



**Lewiston Business Improvement District
REGULAR MEETING AGENDA
October 12, 2023 - 8:30 AM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by: 1) attending in-person; 2) emailing comments and questions prior to the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org; 3) mailing written comments prior to the meeting to Katie Hollingshead, PO Box 617, Lewiston ID 83501; 4) Calling 208-746-1318 x 7261 and leaving a message. Your message will then be forwarded to the Board.

A. RECEIVED PUBLIC COMMENT CONFIRMATION

III. ACTIVE AGENDA

A. APPROVAL OF SEPTEMBER 14, 2023 MINUTES (ACTION ITEM)

B. REVIEW OF BANK STATEMENT

C. REVIEW OF INVOICES (ACTION ITEM)

- 1. NEON ONE \$153.47**
- 2. QUICKBOOKS ONLINE \$90.00**
- 3. NORTHWEST MEDIA OPINS MOILE MARKETING \$597.00**
- 4. DOWNTOWN TAILGATE EXPENSES \$1,540.04**
- 5. ARTWALK EXPENSES \$1,472.62**
- 6. BDL STAFF HOURS 60, VOLUNTEER HOURS 36 \$3,840.00**

IV. REVIEW AND APPROVE 2024 WORK PLAN (ACTION ITEM)

A. 2024 WORK PLAN DRAFT (ACTION ITEM)

V. BOARD MEMBER COMMENTS

VI. STAFF LIASON COMMENTS - Action Item

A. QUERY OF BOARD MEMBERS TO ATTEND THE REGULARLY SCHEDULED NOVEMBER 9, 2023 MEETING.

B. QUERY OF BOARD MEMBERS TO ATTEND THE TOWN HALL MEETING SCHEDULE FOR NOVEMBER 2 , 2023 AT 8 AM.

VII. BID ADMINISTRATOR COMMENTS

VIII. ADJOURNMENT (ACTION ITEM) - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Community Development Specialist Dawn Ortiz at least forty-eight (48) hours in advance of the meeting at 208-746-1318 ext. 7265.

To Whom it May Concern;

I am writing to again protest my forced involvement in the Downtown Beautification Program. When I asked why I had to be included, I'm shown the Lewiston City Codes that states I have to pay because I own more than 5-units on one property.

I don't understand the reason I have to pay another tax when it does not benefit my property. Landlords are already over taxed and highly charged for utilities.

My biggest complaint is not only do I have to pay for the gain of others, but I don't get anything in return and I can't even get the city to enforce their **own codes!!!!**

The property I own at 1222 Rigby Lane was remodel, but the place across the driveway (1216 & 1218 Rigby Lane), is allowed to look like a garbage dump and it devalues my property. I have to charge less rent because of the neighbors, who are allowed to keep all their junk, never mow, hang their clothes on a line that is strung across the culdesac, and park their cars under it. I have been asking code enforcement for ten years to enforce their codes on this place without any results. *Those people did move.*

The other street which is quite visible and represents Lewiston since it runs north & south past the post office, also evades code enforcement and is a disgrace. The worst is the property at (518 16th St.) next to my property at 516 16th St. It has two old deteriorating buildings on it that are opened and dangerous. The lot is also cluttered with cars, junk, broken down fence, and unkept dying shrubs. The places on this street and especially that one also decreases the value of my property.

The term taxation without representation might apply to this situation.

Please look at the unfairness of the beautification tax and at possibly enforcing the city codes!!!!!!!

Is this even legal!!!

Respectfully submitted,

Donnita Weddle

Donnita Weddle

DETACH AND RETURN THE PORTION BELOW

Promptly Send Payment to:



CITY OF LEWISTON
BUSINESS IMPROVEMENT DISTRICT
1134 F STREET
PO BOX 617
LEWISTON, ID 83501

Protesting

800236
DONNITA WEDDLE
PO BOX 762
LEWISTON, ID 83501

INVOICE

Remit Portion

04/15/2023

Invoice Date
Invoice Number 593433
Customer Number 800236

Amount Paid \$0.00

Due Date 06/01/2023

Invoice Total Due \$99.29

Payment Terms Due Upon Receipt

Please write your Account Number on your check and
enclose this portion of the bill with your payment.
Make checks payable to: City of Lewiston ID

DETACH AND RETURN THE PORTION BELOW

Promptly Send Payment to:



CITY OF LEWISTON
BUSINESS IMPROVEMENT DISTRICT
1134 F STREET
PO BOX 617
LEWISTON, ID 83501

Protesting

800236
DONNITA WEDDLE
PO BOX 762
LEWISTON, ID 83501

INVOICE

Remit Portion

07/15/2023

Invoice Date

Invoice Number 593781

Customer Number 800236

Amount Paid \$0.00

Due Date 09/01/2023

Invoice Total Due \$99.29

Payment Terms Due Upon Receipt

Please write your Account Number on your check and
enclose this portion of the bill with your payment.
Make checks payable to: City of Lewiston ID

September 14, 2023

THE BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD OF THE CITY OF LEWISTON, IDAHO, met at its regular meeting Thursday, September 14, 2023 at the Community Development Department Second Floor meeting room. The meeting was called to order at 8:36 a.m.

I. **CALL TO ORDER AND INTRODUCTION**

BOARD MEMBERS PRESENT: Wendy Price, Chair; Tami Meyers, Vice Chair; Doug Bauer; Peter Cook; Susie Jones; Dr. Dennis Ohrtman; Michael Follett

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Dawn Ortiz, Community Development Specialist; Aaron Butler, IT; Katie Hollingshead, Assistant Planner

OTHERS PRESENT: Brenda Morgan, Executive Director for Beautiful Downtown Lewiston (BDL)

II. **PUBLIC COMMENTS**

None

III. **ACTIVE AGENDA**

A. **APPROVAL OF AUGUST 10, 2024 MEETING MINUTES**

Board members, Bauer and Ohrtman moved and seconded, respectively, the approval of the August 10, 2023 minutes. The motion carried 7-0.

B. **REVIEW OF BANK STATEMENT**

Brenda Morgan from Beautiful Downtown Lewiston was available for any questions regarding the previous month's bank statement.

C. **REVIEW OF PAID INVOICES BY BID FUNDS**

Chair Price requested that a date be provided for each invoice.

1. **REIMBURSEMENT FROM AUG EXPENSES (\$9,005.94)**

Brenda Morgan from Beautiful Downtown Lewiston was available for any questions regarding the previous month's reimbursements.

2. **NEON ONE CRM**

Brenda Morgan from Beautiful Downtown Lewiston was available for any questions regarding the Neon Once CRM.

3. QUICKBOOKS ONLINE

Brenda Morgan from Beautiful Downtown Lewiston was available for any questions regarding the QuickBooks online.

D. 2023 HOT AUGUST HOOPS EXPENSES \$7,796.53

Board members, Ohrtman and Follett moved and seconded, respectively, the approval of the 2023 Hot August Hoops expenses in the amount of \$7,796.53. The motion carried 7-0.

E. 2023 CRAZY DAYS EXPENSES \$225.00

Board members, Ohrtman and Bauer moved and seconded, respectively, the approval of the 2023 Crazy Days expenses in the amount of \$225.00. The motion carried 7-0.

F. 2023 SOUND DOWNTOWN EXPENSES \$4,325.00

Vice Chairperson Meyers and board member Bauer moved and seconded, respectively, the approval of the 2023 Sound Downtown expenses in the amount of \$4,325.00. The motion carried 7-0.

G. 2023 DOWNTOWN TAILGATE EXPENSES \$250.00

Board members, Ohrtman and Bauer moved and seconded, respectively, the approval of the 2023 Downtown Tailgate expenses in the amount of \$250.00. The motion carried 7-0.

H. 2023 DOWNTOWN ARTWALK EXPENSES \$250.00

Vice Chairperson Meyers and board member Bauer moved and seconded, respectively, the approval of the 2023 Sound Downtown expenses in the amount of \$4,325.00. The motion carried 7-0.

I. PRINTCRAFT PRINTING – BID LOGO BANNER FOR EVENTS \$135.15

Board members, Ohrtman and Bauer moved and seconded, respectively, the approval of the Printcraft Printing invoice in the amount of \$135.15. The motion carried 7-0.

J. BDL HOURS – STAFF HOURS \$1,920.00, VOLUNTEER HOURS \$1,320.00 – TOTAL \$3,240.00.

Board members, Bauer and Follett moved and seconded, respectively, the approval of the BDL Staff and Volunteer hours in the amount of \$3,240.00.

Board member Bauer amended his previous motion to include changing the date on the invoice to August 2023. Board member Cook seconded this motion. The motion carried 7-0.

IV. REVIEW 2023 WORK PLAN AND BUDGET

A. Review 2023 Work Plan and Budget

Staff Hollingshead verbally reviewed the 2023 Work plan and any projects that the Board might want to move to the 2024 Work plan.

Board members discussed projects they want to be rolled over to the 2024 Work plan.

Board members and Staff discussed the option of using contractors instead of City departments to complete some of the 2023 Work plan projects in 2024.

V. DEVELOP 2024 WORKPLAN

Board members and Staff discussed and created a list of projects to add to the 2024 Work plan.

Staff Hollingshead will create a clean list of all the projects and send it out to the Board. The Board will need to finalize this list at the next meeting in order for Mrs. Morgan to present it to City Council.

VI. RESCHEDULE TOWN HALL MEETING

Board members, Staff and Mrs. Morgan discussed rescheduling the Town Hall Meeting to November, what time of the day and what the Board should provide in regards to food and beverage.

Board member, Bauer and Vice Chairperson Meyers moved and seconded, respectively, the reschedule the Town Hall meeting to November 2, 2023 at 8:30 am and provide coffee and pastries. The motion carried 7-0.

VII. BOARD MEMBER COMMENTS

None

VIII. STAFF LIASON COMMENTS

A. Query of Board members to attend the regularly scheduled August 10, 2023 meeting

All board members present will be in attendance besides Board Members Follett and Ohrtman are not sure if they will be able to attend.

IX. BID ADMINISTRATOR COMMENTS

None

X. ADJOURNMENT (ACTION ITEM)

There being no further business, board members Bauer and Follett, moved and seconded, respectively to adjourn. The motion carried 7-0 and the Business Improvement District adjourned at approximately 10:16 a.m.

RESPECTFULLY SUBMITTED,

ATTEST:

RECORDING SECRETARY

BID ADVISORY BOARD CHAIR

Approved this _____ day of _____, 2023.



Statement of Account

800-843-7128 | p1fcu.org

Member Number: *****855

Statement For: 09/01/2023 - 09/30/2023

Page: 1 of 4

PO Box 897 Lewiston, ID 83501-0897

RETURN SERVICE REQUESTED

676420 43986 1/6 UNQ 10-04-23 CLT
000043985 1



BEAUTIFUL DOWNTOWN LEWISTON REVITALIZATI
301 MAIN ST STE 103
LEWISTON ID 83501-1819

BUSINESS IMPROVEMENT DISTRICT ID 0041

Dividends Year-To-Date \$139.32

Beginning Balance	\$135,787.15
5 Total Deposits for	36,303.74
2 Total Withdrawals for	16,311.68-
Ending Balance	\$155,779.21

Annual Percentage Yield earned 0.150% from 09/01/2023 through 09/30/2023

Date	Transaction Description	Withdrawal	Deposit	Balance
09/06	Deposit By Check		\$6,709.37	\$142,496.52
09/07	Deposit By Check		3,623.51	146,120.03
09/14	Deposit By Check		11,402.08	157,522.11
09/15	Draft 2522 Tracer 865800000351001	16,221.68-		141,300.43
09/28	Withdrawal ACH Intuit * TYPE: QBooks Onl ID: 0000756346 CO: INTUIT * Entry Class Code: CCD	90.00-		141,210.43
09/28	Deposit By Check		14,551.08	155,761.51
09/30	Deposit Dividend 0.150%		17.70	155,779.21

Summary by Check Number * Asterisk next to number indicates skip in sequence

1 Checks Cleared for \$16,221.68

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
2522	09/15/23	\$16,221.68						



Continued on next page





INVOICE

Neon One, LLC
PO BOX 677136
DALLAS TX 75267-7136
United States

Invoice# INV323070
Invoice Date: 09/16/2023
Due Date: 09/17/2023
Payment Terms: Due on receipt - auto
Invoice Amount: \$153.47

Bill To
CUST07737 Beautiful Downtown Lewiston
301 Main Street, #103
Lewiston ID 83501
United States

ITEM / BUNDLE	DESCRIPTION	AMOUNT
NeonCRM Impact Subscription Fee	NeonCRM Impact Subscription Fee	153.47
NCRM Workflows	Workflows (15)	0.00
NCRM Support - Live Chat	Live Chat and Phone Support	0.00

Remittance Information

Preferred: Pay by credit card or e-check/ACH
Click this [secure link](#) to submit a one-time payment and optionally save payment information for future billing.

NOTICE: Neon One now has a new remittance address for check payments. Please make sure to review the remittance address below.

To pay by check, send your payment to:

Neon One, LLC
PO BOX 677136
DALLAS TX 75267-7136

Neon One Customer Billing Portal

[Please Click Here](#) to access your billing portal to view invoices, payment history, and statements.

If this is your first time logging in, please use the "Forgot your password?" option and complete the steps to create a new password. You will receive an email with a link to create your password.

Subtotal	\$153.47 US Dollar
Tax	\$0.00 US Dollar
Total	\$153.47 US Dollar
Amount Due	\$153.47 US Dollar
Balance	\$153.47 US Dollar
Overdue Balance	\$0.00 US Dollar

Thank you for being part of the Neon One, LLC community!

Questions about this Invoice? Please contact us at (888) 860-6366 x2 or billing@neonone.com

Brenda Morgan

From: Intuit QuickBooks Team <No_Reply@notifications.intuit.com>
Sent: Wednesday, September 27, 2023 8:40 AM
To: Brenda Morgan
Subject: We received your QuickBooks subscription payment!



Payment success

Brenda Morgan, thank you for your payment.

Invoice number:
10001256735826
Invoice date: 09/27/2023
Total: \$90.00
Routing number: 323173313
Payment account ending:
4855

Sign in to QuickBooks where you can see your billing history and view, save, and print your invoice.

[View billing history](#)

Account details

Billed to: Beautiful Downtown Lewiston Business Improvement District
Company ID ending: 3296
Items on this invoice: QuickBooks Online Plus

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. Additional service fees may apply based on whether you add or remove services and your usage. See your [Billing & Subscription](#) page for additional pricing details. To cancel your subscription at any time, go to [Account & Settings](#) and cancel the subscription. (2) For one-time



Invoice

00011522

Balance Due
\$597.00

Northwest Media | Inland Digital

1112 36th St N
Lewiston 83501-9662
U.S.A

Bill To

Beautiful Downtown Lewiston
PO BOX 618
Lewiston
83501 Idaho
United States

Invoice Date : 01 Oct 2023
Terms : Due on Receipt
Due Date : 01 Oct 2023

#	Item & Description	Qty	Rate	Amount
1	QPINS MOBILE MARKETING QUARTERLY BILLING	3.00	199.00	597.00
			Sub Total	597.00
			Total	\$597.00
			Balance Due	\$597.00

Notes

Thanks for your business.

Payment Options



Terms & Conditions

Please make all checks payable to Inland Cellular with your invoice number & ATTN: DIGITAL SOLUTIONS in the memo.

Thank you for your business!

Event Name: 2023 Downtown Tailgate
 Date of Event: Sept 16th

Date	Invoice #	Details	How is BID contributing	Total
	23080190	KOZE Radio Ads	Cornhole Tournament Sign up	\$75.00
	23080191	KVTY Radio Ads	Cornhole Tournament Sign up	\$75.00
	23080192	KMOK Radio Ads	Cornhole Tournament Sign up	\$100.00
9/18/2023	276903	King's Thrones	Portal Potties	\$514.10
8/31/2023	571486	Lewston Tribune, Inland 360 & Daily News	Cornhole and Food Vendor advertising	\$900.00
9/30/2023	23090173	KOZE Radio Ads	Downtown Tailgate General Advertising	\$36.66
9/30/2023	23090174	KVTY Radio Ads	Downtown Tailgate General Advertising	\$39.28
9/30/2023	23090175	KMOK Radio Ads	Downtown Tailgate General Advertising	\$50.00

Paid
 Paid
 Paid

\$ 1540.04

King's Thrones & Pumping Service LLC
 3949 Industrial Way
 Lewiston, ID 83501-5892
 Tel: (208) 798-8283
 Website: www.kingsthrones.com

Invoice

Invoice Number: 276903
 Invoice Date: Sep-18-2023
 Job Number:
 P.O. Number:
 Job Site ID: 18930
 Job Site Address:
 Downtown Tailgate
 505 Capital St
 Lewiston, ID 83501

BILL TO ID: 4022

Beautiful Downtown Lewiston
 301 Main St
 Lewiston, ID 83501

Last Payment on Account	
Last Payment Date:	Aug-16-2023
Last Payment Amount:	\$482.30
Job Site Summary	
Current Invoice:	\$514.10
Please Pay:	\$514.10
Job Site Aging Balances	

Current:	\$514.10	30-Day:	\$0.00	60-Day:	\$0.00	90-Day+:	\$0.00	Total:	\$514.10
-----------------	----------	----------------	--------	----------------	--------	-----------------	--------	---------------	----------

From	To	Duration	Rental Item/Service Type	Qty	Price Per	Tax	Extension
Sep-15-2023	Sep-15-2023	1	Portable Restroom Per Unit Per Event (Special Event rate)	4	\$91.00	<input checked="" type="checkbox"/>	\$364.00
Sep-15-2023	Sep-15-2023	1	Handicap Accessible Restroom Per Event (Special Event rate)	1	\$121.00	<input checked="" type="checkbox"/>	\$121.00

Taxable	Tax Rate	Tax	Description	Non-Taxable Subtotal:	
Rental:	\$485.00	6%	\$29.10 Idaho Sales Tax	Taxable Subtotal:	\$485.00
Service:	\$0.00	0%	\$0.00 No Tax	Tax Subtotal:	\$29.10
				Current Invoice:	\$514.10

Thank you for doing business with King's Thrones! We appreciate it very much!

Please detach and return this portion with your payment.

From:

Beautiful Downtown Lewiston
 301 Main St
 Lewiston, ID 83501

Job Site ID	Invoice No.	Date	Amount Due
18930	276903	Sep-18-2023	\$514.10

Payment Terms: Net 28

Payment is due 30 days from invoice date. Late fees are 1% of bal. due or \$5, whichever is higher & added after 45 days.

To:

King's Thrones & Pumping Service LLC
 3949 Industrial Way
 Lewiston, ID 83501-5892

TPC Holdings, Inc.

Lewiston Tribune
 Moscow-Pullman Daily News
 Auto Clipper
 Gander Digital
 TPC Printing/Today's Mail
 Revolve Print & Pack

Federal EIN #82-0500182
 P.O. Box 957 Lewiston, ID 83501
 (208) 848-2288
 (800) 745-9411 (ID & WA Only)
 Fax: (208) 743-0297

Statement

DATE	REFERENCE#
08/31/2023	571486

BILL TO:

BEAUTIFUL DOWNTOWN LEWISTON
 ACCOUNTS PAYABLE
 301 MAIN ST # 103
 LEWISTON ID 83501-1819

Account Number: 71510
 Balance Due: \$900.00
 Salesperson: CHERI 208-848-2219

DATE	AD NUMBER OR P.O. NUMBER	CHARGES OR CREDITS DESCRIPTION/PRODUCT CODE	TOTAL SPACE	COLUMNS	DEPTH	CHARGES
---Balance Forward---						3,368.00
08/24/23	631796	CORNHOLE REG	15.00	3 X 5.00	360	112.50
08/24/23	631797	FOOD VENDORS	15.00	3 X 5.00	360	112.50
08/26/23	631798	CORNHOLE REG	15.00	3 X 5.00	DN	112.50
08/26/23	631803	FOOD VENDORS	15.00	3 X 5.00	DN	112.50
08/27/23	631798	CORNHOLE REG	15.00	3 X 5.00	LT	112.50
08/27/23	631803	FOOD VENDORS	15.00	3 X 5.00	LT	112.50
08/31/23		PAYMENT				(3,368.00)
08/31/23	631796	CORNHOLE REG	15.00	3 X 5.00	360	112.50
08/31/23	631797	FOOD VENDORS	15.00	3 X 5.00	360	112.50

PREVIOUS BALANCE		NEW CHARGES		CREDITS		BALANCE DUE
\$3,368.00	+	\$900.00	-	(\$3,368.00)	=	\$900.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

PAYABLE UPON RECEIPT

CURRENT NET AMOUNT DUE	31-60 DAYS	61-90 DAYS	91-OVER	TOTAL AMOUNT DUE
\$900.00	\$0.00	\$0.00	\$0.00	\$900.00

1.75% FINANCE CHARGE APPLIED TO BALANCES PAST 30 DAYS

REMITTANCE ADDRESS	BILLED ACCOUNT NAME	BILLING PERIOD
Lewiston Tribune PO Box 957 Lewiston, Idaho 83501	BEAUTIFUL DOWNTOWN LEWISTON ACCOUNTS PAYABLE 301 MAIN ST # 103 LEWISTON ID 83501-1819	08/01/23 -> 08/31/23
		ACCOUNT NUMBER
		71510
		\$ AMOUNT ENCLOSED

Contact Barb at bmarsh@lmtribune.com or 208.848.2288 if interested in paperless billing

KOZE 950/95.5 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23090173
 Invoice Date: 9/30/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna

Amount Due: \$150.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

KOZE 95.5 FM and 950 AM is the Valley's News Talk station with extensive LOCAL LC Valley News three times each weekday.

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Page 1

Date	Time	Length	Description	CopyID / ISCI Code	Cost
9/1/2023	12:15 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/1/2023	05:04 PM	:30	Spot	Art Walk Signup	[Package]
9/1/2023	07:04 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/2/2023	04:32 AM	:30	Spot	Art Walk Signup	[Package]
9/2/2023	10:04 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/2/2023	09:31 PM	:30	Spot	Art Walk Signup	[Package]
9/6/2023	05:50 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/6/2023	02:04 PM	:30	Spot	Art Walk Signup	[Package]
9/6/2023	06:43 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/8/2023	10:47 AM	:30	Spot	Art Walk Signup	[Package]
9/8/2023	05:16 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/8/2023	07:14 PM	:30	Spot	Art Walk Signup	[Package]
9/9/2023	06:34 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/9/2023	10:32 AM	:30	Spot	Art Walk Signup	[Package]
9/9/2023	08:03 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/13/2023	05:50 AM	:30	Spot	Art Walk Signup	[Package]
9/13/2023	05:42 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/13/2023	09:29 PM	:30	Spot	Art Walk Signup	[Package]
9/15/2023	05:04 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/15/2023	02:18 PM	:30	Spot	Art Walk Signup	[Package]
9/15/2023	09:03 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/16/2023	05:19 AM	:30	Spot	ArtWalk 2023	[Package]
9/16/2023	08:46 AM	:30	Spot	ArtWalk 2023	[Package]
9/16/2023	09:33 PM	:30	Spot	ArtWalk 2023	[Package]
9/19/2023	05:22 AM	:30	Bonus	ArtWalk 2023	[Package]
9/20/2023	11:04 AM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	05:53 PM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	08:58 PM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	05:50 AM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	10:31 AM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	09:03 PM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	05:48 AM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	10:46 AM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	07:04 PM	:30	Spot	ArtWalk 2023	[Package]
9/24/2023	05:31 PM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	09:14 AM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	10:50 AM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	07:44 PM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	10:03 AM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	05:04 PM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	08:58 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	03:31 AM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	05:19 AM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	10:33 AM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	08:30 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023			Package		150.00
45 Total Items				Total Cost:	\$150.00

Amount Due: **\$150.00**

KVTV 105.1 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23090174
 Invoice Date: 9/30/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna

Amount Due: \$150.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

The River 105.1 plays all your favorites from the 90s to NOW, with a splash of the 80s too! Also streaming live 24 hours a day!

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Date	Time	Length	Description	CopyID / ISCI Code	Cost
9/1/2023	10:16 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/1/2023	05:11 PM	:30	Spot	Art Walk Signup	[Package]
9/1/2023	07:53 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/2/2023	08:16 AM	:30	Spot	Art Walk Signup	[Package]
9/2/2023	11:12 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/2/2023	06:14 PM	:30	Spot	Art Walk Signup	[Package]
9/6/2023	09:13 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/6/2023	03:17 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/6/2023	04:31 PM	:30	Spot	Art Walk Signup	[Package]
9/8/2023	09:31 AM	:30	Spot	Art Walk Signup	[Package]
9/8/2023	12:50 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/8/2023	03:51 PM	:30	Spot	Art Walk Signup	[Package]
9/9/2023	09:56 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/9/2023	01:54 PM	:30	Spot	Art Walk Signup	[Package]
9/9/2023	03:53 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/13/2023	05:40 AM	:30	Spot	Art Walk Signup	[Package]
9/13/2023	10:49 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/13/2023	09:53 PM	:30	Spot	Art Walk Signup	[Package]
9/15/2023	05:40 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/15/2023	09:49 AM	:30	Spot	Art Walk Signup	[Package]
9/15/2023	12:11 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/16/2023	05:35 AM	:30	Spot	ArtWalk 2023	[Package]
9/16/2023	07:50 AM	:30	Spot	ArtWalk 2023	[Package]
9/16/2023	11:10 AM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	05:40 AM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	02:13 PM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	06:50 PM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	05:39 AM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	09:12 AM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	11:12 AM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	12:12 PM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	03:15 PM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	08:58 PM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	06:11 AM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	05:13 PM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	08:56 PM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	07:29 AM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	01:13 PM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	04:13 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	10:13 AM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	03:10 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	09:52 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023			Package		150.00

42 Total Items			Total Cost:	\$150.00
-----------------------	--	--	--------------------	-----------------

Amount Due: \$150.00

KMOK 106.9 Invoice

McVey Entertainment Group, LLC
 2575 Snake River Avenue
 Lewiston ID 83501
 208-743-2502

Invoice ID: 23090175
 Invoice Date: 9/30/2023
 Account ID: 0290
 Order ID: 0290-020
 Account Rep: Jenna

Amount Due: \$200.00

Amount Paid: _____

BEAUTIFUL DOWNTOWN LEWISTON
 301 MAIN STREET, SUITE 103
 LEWISTON, ID 83501

Sponsor: Beautiful Downtown Lewiston / BDL Update Package
 BDL Update Package

Date	Time	Length	Description	CopyID / ISCI Code	Cost
9/1/2023	02:13 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/1/2023	04:18 PM	:30	Spot	Art Walk Signup	[Package]
9/1/2023	07:35 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/2/2023	11:55 AM	:30	Spot	Art Walk Signup	[Package]
9/2/2023	04:11 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/2/2023	09:37 PM	:30	Spot	Art Walk Signup	[Package]
9/6/2023	11:29 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/6/2023	05:11 PM	:30	Spot	Art Walk Signup	[Package]
9/6/2023	07:39 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/8/2023	07:13 AM	:30	Spot	Art Walk Signup	[Package]
9/8/2023	01:37 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/8/2023	06:11 PM	:30	Spot	Art Walk Signup	[Package]
9/9/2023	09:13 AM	:30	Spot	Downtown Tailgate 2023	[Package]
9/9/2023	06:12 PM	:30	Spot	Art Walk Signup	[Package]
9/9/2023	07:38 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/10/2023	06:26 AM	:30	Spot	Art Walk Signup	[Package]
9/13/2023	02:38 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/13/2023	06:13 PM	:30	Spot	Art Walk Signup	[Package]
9/13/2023	08:41 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/15/2023	01:55 PM	:30	Spot	Art Walk Signup	[Package]
9/15/2023	06:14 PM	:30	Spot	Downtown Tailgate 2023	[Package]
9/15/2023	07:37 PM	:30	Spot	Art Walk Signup	[Package]
9/16/2023	05:35 AM	:30	Spot	ArtWalk 2023	[Package]
9/16/2023	12:12 PM	:30	Spot	ArtWalk 2023	[Package]
9/16/2023	09:39 PM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	09:57 AM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	12:38 PM	:30	Spot	ArtWalk 2023	[Package]
9/20/2023	04:15 PM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	05:41 AM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	10:14 AM	:30	Spot	ArtWalk 2023	[Package]
9/22/2023	05:35 PM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	09:47 AM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	05:10 PM	:30	Spot	ArtWalk 2023	[Package]
9/23/2023	07:37 PM	:30	Spot	ArtWalk 2023	[Package]
9/25/2023	06:34 PM	:30	Bonus	ArtWalk 2023	[Package]
9/27/2023	08:35 AM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	10:11 AM	:30	Spot	ArtWalk 2023	[Package]
9/27/2023	03:11 PM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	09:14 AM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	12:36 PM	:30	Spot	ArtWalk 2023	[Package]
9/29/2023	05:12 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	01:13 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	05:14 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023	09:38 PM	:30	Spot	ArtWalk 2023	[Package]
9/30/2023			Package		200.00

44 Total Items

Total Cost:

\$200.00

Amount Due: **\$200.00**

Area #1: Commercial, Residential and Public Investment

1. Include links on webpage or additional webpages to properties available for lease or purchase in the BID area.
2. Complete the Mural project identified in the 2020 work plan (either utilizing the LCSC work already completed or creating a different mural and soliciting bids from artists to complete)
3. Assist BID ratepayers with locating grants, tax incentives or other financial resources to pay for improvements to their properties within the district.
4. Identify ways that the BID can help ratepayers fill available spaces in the BID area (open houses, advertising, tours, etc).

Area #2: Neighborhood Improvements

1. Finalize installation of sunshades in Brackenbury Square
2. Finalize design and locations for new wayfinding signage and complete installation.
3. Install already purchased planters, benches and trash receptacles.
4. Research additional safety improvements that could feasibly be completed; such as lighting in parking lots, and along stairways from Normal Hill to the Downtown.

Area #3: Business Promotion and Neighborhood Marketing

1. Continue event support of existing events (Dinner in the Dark, Hot August Hoops, Downtown Tailgate, Crazy Days, Lady's Day Out, Artwalk)
2. Finish purchase and installation of Banner Brackets and installation of already purchased banners
3. Identify ways to incentivize people coming into downtown during events. Research the ability of the BID sponsoring and event outside of the BID area to bring recognition to the BID.
4. Focus on isolated businesses, not just retail stores, and identify ways the BID board can provide support (advertise job openings or do business spotlight)

Area #4: Administration

1. Continue to publish a quarterly newsletter specifically for the BID ratepayers. Partner with key organizations for additional information about happenings in downtown.
2. Continue to utilize accountant for monthly bank account reconciliation. Increase number of invoices that are paid directly from BID bank account instead of reimbursements to BDL.

Event Name: 2023 Downtown ArtWalk
 Date of Event: October 6th & 7th

Date	Invoice #	Details	How is BID contributing	Total
		23080190 KOZE Radio Ads	Artwalk Advertising	\$75.00
		23080191 KVTY Radio Ads	Artwalk Advertising	\$75.00
		23080192 KMOK Radio Ads	Artwalk Advertising	\$100.00
10/5/2023		257173 Postal Copy +	Artwalk Materials	\$11.08
10/4/2023		257107 Potal Copy +	Artwalk Maps	\$437.50
9/30/2023	<i>See Downtown Tailgate</i>	23090173 KOZE Radio Ads	Artwalk General Advertising	\$113.33
9/30/2023	<i>See Downtown Tailgate</i>	23090174 KVTY Radio Ads	Artwalk General Advertising	\$110.71
9/30/2023	<i>See Downtown Tailgate</i>	23090175 KMOK Radio Ads	Artwalk General Advertising	\$150.00
9/200/23		200060064 Chip Lab	Tokens For New ArtWalk Program	\$650.00

*Paid
Paid
Paid*

\$1472.62

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Postal & Copy +
601 3RD ST CLARKSTON, WA 99403
509-758-0234

Printing	6 @ 1.29	7.74 TX
Artwalk Location Posters, 11x17		
Computer Service		2.50 TX
Pick up @ Tami		
SUBTOTAL		10.24
TAX		
State Tax on 10.24		0.84
TOTAL		11.08
TEND Visa		11.08

Printing	1500 @ 0.29	435.00
Computer Service		2.50
SUBTOTAL		437.50
TAX		0.00
TOTAL		437.50
TEND Visa		437.50

Total shipments: 0
Beautiful Downtown Lewiston

10/04/2023
12:19 PM

#257107
Workstation: 0 - Master Workstation
CCTran# f51d0384-b75a-409e-9794-d540156e460d

Total shipments: 0
Beautiful Downtown Lewiston

10/05/2023
11:43 AM

#257173
Workstation: 0 - Master Workstation
CCTran# 7ef9684d-0ee4-464b-b575-4b1936f72e6d

Thank you for your business

Thank you for your business



ORDER CONFIRMATION

Order #: 200060064
Date: Sep 20, 2023

Our Address:

PrintLabs Inc DBA ChipLab
6586 S Kenton St
Centennial, CO 80111

Comments:

ShipperHQ Transaction ID:
SHQ_20230919_2315_ip_10_0_100_187_08068454

Sold to:
Brenda Morgan
301 Main Street
Suite 103
Lewiston, Idaho, 83501
United States
T: 2085539478

Ship to:
Brenda Morgan
301 Main Street
Suite 103
Lewiston, Idaho, 83501
United States
T: 2085539478

Payment Method

Pay by Credit Card

Shipping Method

Standard - 3 Days , Estimated delivery by:
10/2

Table with 4 columns: Product, Sku, Price, Qty. Row 1: Composite Poker Chips, Slid-Comp-Poker-Chip-Og, \$0.65, 200



Front



Back

Color : Orange
Edge Pattern : Solid

Table with 4 columns: Product, Sku, Price, Qty. Row 1: Composite Poker Chips, Slid-Comp-Poker-Chip-Bl, \$0.65, 200



Front



Back

Color : Blue

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Gy

\$0.65

200



Front

Back

Color : Grey

Edge Pattern : Solid

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Bk

\$0.65

200



Front

Back

Color : Black

Edge Pattern : Solid

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Pk

\$0.65

200



Front

Back

Color : Pink

Edge Pattern : Solid

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Rd

\$0.65

200



Front

Back

Color : Red

Edge Pattern : Solid

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Gn

\$0.65

200



Front

Color : Green

Edge Pattern : Solid



Back

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Lb

\$0.65

200



Front

Color : Light Blue

Edge Pattern : Solid



Back

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Yw

\$0.65

200



Front

Color : Yellow

Edge Pattern : Solid



Back

Composite
Poker Chips

Slid-Comp-
Poker-Chip-Pr

\$0.65

200



Front

Color : Purple

Edge Pattern : Solid



Back

Subtotal: \$1,300.00

Grand Total: \$1,300.00

BID share \$650.00

Comments

Sep 20, 2023 | Processing

ShipperHQ Transaction ID:

SHQ_20230919_2315_ip_10_0_100_187_08068454

Sep 20, 2023 | Processing

Denver: Standard - 3 Days \$0.00

Carrier: CUSTOM STANDARD_5_*

Dispatch Date : 9/27

Delivery Date : 10/2

Destination Type: BUSINESS

Sep 20, 2023 | Processing

Captured amount of \$1,300.00 online.

Transaction ID:

"pi_2NsDAiPqCpsBet3W144XXCs7".

Month / Projects	BDL Staff Hours	BDL Volunteer Hours	
September 2023			
AREA 1: Commercial Residential & Public Investments			
Economic Vitality Committee Meeting - 2024 Work plan and BID contributions	4	6	
Green space mapping & workplan	4	4	
IEDA Meeting for Economic Development	4	4	
AREA 2: Neighborhood Improvements			
Design Committee Meeting - Wayfinding	3	2	
Planter/Benches/ Trash Location mapping	6	1	
Directory meeting & location planning	2	2	
AREA 3: Business Promotion & neighborhood Marketing			
Event advertising meetings	4	1	
Pumpkin Palooza Committee Meeting	6	2	
Hype Team Meeting	3	4	
Plaid Friday Committee meeting	4	6	
AREA 4: Administration			
Meetings with Ratepayers about Town Hall Breakfast	8	6	
Meeting with Mayor on BID Process	2	1	
Neon CRM Management & Updates	6	4	
BDL Website Updates	8	1	
Work Scholar advisory meeting	2		
Work Scholar supervisor meeting	2		
Total Commercial, Residential & Public Investment	4	6	10
Total Neighborhood Improvements	11	5	16
Total Business Promotion & Neighborhood Marketing	17	13	30
Total Administration	28	12	40
Total Expended Sept 2023	60	36	96
Billable - \$40 per hour	\$2,400.00	\$1,440.00	\$3,840.00
Billed October 12th 2023	\$2,400.00	\$1,440.00	\$3,840.00

Area #1: Commercial, Residential and Public Investment

1. Include links on webpage or additional webpages to properties available for lease or purchase in the BID area.
2. Complete the Mural project identified in the 2020 work plan (either utilizing the LCSC work already completed or creating a different mural and soliciting bids from artists to complete)
3. Assist BID ratepayers with locating grants, tax incentives or other financial resources to pay for improvements to their properties within the district.
4. Identify ways that the BID can help ratepayers fill available spaces in the BID area (open houses, advertising, tours, etc).

Area #2: Neighborhood Improvements

1. Finalize installation of sunshades in Brackenbury Square
2. Finalize design and locations for new wayfinding signage and complete installation.
3. Install already purchased planters, benches and trash receptacles.
4. Research additional safety improvements that could feasibly be completed; such as lighting in parking lots, and along stairways from Normal Hill to the Downtown.

Area #3: Business Promotion and Neighborhood Marketing

1. Continue event support of existing events (Dinner in the Dark, Hot August Hoops, Downtown Tailgate, Crazy Days, Lady's Day Out, Artwalk)
2. Finish purchase and installation of Banner Brackets and installation of already purchased banners
3. Identify ways to incentivize people coming into downtown during events. Research the ability of the BID sponsoring and event outside of the BID area to bring recognition to the BID.
4. Focus on isolated businesses, not just retail stores, and identify ways the BID board can provide support (advertise job openings or do business spotlight)

Area #4: Administration

1. Continue to publish a quarterly newsletter specifically for the BID ratepayers. Partner with key organizations for additional information about happenings in downtown.
2. Continue to utilize accountant for monthly bank account reconciliation. Increase number of invoices that are paid directly from BID bank account instead of reimbursements to BDL.