

Lewiston Urban Forestry and Cemetery Commission Agenda

October 25, 2023 – 4:00PM

**LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

3. **CONSENT AGENDA**

A. Approval of Minutes from September 27, 2023 (Action Item)

4. **REPORTS Presentations, Communications and Correspondence**

A. September Parks and Recreation Department Monthly Report

5. **NEW BUSINESS**

A. City Council Work Session Discussion from October 2nd, 2023

B. Normal Hill Cemetery Master Plan Review and Update

6. **OLD BUSINESS**

A. Current and Upcoming Development Review Process and Plan

7. **COMMISSION MEMBER COMMENTS**

8. **CITY COUNCIL LIAISON COMMENTS**

9. **UPCOMING MEETINGS**

- A. November 6th, 2023 City Council Work Session @3PM at the Bell Building
 - i. Presentation from Matt Perkins of the Idaho Department of Lands on Heat Islands and Benefits of Trees for Storm Water Management.
- B. UFCC Early January, 2024 @4PM at the Lewiston Community Center
- C. City Council Meeting, January 22nd, Master Plan Update Presentation from UFCC

10. **FUTURE AGENDA TOPIC**

- A. Tree Selection Guide
- B. Urban Forestry Management Plan Review
- C. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

Lewiston Urban Forestry and Cemetery Commission Minutes

September 27, 2023 – 2:00PM

**LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

Present: Shirley Philips, Maxine Miller, Elizabeth Goetzinger and City Council Liaison John Spickelmire

Absent: None

City Staff in Attendance: Tim Barker, Parks and Recreation Director

Called to order at 2:00pm

2. **CITIZEN COMMENTS**

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There were no citizens in attendance at the meeting.

3. **CONSENT AGENDA**

A. Approval of Minutes from May 24, 2023 (Action Item)

A motion was made to approve the minutes by Commissioner Miller and seconded by Commissioner Goetzinger. All approved the motion.

4. **REPORTS Presentations, Communications and Correspondence**

A. May, June, July and August Parks and Recreation Department Monthly Reports

Director Barker noted that there was a lot to review prior to the meeting since the group had not met since May. Commissioner Goetzinger asked about the Senior Nutrition Program that the city offers and what that program was in relation to Meals on Wheels.

B. Discussion regarding the meeting with Matt Perkins of the Idaho Department of Lands
Director Barker opened the discussion with comments on the informal visit that occurred with Mr. Perkins and the services that he could provide back to help the commission

move forward with some of our ongoing guides and policies. Barker opened up the discussion to the commissioners that were in attendance to make additional comments. Chair Phillips stated that it was a great opportunity for the commission to hear what he can offer to assist the department. Barker added that he could assist with some of the larger items that the commission has been trying to accomplish. Councilor Spickelmire asked about timelines for submitting grants and when those occur. Staff will track and plan to submit for urban forestry grants in the future. Spickelmire also mentioned that he wanted to follow up on an invite for Mr. Perkins to speak to the City Council. Barker will flow up with the request to have Matt speak on heat islands and storm water at an upcoming meeting.

5. **NEW BUSINESS**
ACTION ITEMS

A. Plot Maximum Cremated Remains

Director Barker noted that in review of Master Plan recommendations from LEES + Associates and in looking towards ways to increase inventory and revenues at the cemetery, city staff would like the commission to consider supporting an increase of cremated remains with full body plots. Currently you are allowed to have up to 4 cremated remains per full body plot. Staff would like to increase that number to 6. The commission discussed the advantages for infill options and potential concerns regarding headstones or number of markers that would be allowed. The commission provided consensus for staff to amend the policy to allow for up to 6 cremations on a full body burial plot.

B. Dogs in the Cemetery

Director Barker reminded the commission that there is current signage that states that dogs are not allowed within the cemetery. There is no reference within code that outlaws pets of any kind to be in the cemetery. As the commission continues to promote the cemetery as a “park” setting, staff would like to continue to have signage at the cemetery related to dogs, but to note that they must be on a leash, stay on pathways and pick up after your animal. The commission discussed the proposal and felt that changing the signage and adding dog bag stands would be a good change moving forward. The commission provided consensus for staff to amend the policy to create signage that allows for dogs in the cemetery and only on leash and to pick up after them.

C. Perpetual Care Fund Update

In the Commission packet, the latest presented update regarding the Perpetual Care Fund was included. The fund had recorded losses during the 2022 fiscal year but is beginning to recover back to 2020 and 2021 levels. The city is also researching and looking at ways to increase revenues, the fund and reduce the burden on property taxes to operate the cemetery and to incorporate those changes into the annual budget process.

D. Trees Are Good

This agenda item is being moved to a future meeting for discussion and combined with the UFCC Presence at Community Events to Promote Urban Forestry topic. Chair Phillips mentioned the resources that she had come across at the Moscow Farmer’s Market recently that spurred on a discussion about utilizing the information to help promote forestry in the community

6. **OLD BUSINESS**

- A. Current and Upcoming Development Review Process and Plan
The most current month of development items were provided within the meeting packet for review. The commission discussed the Port of Lewiston mixed use park and dock plan that is currently going through the review process. Barker discussed the details of the plan to give the commission a better understanding of the proposal. Barker also added that there will be a new Nissan dealership going into north Lewiston and its plan will be under review soon.
- B. Cemetery Columbarium Project
Director Barker noted that due to inflations in pricing, the project will need to go out through a formal bid process this fall.
- C. Cemetery Pricing Approved by City Council for Fiscal Year 2024
Director Barker reviewed the price increases that were occurring for opening and closing through Wilbert's. Staff are currently looking at putting this service out for contract or managing it in house. This research will be shared with the commission once all of the research has been completed. This information is expected to be available at one of the winter meetings.

7. **COMMISSION MEMBER COMMENTS**

Commissioner Goetzinger recommended that the group consider paying for a booth at the fair to help promote urban forestry. The commission also felt that recruiting for the open commissioner positions needs to occur more. The city could consider using a QR Code for commission position descriptions on the website. The Master Plan notes that there should be a position filled with someone that has business management and finance focus for one member. Another idea is that someone from LCSC or their Tree Committee fills the other vacancy.

8. **CITY COUNCIL LIAISON COMMENTS**

Councilor Spickelmire asked that Matt Perkins be added to either the November or December City Council Work Session.

9. **UPCOMING MEETINGS**

- A. Monday, October 2nd @3PM City Council Work Session, Normal Hill Cemetery
Presentation on Operations and Finances
Director Barker noted that the Mayor will be presenting his thoughts regarding the operations and finances of the cemetery and will also be providing his recommendations related to the undeveloped property at the site.
- B. UFCC Wednesday, October 25th @4PM at the Lewiston Community Center

10. **FUTURE AGENDA TOPIC**

- A. Tree Selection Guide
- B. Urban Forestry Management Plan Review
- C. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

Commissioner Miller made a motion to adjourn the meeting and Commissioner Goetzinger seconded the motion. The meeting was adjourned at 3:19pm.

PARKS & RECREATION



SEPTEMBER 2023

MONTHLY REPORT



ADMINISTRATION

- Lewiston High School Honors Society from the 2022-23 school year built and donated 3 new loaning libraries to the department this month. Those libraries will be placed within the park system this fall. Current students will go out, once installation is complete, and place books in the libraries to be shared with visitors to the parks. Loaning libraries are a way for people to both receive gently used books for children to read and to repurpose books that they are no longer using, to share with others. There are currently 3 other loaning libraries within the park system in Prospect Park, Airport Park and at Hereth Park.
- Director attended the US-12 Clearwater Memorial Bridge project open house. The department is assisting in multiple ways with the organization of the project by hosting an onsite mobile office for JUB Engineers at Pepsi Park and then hosting a transit shuttle stop at Locomotive Park for those needing to cross the bridge while there is no pedestrian access available during the construction period.
- Department hosted 3 free webinar trainings this month for staff related to Inclusive Parks, Trees, Parks and Recreation Asset Management and Managing People in Today's Society: The Great, The Good, The Bad and The Ugly.
- Director continues to participate in the monthly LC Valley Chamber Governmental Affairs Committee meetings.
- Director and consultants completed the Community Park Public Engagement project which included Clearwater Financial in cooperation with JUB Engineers. The report, which will include surveying results as well as recommendations towards next steps, will be available in early October.
- Staff have continued to promote the department and programming through the Tribune and KLEW highlights during the month of September.

CEMETERY

- Assisted in planning 1 full casket burial
- Assisted in planning 1 double depth burial
- Sold 1 Single adult grave
- Performed 3 cremation burials of ashes
- Performed 7 monument staking
- Compiled data report on the future expansion of the cemetery for Mayor Johnson



PARKS

- Pickleball court construction is complete. All fences have been installed. Weather may be an issue to have the Plexipave painting done and will need to delay it until springtime.
- Pioneer Park Fountain is on. A new control system was replaced. Staff had to repair the tubing on the Sacajawea statue due to damage it received when it was removed for cleaning.
- Over 1600 lbs. of grass seed has been sowed in areas that did not comeback after the water restrictions were removed.
- The big outfield net on Field 2 at Airport Park has been repaired from damage caused by a wind storm.
- Tree pruning at Hereth Park has been completed.
- Sunset Park crabapple trees along 11th Avenue have had their canopies lifted.
- Traffic Control; we removed a tree that had split in half and completed pruning the remaining trees.
- Station 2 tree pruning is in progress and Station 4 will be next on the schedule.
- Bryden Canyon Golf Course:
 - Back road into shop area has been repaired
 - New asphalt surface has been completed on the driveway to the main entrance of the course.
 - #3 Tee box has been expanded. The old irrigation intake has been filled and sealed. This project will assist in allowing us to utilize the south pond for irrigation purposes and to reduce pressure on the city's system during the evenings.

RECREATION



Programming:

- Started our Youth Basketball Program this month. This is a 6-week program that consists of 2 clinics and 4 games with practices every week. All activities associated with this program take place in Fenton Gym. There are two different sessions, a 4-5 year old age group and a 6-7 year old age group. We had a total of 89 participants in this program, 49 and 40 respectively per age group.

- The clinics took place the first two Saturday's of the program and were ran by the LCSC Men's Basketball team
- Games take place over the last four weeks of the program, the 4-5 year old age group play on Wednesday evenings and the 6-7 year old age group play on Thursday evenings with practices taking place on Monday evenings.
- Continued Adult Coed Softball season. Completed the season and began the postseason tournament. The Tournament should conclude Oct. 5
- Started registration for our Flag Football and Fall Coed Volleyball Adult Sports Leagues. Registration ends in October with the season's starting after the conclusion of registration.
 - The Flag Football League is a 5v5 8-game guarantee season that concludes with an end of the season tournament. Games take place Sunday afternoons and Tuesday or Wednesday evenings at Sunset Field.
 - The Adult Coed Volleyball League is a 10-match guaranteed season that concludes with an end of the season tournament. Games take place Monday evenings at Fenton Gym.

Meetings:

- Continued conversations with the Lewiston High School Athletic Director, and Sacajawea & Jenifer Middle School representatives about gym availability for our youth and adult programs this school year. Currently we use School District gyms for our Youth Volleyball, Drill Team, Adult Volleyball and City League Basketball programs.
- Held a coaches meeting with the Youth Basketball Program coaches to discuss rules, schedules, and expectations of the program.
- Met with LCSC Men's Basketball Team to discuss the Youth Basketball Clinics that they would be running with staff supervision. We discussed the practice plan and player conduct expectations.
- City Youth Leadership Council (CYLC) met twice this month to discuss recruiting and begin planning different service projects/opportunities for the upcoming school year.
 - The CYLC is a group open to 7-12th graders in the Lewiston School District whose main goal is to spread awareness and develop civic skills through service projects around the community.
- Staff met with Placer.Ai, a software that helps compile facility usage data through third party data. This data could be beneficial to show the general use of our parks, ball fields and facilities as well as specific usage for programs and events.
- Staff participated in a CivicRec Webinar to learn more about the capabilities of the system that we utilized as our cashiering platform. We switched over to this cashiering platform in May. CivicRec gives the convenience to our community members of registering for our programs or reserving one of our facilities online.

Ball Field:

- 4 ball field rentals occurred during the month of September.
- Continued daily field maintenance of Clearwater, Sunset, & P1FCU/Hereth for Adult Softball season.
- Maintained and prepared Airport fields when rented.

Senior Trip:

- Took a group of 8 seniors to Wallowa Lake Tramway. This senior trip included a tram ride up to the summit of Mt. Howard, lunch at the Summit Grill and time to explore the summit before heading back down the tram and back home to Lewiston.

New Hires/returning seasonal staff:

- Hired Savanna Mader as a Recreation Leader to help with scorekeeping and sports camps throughout the year.

Fenton Gym:

- There were 47 total rentals for the month of September.

FACILITY MAINTENANCE



Projects:

- Met with State energy team for building analysis on efficiency and updates we can do to save money
- Monthly HVAC maintenance and several repairs
- Worked on Bids for 2024 building repairs
- Completed repairs on Fire Station 1 exhaust extractor
- Winterized properties
- Electrical repairs throughout the city
- Worked on prepping systems for Fall/Winter
- Golf Course Kitchen fire systems cleaning and testing completed



OVERVIEW PHOTOS



Overview photos of the roof.



RESERVATIONS

Community Center Reservations:

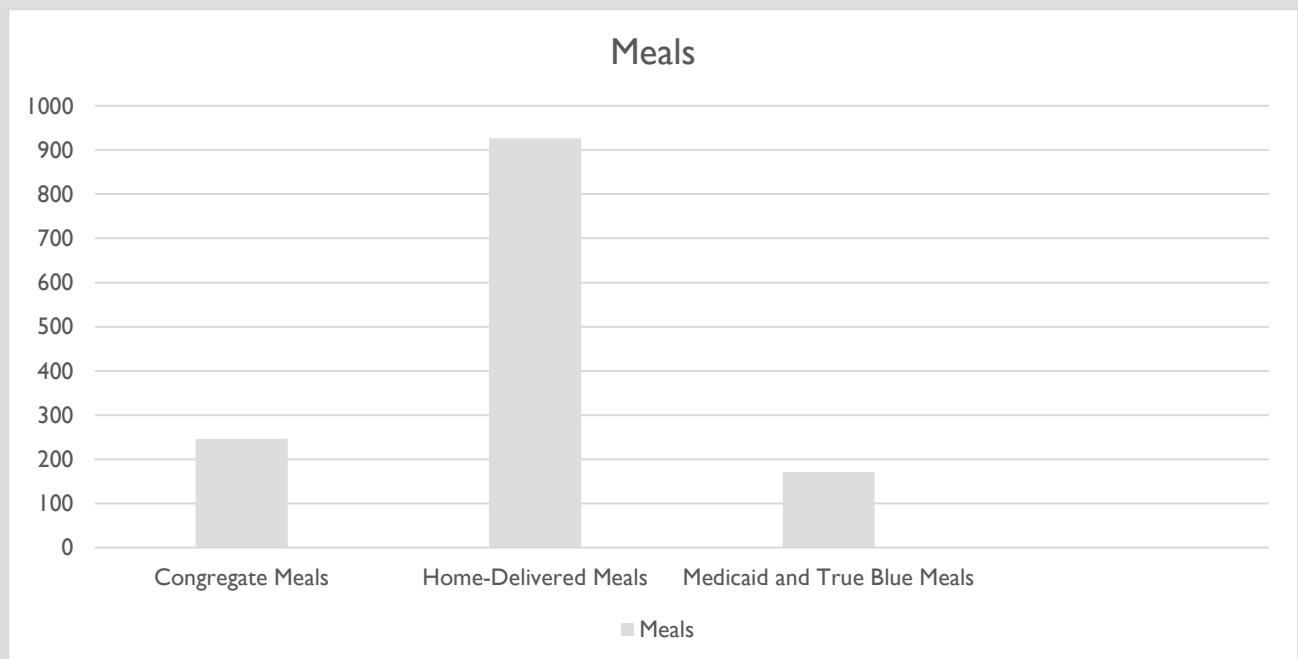
There were thirty-five meetings and or events in the Community Center in September with approximately one thousand attendees including the Washington Idaho Volunteers Health Fair and another approximately one hundred drop ins.

Park Reservations:

There were thirty four reservations in the parks in September with approximately eight hundred fifty people attending those events.

SENIOR NUTRITION

- Congregate Meals served this month = 246
- Home-Delivered Meals served this month = 926
- Medicaid and True Blue Meals served this month = 171
- Volunteer hours = 140, Volunteers = 7





AGENDA

DEVELOPMENT REVIEW COMMITTEE

BELL BUILDING SEPTEMBER 27, 2023

8:30 A.M. – WEDNESDAY

8:45 AM: Ruben Russell; 208-790-0808 1328 Burrell Avenue. Looking at utilities and building a single family dwelling. Also considering CUP for multi-family.

9:30 AM: Tyler Koehn; 208-596-3896 tyler@latahrealty.com - RPL355W0070210, RPL355W0070228, RPL355W0070248 (Properties South of Lewiston Center Mall); MINI STORAGE UNITS

PERMITS ISSUED (09/17/2023 TO 09/23/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
MY ARCHITECT LLC	1020 F ST	BP23-000337	09/20/2023	\$ 21,600.00	Commercial - Misc.
-C4 GENERAL CONTRACTING	603 BURRELL DR	BP23-000344	09/20/2023	\$ 2,000.00	Residential Remodel
CLARKSTON GLASS	827 LINDEN AVE	BP23-000360	09/22/2023	\$ 2,100.00	Residential - Misc.
CLARKSTON GLASS	3522 9TH	BP23-000361	09/22/2023	\$ 3,200.00	Residential - Misc.
Anissa Jackson	3409 12TH ST C	BP23-000351	09/19/2023	\$ 4,311.67	Residential - Misc.

SUBMITTED FOR REVIEW (09/17/2023 TO 09/23/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Residential - Misc.	09/19/2023	3409 12TH ST C	Replace 5 "Like for Like" windows & 1 "Like for Like" Sliding Door	Anissa Jackson	BP23-000351
Residential - Misc.	09/19/2023	3409 12TH ST C	Install Egress Window and Window Well In Basement	Anissa Jackson	BP23-000352
Residential Accessory Buildings (Large)	09/19/2023	717 LINDEN AVE	Construct New 30x30x10 900 SF Pole Building & 8x30 240 SF Lean Too. Total SF 1140	POLE BARN WILLY, LLC	BP23-000353
Residential Accessory Buildings (Large)	09/19/2023	1507 ALDER DR	Construct New 32x32x14, 1024 SF Pole Building	POLE BARN WILLY, LLC	BP23-000354
Carport / Deck	09/19/2023	1505 BIRCH AVE	Remove old deck, build new deck to meet code also build cover over deck. 16'x19', 304 SF	LR CONTRACTORS LLC	BP23-000355
Residential - Misc.	09/20/2023	1918 12TH AVE	RETAINING WALL BETWEEN 1918 12TH AVE 1910 12TH AVE	PRISTINE LANDSCAPING & CONSTRUCTION	BP23-000356
Carport / Deck	09/21/2023	601 24TH AVE	DECK	KORBAN CONTRACTING LLC	BP23-000357

Residential - Duplex & Townhouse	09/22/2023	502 18th AVE Unit A	New Duplex - 3,409 SF Livable Space (1704 SF each); 572 SF Garage (286 SF each); 40 SF Patio (20SF Each)	WAGNER BENJAMIN	BP23-000358
Residential - Duplex & Townhouse	09/22/2023	502 18th AVE Unit B	New Duplex. 3,409 SF Livable Space (1704 SF each); 572 SF Garage (286 SF each); 40 SF Patio (20SF Each) (Review under permit BP23-000358)	WAGNER BENJAMIN	BP23-000359
Residential - Misc.	09/22/2023	827 LINDEN AVE	Replacing 3 windows with same	CLARKSTON GLASS	BP23-000360
Residential - Misc.	09/22/2023	3522 9TH	Replacing 4 windows with same.	CLARKSTON GLASS	BP23-000361
Residential Remodel	09/22/2023	1629 GRELLE AVE	Interior Remodel - Add 2nd Bathroom. Open Door way between Kitchen and Dining Room. Move laundry into kitchen. Remove and replace existing bathroom sub floor and ceiling.	Jason Brown	BP23-000362
Residential - SFD	09/22/2023	3222 Expedition WAY	NEW SFD - 1635 SF LIVABLE, 599 SF GARAGE.	QUALITY DESIGN/QUALITY DESIGN HOMES	BP23-000363

DISTRIBUTION LIST:

City Mayor: Dan Johnson

Community Development: Shannon Grow, John Smith, Joel Plaskon, Jeff Wolfe, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Brian Beasley

Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold

Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock



AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING OCTOBER 4, 2023** **8:30 A.M. – WEDNESDAY**

8:45 AM: RYAN HOULIHAB, 208-982-1561, houlihanhomesllc@gmail.com, 1828 IDAHO ST; REZONE TO C4 FOR A LAW OFFICE

9:30 AM: No Meeting and No PRT

PERMITS ISSUED (09/24/2023 TO 09/30/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
LUMIO HX, INC.	1734 APPALOOSA DR	BP23-000335	09/25/2023	\$ 20,800.00	Solar Panels
LUMIO HX, INC.	3333 ECHO HILLS DR	BP23-000345	09/25/2023	\$ 20,680.00	Solar Panels
SOUND WINDOW & DOOR, INC dba RENEWAL BY ANDERSON OF WASHINGTON	1522 BRYDEN AVE	BP23-000368	09/27/2023	\$ 36,901.00	Residential - Misc.
SOUND WINDOW & DOOR, INC dba RENEWAL BY ANDERSON OF WASHINGTON	730 PARK AVE	BP23-000369	09/27/2023	\$ 25,382.00	Residential - Misc.
LR CONTRACTORS LLC	1505 BIRCH AVE	BP23-000355	09/28/2023	\$ 18,000.00	Carport / Deck
WALTON'S TINT & WINDOW	3109 6TH ST	BP23-000350	09/29/2023	\$ 8,000.00	Residential - Misc.
RUSSELL SPECIALTY SERVICES LLC	1411 9TH AVE	BP23-000372	09/29/2023	\$ 2,782.17	Residential - Misc.
GRECO CONSTRUCTION INC	1609 19TH AVE UNIT B	BP23-000374	09/29/2023	\$ -	Residential - Duplex & Townhouse
Jason Brown	1629 GRELLE AVE	BP23-000362	09/26/2023	\$ 3,000.00	Residential Remodel
OLANDER ALLEN B	3109 6TH ST	BP23-000341	09/25/2023	\$ 10,000.00	Residential Remodel
POLE BARN WILLY, LLC	717 LINDEN AVE	BP23-000353	09/25/2023	\$ 34,499.59	Residential Accessory Buildings (Large)

SUBMITTED FOR REVIEW (09/24/2023 TO 09/30/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Commercial - Misc.	09/25/2023	215 D ST	Enclosing existing office with new door.	LEWISTON CITY OF	BP23-000364
Minor Commercial	09/25/2023	419 22nd AVE BLD 9	REHABILITATION OF EXISTING FACILITY BB#960-225-402	ARNZEN BUILDING CONSTRUCTION INC	BP23-000365
Residential Remodel	09/26/2023	721 PRESTON AVE	INTERIOR REMODEL-UPSTAIRS - WINDOWS, RELOCATE KITCHEN,	BOBBIE JO PENNEY	BP23-000366

			REPLACE EXTERIOR DOOR DOWNSTAIRS- REMOVE TWO WALLS; DIVIDE SPACE FOR SMALL 1/2 BATH AND KITCHENETTE ** project on hold**		
Residential Additions	09/26/2023	3522 17TH	ENCLOSING CARPORT	SIMMONS BOB	BP23-000367
Residential - Misc.	09/26/2023	1522 BRYDEN AVE	replacement of 11 windows like for like	SOUND WINDOW & DOOR, INC dba RENEWAL BY ANDERSON OF WASHINGTON	BP23-000368
Residential - Misc.	09/26/2023	730 PARK AVE	replacement of 1 window and 2 patio doors	SOUND WINDOW & DOOR, INC dba RENEWAL BY ANDERSON OF WASHINGTON	BP23-000369
Residential Foundation Only	09/28/2023	1428 HORIZON CT	NEW SINGLE FAMILY DWELLING WITH ATTACHED GARAGE	QUALITY DESIGN HOMES	BP23-000370
Residential Accessory Buildings (Large)	09/28/2023	720 WARNER AVE	BUILD A 53' x 24 ' 14' WALLS POLE BUILDING WITH CONCRETE FLOOR AND 1/2 BATH FOR STORAGE/GARAGE	RICHARD BARNEA	BP23-000371
Residential - Misc.	09/29/2023	1411 9TH AVE	Residential Re-Roof - Sheet home to meet building code.	RUSSELL SPECIALTY SERVICES LLC	BP23-000372
Residential Accessory Buildings (Small)	09/29/2023	3665 COUNTRY CLUB CT	30x32x14 post frame accessory structure	COMBS CONSTRUCTION, LLC	BP23-000373
Residential - Duplex & Townhouse	09/29/2023	1609 19TH AVE UNIT B	NEW DUPLEX: 1350 SF LIVABLE SPACE EACH (TOTAL 2,700 SF) & 300 SF GARAGE (TOTAL 600 SF). (FEES UNDER BP23-000053)	GRECO CONSTRUCTION INC	BP23-000374

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Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock



AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING OCTOBER 11, 2023** **8:30 A.M. – WEDNESDAY**

8:45 AM: PRT

9:30 AM: 2128 8th Ave, RV Park. Keltic Engineering.

PERMITS ISSUED (10/1/2023 TO 10/7/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
BOB CARLTON CUSTOM CARPENTRY/LC REPORTING/BOB'S GUNS	3510 9TH ST	BP23-000132	10/04/2023	\$ 105,000.00	Residential Additions
LKV ARCHITECTS	3201 CECIL ANDRUS WAY	BP23-000105	10/05/2023	\$ 500,000.00	Major Commercial
CLEVELAND CONSTRUCTION	3522 18th ST	BP23-000349	10/05/2023	\$ 42,500.00	Residential - MFH on private lot
QUALITY DESIGN HOMES	3222 Expedition WAY	BP23-000363	10/06/2023	\$ 311,362.32	Residential - SFD
B & R ROOFING SERVICES, LLC	557 PARK ST	BP23-000386	10/06/2023	\$ 40,200.00	Commercial - Misc.
JEREMEY EWING	3312 8TH ST	BP23-000347	10/02/2023	\$ 330,905.33	Residential - SFD
MATT SNYDER	920 10TH AVE	BP23-000385	10/06/2023	\$ 8,000.00	Residential - Misc.
RICHARD BARNEA	720 WARNER AVE	BP23-000371	10/04/2023	\$ 44,227.81	Residential Accessory Buildings (Large)
POLE BARN WILLY, LLC	1507 ALDER DR	BP23-000354	10/03/2023	\$ 33,697.38	Residential Accessory Buildings (Large)

SUBMITTED FOR REVIEW (10/1/2023 TO 10/7/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Residential - Misc.	10/02/2023	721 PRESTON AVE	WINDOW REPLACEMENT MAIN LEVEL- ONE SINGLE PAIN DOOR AND WINDOWS; LIVINGROOM, 4 BEDROOM WINDOWS, TWO KISTCHEN WINODWS, AND 3 EXTERIOR DOORS REPLACING SIDING AND PAINT	FALCON CONSTRUCTION	BP23-000375
Residential - SFD	10/02/2023	1726 GOLDEN HILLS DR	NEW SINGLE FAMILY DWELLING 1833SF LIVEABLE 547SF GARAGE BB# 928-085-096	CASTLE BUILDERS OF IDAHO, LLC	BP23-000376
Residential - SFD	10/02/2023	2219 POWERS DR	NEW SINGLE FAMILY DWELLING 1728SF LIVEABLE, 624SF GARAGE	MILLERS PINECRAFT LLC	BP23-000377
Residential - SFD	10/02/2023	1725 GOLDEN HILLS DR	NEW SFD 1536SF LIVEABLE 524SF GARAGE 230 SF COVER PATIO	CASTLE BUILDERS OF	BP23-000378

				IDAHO, LLC	
Residential Foundation Only	10/02/2023	2219 POWERS DR	FOUNDATION ONLY	HARLEY MILLER	BP23-000379
Residential Accessory Buildings (Large)	10/02/2023	1823 AIRWAY AVE	36X66 2376 STICK BUILT SHOP * CONTRACTOR SUBMITTED NEW BL APP 10/2/2023	BMV CONSTRUCTION	BP23-000380
Commercial Addition	10/04/2023	3317 12TH ST	12'x24', 288 SF addition to Transportation Office.	INDEPENDENT SCHOOL DISTRICT #1	BP23-000381
Residential - SFD	10/04/2023	2236 POWERS DR	NEW SFD 1689SF LIVEABLE 528 SF GARAGE 440 SF COVERED PORCH	SETH BLOUNT	BP23-000382
Carport / Deck	10/05/2023	1534 BURRELL AVE	16X16 COVERED DECK	STATELINE CONSTRUCTION LLC	BP23-000383
Major Commercial	10/05/2023	1424 MAIN ST COMMUNITY CENTER	Transit Pull out location at Community Center	CITY OF LEWISTON	BP23-000384
Residential - Misc.	10/06/2023	920 10TH AVE	REPLACE 10 WINDOWS IN SINGLE FAMILY DWELLING	MATT SNYDER	BP23-000385
Commercial - Misc.	10/06/2023	557 PARK ST	REROOF, REMOVE ALL MATERIAL AND REPLACE WITH SHINGLES	B & R ROOFING SERVICES, LLC	BP23-000386

DISTRIBUTION LIST:

- City Mayor: Dan Johnson
- Community Development: Shannon Grow, John Smith, Joel Plaskon, Jeff Wolfe, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Brian Beasley
- Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold
- Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery
- Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock



AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING OCTOBER 18, 2023** **8:30 A.M. – WEDNESDAY**

8:45 AM: NO MEETING

9:30 AM: NO MEETING

PERMITS ISSUED (10/8/2023 TO 10/14/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
QUALITY DESIGN HOMES	1428 HORIZON CT	BP23-000370	10/10/2023	\$ -	Residential Foundation Only
MILLERS PINECRAFT LLC	2219 POWERS DR	BP23-000377	10/10/2023	\$ 320,000.00	Residential - SFD
STATELINE CONSTRUCTION LLC	1534 BURRELL AVE	BP23-000383	10/10/2023	\$ 10,390.82	Carport / Deck
Northwest Permit Inc	1726 BURRELL AVE	BP23-000389	10/09/2023	\$ 12,279.20	Residential - Misc.
COMBS CONSTRUCTION, LLC	3665 COUNTRY CLUB CT	BP23-000373	10/13/2023	\$ 25,000.00	Residential Accessory Buildings (Small)
PRISTINE LANDSCAPING & CONSTRUCTION	1918 12TH AVE	BP23-000356	10/10/2023	\$ 17,000.00	Residential - Misc.
Anissa Jackson	3409 12TH ST C	BP23-000352	10/12/2023	\$ 5,055.65	Residential - Misc.
SETH BLOUNT	2236 POWERS DR	BP23-000387	10/10/2023	\$ -	Residential Foundation Only
SIMMONS BOB	3522 17TH	BP23-000367	10/10/2023	\$ 3,000.00	Residential Additions

SUBMITTED FOR REVIEW (10/8/2023 TO 10/14/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Residential Foundation Only	10/09/2023	2236 POWERS DR	FOUNDATION ONLY	SETH BLOUNT	BP23-000387
Minor Commercial	10/09/2023	1303 MAIN ST	Remodel Basement	CLEVER FOX ARCHITECTURE, PLLC	BP23-000388
Residential - Misc.	10/09/2023	1726 BURRELL AVE	Replace 10 windows, like for like. No size/structural changes.	Northwest Permit Inc	BP23-000389
Residential - SFD	10/09/2023	3728 SKYVIEW DR	NEW SFD 2060 SF LIVEABLE 529 SF GARAGE 428 SF COVERED PATIO BB# 463-748-188	GRECO CONSTRUCTION, INC.	BP23-000390
Residential Foundation Only	10/12/2023	1432 HORIZON CT	Single family residence with attached garage.	QUALITY DESIGN HOMES	BP23-000391

Carport / Deck	10/12/2023	4055 PAR CT	576 SF DECK REPLACEMENT BB# 657-495-540	NELSEN CONSTRUCTION SERVICES	BP23-000392
Residential Remodel	10/12/2023	1533 24TH AVE	REMODEL BEDROOM AND HALLWAY; ADD EXTERIOR DOOR INSTALL WASHER DRYER, AND MINI SPLIT (PLUMBER WILL PULL FOR TRADE PERMITS)	STATELINE CONSTRUCTION LLC	BP23-000393
Residential Remodel	10/13/2023	1704 18TH ST	REMOVE PLASTER AND REPLACE SHEETROCK	DAVID JONES	BP23-000394

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