

June 13, 2023

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, June 13, 2023, at Lewiston City Hall. Chairperson Sheila Bond called the meeting to order at 12:01 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Sheila Bond, Chairperson; Joe Anderson, Vice Chairperson; Don Beck; A.L. "Butch" Alford; Tim Switzer

BOARD MEMBERS EXCUSED: Rick Tousley;

STAFF MEMBERS PRESENT: Shannon Grow, URA Director; Dawn Ortiz, Community Development Specialist; Aaron Butler, IT; Luke Antonich, City Engineer; Katie Hollingshead, Assistant Planner; Aimee Gordon, Finance Director/City Treasurer

OTHERS PRESENT: Jennifer Douglass, URA Attorney;

II. CITIZEN COMMENTS

None

III. CORRECTIONS OR ADDITIONS TO AGENDA

None.

IV. ACTIVE AGENDA (ACTIVE ITEM)

A. Approval of Minutes, April 11, 2023

Board member Alford and Switzer moved and seconded, respectively, to approve the April 11, 2023 minutes. The motion carried 5-0.

B. Approval of minutes, May 9, 2023

Vice Chairperson Anderson and board member Alford moved and seconded, respectively, to approve the May 09, 2023 minutes. The motion carried 5-0.

C. Approval of Invoice

1. Elam & Burke, April Invoice 202026, \$625

Board members Alford and Switzer moved and seconded, respectively, to approve payment of an invoice for Elam & Burke invoice 202026 in the amount of \$625. The motion carried 5-0.

2. Douglass Law, PLLC Invoice 196, April 2023, \$240

Vice Chairperson Anderson and board member Switzer moved and seconded, respectively, to approve payment of an invoice for Douglass Law, PLLC invoice 196 in the amount of \$240. The motion carried 5-0.

3. Douglass Law, PLLC Invoice 297, May 2023, \$645

Board member Alford and Vice Chairperson Anderson moved and seconded, respectively, to approve payment of an invoice for Douglass Law, PLLC invoice 297 in the amount of \$645. The motion carried 5-0.

D. Review of financial summary, May 2023

Director Grow verbally presented the May 2023 financial summary.

E. Main/East Main RAA #4 – Future direction of Main/East Main RAA #4

Board member Beck stated the County is not interested in partnering with the URA at this time for the water line.

Director Grow stated the board will need to decide to leave the RAA open with hopes that there would be enough monies at the end to complete the east main waterline project, look into if the URA wants to work on the path project or close the RAA.

Board member Switzer asked if the URA closes the RAA is it an option to open it back up at a later date. Director Grow stated that would be an option.

Vice Chairperson Anderson and board member Alford moved and seconded, respectively, to keep RAA #4 Main/East Main open for review in March 2024. The motion carried 5-0.

V. UNFINISHED AND NEW BUISNESS

A. Board Member Comments

Board member Switzer stated Lewiston Premix had sold and he was wondering if there were any plans for it.

Director Grow stated the City has not received any permit applications at this time.

B. Staff Comments

Director Grow stated that she would not be in attendance at the July meeting and recommended changing it to the 20th of July. The board will need to review the 2024 budget for next year at the July meeting. A special meeting will be scheduled of July 20, 2023.

VI. ADJOURN (ACTION ITEM)

There being no further business, Vice Chairperson Anderson and board members Beck moved and seconded, respectively, to adjourn. The motion carried 5-0 and the Urban Renewal Agency Board adjourned at approximately 12:35 p.m.

RESPECTFULLY SUBMITTED,

ATTEST:

DAWN ORTIZ,
RECORDING SECRETARY

URBAN RENEWAL AGENCY CHAIR

Approved this _____ day of _____, 2023.