



Lewiston Business Improvement District
REGULAR MEETING AGENDA
September 14, 2023 - 8:30 AM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by: 1) attending in-person; 2) emailing comments and questions prior to the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org; 3) mailing written comments prior to the meeting to Katie Hollingshead, PO Box 617, Lewiston ID 83501; 4) Calling 208-746-1318 x 7261 and leaving a message. Your message will then be forwarded to the Board.

III. ACTIVE AGENDA

A. APPROVAL OF AUGUST 10, 2020 MEETING MINUTES - ACTION ITEM

B. REVIEW OF BANK STATEMENT

C. REVIEW OF PAID INVOICES BY BID FUNDS

1. REIMBURSEMENT FROM AUG EXPENSES (\$9,005.94): - Presentation ()

2. NEON ONE CRM: - Presentation ()

3. QUICKBOOKS ONLINE: - Presentation ()

D. 2023 HOT AUGUST HOOPS EXPENSES \$7,796.53 - ACTION ITEM

E. 2023 CRAZY DAYS EXPENSES \$225.00 - ACTION ITEM

F. 2023 SOUND DOWNTOWN EXPENSES \$4,325.00 - ACTION ITEM

G. 2023 DOWNTOWN TAILGATE EXPENSES \$250.00

H. 2023 DOWNTOWN ARTWALK EXPENSES \$250.00 - ACTION ITEM

I. PRINTCRAFT PRINTING- BID LOGO BANNER FOR EVENTS \$135.15 - ACTION ITEM

J. BDL HOURS - STAFF HOURS \$1,920.00, VOLUNTEER HOURS \$1,320.00 - TOTAL \$3,240.00 - ACTION ITEM

IV. REVIEW 2023 WORK PLAN AND BUDGET - (DISCUSSION)

Identify activities that the Board would like to roll over into the 2024 work plan.

A. REVIEW 2023 WORK PLAN AND BUDGET - (DISCUSSION)

V. DEVELOP 2024 WORKPLAN (DISCUSSION)

VI. RESCHEDULE TOWN HALL MEETING - ACTION ITEM

VII. BOARD MEMBER COMMENTS

VIII. STAFF LIASON COMMENTS - Action Item

A. QUERY OF BOARD MEMBERS TO ATTEND THE REGULARLY SCHEDULED OCTOBER 12, 2023 MEETING.

IX. BID ADMINISTRATOR COMMENTS

X. ADJOURNMENT (ACTION ITEM) - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Community Development Specialist Dawn Ortiz at least forty-eight (48) hours in advance of the meeting at 208-746-1318 ext. 7265.