



**Lewiston Business Improvement District
REGULAR MEETING AGENDA
October 12, 2023 - 8:30 AM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by: 1) attending in-person; 2) emailing comments and questions prior to the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org; 3) mailing written comments prior to the meeting to Katie Hollingshead, PO Box 617, Lewiston ID 83501; 4) Calling 208-746-1318 x 7261 and leaving a message. Your message will then be forwarded to the Board.

A. RECEIVED PUBLIC COMMENT CONFIRMATION

III. ACTIVE AGENDA

A. APPROVAL OF SEPTEMBER 14, 2023 MINUTES (ACTION ITEM)

B. REVIEW OF BANK STATEMENT

C. REVIEW OF INVOICES (ACTION ITEM)

- 1. NEON ONE \$153.47**
- 2. QUICKBOOKS ONLINE \$90.00**
- 3. NORTHWEST MEDIA OPINS MOILE MARKETING \$597.00**
- 4. DOWNTOWN TAILGATE EXPENSES \$1,540.04**
- 5. ARTWALK EXPENSES \$1,472.62**
- 6. BDL STAFF HOURS 60, VOLUNTEER HOURS 36 \$3,840.00**

IV. REVIEW AND APPROVE 2024 WORK PLAN (ACTION ITEM)

A. 2024 WORK PLAN DRAFT (ACTION ITEM)

V. BOARD MEMBER COMMENTS

VI. STAFF LIASON COMMENTS - Action Item

A. QUERY OF BOARD MEMBERS TO ATTEND THE REGULARLY SCHEDULED NOVEMBER 9, 2023 MEETING.

B. QUERY OF BOARD MEMBERS TO ATTEND THE TOWN HALL MEETING SCHEDULE FOR NOVEMBER 2 , 2023 AT 8 AM.

VII. BID ADMINISTRATOR COMMENTS

VIII. ADJOURNMENT (ACTION ITEM) - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Community Development Specialist Dawn Ortiz at least forty-eight (48) hours in advance of the meeting at 208-746-1318 ext. 7265.