

Lewiston Urban Forestry and Cemetery Commission Agenda

March 22, 2023 – 4:00PM

**Lewiston Community Center
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

3. **CONSENT AGENDA**

A. Approval of Minutes from February 22, 2023 (Action Item)

4. **REPORTS Presentations, Communications and Correspondence**

A. February Parks and Recreation Department Monthly Reports

5. **ACTION ITEMS**

A. **NEW BUSINESS**

- i. Legacy Tree Program Update
- ii. Arbor Day and Tree City USA Event

B. OLD BUSINESS

- i. Current and Upcoming Development Review Process and Plan
- ii. Arborist Position
- iii. Cemetery Columbarium Project
- iv. Tree Selection Guide

6. COMMISSION MEMBER COMMENTS

7. CITY COUNCIL LIAISON COMMENTS

8. NEXT MEETING

- A. Wednesday, April 26, 2023 at the Lewiston Community Center

9. FUTURE AGENDA TOPIC

- A. Urban Forestry Management Plan Review (April)
- B. Budget Review and Perpetual Care Fund Update (May)

10. ADJOURNMENT

Lewiston Urban Forestry and Cemetery Commission Agenda

MINUTES

February 22, 2023 – 4:00PM

**Lewiston Community Center
1424 Main Street, Lewiston**

Seating will be available on a first-come, first-served basis.

1. **CALL TO ORDER**
Roll Call

Commission Members: Shirley Phillips, Maxine Miller, Brian Hensley and John Fisher
City Council Liaison: John Spickelmire (absent)
City Staff: Tim Barker
Commission Members Absent: Elizabeth Goetzinger and John Fisher
Citizens Present: None in attendance

Chair Phillips called the meeting to order at 4:01PM

2. **CITIZEN COMMENTS**

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There were no citizens present to provide comments.

3. **CONSENT AGENDA**

A. Approval of Minutes from January 4, 2023 (Action Item)

Commissioner Miller moved to accept the minutes, Commissioner Hensley seconded.
Approved by all.

4. **REPORTS** **Presentations, Communications and Correspondence**

- A. December and January Parks and Recreation Department Monthly Reports
Director Barker submitted the department monthly reports to the commission for their review and they are within the meeting packet.

5. **ACTION ITEMS**

A. **NEW BUSINESS**

i. Columbarium Project

Director Barker shared the 2020 concept plan with the commission at the meeting to refresh them on what was included in the overall plan. The city will be working on an RFP for columbarium in the coming month and will be advertising in April for bids on the project. Information provided previously by Lees + Associates will be utilized to create the RFP bid package. Pricing has stabilized and the city is hoping for a favorable bid environment. Commission members made comments related to the proposed design and what is currently in place and how would those features be addressed. The plan would be to surplus the small columbarium on the south side of the mausoleum and move the few cremations that are there into the new columbarium after reaching out to family members.

ii. Tree Selection Guide

The commission received the current version of the Tree Selection Guide in their packet for review prior to the meeting. Director Barker noted that in previous discussions with the commission, the group has felt that the guide is useful but there are too many tree types identified as suitable for the climate and many of the trees listed are difficult or impossible to locate. The group discussed various recommendations to consider regarding the guide and those comments will be incorporated into the update of the Tree Selection Guide.

B. **OLD BUSINESS**

i. Current and Upcoming Development Review Process and Plan

Director Barker walked through the current project list that is in the review process with the city and what required landscaping plans. Additionally, Barker shared with the commission information related to a newly created Plan Review Team that includes city staff as well as utility partners in the community. This team has been created to provide a greater amount of input by those organizations and city departments that would be a part of the review process or may have comments to provide regarding a proposed concept. This group additionally will have a goal to assist and create as seamless of a review process as possible.

ii. Rettig Square Tree Preservation Update

At this time, there is no update related to the trees. The request to save the southern most trees will be discussed with the County once the bids are received and will be listed as a

reduction and change order to the project. Additionally, the city has received acceptance from the County to be able to go in and salvage bricks in the area to be used at Locomotive Park and other locations within the park system.

iii. Arborist Position

The city has finalized the Arborist position and will be bringing on Ted Wicks soon to begin work in the parks. The position will be a regular part-time position and will report to Director Barker in cooperation with work planning from Park Maintenance Supervisor Fazio.

6. **COMMISSION MEMBER COMMENTS**

There were no commission member comments

7. **CITY COUNCIL LIAISON COMMENTS**

The City Council liaison was not in attendance at the meeting

8. **NEXT MEETING**

A. Wednesday, March 22, 2023 at the Lewiston Community Center

9. **FUTURE AGENDA TOPIC**

- A. Legacy Tree Program (March)
- B. Commission Roster (March)
- C. Tree City USA Event (March)
- D. Urban Forestry Management Plan Review (April)
- E. Budget Review and Perpetual Care Fund Update (May)

10. **ADJOURNMENT**

Commissioner Miller made a motion to adjourn the meeting, Commissioner Hensley seconded the motion. The meeting was adjourned at 5:10PM.

PARKS & RECREATION

February 2023

MONTHLY REPORT

ADMINISTRATION

- Department leadership team met with the director of the LCSC Workforce Training program to discuss opportunities to collaborate and have workforce training provide educational opportunities to staff. Training ideas included equipment operation, playground safety inspection, facility maintenance and lifeguard certification among many others. Finding affordable and local trainings has been an issue for many years.
- The department is currently recruiting to fill a number of seasonal vacancies as we enter the busy season within both of the parks and recreation divisions and we are recruiting to fill three vacancies as fulltime Park Technicians.
- Director attended multiple outside meetings this month including the Chamber's Legislative Committee Meeting and the USA Softball of Idaho annual state meeting where local player and tournament director, Stan Otto, was inducted into the state Hall of Fame at a banquet following the meeting. Stan accomplished many individual and team awards during his career and is one of our greatest advocates for the game of softball in our community.
- Director has been meeting with leadership at the Boys and Girls Club to discuss ongoing and potential future facility partnerships.
- Director met with members of Modie Park Conservancy to discuss next steps in the planning process for the Wetland Restoration Project at the park. Contractor Steve Carlton attended as well to walk through the project with the group and to discuss the removal of the Anabel Osborn house this spring. Both projects are high priorities for the conservancy.

CEMETERY

- Performed 1 burial of cremains
- Assisted in planning 1 full casket burial
- Performed 2 monument stakings



PARKS

- Staff completed removing the old chain link backstops on the four Airport Park softball fields, and replaced with netting. PVC boards were installed at the base of the backstops. We covered in some of the dugouts and plan to install more planks on the exterior to eliminate people from putting their feet on it.
- Infield conditioner was added to Airport Park's softball fields. This added color and will make the fields more playable when the rains come.
- Pepsi Park Little League Field changes are complete. Staff installed an artificial home plate, Velcro batter's boxes and a new pitchers plate. The infield was top dressed with sand and infield conditioner was added to the playing surface. The entire field was then rolled to make it smoother.
- Staff took out the Robot painter and painted the foul lines at Pepsi Park's Little League Field. This was a training for us to learn more about using the Robot. We did find that we had set a base wrong and we fixed it before paint was applied.
- The winter grip has not let us go yet! Fortunately, we kept two sweepers on our mowers and were able to complete snow removal with those units.
- Normal routine minor tree pruning and limb pick up has taken place.
- Cemetery leaf blowing and mulching is in progress.
- Researching needed roses for the Rose Garden Spring planting.
- Staff took a chemical inventory in preparation for spring applications.
- Picnic table repairs and painting has been completed.

RECREATION



Programming:

- Our basketball sports skills program ran through the month of February and we had 14 participants in the 3-6 age group and 6 participants in the 7-10 age group.
- Karate program session 3 ended this month and had twenty-one kids signed up.
- Karate program session 4 started this month and will continue through March and we have eighteen kids signed up.
- Drill Team program ended this month and we had fifty-five kids signed up.
- Daddy Daughter Dance event was this month, we sold out with 100 tickets purchased within the first few days that registration was available.

Meetings:

- Civic Rec meetings were held throughout the month to learn about our new online registration system that will be going live in March or April.

Fenton Rentals:

- Sixty-nine different Fenton rentals were held during the month of February.

RESERVATIONS

Community Center Reservations:

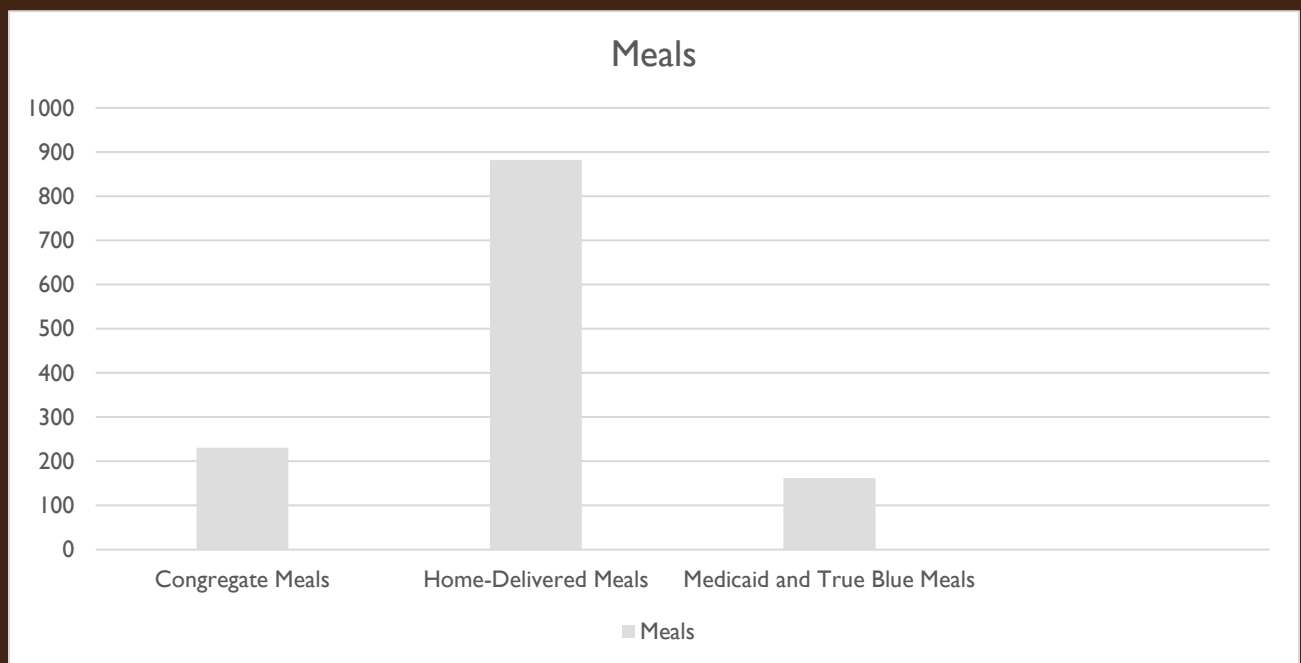
- There were sixty-six meetings and or events in the Community Center in February with approximately two thousand attendees and another approximately three hundred drop ins.

Park Reservations:

- There were no reservations in the parks during the month of February.

SENIOR NUTRITION

- Congregate Meals served this month = 231
- Home-Delivered Meals served this month = 882
- Medicaid and True Blue Meals served this month = 162
- Volunteer hours =137 , Volunteers = 8



FACILITY MAINTENANCE



Projects:

- Began electrical work at Bryden Canyon Golf Course
- Repaired pipes in City Hall
- Repaired electrical in Sunset
- Installed new carpet, and hard flooring in Bryden Canyon Golf Course Club House
- Installed recessed lighting in Bryden Canyon Golf Course Club House
- Monthly custodial training
- Monthly HVAC maintenance
- Repaired pipes at Library
- Cleaned off roofing
- Completed Monthly maintenance items
- Completed repair roof drain at city hall
- Completed Monthly work orders.
- Repaired Basement wall at City Hall
- Prepared information for Council budget presentation
- Repaired Generator Fire station 2
- Began RFP for Custodial at the Library
- Began RFP for Generators





LEGACY TREE PROGRAM

INFORMATION SHEET

Recipient's Name: _____

(Please, **Print** First and Last Name)

DONOR/PLAQUE INFORMATION

Name: _____ Phone: _____

Address: _____ City: _____ State: _____

Email: _____

Select all that apply to this bequest:

☐ Tree

☐ Plaque

☐ Bench

Select one from the following Headers:

☐ In Honor of

☐ In Recognition of

☐ In Gratitude of / for ☐ In Celebration of

Write a Message for the plaque:

(Limited to 25 Characters)

OFFICIAL USE ONLY

Tree Selected: _____ Location Selected: _____

Notes:



LEGACY TREE PROGRAM

"This program is designed to allow citizens a way to recognize the accomplishments of an individual or group to celebrate a birthday, anniversary, graduation or memorialize a loved one."

WHERE CAN A LEGACY TREE BE PLANTED?

Legacy trees are typically planted within City of Lewiston parks and open spaces. Most parks are eligible. City staff will work with those purchasing the tree to determine an appropriate location and species of tree. Legacy trees should be planted in the spring or fall, but other accommodations can be made.

WHAT WILL THE COST BE?

❖ Tree	\$300
❖ Tree and Plaque	\$450
❖ Bench	\$1,200
❖ Tree, Plaque and Bench	\$1,650

TREE STANDARDS:

- ❖ For the best possible growth and in accordance to the City of Lewiston, the tree will be 1.5 – 2" caliper.
- ❖ The Lewiston Parks and Recreation Department will plant, provide irrigation and perpetual care.
- ❖ Trees will not be planted in areas where irrigation is not available.
- ❖ Location and tree type will be selected by the city forester to ensure the best results.

PLAQUE STANDARDS:

- ❖ Headers are limited to a preset selection provided by the department
- ❖ A plaque's "Message" is limited to a total of 25 characters (*this does not include the header*)

For more information, contact the P&R Administration Office at 208-746-2313

PAYMENT METHOD

☐ **Check** *Make payable to City of Lewiston*

☐ **Cash**

Total: _____ **Receipt #:** _____

☐ **Credit Card:** ☐ Visa ☐ Master ☐ Discover

Name on Card: _____

Card Number: _____ - _____ - _____ - _____ **Exp. Date:** _____ / _____ **CVV Code:** _____

Signature: _____ **Date:** _____



AGENDA
DEVELOPMENT REVIEW COMMITTEE
BELL BUILDING MARCH 01, 2023
8:30 A.M. – WEDNESDAY

8:45 AM: KATIE SEEKINS – KATIE.SEEKINS@GMAIL.COM – 208-791-6631 – AIRPORT COFFEE STAND

9:30 AM: DAKOTA WILSON – DWILSON@JUB.COM – 509-254-6011 – 10 ACRE PLOT

10:30 AM: CASE STEDHAM – 208-305-3384 – SHOP WITH OFFICE & STORAGE

PERMITS ISSUED (02/19/2023 TO 02/25/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
CLEVELAND CONSTRUCTION	3733 16th ST	BP23-000021	02/21/2023	\$ 39,489.12	Residential Accessory Buildings (Large)
QUALITY DESIGN/QUALITY DESIGN HOMES	1435 HORIZON CT	BP23-000008	02/22/2023	\$ 393,644.71	Residential - SFD
MAT BONEBRAKE	3617 16TH ST	BP23-000050	02/22/2023	\$ 2,600.00	Residential Remodel
POLE BARN WILLY, LLC	3521 8TH ST E	BP23-000030	02/22/2023	\$ 18,954.78	Residential Accessory Buildings (Large)
LAFAYETTE CONSTRUCTION LLC	2320 NEZ PERCE GR	BP23-000038	02/23/2023	\$ 25,000.00	Minor Commercial
QUALITY DESIGN/QUALITY DESIGN HOMES	1423 HORIZON CT	BP23-000056	02/23/2023	\$ -	Residential Foundation Only
ZACK GARNER	221 PRESTON AVE	BP23-000043	02/23/2023	\$ 127,549.44	Residential Additions
SOLGEN POWER, LLC	3422 7TH ST E	BP23-000019	02/24/2023	\$ 7,317.00	Solar Panels

SUBMITTED FOR REVIEW (02/19/2023 TO 02/25/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Residential - SFD	02/22/2023	1807 16TH ST	NEW SFD 924SF LIVABLE 384 SF GARAGE	DAVE SINNER	BP23-000059
Residential Swimming Pool	02/23/2023	1417 ALDER AVE	IN GROUND SWIMMING POOL WITH SAFETY COVER	B&B POOLS LLC	BP23-000061
Residential - SFD	02/23/2023	1439 HORIZON CT	NEW SFD 1433 SqFt Main floor; 591 SqFt Garage; 28 SqFt Mechanical Alcove.	QUALITY DESIGN HOMES	BP23-000060

DISTRIBUTION LIST:

Mayor: Dan Johnson

Community Development: Shannon Grow, John Smith, Joel Plaskon, Jeff Wolfe, Kevin Moffett, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Sara Agee

Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold

Fire Department: Chief Travis Myklebust, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson, Jacob Wimpenny, Jennifer Mock

PLAN REVIEW TEAM

**Location: 215 D Street
2nd Floor Small Conference Room**

Date: March 8th, 2023

Time: 9:30 AM

I. MEETING INTRO

*GOAL: Creating open communications between staff to assist in the permitting process.

- Go over upcoming sale of the Lewiston Center Mall

II. NEW PERMITS IN REVIEW

- 1.) 406 Burrell Ave – BP23-000058 – BB 313-581-661
Airport Taxiway Rehab – Due 03/10/2023
- 2.) 419 22nd Ave Bld 4 – BP22-0000423 – BB 857-267-350
Trauma Recovery Unit – Due 03/16/2023
- 3.) 2640 Nez Perce Drive – BP23-000065 – BB 940-046-379
Old Navy Interior – Due 03/21/2023

III. RESUBMITTALS

- 1) 920 Bryden Ave Units A, B & C – BP22-000464 - BB 192-502-948
Triplex – Due 03/15/2023
- 2) 0000 Nez Perce Drive – BP22-000259 & 256 – BB 611-776-505
Marriott Hotel & Extended Stay – Sent back out for corrections on
03/02/2023

IV. CLIENT CONTACTS

*Discussion of any contacts with clients on new or existing permits.

V. MEETING IMPROVEMENTS / COMMENTS

*Time for suggestions, improvements, addition of staff or agencies.

VI. Adjournment

Next Meeting is scheduled for: March 22nd, 2023



AGENDA
DEVELOPMENT REVIEW COMMITTEE
BELL BUILDING MARCH 08, 2023
8:30 A.M. – WEDNESDAY

8:45 AM: KYLE MADSON – 855 MAIN STREET FIRST FLOOR RENOVATIONS

9:30 AM: NO ATTENDEE

PERMITS ISSUED (02/26/2023 TO 03/04/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
SOLGEN POWER, LLC	1937 GRELLE AVE	B23-000001	02/28/2023	\$ 6,501.60	Solar Panels
BETTY JORDAN	233 West LARKSPUR LN	BP23-000048	03/01/2023	\$ 10,579.30	Residential - Misc.
RICHARD BUTTENHOFF	1547 COMPASS CT	BP23-000045	03/02/2023	\$ 57,438.72	Residential Accessory Buildings (Small)
POLE BARN WILLY, LLC	1905 BIRCH AVE	BP23-000057	03/02/2023	\$ 23,693.47	Residential Accessory Buildings (Small)
Blount Construction LLC	1735 CANYON CREST WAY	BP23-000066	03/03/2023	\$ -	Residential Foundation Only
CLARKSTON GLASS	3134 8TH ST	BP23-000074	03/03/2023	\$ 1,200.00	Residential - Misc.

SUBMITTED FOR REVIEW (02/26/2023 TO 03/04/2023)

Type	App. Date	Property Address	Description	Applicant Name	Permit#
Residential Accessory Buildings (Small)	02/27/2023	1056 RIPON AVE	30X30 POLE BUILDING WITH 30X12 ROOF EXTENSION WITH CONCRETE SLAB.	MIKE'S POLE BARNS LLC	BP23-000062
Residential Foundation Only	02/27/2023	434 WARNER AVE	FOUNDATION ONLY- PLACING MFH ON PERMANENT FOUNDATION NO CHARGE PER JSMITH - CR	MANGUM'S CONCRETE FORMING	BP23-000063
Residential - MFH on private lot	02/27/2023	434 WARNER AVE	PLACING MFH ON PERMANENT FOUNDATION	MANGUM'S CONCRETE FORMING	BP23-000064
Carport / Deck	02/28/2023	1732 GRELLE AVE	256 SF DECK	JOHN POWERS	BP23-000068
Residential Accessory Buildings (Large)	02/28/2023	3637 22ND ST	480 SF LIVABLE SPACE, 1080 SF GARAGE AND 732 SF CARPORT W/ OVERHANG	MICHAEL BOWEN	BP23-000067
Residential Foundation Only	02/28/2023	1735 CANYON CREST WAY	FOUNDATION ONLY - NEW SFD	Blount Construction LLC	BP23-000066
Minor Commercial	02/28/2023	2640 NEZ PERCE DR	INTERIOR ALTERATION OF NEW BUILDING SPACE.	OLD NAVY	BP23-000065
Residential Accessory Buildings (Small)	03/01/2023	1632 8TH AVE	GARAGE REMODELING/ MAKING TALLER FOR LOFT SPACE	ADAMS DONALD GENE	BP23-000070
Residential Remodel	03/01/2023	1928 9TH AVE	NEW WINDOWS, FIX SUBFLOOR IN BATHROOM	GREEN APPLE LLC	BP23-000069
Residential Remodel	03/02/2023	3320 9TH ST	FRAME AND FINISH WALLS 3 EGRESS WINDOWS AND 1 NON EGRESS WINDOW ADDING 3 BEDROOMS 1 BATH	JACOB MAST	BP23-000071
Residential - Misc.	03/03/2023	621 18TH AVE	2 EGRESS WINDOWS- MISC REPAIR, ROOF, HANDRAIL, AND CABINETS	ALAN HOLTHAUS CONSTRUCTION	BP23-000072
Residential - SFD	03/03/2023	1735 CANYON CREST WAY	New residential construction, single family dwelling, 1,645 sq ft, livable, 568 sq. ft. garage, 140 sq ft front porch, 200 sq ft back deck	Blount Construction LLC	BP23-000073
Residential - Misc.	03/03/2023	3134 8TH ST	REPLACE WINDOW LIKE FOR LIKE	CLARKSTON GLASS	BP23-000074

DISTRIBUTION LIST:

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Community Development: Shannon Grow, John Smith, Joel Plaskon, Jeff Wolfe, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Sara Agee

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Public Health: Sherise Bruce, Bonnie Waldemarson, Jacob Wimpenny, Jennifer Mock



AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING MARCH 15, 2023** **9:15 A.M. – WEDNESDAY**

~~8:45 AM: SHANIA WOODS – BACKWOODS COFFEE DRIVE THRU~~

9:30 AM: KELLY GROVE – EXPANDING PROPERTY FOR NEW ATTACHED GARAGE

10:15 AM: CHARLES KUO – CHANGE OF USE FROM SFD TO COMMERTCIAL

PERMITS ISSUED (03/05/2023 TO 03/11/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
LAURIE WILSON	1509 17TH AVE	BP23-000041	03/06/2023	\$ 2,500.00	Residential - Misc.
INNSPACE PROJECTS, INC	2425 NEZ PERCE DR	BP23-000024	03/07/2023	\$ 117,000.00	Major Commercial
Blount Construction LLC	1735 CANYON CREST WAY	BP23-000073	03/07/2023	\$ 317,879.47	Residential - SFD
JH4 CONSTRUCTION	1831 AIRWAY AVE	BP22-000407	03/08/2023	\$ 514,666.16	Residential - SFD
MIKE'S POLE BARNs LLC	1056 RIPON AVE	BP23-000062	03/08/2023	\$ 36,940.97	Residential Accessory Buildings (Small)
MANGUM'S CONCRETE FORMING	434 WARNER AVE	BP23-000063	03/08/2023	\$ -	Residential Foundation Only
JOHN POWERS	1732 GRELLE AVE	BP23-000068	03/08/2023	\$ 5,208.27	Carport / Deck
STAN FOX	924 15TH AVE	BP23-000077	03/08/2023	\$ 95,662.08	Residential Additions
MANGUM'S CONCRETE FORMING	434 WARNER AVE	BP23-000064	03/09/2023	\$ 100,000.00	Residential - MFH on private lot
CLARKSTON GLASS	1136 LINDEN AVE	BP23-000079	03/10/2023	\$ 1,300.00	Residential - Misc.
CLARKSTON GLASS	3410 F 8TH ST	BP23-000080	03/10/2023	\$ 2,200.00	Residential - Misc.

SUBMITTED FOR REVIEW (03/05/2023 TO 03/11/2023)

Type	App. Date	Property Address	Description	Applicant Name	Permit#
Residential - Misc.	02/06/2023	1316 7TH AVE	17.6 SF RESIDENTIAL RE-ROOF, NEEDS SHEATHED TO MEET BUILDING CODE	RUSSELL SPECIALTY SERVICES LLC	BP23-000037
Minor Commercial	02/06/2023	2320 NEZ PERCE GR	REMOVE 3 WALLS , INSTALL ONE WALL, INSTALL 2 DOORS (ALL INTERIOR)	LAFAYETTE CONSTRUCTION LLC	BP23-000038
Residential Foundation Only	02/07/2023	3215 Pathfinder WAY	FOUNDATION ONLY.	QUALITY DESIGN HOMES	BP23-000039
Commercial - Misc.	02/08/2023	1407 MAIN ST	DUROLAST MEMBRANE ROOFING SYSTEM.	J M ROOFING & FLAT ROOF SYSTEMS	BP23-000040
Residential - Misc.	02/09/2023	1509 17TH AVE	EGRESS WINDOW W/ WINDOW WELL	LAURIE WILSON	BP23-000041
Minor Commercial	02/10/2023	2901 RAILROAD AVE	REMODEL ADMIN BUILDING.	IMCO GENERAL CONSTRUCTION, INC	BP23-000042
Residential Additions	02/10/2023	221 PRESTON AVE	ADDING 2 LEVEL ADDITION TO BEDROOM 384 SF EACH LEVEL (TOTAL 768 SF)	ZACK GARNER	BP23-000043

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