



Lewiston Public Works Advisory Commission
REGULAR MEETING AGENDA
October 11, 2023 - 12:00 PM
Bell Building 2nd Floor Meeting Room - 215 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff. Comments may be made: (1) in-person, (2) by emailing publicworks@cityoflewiston.org, or (3) by calling 208-746-1316 extension 6 and leaving a message. Comments submitted by email or phone will be forwarded to the Public Works Advisory Commission. If you would like your comment to be read out loud during the meeting, please so indicate in your message.

III. CONSENT AGENDA

All items on the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion on these issues unless a member so requests, in which case the item will be removed from the Consent Agenda and considered under Section V - Items Moved from the Consent Agenda.

A. APPROVAL OF AUGUST 9, 2023 MEETING MINUTES: - Action Item

Under Section IV.D of the Public Works Advisory Commission bylaws, a quorum for the transaction of business at any meeting shall consist of a majority of the currently appointed voting members of the Commission. Currently, a quorum would be reached upon four out of the six appointed voting members.

On September 13, 2023, when Chair Schroeder called the meeting to order, there were only three voting members in attendance and a quorum was not met. Thus, the vote to approve the Consent Agenda was not valid and the August 9, 2023 Meeting Minutes is being brought back before the commission.

B. APPROVAL OF SEPTEMBER 13, 2023 MEETING MINUTES: - Action Item

IV. ACTIVE AGENDA

A. 2020 LEWISTON TRANSPORTATION PLAN (CONT'D): A continuation of the overview of the 2020 Lewiston Transportation Plan (Resolution 2021-12) first introduced at the September 13, 2023 meeting. - Presentation (Luke Antonich)

- B. **2024 TRANSPORTATION CAPITAL IMPROVEMENT PLAN (CIP) UPDATE:** An overview of the currently adopted Transportation Capital Improvement Plan (CIP) and the annual update process. - Presentation (Luke Antonich)
- C. **WINTER STORM EVENT RESPONSE PLAN/POLICY:** Soliciting feedback on the *Winter Storm Event Response Plan* presented by Street Maintenance Manager Jason Thompson. - Presentation (Jason Thompson)

V. **ITEMS MOVED FROM CONSENT AGENDA**

VI. **UPCOMING EVENTS/MEETINGS**

- A. **REGULAR MEETING - NOVEMBER 8, 2023:** Query of Commissioners to attend the next regularly scheduled meeting. Virtual attendance can be accommodated provided enough notice is given to staff.
- B. **STORMWATER DRAINAGE SYSTEM UTILITY: PUBLIC OUTREACH EVENT - OCTOBER 19, 2023:** On October 19, 2023 the City will be holding a public outreach event at the Community Center for lunchtime and evening sessions where the public can learn more about the Stormwater Drainage System Utility. More information on the event is available at www.cityoflewiston.org/dsu.

VII. **UNFINISHED & NEW BUSINESS**

- A. **COMMISSIONER COMMENTS:** *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.*
- B. **STAFF LIAISON COMMENTS:** *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.*
- C. **FUTURE AGENDA ITEMS:** - Action Item

VIII. **ADJOURNMENT** - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact Public Works Specialist Haley Kelley at least 48-hours in advance of the meeting time at (208) 746-1316 ext. 8052 or publicworks@CityofLewiston.org.