



**Lewiston Business Improvement District
REGULAR MEETING AGENDA
September 14, 2023 - 8:30 AM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by: 1) attending in-person; 2) emailing comments and questions prior to the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org; 3) mailing written comments prior to the meeting to Katie Hollingshead, PO Box 617, Lewiston ID 83501; 4) Calling 208-746-1318 x 7261 and leaving a message. Your message will then be forwarded to the Board.

III. ACTIVE AGENDA

A. APPROVAL OF AUGUST 10, 2020 MEETING MINUTES - ACTION ITEM

B. REVIEW OF BANK STATEMENT

C. REVIEW OF PAID INVOICES BY BID FUNDS

1. REIMBURSEMENT FROM AUG EXPENSES (\$9,005.94): - Presentation ()

2. NEON ONE CRM: - Presentation ()

3. QUICKBOOKS ONLINE: - Presentation ()

D. 2023 HOT AUGUST HOOPS EXPENSES \$7,796.53 - ACTION ITEM

E. 2023 CRAZY DAYS EXPENSES \$225.00 - ACTION ITEM

F. 2023 SOUND DOWNTOWN EXPENSES \$4,325.00 - ACTION ITEM

G. 2023 DOWNTOWN TAILGATE EXPENSES \$250.00

H. 2023 DOWNTOWN ARTWALK EXPENSES \$250.00 - ACTION ITEM

I. PRINTCRAFT PRINTING- BID LOGO BANNER FOR EVENTS \$135.15 - ACTION ITEM

J. BDL HOURS - STAFF HOURS \$1,920.00, VOLUNTEER HOURS \$1,320.00 - TOTAL \$3,240.00 - ACTION ITEM

IV. REVIEW 2023 WORK PLAN AND BUDGET - (DISCUSSION)

Identify activities that the Board would like to roll over into the 2024 work plan.

A. REVIEW 2023 WORK PLAN AND BUDGET - (DISCUSSION)

V. DEVELOP 2024 WORKPLAN (DISCUSSION)

VI. RESCHEDULE TOWN HALL MEETING - ACTION ITEM

VII. BOARD MEMBER COMMENTS

VIII. STAFF LIASON COMMENTS - Action Item

A. QUERY OF BOARD MEMBERS TO ATTEND THE REGULARLY SCHEDULED OCTOBER 12, 2023 MEETING.

IX. BID ADMINISTRATOR COMMENTS

X. ADJOURNMENT (ACTION ITEM) - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Community Development Specialist Dawn Ortiz at least forty-eight (48) hours in advance of the meeting at 208-746-1318 ext. 7265.

August 10, 2023

THE BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD OF THE CITY OF LEWISTON, IDAHO, met at its regular meeting Thursday, August 10, 2023 at the Community Development Department Second Floor meeting room. The meeting was called to order at 8:40 a.m.

I. **CALL TO ORDER AND INTRODUCTION**

BOARD MEMBERS PRESENT: Wendy Price, Chair; Tami Meyers, Vice Chair; Doug Bauer; Peter Cook

BOARD MEMBERS ABSENT: Susie Jones; Dr. Dennis Ohrtman; Michael Follett

STAFF MEMBERS PRESENT: Dawn Ortiz, Community Development Specialist; Aaron Butler, IT; Katie Hollingshead, Assistant Planner

OTHERS PRESENT: Brenda Morgan, Executive Director for Beautiful Downtown Lewiston (BDL)

II. **PUBLIC COMMENTS**

None

III. **APPROVAL OF June 08, 2023 MINUTES (ACTION ITEM)**

Board member, Bauer and Vice Chair Person Meyers moved and seconded, respectively, the approval of the July 13, 2023 minutes. The motion carried 4-0.

IV. **PRESENTATION BY PRESNELL CAGE ON FINANCIAL REPORT**

Dawn Alaverti with Presnell Cage provided a verbal review of the audit and its findings per the guidelines agreed upon with BDL.

Board member Bauer and Vice Chairperson Meyers moved and seconded, respectively, the approval of the financial report draft. The motion carried 4-0.

V. **FINANCIALS – B. MORGAN (ACTION ITEM)**

A. Review of Bank Statement

Brenda Morgan from Beautiful Downtown Lewiston was available for any questions regarding the previous month's bank statement.

Vice Chairperson Meyers and board member, Bauer and moved and seconded, respectively, the approval of the July 2023 bank statement with the condition of

adding Quickbooks in the amount of \$85 to the 7/28/2023 ledger. The motion carried 4 -0.

B. Review and approval of Tabled Invoices

Board members and staff discussed the need for the project form to be utilized on all projects. Chairperson Price stated that using this form will assist in making the project progress and invoices transparent to the board. Staff Hollingshead stated it would also assist in the creation of the 2024 work plan.

1. 2023 Administrative Costs Invoice \$7,000

Vice Chairperson Meyers and board member Bauer moved and seconded, respectively, the approval of 2023 administrative costs in the amount of \$7,000. The motion carried 4-0.

2. Check #2519 to BDL \$3456.80

Vice Chairperson Meyers and board member Cook moved and seconded, respectively, the reimbursement of check #2519 in the amount of \$3,456.80 to BDL. The motion carried 4-0.

3. Invoice #2336 \$1,056.30

Vice Chairperson Meyers and board member Bauer moved and seconded, respectively, the approval of payment for invoice #2336 in the amount of \$1,056.30. The motion carried 4-0.

C. Review of Paid Invoices by BID Funds

Ms. Morgan verbally reviewed a spreadsheet of previously paid invoices from July 2023.

D. Review of Invoices being reimbursed to BDL (Total \$5,974.16)

Ms. Morgan verbally reviewed the reimbursement requests for BDL.

1. Neon one \$156.47 (June Invoice):

2. Neon one \$460.41 (Prepay for July, Aug, Sept)

Vice Chairperson Meyers and board member Bauer moved and seconded, respectively, the reimbursement of June invoice for Neon one in the amount of \$156.47 and prepay for July, August, and September in the amount of \$460.41 to BDL. The motion carried 4-0.

3. Intuit Quickbooks \$85.00 (June)

4. Intuit Quickbooks \$255.00 (Prepay July, August, Sept)

Vice Chairperson Meyers and board member Bauer moved and seconded, respectively, the approval of direct payment from BID account for the June invoice for Intuit Quickbooks in the amount of \$85 and prepay for July, August, and September in the amount of \$255. The motion carried 4-0.

5. Meta \$46.30 (Remaining balance crazy days)

Board members Bauer and Vice Chairperson Meyers, moved and seconded, respectively, the reimbursement to BDL for Meta invoice in the amount of \$46.30 to BDL. Motion carried 4-0.

6. Postal & Copy \$316.89

7. Northwest Media/Inland Digital \$597.00

8. Schurman's True Value \$76.78

9. King's Thrones \$482.30

10. Staples \$137.79

Vice Chairperson Meyers and board member Bauer, moved and seconded, respectively, the reimbursement of invoices for Postal Copy, Northwest Media/Inland Digital, Schurman's True Value, Kings Thrones and Staples to BDL. Motion carried 4-0.

11. BDL Hours \$3,440 (Staff 56 Hrs, Volunteer 30 Hrs)

Vice Chairperson Meyers and board member Bauer, moved and seconded, respectively, the approval of June BDL Hours in the amount of \$3,440. Motion carried 4-0.

E. New Invoices for Review

1. Lewis Clark State College \$130 (50% of Work Scholar)

Vice Chairperson Meyers and board member Cook, moved and seconded, respectively, the approval of the invoice to Lewis Clark State College in the amount of \$130. Motion carried 4-0.

2. Douglass Law \$45 (Meeting with City Attorney)

Vice Chairperson Meyers and board member Bauer, moved and seconded, respectively, the approval of the invoice to Douglass Law in the amount of \$45. Motion carried 4-0.

3. BDL Hours (Staff Hours, Volunteer Hours)

Vice Chairperson Meyers and board member Bauer, moved and seconded, respectively, the approval of July 2023 BDL hours. Motion carried 4-0.

F. Town Hall Meeting Slated for September 6th From 11:30 AM-1 PM

Board members discussed different lunch options and new ways to reach out to the ratepayers for the town hall meeting.

Board members Cook and Bauer, moved and seconded, respectively, the approval of funding \$10 per plate at the Town Hall Meeting. The motion carried 4-0.

VI. REVIEW 2023 WORK PLAN AND BUDGET – B. MORGAN (ACTION ITEM)

A. Area #1 – Commercial, Residential and Public Investment:

Ms. Morgan stated the murals are being put on hold due to the weather.

B. Area #2 – Neighborhood Improvements – Update on Projects

Ms. Morgan stated she is waiting on the Park and Recreation Department to find out where to dig and place posts due to utility lines.

1. Request bids from electrical contractors to complete LED install in decorative light poles.

Ms. Morgan is still waiting to receive final bids from contractors. Contractors have communicated that they are backed up until spring.

2. Planters for downtown – Update on Install Date

Ms. Morgan stated she is working on getting a water truck and volunteers scheduled. She is also in the process of creating a map that is easily accessed and updated for wayfinding. She is also in the process of looking into parking meters for downtown and what that would cost to install and maintain.

Board member Cook asked where the revenue would go from the parking meters.

Mrs. Morgan stated she hasn't gotten that far and is still just looking into the cost of installation.

C. Area #3 – Business Promotion & Neighborhood marketing – Update

Ms. Morgan stated she working on a list of properties that are available downtown and working on a website where these listings can be posted and updated.

Ms. Morgan stated she is working on getting a quote for the banner & bracket install.

Ms. Morgan is finishing up the video creation of the videos for the \$5 Can Change Your Community campaign.

Board member Cook asked if there is an opportunity to display a directory of some of the businesses downtown.

Ms. Morgan stated that they have and still working on an effective way to have them updated regularly, where to place them, who to partner with, and cost-effectiveness.

D. Area #4 BID Administration: Update

Ms. Morgan stated next BDL newsletter will be released and an LCSC work scholar will be starting soon.

VII. DEVELOP 2024 WORKPLANPLAN

Staff Hollingshead asked board members to bring at least one idea from each area for the September meeting.

VIII. BOARD MEMBER COMMENTS

None

IX. STAFF LIASON COMMENTS

Staff Hollingshead stated at the September meeting she will have the Comprehensive Plan Phase II surveys for the board members to take.

A. Query of Board members to attend the regularly scheduled August 10, 2023 meeting

All board members present will be in attendance.

X. BID ADMINISTRATOR COMMENTS

Ms. Morgan stated she is the only one in the office at this time and is working at getting everything caught up.

XI. ADJOURNMENT (ACTION ITEM)

There being no further business, board members Bauer and Cook, moved and seconded, respectively to adjourn. The motion carried 4-0 and the Business Improvement District adjourned at approximately 10:10 a.m.

RESPECTFULLY SUBMITTED,

ATTEST:

RECORDING SECRETARY

BID ADVISORY BOARD CHAIR

Approved this _____ day of _____, 2023.



Statement of Account

800-843-7128 | p1fcu.org

Member Number: *****855

Statement For: 08/01/2023 - 08/31/2023

Page: 1 of 3

PO Box 897 Lewiston, ID 83501-0897

RETURN SERVICE REQUESTED

665223 34448 1/3 UNQ 09-01-23 CLT
000034447 1



BEAUTIFUL DOWNTOWN LEWISTON REVITALIZATI
301 MAIN ST STE 103
LEWISTON ID 83501-1819

BUSINESS IMPROVEMENT DISTRICT ID 0041		Beginning Balance	\$131,480.99
Dividends Year-To-Date \$121.62		2 Total Deposits for	13,402.10
Annual Percentage Yield earned 0.150% from 08/01/2023 through 08/31/2023		2 Total Withdrawals for	9,095.94-
		Ending Balance	\$135,787.15

Date	Transaction Description	Withdrawal	Deposit	Balance
08/11	Deposit By Check		\$13,384.78	\$144,865.77
08/16	Draft 2521 Tracer 862800000754960	9,005.94-		135,859.83
08/28	Withdrawal ACH Intuit * TYPE: QBooks Onl ID: 0000756346 CO: INTUIT * Entry Class Code: CCD	90.00-		135,769.83
08/31	Deposit Dividend 0.150%		17.32	135,787.15

Summary by Check Number * Asterisk next to number indicates skip in sequence 1 Checks Cleared for \$9,005.94

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
2521	08/16/23	\$9,005.94						



Continued on next page.





Clarkston
1301 Highland Ave
Clarkston WA 99403
Inquiries Call: 208-746-8900

Acct XXXXXX4855 BEAUTIFUL DOWNTOWN
Eff: 08/11/23 Date: 08/11/23
Tr: 1710 9:46:49 AM

Deposit to BUSINESS IMPROVEMENT
DISTRICT 0041
Amount: 13,384.78
Seq: #922708

Check Received	9,026.51
Check Received	1,722.99
Check Received	881.35
Check Received	1,753.93

Authorized by

ID Source:

- Drv Lic _____
- SigCard _____
- Known _____
- Other _____

- *1. NEON ONE \$153.47 (JUNE INVOICE): - Action Item () (M) Tami (S) Doug
- *2. NEON ONE \$460.41 (PREPAY FOR JULY, AUG & SEPT): - Action Item ()
- BID [*3. INTUIT QUICKBOOKS \$85.00 (JUNE): - Action Item () (M) Tami (S) Doug
- *4. INTUIT QUICKBOOKS \$255.00 (PREPAY JULY, AUGUST, SEPT): - Action Item ()
- ✓ 5. META \$46.30 (REMAINING BALANCE CRAZY DAYS): - Action Item (M) Doug (S) Tam
- (M) Tami [6. POSTAL, COPY + \$316.89 (HOT AUG HOOPS ADVERTISING): - Action Item (M) (S)
- 4. NORTHWEST MEDIA/INLAND DIGITAL \$597.00 (TEXT BLASTS): - Action Item ()
- 8. SCHURMAN'S TRUE VALUE \$76.78 (HARDWARE SOUND DT): - Action Item ()
- (S) Doug [9. KING'S THRONES \$482.30 (2 INVOICES, CRAZY DAYS): - Action Item ()
- 10. STAPLES \$137.79 (PRINTER INK FOR PACKETS): - Action Item ()
- 11. BDL HOURS \$3,440 (STAFF 56 HRS, VOLUNTEER 30 HRS): - Action Item (M) Tami (S) DJD
- ✓ 12. NEW INVOICES FOR REVIEW (ACTION ITEM)
- 13. LEWIS CLARK STATE COLLEGE \$130.00 (50% OF WORK SCHOLAR): - Action Item () (M) Tami (S) Kevin
- 14. DOUGLASS LAW \$45.00 (MEETING WITH CITY ATTORNEY): - Action Item (M) Tami (S) Doug
- 15. BDL HOURS \$ (STAFF HOURS, VOLUNTEER HOURS): - Action Item (M) Tami (S) Doug

BDL - Business Improvement District

2521

08/10/2023

Beautiful Downtown Lewiston

NEON One (June)	153.47
NEON One (July, August, September)	460.41
META	46.30
Postal Copy +	316.89
NW Media	597.00
Schurman's	76.78
King's Thrones	482.30
Staples	137.79
BDL Volunteer/Staff Hours JUNE	3,440.00
LCSC Work Scholar	130.00
Douglass Law	45.00
BDL Volunteer/Staff Hours JULY	3,120.00

P1FCU BID Checking

9,005.94

- ✓ 16. PLANTERS FOR DOWNTOWN – UPDATE ON INSTALL DATE (SUNSHADE, SOUND SYSTEM, LIGHTS, REMOVABLE SEATING AT



INVOICE

Neon One, LLC
PO BOX 677136
DALLAS TX 75267-7136
United States

Invoice# INV307788
Invoice Date: 07/16/2023
Due Date: 07/17/2023
Payment Terms: Due on receipt - auto
Invoice Amount: \$153.47

PAID/REIMBURSED VIA CK#2521

Bill To

CUST07737 Beautiful Downtown Lewiston
301 Main Street, #103
Lewiston ID 83501
United States

ITEM / BUNDLE	DESCRIPTION	AMOUNT
NeonCRM Impact Subscription Fee	NeonCRM Impact Subscription Fee	153.47
NCRM Workflows	Workflows (15)	0.00
NCRM Support - Live Chat	Live Chat and Phone Support	0.00

Remittance Information

Preferred: Pay by credit card or e-check/ACH
Click this [secure link](#) to submit a one-time payment and optionally save payment information for future billing.

NOTICE: Neon One now has a new remittance address for check payments. Please make sure to review the remittance address below.

Subtotal	\$153.47 US Dollar
Tax	\$0.00 US Dollar
Total	\$153.47 US Dollar
Amount Due	\$153.47 US Dollar
Balance	\$153.47 US Dollar
Overdue Balance	\$0.00 US Dollar

To pay by check, send your payment to:

Neon One, LLC
PO BOX 677136
DALLAS TX 75267-7136

Neon One Customer Billing Portal

[Please Click Here](#) to access your billing portal to view invoices, payment history, and statements.

If this is your first time logging in, please use the "Forgot your password?" option and complete the steps to create a new password. You will receive an email with a link to create your password.

Thank you for being part of the Neon One, LLC community!
Questions about this Invoice? Please contact us at (888) 860-6366 x2 or billing@neonone.com



Automatic withdrawal from BID acct.
Invoice Invoice for REFERENCE

Intuit Inc.
2800 E. Commerce Center Place
Tucson, AZ 85706

Invoice number: 10001242967304
Total: \$85.00
Date: Jul 27, 2023

Bill to

Brenda Morgan
Beautiful Downtown Lewiston Business Improvement District
301 Main St|Ste 103
Lewiston, ID 83501-1819
US
Address may be standardized for tax purposes
Company ID: 9130355649683296

Payment details

Item	Qty	Unit price	Amount
QuickBooks Online Plus	1	\$85.00	\$85.00
Sales tax - Exempt:			\$0.00
Total invoice:			\$85.00

EFT information

Routing number: 323173313
Payment account ending: 4855
Name on the account: Brenda Morgan

Tax reporting information

Period for monthly fees: Jul 27, 2023 - Aug 27, 2023
Total without tax: \$85.00
Total tax: \$0.00

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

2023 BID GENERAL LEDGER

Date	Details	Check #	Area 1 Commercial Residential & Public Investment \$13,000.00	Area 2 Neighborhood Improvements \$62,000.00	Area 3 Business Promotion & Neighborhood Marketing \$41,000.00	Area 4 Administration \$67,000.00	Deposit/Credit	Withdrawals/Debits	Ending Balance	Paid	Total Paid to BDL
1/1/2023	Beginning balance								\$77,099.61		
1/1/2023	Dinner in the Dark Radio Advertising (Pacific Empire)	3530			\$216.00			\$216.00	\$76,883.61	02/09/23	
1/3/2023	Dinner in the Dark Radio Advertising (McVey Entertainment)	3529			\$850.00			\$850.00	\$76,033.61	02/09/23	
1/4/2023	Dinner in the Dark Event Supplies (Stanchion Posts)	DEBIT			\$162.29			\$162.29	\$75,871.32	02/09/23	
1/5/2023	Dinner in the Dark Event Supplies (Mini Cornhole for raffle, Red Carpet)	DEBIT			\$97.99			\$97.99	\$75,773.33	02/09/23	
1/10/2023	2023 Town Hall Meeting Supplies (Suggestions box)	DEBIT			\$107.01			\$107.01	\$75,666.32	02/09/23	
1/11/2023	DEPOSIT						\$6,366.98		\$82,033.30		
1/16/2023	NEON ONE CRM - January Invoice (INV261198)	DEBIT				\$153.47		\$153.47	\$81,880.43	02/09/23	
1/27/2023	Additional A-frame signs for First Fridays	DEBIT		\$475.00				\$475.00	\$81,405.43	02/09/23	
1/27/2023	Discount Mugs - Hot August Hoops Waterbottles (DM5433230)	DEBIT			\$581.94			\$581.94	\$80,823.49	03/09/23	
1/27/2023	Intuit Quickbooks Online for BID Bookkeeping (1000205779852)	DEBIT				\$42.50		\$42.50	\$80,780.99	03/09/23	
1/30/2023	12 Black 90" Table Cloths for events	DEBIT		\$64.86				\$64.86	\$80,716.13	02/09/23	
1/30/2023	Dinner in the Dark Radio Advertising (Pacific Empire) (23010265 & 23010266)	DEBIT			\$582.00			\$582.00	\$80,134.13	03/09/23	
1/31/2023	12 Black 90" Table Cloths for events	DEBIT		\$64.86				\$64.86	\$80,069.27	02/09/23	\$2,190.88
1/31/2023	DEPOSIT Dividend (January)						\$10.38		\$80,079.65		
1/31/2023	Lewiston Tribune - First Friday & Dinner in the Dark Ads (560856)				\$987.50			\$987.50	\$79,092.15	03/09/23	
2/16/2023	NEON ONE CRM - February Invoice INV269074	DEBIT				\$153.47		\$153.47	\$78,938.68	03/09/23	
2/21/2023	Happy Day Restaurants (100)	3548			\$190.80			\$190.80	\$78,747.88	03/09/23	
2/23/2023	DEPOSIT						\$11,238.79		\$89,986.67	03/09/23	
2/26/2023	Printcraft Printing - Hot August Hoops & Dinner in the Dark Posters (166765)				\$152.64			\$152.64	\$89,834.03	03/09/23	
2/27/2023	Intuit Quickbooks Online for BID Bookkeeping (10001211897964)	DEBIT				\$42.50		\$42.50	\$89,791.53	03/09/23	
2/27/2023	DEPOSIT						\$27,274.25		\$117,065.78	03/09/23	
2/28/2023	DEPOSIT Dividend (February)						\$11.03		\$117,076.81	03/09/23	
3/9/2023	BID Project Hours - January & February		\$480.00	\$360.00	\$1,440.00	\$480.00		\$2,760.00	\$114,316.81	03/09/23	\$5,493.35
3/15/2023	BID reimbursement to BDL	2507						\$7,684.23			
3/15/2023	NEON ONE CRM - March Invoice (INV277167)					\$153.47		\$153.47	\$114,163.34	04/13/23	
3/17/2023	Dinner in the Dark & First Friday Radio Ads (Pacific Empire)	3554			\$582.00			\$582.00	\$113,581.34	04/13/23	
3/17/2023	Movie Under the Stars Extended Programming Pioneer Park	3556			\$575.00			\$575.00	\$113,006.34	04/13/23	
3/17/2023	Printcraft Printing - Downtown Property Tour Posters	3552			\$127.20			\$127.20	\$112,879.14	04/13/23	
3/17/2023	Dinner in the Dark photo backdrop (Balance after BDL trade)	3551			\$150.00			\$150.00	\$112,729.14	04/13/23	
3/17/2023	DEPOSIT						\$8,634.54		\$121,363.68	04/13/23	
3/17/2023	Lewiston Tribune - Dinner in the Dark and First Friday Ads (562304)	3553			\$3,232.25			\$3,232.25	\$118,131.43	04/13/23	
3/17/2023	Brava's - Dinner in the Dark Contract (balance after BDL trade)	3557			\$2,777.52			\$2,777.52	\$115,353.91	04/13/23	
3/25/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$6.26			\$6.26	\$115,347.65	05/11/23	
3/28/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$5.96			\$5.96	\$115,341.69	05/11/23	
3/28/2023	Intuit Quickbooks Online for BID Bookkeeping (10001217817732)	DEBIT						\$85.00	\$115,256.69	04/13/23	
3/31/2023	DEPOSIT Dividend (March)						\$15.69		\$115,272.38	04/13/23	
4/3/2023	DEPOSIT						\$15,493.48		\$130,765.86	05/11/23	
4/5/2023	DEPOSIT						\$1,240.17		\$132,006.03	05/11/23	
4/6/2023	McVey Entertainment - Downtown Property Tours	3565			\$500.00			\$500.00	\$131,506.03	05/11/23	
4/6/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$6.74			\$6.74	\$131,499.29	05/11/23	
4/7/2023	Postal Copy + April Newsletter Prints	DEBIT			\$520.98			\$520.98	\$130,978.31	05/11/23	
4/12/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$9.88			\$9.88	\$130,968.43	05/11/23	
4/12/2023	Postal Copy + BID Town Hall Postcards	DEBIT			\$197.95			\$197.95	\$130,770.48	05/11/23	
4/13/2023	BID Project Hours - March		\$360.00	\$640.00	\$600.00	\$760.00		\$2,360.00	\$128,410.48	04/13/23	\$10,054.66
4/13/2023	Earth Planter - Order#29111	2508		\$15,126.00				\$15,126.00	\$113,284.48	04/13/23	
4/14/2023	DEPOSIT						\$859.15		\$114,243.63	05/11/23	
4/16/2023	NEON ONE CRM - April Invoice (INV284292)	DEBIT				\$153.47		\$153.47	\$114,090.16	05/11/23	
4/22/2023	Facebook Boosted Ads - Downtown Property Tours	DEBIT			\$8.65			\$8.65	\$114,081.51	05/11/23	
4/25/2023	DEPOSIT						\$23,189.68		\$137,271.19	05/11/23	
4/25/2023	BID reimbursement to BDL	2509						\$10,042.44	\$127,228.75		
4/26/2023	Perfection Traffic Control - Sound Downtown Traffic Control Plan	2513			\$125.00			\$125.00	\$127,103.75	05/11/23	
4/27/2023	Brava's - Town Hall Meeting	2510						\$1,357.13	\$125,746.62		
4/27/2023	Intuit Quickbooks Online for BID Bookkeeping (10001224233981)	DEBIT				\$85.00		\$85.00	\$125,661.62	05/11/23	
4/28/2023	Parks 7 Rec - Permit for Brackenbury Square Sound Downtown	3572			\$240.00			\$240.00	\$125,421.62	05/11/23	
4/28/2023	Printcraft Printing - Ladies Day Stamps	3582			\$381.60			\$381.60	\$125,040.02		
4/30/2023	BID Project Hours - April		\$640.00	\$800.00	\$1,200.00	\$400.00		\$3,040.00	\$122,000.02	05/11/23	\$6,888.62
4/30/2023	DEPOSIT Dividend (April)						\$16.81		\$122,016.83	05/11/23	

5/2/2023	Incltel Consulting - Town Hall	2511						\$1,000.00	\$121,016.83		
5/2/2023	McVey Entertainment - Downtown Property Tours	3576			\$250.00			\$250.00	\$120,766.83	05/11/23	
5/2/2023	DEPOSIT						\$1,348.46		\$122,115.29		
5/4/2023	Jones Supply - Garbage Receptacles		\$692.18					\$692.18	\$121,423.11	06/08/23	
5/8/2023	Postal Copy + Crazy Days Posters	DEBIT			\$148.78			\$148.78	\$121,274.33	06/08/23	
5/9/2023	Postal Copy + BID Town Hall Area Posters	DEBIT				\$103.87		\$103.87	\$121,170.46	06/08/23	
5/9/2023	Staples - BID Town Hall Supplies	DEBIT				\$404.55		\$404.55	\$120,765.91	06/08/23	
5/10/2023	Corner Villa - Town Hall no-host bar	3580				\$70.00		\$70.00	\$120,695.91	06/08/23	
5/10/2023	Facebook Boosted Ads - Town Hall Meeting/Ladies Day/Crazy Days	DEBIT			\$175.00			\$175.00	\$120,520.91	06/08/23	
5/11/2023	Postal Copy + Ladies Day Posters & 24x36 A-frame Posters	DEBIT			\$275.37			\$275.37	\$120,245.54	06/08/23	
5/12/2023	Size-Mo Professional Sound - Sound Downtown Portable Stage				\$200.00			\$200.00	\$120,045.54	06/08/23	
5/16/2023	NEON ONE CRM - May Invoice (INV291830)	DEBIT				\$153.47		\$153.47	\$119,892.07	06/08/23	
5/19/2023	DEPOSIT						\$1,206.09		\$121,098.16		
5/19/2023	Postal Copy + Sound Downtown Posters	DEBIT			\$100.63			\$100.63	\$120,997.53	06/08/23	
5/22/2023	Facebook Boosted Ads - Crazy Days/Ladies Day	DEBIT			\$67.30			\$67.30	\$120,930.23	06/08/23	
5/24/2023	BID reimbursement to BDL	2512						\$5,149.89	\$115,780.34		
5/24/2023	Postal Copy + 24x36 Crazy Days A-frame Posters	DEBIT			\$319.74			\$319.74	\$115,460.60	06/08/23	
5/25/2023	Amazon - Sound Downtown Giveaways	DEBIT			\$58.32			\$58.32	\$115,402.28	05/08/23	
5/27/2023	Intuit Quickbooks Online for BID Bookkeeping (10001230464936)	DEBIT				\$85.00		\$85.00	\$115,317.28	06/08/23	
5/31/2023	BID Project Hours - May		\$720.00	\$1,240.00	\$1,920.00	\$400.00		\$4,280.00	\$111,037.28	06/08/23	\$12,665.70
5/31/2023	DEPOSIT Dividend (May)						\$17.50		\$111,054.78		
6/1/2023	Vine 46 Tasting Gift Certificats for Sound Downtown	DEBIT			\$79.50			\$79.50	\$110,975.28		
6/2/2023	DEPOSIT						\$3,700.00		\$114,675.28		
6/2/2023	Schurman's Brackenbury Improvements hardware	DEBIT		\$76.78				\$76.78	\$114,598.50		
6/8/2023	Financials and Hours for May	2514						\$7,515.81	\$107,082.69		
6/8/2023	Kings Throne - Crazy Days Porta Potties	3594	\$482.30					\$482.30	\$106,600.39		
6/8/2023	Printcraft Printing - Ladies Day Maps	3595			\$164.30			\$164.30	\$106,436.09		
6/9/2023	Staples - Ink for newsletter	DEBIT			\$137.79			\$137.79	\$106,298.30		
6/14/2023	Hells Canyon Apparel Sound Downtown Promotional Products	2515			\$1,056.30			\$1,056.30	\$105,242.00		
6/15/2023	Facebook Boosted Ads - Crazy Days & Sound Downtown	DEBIT			\$250.00			\$250.00	\$104,992.00		
6/17/2023	NEON ONE CRM - June Invoice (INV300757)	DEBIT				\$153.47		\$153.47	\$104,838.53		
6/20/2023	DEPOSIT						\$11,233.47		\$116,072.00		
6/21/2023	Pre-approval items from 6/8/23 meeting	2519						\$3,456.80	\$112,615.20	06/08/23	
6/22/2023	Facebook Boosted Ads - Sound Downtown	DEBIT			\$51.59			\$51.59	\$112,563.61		
6/22/2023	City of Lewiston Administrative Fees	2516					\$7,000.00	\$7,000.00	\$105,563.61		
6/23/2023	Printcraft Printing - Sound Downtown Banners	2517			\$75.60			\$75.60	\$105,488.01		
6/27/2023	Postal Copy + Hot August Hoops Posters and Labels	DEBIT			\$316.89			\$316.89	\$105,171.12		
6/28/2023	Intuit Quickbooks Online for BID Bookkeeping (10001236689581)	DEBIT				\$85.00		\$85.00	\$105,086.12		
6/30/2023	BID Project Hours - June		\$1,120.00	\$840.00	\$1,120.00	\$360.00		\$3,440.00	\$101,646.12		
6/30/2023	DEPOSIT Dividend (June)						\$16.22		\$101,662.34		
7/3/2023	QPINS Text Marketing - Sound Downtown, Artwalk & Hot August Hoops	DEBIT			\$597.00			\$597.00	\$101,065.34		
7/5/2023	McVey Entertainment - Crazy Days & Hot August Hoops	3608			\$1,100.00			\$1,100.00	\$99,965.34		\$15,744.62
7/12/2023	DEPOSIT						\$3,383.40	\$3,383.40	\$99,965.34		
7/16/2023	NEON ONE CRM - July Invoice (INV307788)	DEBIT				\$153.47		\$153.47	\$99,811.87		
7/21/2023	Jones Supply - 10 Garbage receptacles & liners	2520	\$692.18					\$692.18	\$99,119.69		
7/28/2023	Intuit Quickbooks Online for BID Bookkeeping (10001242967304)	DEBIT							\$99,119.69		
7/31/2023	DEPOSIT Dividend (July)						\$16.67		\$99,136.36		
7/31/2023	BID Project Hours - July		\$240.00	\$720.00	\$2,000.00	\$160.00		\$3,120.00	\$96,016.36		
7/31/2023	McVey Entertainment - Sound Downtown & Hot August Hoops	3608			\$500.00			\$500.00	\$95,516.36		
8/3/2023	Lewiston Tribune - Hot August Hoops, Crazy Days & Thank you Ad	3607			\$3,368.00			\$3,368.00	\$92,148.36		
8/9/2023	Croft Rentals - Tables, Chair & Canopies	3617			\$436.00			\$436.00	\$91,712.36		
8/9/2023	Hot August Hoops Team Shirts	3609			\$3,972.93			\$3,972.93	\$87,739.43		
8/9/2023	Printcraft Printing - HAH Coroplast Sponsor Signs	3613			\$169.60			\$169.60	\$87,569.83		
8/9/2023	Printcraft Printing - BID Banners	3612			\$135.15			\$135.15	\$87,434.68		
8/9/2023	Size-Mo Professional Sound 50% payment Sound Downtown	3614			\$3,400.00			\$3,400.00	\$84,034.68		
8/11/2023	DEPOSIT						\$13,384.78		\$97,419.46		
8/16/2023	Reimbursement to BDL for Invoices approved 8/10/23	2521						\$9,005.94	\$88,413.52		
8/16/2023	BID Project Hours - August		\$680.00	\$640.00	\$1,280.00	\$640.00		\$3,240.00	\$85,173.52		
8/31/2023	DEPOSIT Dividend (August)						\$17.32		\$85,190.84		
9/1/2023	McVey Entertainment - HAH, Downtown Tailgate & Artwalk				\$1,000.00			\$1,000.00	\$84,190.84		
9/5/2023	DEPOSIT						\$6,709.37		\$90,900.21		\$16,221.68
	TOTAL SPENT YTD		\$4,494.48	\$19,687.50	\$25,078.67	\$11,324.24			\$90,900.21		
	REMAINING BUDGET		\$8,505.52	\$42,312.50	\$15,921.33	\$55,675.76	\$135,484.23	\$129,367.86			

Event Name: 2023 Hot August Hoops
 Date of Event: August 5th

Invoice #	Details	How is BID contributing	Total
569981	Daily News, Lewiston Tribune & Inland 360 Ads	Team & Vendor Registration	\$2,468.00
Check # 3617	Croft Rentals - Tables, Chairs & Canopies	Shaded seating area for patrons	\$436.00
4694	Cover Me Tees	Team shirts for registered players	\$3,972.93
5248	Printcraft Printing	Coroplast Signs for sponsors	\$169.60
23080131	The River Ad Free Radio	Live music with commercials about BID	\$500.00
23070168	KVTY Radio Ads	General Advertising	\$75.00
23070169	KMOK Radio Ads	General Advertising	\$100.00
23070170	KRLC Radio Ads	General Advertising	\$75.00

Total : \$7796.53

TPC Holdings, Inc.
 Lewiston Tribune
 Moscow-Pullman Daily News
 Auto Clipper
 Gander Digital
 TPC Printing/Today's Mail
 Revolve Print & Pack

Federal EIN #82-0500182
 P.O. Box 957 Lewiston, ID 83501
 (208) 848-2288
 (800) 745-9411 (ID & WA Only)
 Fax: (208) 743-0297

Statement

DATE	REFERENCE#
07/31/2023	569981

BILL TO: BEAUTIFUL DOWNTOWN LEWISTON ACCOUNTS PAYABLE 301 MAIN ST # 103 LEWISTON ID 83501-1819	Account Number: 71510 Balance Due: \$3,368.00 Salesperson: CHERI 208-848-2219
---	---

DATE	AD NUMBER OR P.O. NUMBER	CHARGES OR CREDITS DESCRIPTION/PRODUCT CODE	TOTAL SPACE	COLUMNS	DEPTH	CHARGES
		Balance Forward:				900.00
07/01/23	629868	VENDOR REG	15.00	3 X 5.00	DN	112.50
07/01/23	629870	TEAM REG	15.00	3 X 5.00	DN	112.50
07/02/23	629871	TEAM REG	15.00	3 X 5.00	LT	112.50
07/02/23	629872	VENDOR REG	15.00	3 X 5.00	LT	112.50
07/06/23	629865	TEAM REG	15.00	3 X 5.00	360	112.50
07/06/23	629866	VENDOR REG	15.00	3 X 5.00	360	112.50
07/08/23	629868	VENDOR REG	15.00	3 X 5.00	DN	112.50
07/08/23	629870	TEAM REG	15.00	3 X 5.00	DN	112.50
07/09/23	629871	TEAM REG	15.00	3 X 5.00	LT	112.50
07/09/23	629872	VENDOR REG	15.00	3 X 5.00	LT	112.50
07/13/23	629865	TEAM REG	15.00	3 X 5.00	360	112.50
07/13/23	629866	VENDOR REG	15.00	3 X 5.00	360	112.50
07/15/23	629868	VENDOR REG	15.00	3 X 5.00	DN	112.50
07/15/23	629870	TEAM REG	15.00	3 X 5.00	DN	112.50
07/16/23	629871	TEAM REG	15.00	3 X 5.00	LT	112.50
07/16/23	629872	VENDOR REG	15.00	3 X 5.00	LT	112.50
07/20/23	629865	TEAM REG	15.00	3 X 5.00	360	112.50
07/20/23	629866	VENDOR REG	15.00	3 X 5.00	360	112.50
07/22/23	629868	VENDOR REG	15.00	3 X 5.00	DN	112.50
07/22/23	629870	TEAM REG	15.00	3 X 5.00	DN	112.50

PREVIOUS BALANCE		NEW CHARGES		CREDITS		BALANCE DUE
\$900.00	+	\$2,468.00	-		=	\$3,368.00

Beautiful Downtown Lewiston

3607

08/03/2023

TPC Holdings, Inc.

2023 Crazy Days Ads
 2023 Sound Downtown Thank you Ad
 2023 Hot August Hoops

225.00
 675.00
 2,468.00

PAYMENT
 RECORD

P1FCU BDL Checking (0042)

3,368.00

TPC Holdings, Inc.
 Lewiston Tribune
 Moscow-Pullman Daily News
 Auto Clipper
 Gander Digital
 TPC Printing/Today's Mail
 Revolve Print & Pack

Federal EIN #82-0500182
 P.O. Box 957 Lewiston, ID 83501
 (208) 848-2288
 (800) 745-9411 (ID & WA Only)
 Fax: (208) 743-0297

Statement

DATE	REFERENCE#
07/31/2023	569981

BILL TO: BEAUTIFUL DOWNTOWN LEWISTON
 ACCOUNTS PAYABLE
 301 MAIN ST # 103
 LEWISTON ID 83501-1819

Account Number: 71510
 Balance Due: \$3,368.00
 Salesperson: CHERI 208-848-2219

DATE	AD NUMBER OR P.O. NUMBER	CHARGES OR CREDITS DESCRIPTION/PRODUCT CODE	TOTAL SPACE	COLUMNS	DEPTH	CHARGES
07/22/23	629873	DIGITAL AD	0 X 0.00		LON	100.00
07/22/23	629874	DIGITAL AD	0 X 0.00		LON	100.00
07/31/23		Service Charge				18.00

PREVIOUS BALANCE		NEW CHARGES		CREDITS		BALANCE DUE
\$900.00	+	\$2,468.00	-		=	\$3,368.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

PAYABLE UPON RECEIPT

CURRENT NET AMOUNT DUE	31-60 DAYS	61-90 DAYS	91-OVER	TOTAL AMOUNT DUE
\$2,468.00	\$900.00	\$0.00	\$0.00	\$3,368.00

1.75% FINANCE CHARGE APPLIED TO BALANCES PAST 30 DAYS

REMITTANCE ADDRESS	BILLED ACCOUNT NAME	BILLING PERIOD
Lewiston Tribune PO Box 957 Lewiston, Idaho 83501	BEAUTIFUL DOWNTOWN LEWISTON ACCOUNTS PAYABLE 301 MAIN ST # 103 LEWISTON ID 83501-1819	07/01/23 -> 07/31/23
		ACCOUNT NUMBER
		71510
		\$ AMOUNT ENCLOSED

Contact Barb at bmarsh@lmtribune.com or 208.848.2288 if interested in paperless billing

Croft Rentals

3713 11th St
Lewiston, ID 83501
(208) 503-0135

Invoice

PREPARED FOR

Beautiful Downtown
Brenda
208553-9478

PREPARED

DATE
8-15-23

ITEM	QTY	PRICE	TOTAL
Chair Rental	20	\$1.50	\$30
Table Rental	14	\$9	\$126
Delivery	2	\$25	\$50
Tent 10x10	1	\$35	\$35
Tent 10x20	3	\$65	\$195

Please Send Payment to
3713 11th Street
Lewiston Idaho 83501

TOTAL

\$436

Beautiful Downtown Lewiston

3617

08/09/2023

Croft Rentals

2023 HAH tables/chairs/canopies

436.00

PAYMENT
ORD

Cover Me Tees
Clarkston, WA 99403

Invoice

Date	Invoice No.
08/03/23	4694

Bill To: Beautiful Downtown Lewiston BDL -Hot August Hoops Brenda Morgan / 208-790-1148 director@beautifuldowntownlewiston.org

Ship To

P.O. Number	Terms	Rep	Ship Date	Ship Via	FOB	Project
			08/04/23			

Item	Description	Quantity	Price Each	Amount
Blank garment	PC147Y youth / Light Blue Tie-Dye / (2 Sm, 28 M, 51 L, 34 XL)	115	10.98	1,262.70
Blank garment	200C Adult/ Columbia Blue Tie-Dye / (41 Sm, 36 M, 35 L, 14 XL)	126	11.82	1,489.32
Blank garment	200C Adult/ Columbia Blue Tie-Dye / (9 - 2XL)	9	15.98	143.82
Blank garment	200C Adult/ Columbia Blue Tie-Dye / (5- 3XL)	5	17.50	87.50
Screen printing	3 screen front (Navy, Yellow, Rocket Orange), 1	255	2.70	688.50

Beautiful Downtown Lewiston 3609
 08/09/2023 **Cover Me Tees**
 2023 HAH team shirts 3,972.93

PAYMENT
RECORD

P1FCU BDL Checking (0042)

3,972.93



10532



105321



Rev 6/21

Send payments to Cover Me Tees, 1801 13th Str, Clarkston, WA 99403

Total

\$3,972.93

Printcraft Printing, Inc.
 1628 Main Street
 Lewiston, ID 83501
 208-743-2922
 www.printcraftprinting.net



INVOICE

BILL TO
 Beautiful Downtown Lewiston
 12957
 301 Main Street - Suite 103
 Lewiston, ID 83501

SHIP TO
 Pick Up

INVOICE # 5248
DATE 08/08/2023
DUE DATE 09/07/2023

DATE	DESCRIPTION	QTY	AMOUNT
08/04/2023	23-5062 Coroplast Signs (1 each of 11 logos)	11	160.00T

SUBTOTAL	160.00
TAX	9.60
TOTAL	169.60
BALANCE DUE	\$169.60

Beautiful Downtown Lewiston

3613

08/09/2023

Printcraft Printing, Inc.

2023HAH Coroplast Sponsor Signs

169.60

PAYMENT
RECORD

P1FCU BDL Checking (0042)

169.60



10532



105321



Rev 6/21

KVTY 105.1 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23080131
 Invoice Date: 8/28/2023
 Account ID: 0290
 Order ID: 0290-025
 Account Rep: Jenna

Amount Due: \$500.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

The River 105.1 plays all your favorites from the 90s to NOW, with a splash of the 80s too! Also streaming live 24 hours a day!

Sponsor: Beautiful Downtown Lewiston / BDL Hot Aug Hoops The River Liners ALL D
 Aug Hoops The River Liners ALL DAY

Page 1

Date	Time	Length	Description	CopyID / ISCI Code	Cost
8/28/2023			Package		500.00
0 Total Items				Total Cost:	\$500.00

Amount Due: \$500.00

KVTV 105.1 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23070168
 Invoice Date: 7/31/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna Kirk

Amount Due: \$150.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

The River 105.1 plays all your favorites from the 90s to NOW, with a splash of the 80s too! Also streaming live 24 hours a day!

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Date	Time	Length	Description	CopyID / ISCI Code	Cost
7/1/2023	08:11 AM	:30	Spot	Sound Downtown 2023	[Package]
7/1/2023	04:14 PM	:30	Spot	Aug Hoops 2023	[Package]
7/1/2023	08:53 PM	:30	Spot	Sound Downtown 2023	[Package]
7/5/2023	02:10 PM	:30	Spot	Aug Hoops 2023	[Package]
7/5/2023	06:10 PM	:30	Spot	Sound Downtown 2023	[Package]
7/5/2023	09:53 PM	:30	Spot	Aug Hoops 2023	[Package]
7/7/2023	09:29 AM	:30	Spot	Sound Downtown 2023	[Package]
7/7/2023	06:11 PM	:30	Spot	Aug Hoops 2023	[Package]
7/7/2023	09:55 PM	:30	Spot	Sound Downtown 2023	[Package]
7/8/2023	09:10 AM	:30	Spot	Sound Downtown 2023	[Package]
7/8/2023	10:11 AM	:30	Spot	Aug Hoops 2023	[Package]
7/8/2023	04:11 PM	:30	Spot	Aug Hoops 2023	[Package]
7/12/2023	05:41 AM	:30	Spot	Sound Downtown 2023	[Package]
7/12/2023	10:12 AM	:30	Spot	Aug Hoops 2023	[Package]
7/12/2023	07:54 PM	:30	Spot	Sound Downtown 2023	[Package]
7/14/2023	11:10 AM	:30	Spot	Aug Hoops 2023	[Package]
7/14/2023	04:13 PM	:30	Spot	Sound Downtown 2023	[Package]
7/14/2023	09:51 PM	:30	Spot	Aug Hoops 2023	[Package]
7/15/2023	05:33 AM	:30	Spot	Sound Downtown 2023	[Package]
7/15/2023	04:10 PM	:30	Spot	Aug Hoops 2023	[Package]
7/15/2023	08:52 PM	:30	Spot	Sound Downtown 2023	[Package]
7/15/2023	10:54 PM	:30	Spot	Aug Hoops 2023	[Package]
7/18/2023	07:56 PM	:30	Spot	Sound Downtown 2023	[Package]
7/19/2023	06:15 AM	:30	Spot	Aug Hoops 2023	[Package]
7/19/2023	01:14 PM	:30	Spot	Sound Downtown 2023	[Package]
7/19/2023	07:53 PM	:30	Spot	Aug Hoops 2023	[Package]
7/21/2023	05:41 AM	:30	Spot	Sound Downtown 2023	[Package]
7/21/2023	07:13 AM	:30	Spot	Aug Hoops 2023	[Package]
7/21/2023	10:13 AM	:30	Spot	Sound Downtown 2023	[Package]
7/22/2023	08:47 AM	:30	Spot	Tailgate Signup	[Package]
7/22/2023	10:11 AM	:30	Spot	Art Walk Signup	[Package]
7/22/2023	04:13 PM	:30	Spot	Tailgate Signup	[Package]
7/26/2023	06:30 AM	:30	Spot	Art Walk Signup	[Package]
7/26/2023	10:13 AM	:30	Spot	Tailgate Signup	[Package]
7/26/2023	07:54 PM	:30	Spot	Art Walk Signup	[Package]
7/28/2023	08:10 AM	:30	Spot	Tailgate Signup	[Package]
7/28/2023	01:13 PM	:30	Spot	Art Walk Signup	[Package]
7/28/2023	08:50 PM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	02:39 AM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	10:13 AM	:30	Spot	Art Walk Signup	[Package]
7/29/2023	03:12 PM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	09:54 PM	:30	Spot	Art Walk Signup	[Package]
7/31/2023			Package		150.00

42 Total Items

Total Cost:

\$150.00

\$75 Sound Downtown

\$ 75 Hot August Hoops Amount Due:

\$150.00

KMOK 106.9 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23070169
 Invoice Date: 7/31/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna Kirk

Amount Due: \$200.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Date	Time	Length	Description	CopyID / ISCI Code	Cost
7/1/2023	01:40 AM	:30	Bonus	Aug Hoops 2023	[Package]
7/1/2023	09:13 AM	:30	Spot	Sound Downtown 2023	[Package]
7/1/2023	03:12 PM	:30	Spot	Aug Hoops 2023	[Package]
7/1/2023	09:38 PM	:30	Spot	Sound Downtown 2023	[Package]
7/5/2023	12:40 AM	:30	Spot	Aug Hoops 2023	[Package]
7/5/2023	10:34 AM	:30	Spot	Sound Downtown 2023	[Package]
7/5/2023	06:39 PM	:30	Spot	Aug Hoops 2023	[Package]
7/5/2023	09:37 PM	:30	Spot	Sound Downtown 2023	[Package]
7/7/2023	09:33 AM	:30	Spot	Sound Downtown 2023	[Package]
7/7/2023	02:39 PM	:30	Spot	Aug Hoops 2023	[Package]
7/7/2023	03:40 PM	:30	Spot	Sound Downtown 2023	[Package]
7/8/2023	12:12 PM	:30	Spot	Aug Hoops 2023	[Package]
7/8/2023	06:12 PM	:30	Spot	Sound Downtown 2023	[Package]
7/8/2023	08:35 PM	:30	Spot	Aug Hoops 2023	[Package]
7/9/2023	06:48 AM	:30	Bonus	Sound Downtown 2023	[Package]
7/10/2023	03:39 AM	:30	Bonus	Aug Hoops 2023	[Package]
7/12/2023	02:38 AM	:30	Bonus	Aug Hoops 2023	[Package]
7/12/2023	07:17 AM	:30	Spot	Sound Downtown 2023	[Package]
7/12/2023	12:12 PM	:30	Spot	Aug Hoops 2023	[Package]
7/12/2023	05:15 PM	:30	Spot	Sound Downtown 2023	[Package]
7/14/2023	07:14 AM	:30	Spot	Sound Downtown 2023	[Package]
7/14/2023	01:10 PM	:30	Spot	Aug Hoops 2023	[Package]
7/14/2023	05:38 PM	:30	Spot	Sound Downtown 2023	[Package]
7/15/2023	07:13 AM	:30	Spot	Aug Hoops 2023	[Package]
7/15/2023	12:13 PM	:30	Spot	Sound Downtown 2023	[Package]
7/15/2023	07:37 PM	:30	Spot	Aug Hoops 2023	[Package]
7/16/2023	08:43 AM	:30	Spot	Sound Downtown 2023	[Package]
7/18/2023	02:37 AM	:30	Spot	Aug Hoops 2023	[Package]
7/19/2023	02:37 AM	:30	Spot	Aug Hoops 2023	[Package]
7/19/2023	12:11 PM	:30	Spot	Aug Hoops 2023	[Package]
7/19/2023	02:40 PM	:30	Spot	Sound Downtown 2023	[Package]
7/19/2023	03:43 PM	:30	Spot	Sound Downtown 2023	[Package]
7/21/2023	10:11 AM	:30	Spot	Sound Downtown 2023	[Package]
7/21/2023	06:10 PM	:30	Spot	Aug Hoops 2023	[Package]
7/21/2023	09:37 PM	:30	Spot	Sound Downtown 2023	[Package]
7/22/2023	10:12 AM	:30	Spot	Tailgate Signup	[Package]
7/22/2023	06:09 PM	:30	Spot	Art Walk Signup	[Package]
7/22/2023	09:40 PM	:30	Spot	Tailgate Signup	[Package]
7/23/2023	07:15 AM	:30	Spot	Art Walk Signup	[Package]
7/26/2023	09:16 AM	:30	Spot	Tailgate Signup	[Package]
7/26/2023	10:35 AM	:30	Spot	Art Walk Signup	[Package]
7/26/2023	03:10 PM	:30	Spot	Tailgate Signup	[Package]
7/28/2023	05:40 AM	:30	Spot	Art Walk Signup	[Package]
7/28/2023	01:39 PM	:30	Spot	Tailgate Signup	[Package]
7/28/2023	06:16 PM	:30	Spot	Art Walk Signup	[Package]
7/29/2023	01:11 PM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	04:10 PM	:30	Spot	Art Walk Signup	[Package]
7/29/2023	07:36 PM	:30	Spot	Tailgate Signup	[Package]
7/30/2023	08:29 AM	:30	Spot	Art Walk Signup	[Package]
7/31/2023			Package		200.00
49 Total Items				Total Cost:	\$200.00

\$100 Hot August Hoops \$100 Sound Downtown Amount Due: \$200.00

KRLC 1350/93.1 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23070170
 Invoice Date: 7/31/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna Kirk

Amount Due: \$150.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Date	Time	Length	Description	CopyID / ISCI Code	Cost
7/1/2023	05:31 AM	:30	Spot	Aug Hoops 2023	[Package]
7/1/2023	03:10 PM	:30	Spot	Sound Downtown 2023	[Package]
7/1/2023	07:45 PM	:30	Spot	Sound Downtown 2023	[Package]
7/1/2023	09:32 PM	:30	Spot	Aug Hoops 2023	[Package]
7/2/2023	05:58 PM	:30	Bonus	Aug Hoops 2023	[Package]
7/5/2023	06:17 AM	:30	Spot	Sound Downtown 2023	[Package]
7/5/2023	06:15 PM	:30	Spot	Aug Hoops 2023	[Package]
7/5/2023	09:35 PM	:30	Spot	Sound Downtown 2023	[Package]
7/7/2023	06:33 AM	:30	Spot	Aug Hoops 2023	[Package]
7/7/2023	12:09 PM	:30	Spot	Sound Downtown 2023	[Package]
7/7/2023	07:35 PM	:30	Spot	Aug Hoops 2023	[Package]
7/8/2023	08:18 AM	:30	Spot	Sound Downtown 2023	[Package]
7/8/2023	01:17 PM	:30	Spot	Aug Hoops 2023	[Package]
7/8/2023	06:45 PM	:30	Spot	Sound Downtown 2023	[Package]
7/10/2023	11:26 PM	:30	Bonus	Aug Hoops 2023	[Package]
7/12/2023	06:19 AM	:30	Spot	Sound Downtown 2023	[Package]
7/12/2023	03:18 PM	:30	Spot	Aug Hoops 2023	[Package]
7/12/2023	08:31 PM	:30	Spot	Sound Downtown 2023	[Package]
7/14/2023	09:22 AM	:30	Spot	Aug Hoops 2023	[Package]
7/14/2023	12:11 PM	:30	Spot	Sound Downtown 2023	[Package]
7/14/2023	08:35 PM	:30	Spot	Aug Hoops 2023	[Package]
7/15/2023	05:31 AM	:30	Spot	Sound Downtown 2023	[Package]
7/15/2023	01:16 PM	:30	Spot	Aug Hoops 2023	[Package]
7/15/2023	08:35 PM	:30	Spot	Sound Downtown 2023	[Package]
7/16/2023	03:39 PM	:30	Spot	Aug Hoops 2023	[Package]
7/17/2023	11:56 PM	:30	Spot	Sound Downtown 2023	[Package]
7/18/2023	11:19 PM	:30	Spot	Aug Hoops 2023	[Package]
7/19/2023	05:32 AM	:30	Spot	Sound Downtown 2023	[Package]
7/19/2023	09:23 AM	:30	Spot	Aug Hoops 2023	[Package]
7/19/2023	02:16 PM	:30	Spot	Sound Downtown 2023	[Package]
7/21/2023	06:15 AM	:30	Spot	Aug Hoops 2023	[Package]
7/21/2023	01:17 PM	:30	Spot	Sound Downtown 2023	[Package]
7/21/2023	05:17 PM	:30	Spot	Aug Hoops 2023	[Package]
7/21/2023	11:35 PM	:30	Bonus	Sound Downtown 2023	[Package]
7/22/2023	11:19 AM	:30	Spot	Tailgate Signup	[Package]
7/22/2023	07:01 PM	:30	Spot	Art Walk Signup	[Package]
7/22/2023	09:31 PM	:30	Spot	Tailgate Signup	[Package]
7/26/2023	05:32 AM	:30	Spot	Art Walk Signup	[Package]
7/26/2023	09:22 AM	:30	Spot	Tailgate Signup	[Package]
7/26/2023	02:43 PM	:30	Spot	Art Walk Signup	[Package]
7/28/2023	05:34 AM	:30	Spot	Tailgate Signup	[Package]
7/28/2023	02:18 PM	:30	Spot	Art Walk Signup	[Package]
7/28/2023	08:35 PM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	10:20 AM	:30	Spot	Art Walk Signup	[Package]
7/29/2023	03:49 PM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	06:57 PM	:30	Spot	Tailgate Signup	[Package]
7/29/2023	07:57 PM	:30	Spot	Art Walk Signup	[Package]
7/29/2023	09:35 PM	:30	Spot	Art Walk Signup	[Package]
7/30/2023	04:21 PM	:30	Bonus	Tailgate Signup	[Package]
7/31/2023			Package		150.00
49 Total Items				Total Cost:	\$150.00

\$75 Sound Downtown \$75 Hot August Hoops

Amount Due: \$150.00



Size-Mo Professional Sound LLC
 621 Main St Suite F
 Lewiston ID 83501
 208.816.4923 - www.sizemosound.com

Invoice

INV1072242

1/24/2023

Bill To	Location	TOTAL AMOUNT DUE
Beautiful Downtown Lewiston 301 Main Street Lewiston, ID 83501 Billing Phone -	Beautiful Downtown Lewiston 301 Main Street Lewiston, ID 83501 Location Phone -	\$3,400.00
		Due Date: 7/31/2023

Terms	Due Date	PO #	Sales Rep	Shipping Method
Credit Card	7/31/2023	Sound Downtown 2023		

Quantity	Item	Options	Rate	Amount
8	Sound Engineering Technician 32 Inputs		\$850.00	\$6,800.00
	June 2nd-July 28th (8 Fridays total, skipping June 30th)			
	THIS INCLUDES			
	1. Equipment setup and teardown (MIDUS M32 and lighting)			
	2. Equipment operation (FOH Engineer)			
	3. Band scheduling (with BDL members approval)			
	4. Band coordinating services			
	5. Band payment			

Subtotal	\$6,800.00
Tax Total (%)	\$0.00
Shipping Cost	\$0.00
Total	\$6,800.00

Beautiful Downtown Lewiston	3614
08/10/2023	Size-Mo Professional Sound LLC
	Final payment for 2023 Sound Downtown
	3,400.00

PAYMENT
RECORD

P1FCU BDL Checking (0042)

3,400.00

KOZE 950/95.5 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23080190
 Invoice Date: 8/31/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna

Amount Due: \$150.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

KOZE 95.5 FM and 950 AM is the Valley's News Talk station with extensive LOCAL LC Valley News three times each weekday.

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Page 1

Date	Time	Length	Description	CopyID / ISCI Code	Cost
8/4/2023	05:04 AM	:30	Spot	Tailgate Signup	[Package]
8/4/2023	02:18 PM	:30	Spot	Art Walk Signup	[Package]
8/4/2023	07:44 PM	:30	Spot	Tailgate Signup	[Package]
8/5/2023	01:05 PM	:30	Spot	Art Walk Signup	[Package]
8/5/2023	05:20 PM	:30	Spot	Tailgate Signup	[Package]
8/5/2023	09:31 PM	:30	Spot	Art Walk Signup	[Package]
8/9/2023	05:50 AM	:30	Spot	Tailgate Signup	[Package]
8/9/2023	10:04 AM	:30	Spot	Art Walk Signup	[Package]
8/9/2023	09:03 PM	:30	Spot	Tailgate Signup	[Package]
8/11/2023	05:21 AM	:30	Spot	Art Walk Signup	[Package]
8/11/2023	05:17 PM	:30	Spot	Tailgate Signup	[Package]
8/11/2023	07:14 PM	:30	Spot	Art Walk Signup	[Package]
8/12/2023	05:19 AM	:30	Spot	Tailgate Signup	[Package]
8/12/2023	12:46 PM	:30	Spot	Art Walk Signup	[Package]
8/12/2023	08:03 PM	:30	Spot	Tailgate Signup	[Package]
8/13/2023	10:21 AM	:30	Bonus	Art Walk Signup	[Package]
8/15/2023	06:34 AM	:30	Spot	Tailgate Signup	[Package]
8/16/2023	01:04 PM	:30	Spot	Art Walk Signup	[Package]
8/16/2023	05:42 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/16/2023	07:14 PM	:30	Spot	Art Walk Signup	[Package]
8/18/2023	10:58 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/18/2023	05:42 PM	:30	Spot	Art Walk Signup	[Package]
8/18/2023	07:43 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/19/2023	06:32 AM	:30	Spot	Art Walk Signup	[Package]
8/19/2023	01:04 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/19/2023	07:32 PM	:30	Spot	Art Walk Signup	[Package]
8/20/2023	07:32 AM	:30	Bonus	Downtown Tailgate 2023	[Package]
8/22/2023	05:52 AM	:30	Spot	Art Walk Signup	[Package]
8/23/2023	05:50 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/23/2023	05:15 PM	:30	Spot	Art Walk Signup	[Package]
8/23/2023	09:03 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/25/2023	05:50 AM	:30	Spot	Art Walk Signup	[Package]
8/25/2023	06:16 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/25/2023	09:29 PM	:30	Spot	Art Walk Signup	[Package]
8/26/2023	04:32 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/26/2023	10:04 AM	:30	Spot	Art Walk Signup	[Package]
8/26/2023	09:04 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/30/2023	05:21 AM	:30	Spot	Art Walk Signup	[Package]
8/30/2023	03:04 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/30/2023	09:03 PM	:30	Spot	Art Walk Signup	[Package]
8/31/2023			Package		150.00

40 Total Items

Total Cost:

\$150.00

\$75 Downtown Tailgate \$75 Art Walk

Amount Due:

\$150.00

KVTY 105.1 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23080191
 Invoice Date: 8/31/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna

Amount Due: \$150.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

The River 105.1 plays all your favorites from the 90s to NOW, with a splash of the 80s too! Also streaming live 24 hours a day!

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Date	Time	Length	Description	CopyID / ISCI Code	Cost
8/2/2023	09:29 AM	:30	Spot	Art Walk Signup	[Package]
8/2/2023	01:13 PM	:30	Spot	Tailgate Signup	[Package]
8/2/2023	07:54 PM	:30	Spot	Art Walk Signup	[Package]
8/4/2023	05:39 AM	:30	Spot	Tailgate Signup	[Package]
8/4/2023	04:13 PM	:30	Spot	Art Walk Signup	[Package]
8/4/2023	07:54 PM	:30	Spot	Tailgate Signup	[Package]
8/5/2023	05:33 AM	:30	Spot	Art Walk Signup	[Package]
8/5/2023	08:15 AM	:30	Spot	Tailgate Signup	[Package]
8/5/2023	08:51 PM	:30	Spot	Art Walk Signup	[Package]
8/9/2023	09:34 AM	:30	Spot	Tailgate Signup	[Package]
8/9/2023	01:15 PM	:30	Spot	Art Walk Signup	[Package]
8/9/2023	09:54 PM	:30	Spot	Tailgate Signup	[Package]
8/11/2023	08:13 AM	:30	Spot	Art Walk Signup	[Package]
8/11/2023	07:53 PM	:30	Spot	Tailgate Signup	[Package]
8/11/2023	08:54 PM	:30	Spot	Art Walk Signup	[Package]
8/12/2023	05:37 AM	:30	Spot	Tailgate Signup	[Package]
8/12/2023	11:54 AM	:30	Spot	Art Walk Signup	[Package]
8/12/2023	07:58 PM	:30	Spot	Tailgate Signup	[Package]
8/16/2023	08:33 AM	:30	Spot	Art Walk Signup	[Package]
8/16/2023	11:15 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/16/2023	06:13 PM	:30	Spot	Art Walk Signup	[Package]
8/18/2023	08:12 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/18/2023	10:12 AM	:30	Spot	Art Walk Signup	[Package]
8/18/2023	08:54 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/19/2023	10:14 AM	:30	Spot	Art Walk Signup	[Package]
8/19/2023	06:15 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/19/2023	08:52 PM	:30	Spot	Art Walk Signup	[Package]
8/23/2023	08:35 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/23/2023	12:13 PM	:30	Spot	Art Walk Signup	[Package]
8/23/2023	06:13 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/25/2023	07:09 AM	:30	Spot	Art Walk Signup	[Package]
8/25/2023	01:51 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/25/2023	06:12 PM	:30	Spot	Art Walk Signup	[Package]
8/26/2023	07:11 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/26/2023	01:53 PM	:30	Spot	Art Walk Signup	[Package]
8/26/2023	09:35 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/30/2023	07:33 AM	:30	Spot	Art Walk Signup	[Package]
8/30/2023	04:36 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/30/2023	08:55 PM	:30	Spot	Art Walk Signup	[Package]
8/31/2023			Package		150.00

39 Total Items

Total Cost:

\$150.00

\$75 Downtown Tailgate \$75 Art Walk

Amount Due:

\$150.00

KMOK 106.9 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23080192
 Invoice Date: 8/31/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna

Amount Due: \$200.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Page 1

Date	Time	Length	Description	CopyID / ISCI Code	Cost
8/2/2023	09:35 AM	:30	Spot	Tailgate Signup	[Package]
8/2/2023	02:36 PM	:30	Spot	Art Walk Signup	[Package]
8/2/2023	04:20 PM	:30	Spot	Tailgate Signup	[Package]
8/4/2023	08:36 AM	:30	Spot	Art Walk Signup	[Package]
8/4/2023	10:38 AM	:30	Spot	Tailgate Signup	[Package]
8/4/2023	08:41 PM	:30	Spot	Art Walk Signup	[Package]
8/5/2023	05:37 AM	:30	Spot	Tailgate Signup	[Package]
8/5/2023	10:11 AM	:30	Spot	Art Walk Signup	[Package]
8/5/2023	07:34 PM	:30	Spot	Tailgate Signup	[Package]
8/6/2023	08:44 AM	:30	Spot	Art Walk Signup	[Package]
8/9/2023	12:33 PM	:30	Spot	Tailgate Signup	[Package]
8/9/2023	05:33 PM	:30	Spot	Art Walk Signup	[Package]
8/9/2023	08:44 PM	:30	Spot	Tailgate Signup	[Package]
8/10/2023	04:38 AM	:30	Spot	Art Walk Signup	[Package]
8/11/2023	09:58 AM	:30	Spot	Tailgate Signup	[Package]
8/11/2023	01:12 PM	:30	Spot	Art Walk Signup	[Package]
8/11/2023	03:30 PM	:30	Spot	Tailgate Signup	[Package]
8/12/2023	12:12 PM	:30	Spot	Art Walk Signup	[Package]
8/12/2023	03:14 PM	:30	Spot	Tailgate Signup	[Package]
8/12/2023	09:38 PM	:30	Spot	Art Walk Signup	[Package]
8/13/2023	02:37 AM	:30	Spot	Tailgate Signup	[Package]
8/16/2023	07:15 AM	:30	Spot	Art Walk Signup	[Package]
8/16/2023	10:38 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/16/2023	04:36 PM	:30	Spot	Art Walk Signup	[Package]
8/18/2023	09:16 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/18/2023	02:36 PM	:30	Spot	Art Walk Signup	[Package]
8/18/2023	06:54 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/19/2023	12:11 PM	:30	Spot	Art Walk Signup	[Package]
8/19/2023	05:10 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/19/2023	08:36 PM	:30	Spot	Art Walk Signup	[Package]
8/20/2023	05:49 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/20/2023	07:53 AM	:30	Spot	Art Walk Signup	[Package]
8/23/2023	07:17 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/23/2023	02:10 PM	:30	Spot	Art Walk Signup	[Package]
8/23/2023	05:10 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/25/2023	08:15 AM	:30	Spot	Art Walk Signup	[Package]
8/25/2023	10:13 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/25/2023	05:13 PM	:30	Spot	Art Walk Signup	[Package]
8/26/2023	11:49 AM	:30	Spot	Downtown Tailgate 2023	[Package]
8/26/2023	04:11 PM	:30	Spot	Art Walk Signup	[Package]
8/26/2023	09:38 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/30/2023	10:38 AM	:30	Spot	Art Walk Signup	[Package]
8/30/2023	03:13 PM	:30	Spot	Downtown Tailgate 2023	[Package]
8/30/2023	07:40 PM	:30	Spot	Art Walk Signup	[Package]
8/31/2023			Package		200.00

44 Total Items

Total Cost:

\$200.00

\$100 Downtown Tailgate \$100 Art Walk

Amount Due:

\$200.00

Printcraft Printing, Inc.
 1628 Main Street
 Lewiston, ID 83501
 208-743-2922
 www.printcraftprinting.net



INVOICE

BILL TO
 Beautiful Downtown Lewiston
 12957
 301 Main Street - Suite 103
 Lewiston, ID 83501

SHIP TO
 pick up

INVOICE # 5157
DATE 08/02/2023
DUE DATE 09/01/2023

DATE	DESCRIPTION	QTY	AMOUNT
08/01/2023	23-4912 3 x 5 Banners Logo - W/ Grommets	1	127.50T
	3 x 5 Banners Logo - W/ Grommets	1	
SUBTOTAL			127.50
TAX			7.65
TOTAL			135.15
BALANCE DUE			\$135.15

Beautiful Downtown Lewiston

3612

08/09/2023

Printcraft Printing, Inc.

2023 Sound Downtown sponsors banners

135.15

PAYMENT RECORD

P1FCU BDL Checking (0042)

135.15



Month / Projects	BDL Staff Hours	BDL Volunteer Hours		
<i>August 2022</i>				
AREA 1: Commercial Residential & Public Investments				
EVC - Post event Surveys 2023 & 2024 work plan	6			
Green space discussion & mapping	2	1		
IEDA Meeting for Economic Development	5	3		
AREA 2: Neighborhood Improvements				
Design Committee - Electrician bidding process	4	1		
Design Committee - Wayfinding, Signage, Guided Tour	3	5		
Directory meeting & location planning	2	1		
AREA 3: Business Promotion & neighborhood Marketing				
Artwalk Committee Meeting - Token Program	5	8		
LCV Tourism Meeting & Strategy	3	2		
HAH Follow-up Meeting and survey distribution	4	6		
Tribune meeting for signage & cross promotion	2	2		
AREA 4: Administration				
Meeting with Mayor on BID Process	2	1		
Neon CRM Management & Updates	4	2		
BDL Website Updates	6	1		
Total Commercial, Residential & Public Investment	13	4	17	\$680.00
Total Neighborhood Improvements	9	7	16	\$640.00
Total Business Promotion & Neighborhood Marketing	14	18	32	\$1,280.00
Total Administration	12	4	16	\$640.00
Total Expended August 2023	48	33	81	\$3,240.00
Billable - \$40 per hour	\$1,920.00	\$1,320.00	\$3,240.00	
Billed Sept 14th 2023	\$1,920.00	\$1,320.00	\$3,240.00	

Business Improvement District Strategic Plan

1. Commercial, Residential, and Public Investment (How do you want downtown to grow?)

- 1) Central Online Resource for available downtown properties
 - a) Create a website link to BDL page (Weaponized Media will be hired for this)
- 2) Encourage 2nd floor residential use.
 - a) Create a guide for what the process entails
 - b) What codes (fire and building) apply
 - i) Add a link from the BDL website to the City website
 - ii) Make a simple brochure with Development Review Committee meeting information, Business license information, contact information for city and other resources (small business development center, secretary of state for name registration, etc)
 - c) Are there grants available?
 - d) Are there tax incentives available?
- 3) Create a grant program for rehab of buildings

2. Neighborhood Improvements (How do you want downtown to look?)

- a) Enhance the “neighborhood” experience
 - i) Bathrooms, signage, sidewalks
 - (1) Bathrooms. Identify partners (Parks & Rec), identify location (sewer connection, available infrastructure), identify costs (upfront and maintenance)
 - ii) Tactile experience
 - (1) Play areas
 - (2) Water
 - (3) Art
 - iii) Safety
 - (1) Lighting
 - (A) Complete inventory of existing lights
 - (B) Identify where additional lighting is needed
 - (2) Crosswalks
 - iv) Visual Enhancements
 - (1) Empty Store Fronts – Art? Advertisements?
 - v) Encourage a variety of businesses to locate downtown
 - vi) Directory
 - (1) Eating, shopping, amenities (museum, library, etc)
 - vii) Parking

3. Business Promotion & Neighborhood Marketing (Do you know what is happening downtown?)

- (1) Banners – visual notification of events
- (2) Promotion of New Events
 - (a) Are we hitting out target audience? Does the message need to be adjusted?
- (3) Directory
 - (a) What is available? Where to shop? Print and digital formats

- (4) How do we encourage Businesses to adjust hours or availability for people working downtown (who need to shop after 5)? How do we encourage them to have hours or availability during events?
- (5) How do we encourage LEWISTON participation (not just tourists or visitors)?
- (6) Decoration – use of banners in a visual beautification way, not just advertising.
Decorating empty store front windows with art.



November 1st 2022

To: Lewiston City Council

Re: 2023 BID Scope of Work & Budget

This update is being provided to the Lewiston City Council based on the proposed scope of work regarding how the BID administrator, Beautiful Downtown Lewiston recommends using the special assessment revenue generated by the district for the 2023 calendar year. This work plan was approved by the BID Advisory board at our October 27th work session.

The chart below shows the area of work in column 1, approved estimated budget for 2021 in column 2, the 2021 actual expended amounts in column 3, the approved estimated budget for 2022 in column 4, the expended amounts for 2022 are to be determined after the financial review is completed, and the proposed estimated budget for 2023 in column 5.

During 2021, \$130,477.03 from the BID assessment collections was deposited into the designated account for BID activity.

BID assessments collected for 2022 will be reflected in the financial review, presented in 2023.

Area	Approved Budget 2021 3/2021 (95%)	2021 YTD EXPENDED	Approved Budget 2022 8/2021 (90%)	2022 YTD EXPENDED	Proposed Budget 2023
Area 1: Commercial, Residential, and Public Investment	\$25,000	\$2,223.10	\$20,236	TBD	\$13,000
Area 2: Neighborhood Improvements	\$51,000	\$1,893.00	\$48,000	TBD	\$62,000
Area 3: Business Promotion & Neighborhood Marketing	\$53,500	\$13,376.17	\$48,000	TBD	\$41,000
Area 4: BID Administration	\$13,000	\$19,755.27	\$18,764	TBD	\$22,000
Totals	\$142,500	\$37,247.54	\$135,000	TBD	\$138,000

The projects listed below have been approved by the BID advisory board as work plan items for the 2023 calendar year. These individual projects will require details on the benefit to the community, who's administering the project, cost in the form of 3 requested bids, depending on project scope, as well as pertinent details listed in the BID Project worksheet in order to be considered at the monthly BID advisory committee meetings.

As part of BDL's commitment to transparency, we will be submitting documentation monthly to the BID advisory board to include Project details/status updates, BID bank statements, invoices, and a project synopsis with accounting, if applicable, on a monthly basis that will also be available to ratepayers.

2023 Workplan & Budget approved by CC 11/14/2022

BDL has also created a yearly overview for BID deadlines to better manage expectations with the board, city council and the ratepayers. This will ensure all parties are aware of the expectations moving forward.

Area 1: Commercial, Residential and Public Investment. Area 1 activities will provide investment to engage the community in public spaces, which will lead to improved property occupancy rates, downtown investment, increased residential units, enhancement of the user experience, and strengthening of the downtown economy. **Total 2023 BID Budget \$13,000**

- A. Create a list of Developers, identifying hurdles they are experiencing and provide assistance. **(April 2023)**
- B. Sponsor a forum where subject matter experts from CD, PW and P&R can provide an overview of the permitting process and answer the public's questions. **(April 2023)**
- C. Develop a list of possible mural locations and content and secure property owner support. **(August 2023)**

Area 2: Neighborhood Improvements. Area 2 activities will strive to decrease traffic speeds, enhance pedestrian experience, improve bicycle safety, and invest in public spaces. **Total 2023 BID Budget \$62,000.**

- A. Coordinate with Parks and Recreation to improve Brackenbury Square with the installation of a sunshade, improved sound system lights, backdrop and removable seating. **(March-April 2023)**
- B. Identify locations and specific text for way-finding signs. Sign details shall be submitted to DPW and the BID Board for approval. **(March 2023)**
- C. Secure a recommendation from DPW and PD on the advisability of and type of crosswalk beacons. Install if appropriate. **(March 2023)**

Area 3: Business Promotion & Neighborhood Marketing. Area 3 activities will provide investment to strengthen the current and future businesses with increased revenue, lower vacancy rates, increased longevity, and engagement of downtown for residents and visitors. **Total 2023 BID Budget \$41,000**

- A. Include pages or links on the BDL website of properties for sale or lease in the district. **(January 2023)**
- B. Continue to host Dinner in the Dark, Hot August Hoops and Downtown Tailgate. **(Ongoing)**
- C. Expansion of Programming in Brackenbury Square and Pioneer Park. Provide specific target of additional days of programming. **(Ongoing)**
- D. Install banner brackets on ___ light poles. Purchase ___ banners. **(June 2023)**
- E. Launch \$5 can change your community campaign. **(January 2023)**

Area 4: BID Administration. Area 4 focuses on providing fiscal transparency and managing communications of the work of BDL. The budget includes a \$7,000 annual fee from the City of Lewiston to bill and collect funds. **Total 2023 BID Budget \$22,000**

- A. Send quarterly newsletter to BID Advisory Board and ratepayers within the district **(January 2023)**
- B. Hire accountant to complete bank reconciliations monthly for BID assessments **(March 2023)**
- C. Hire additional staff to put together information for quarterly newsletters **(Completed)**

BDL Economic Vitality Committee Update

- **Combine Loft Tours and Properties with Possibilities to create one event called Downtown Property Tours**
- **Tentative date: April 18th 2023**
- **Sponsor a forum where subject matter experts from CD, PW and P&R can provide an overview of the permitting process and answer the public's questions.**
 - **Connect event meeting spaces with panel or presenters to host forum**
- **Create a list of Developers, identifying hurdles they are experiencing and provide assistance.**
 - **BDL to host webpage for developers and property managers to post available properties or residential units.**
- **Collect vacancy and rental rates for both commercial and residential units**

BDL Design Committee Update Regarding Winter Parks Projects Downtown

1. Removal of Planter Boxes (*January-February weather dependent on schedule*)
 - a. City Parks staff will remove all round wood planters over the winter
 - b. Process will take a couple of hours per planter, and we will work from west to east
 - c. Irrigation will be capped at the concrete and filled in
 - d. Occasional lane closures may occur while the hydro-excavator is being used to remove the soil

2. Install Benches (*February-March weather dependent on schedule*)
 - a. Benches will be installed by parks staff
 - b. Parks will need a layout of where the suggested locations are for the benches including the direction they will be facing

3. Install Garbage Cans (*February-March weather dependent on schedule*)
 - a. Recommendation from parks is to place cans in common locations such as intersections. We would prefer to not locate them adjacent to apartments, residential units, or restaurants because of the issue it causes with general household items being placed in the cans and not in the provided dumpsters for the residents or business. The intent of the city provided cans is for those visiting the downtown area and for special events.

4. Install of Shade Structures (March-April)
 - a. P&R will work with staff on an installation plan for the shade structure over the stage and with a local contractor for additional shade into the seating area

5. Wayfinding is the top priority for the first quarter of 2023 work plan
 - We got a good start of signs to remove or inquire with other departments about if we can remove them from the photos and inventory Katie, Shannon, and Joel competed on Main Street. This should make inventorying the remaining streets simpler
 - Streets remaining are D Street (5th to 9th), Capital Street (1st to 7th), F Street (5th to 9th) and inbetweeners.
 - Schedule for reporting back to the BID on this work plan item
 - By our January meeting, complete the inventory
 - Katie and Brenda are planning to meet on Nov 30 from 10-12 to continue working on this. I can pick up whatever else is needed on a weekend or something between now and January.
 - At the January meeting, get a final list of signs and poles to remove

- Start a list of what we want to replace and an idea of what we want to replace them with
- Consider a request to replace signs at crosswalks with flashing beacon signs similar to those being installed elsewhere in town
- By our February meeting, complete a draft for a wayfinding sign plan and all related paperwork for review by City staff and for the BID Board in March.

6. Other work plan priorities are:

- Plans for a mural downtown (reevaluate locations, potential for additional funding (AVA/Wine Alliance?), requesting bids for artists, following up with LCSC students if we want to pursue the idea they put together)
- Brackenbury Improvements, some of which will be handled through Parks and some we will need to pursue ourselves (sound system, etc)