceed \$7,300.00 in additional expenses. Councilor Tousley seconded. ROLL CALL VOTE: VOTING AYE: Forsmann; Liedkie; Schroeder; Spickelmire; Tousley. VOTING NAY: Kleeburg. EXCUSED: None.

V. **DISCUSSION ITEMS**

Please note that identifying an item as an “Action Item” does not require the City Council to vote on that item.

- A. **RESIDENT-OWNED MOBILE HOME COMMUNITIES**: Informational session by Victoria O'Banion, ROC Northwest, regarding a resident cooperative program for mobile home park residents - Presentation

Victoria O'Banion, Marketing Manager for the Resident Owned Community (ROC) program, explained how she works with residents in manufactured housing neighborhoods (mobile home or trailer parks) to form a housing cooperative where the residents own the land and manage the neighborhood. Ms. O'Banion informed Council that she originally came to speak about the Flying V Mobile Home Park but the owners were not interested in forming a cooperative, so she provided information related to the program instead.

- B. **COMMUNITY PARK PUBLIC OUTREACH**: Overview of the work performed by Clearwater Financial related to public engagement for the community park project that includes the open event, surveys, and meetings with community stakeholders - Action Item

Parks and Recreation Director Barker introduced Cameron Arial from Clearwater Financial to provide an overview of the work done related to public engagement for the community park project. Mr. Arial reported on the community engagement process, reviewed public engagement strategies and explained that prioritization from the city is needed, as well as the plan to address those needs.

- C. **UNDEVELOPED CITY PROPERTIES:** Discussion led by Councilor Forsmann regarding potential uses of undeveloped city properties - Action Item

Councilor Forsmann spoke to several undeveloped properties, provided maps of the locations and opened the topic for discussion. Councilors agreed that it would not be beneficial to sell the undeveloped cemetery property, as there is a need for it, and asked staff to revisit the usage of the East End Park and property located on 18th Street between 10th and 11th Ave.

- D. **ASSIGNED BUILDING FUND:** Discussion regarding the use of preapproved funding in FY'24 from the 2023 Assigned Building Fund - Action Item

Parks and Recreation Facilities Supervisor Warren requested to use funding from the assigned building fund for needed repairs to the current Fire Station #4. The repairs consist of a 15-year-warranty roof (\$86,000), electrical upgrades (\$13,000), truck bay abatement of soot (\$12,292), installation of egress windows (estimated at \$15,000), and heat shield for truck bay heaters.

Finance Director Gordon explained the assigned building fund is established in the city code and has a general description of what the funds can be used for. The code also says the fund has to be directed by the City Council, which is why staff is requesting Council direction or consensus on how the funds are used.

Councilor Schroeder moved to use the assigned building fund for repairs that needed to be done to Fire Station #4 and Councilor Tousley seconded. The motion passed 5-1 with Councilor Spickelmire opposed.

VI. **UNFINISHED AND NEW BUSINESS**

- A. **CITY COUNCILOR COMMENTS:**

None.

- B. **CITY BOARDS AND COMMISSIONS LIAISON UPDATES**

Councilor Schroeder noted at the August 1, 2023 Valley Vision meeting, Michelle Bly was elected as the new chairperson.

- C. **MAYOR COMMENTS**

Mayor Johnson announced that those interested in running for council can pick up a packet from the City Clerk's office at City Hall and the filing period is from August 28th to September 8th.

D. ADVISORY BOARD AND COMMISSION APPOINTMENTS: - Action Item

1. HISTORIC PRESERVATION COMMISSION:

Mayor Johnson made a motion to approve the appointment of Tamara Berlik to a three (3) year term on the Historic Preservation Commission. Councilor Forsmann seconded and the motion carried 6-0.

2. PUBLIC WORKS ADVISORY COMMISSION:

Mayor Johnson withdrew his motion to appoint Gabe Iacoboni to the Public Works Advisory Commission.

Mayor Johnson moved to approve the appointment of Brent Bourassa to a three (3) year term on the Public Works Advisory Commission. Councilor Schroeder seconded and the motion carried 6-0.

E. AGENDA TOPICS - Action Item

None.

VII. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Councilors Forsmann and Schroeder moved and seconded, respectively, to adjourn the August 7, 2023 Work Session. The motion carried 6-0 and the meeting adjourned at approximately 5:23 p.m.