



**Lewiston Business Improvement District  
REGULAR MEETING AGENDA  
November 9, 2023 - 8:30 AM  
Bell Building – Second Floor Conference Room – 215 D Street  
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at [cityoflewiston.org](http://cityoflewiston.org).

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**I. CALL TO ORDER**

**II. CITIZEN COMMENTS**

An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by: 1) attending in-person; 2) emailing comments and questions prior to the meeting to [khollingshead@cityoflewiston.org](mailto:khollingshead@cityoflewiston.org) or [dortiz@cityoflewiston.org](mailto:dortiz@cityoflewiston.org); 3) mailing written comments prior to the meeting to Katie Hollingshead, PO Box 617, Lewiston ID 83501; 4) Calling 208-746-1318 x 7261 and leaving a message. Your message will then be forwarded to the Board.

**III. ACTIVE AGENDA**

**A. APPROVAL OF OCTOBER 12, 2023 MINUTES (ACTION ITEM)**

**B. REVIEW OF BANK STATEMENT & LEDGER**

**C. REVIEW OF INVOICES (ACTION ITEM)**

- 1. NORTHWEST MEDIA (WITH ADDITIONAL INFORMATION) \$597.00**
- 2. PUMPKIN PALOOZA EXPENSES \$1237.20**
- 3. PLAID FRIDAY EXPENSES \$127.93**
- 4. TOWN HALL MEETING EXPENSES \$112.50**
- 5. ARTWALK EXPENSES \$1814.08**
- 6. DOWNTOWN TAILGATE EXPENSES \$675.00**
- 7. PRESNELL GAGE \$4200.00**
- 8. BDL STAFF HOURS 48, VOLUNTEER HOURS 59 \$4,280.00**

**IV. BOARD MEMBER COMMENTS**

**V. STAFF LIASON COMMENTS - Action Item**

A. **QUERY OF BOARD MEMBERS TO ATTEND THE REGULARLY SCHEDULED  
DECEMBER 14, 2023 MEETING.**

VI. **BID ADMINISTRATOR COMMENTS**

A. **TOWN HALL FOLLOW UP**

VII. **ADJOURNMENT** - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Community Development Specialist Dawn Ortiz at least forty-eight (48) hours in advance of the meeting at 208-746-1318 ext. 7265.