

Lewiston Urban Forestry and Cemetery Commission Agenda

September 27, 2023 – 2:00PM

**NORMAL HILL CEMETERY
1122 7th Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

3. **CONSENT AGENDA**

A. Approval of Minutes from May 24, 2023 (Action Item)

4. **REPORTS Presentations, Communications and Correspondence**

A. May, June, July and August Parks and Recreation Department Monthly Reports

5. **ACTION ITEMS**

A. **NEW BUSINESS**

- i. Discussion regarding the meeting with Matt Perkins of the Idaho Department of Lands
- ii. Plot Maximum Cremated Remains (Action Item)
- iii. Dogs in the Cemetery (Action Item)
- iv. Perpetual Care Fund Update
- v. Trees Are Good

B. OLD BUSINESS

- i. Current and Upcoming Development Review Process and Plan
- ii. Cemetery Columbarium Project
- iii. Cemetery Pricing Approved by City Council for Fiscal Year 2024

6. COMMISSION MEMBER COMMENTS

7. CITY COUNCIL LIAISON COMMENTS

8. UPCOMING MEETINGS

- A. Monday, October 2nd @3PM City Council Work Session, Normal Hill Cemetery Presentation on Operations and Finances
- B. Wednesday, October 25th @4PM at the Lewiston Community Center

9. FUTURE AGENDA TOPIC

- A. Tree Selection Guide
- B. Urban Forestry Management Plan Review
- C. UFCC Presence at Community Events to Promote Urban Forestry

10. ADJOURNMENT

Lewiston Urban Forestry and Cemetery Commission Minutes

May 24, 2023 – 4:00PM

**NORMAL HILL CEMETERY
1122 7th Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

Commission Members Present: Shirley Phillips, Maxine Miller and Elizabeth Goetzinger

City Council Liaison: John Spickelmire

City Staff: Tim Barker

Citizens Present: None in attendance

Chair Phillips called the meeting to order at 4:04 PM

2. **CITIZEN COMMENTS**

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Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

There were no citizens present to provide comments.

3. **CONSENT AGENDA**

A. Approval of Minutes from March 22, 2023 (Action Item)

Commissioner Goetzinger moved to accept the minutes, Commissioner Miller seconded.

Approved by all.

4. **REPORTS** **Presentations, Communications and Correspondence**

- A. March and April Parks and Recreation Department Monthly Reports
Director Barker submitted the department monthly report to the commission for their review and they are within the meeting packet.
- B. Arbor Day and Tree City USA Event Recap
Director Barker discussed the joint event held at LCSC to plant a tree for, and recognize David Walker's support and contributions to the college over the years. There were a couple of the commission members in attendance. The City's Tree City USA packet will be sent to the city sometime in the next month or so.
- C. Arborist Ted Wicks is on Staff
Director Barker commented that Ted Wicks has begun work with the city and is going throughout the park system and pruning trees. He has started work in the orchards and will be working his way north into the Normal Hill and downtown area. On occasion he will be called away for any immediate or hazard situations. Ted's primary work as an arborist will be to care for and maintain the city's trees. The main Parks and Recreation office will continue to manage the legacy tree program and both the Park Maintenance Supervisor and Ted will work together to answer and address any citizen calls.

5. **ACTION ITEMS**

A. NEW BUSINESS

i. 2024 Budget Review and Perpetual Care Fund Update

1. Proposed Fee Changes

Director Barker commented to the proposed rate changes for the Cemetery this year will be based on increases being charged to the city by Wilbert's, who provides our digging services at the cemetery. The group will discuss those proposed increases at the next commission meeting and a public hearing related to the increases will take place in August.

2. Undeveloped Cemetery Property

Director Barker brought to the commission's attention a discussion with City Council regarding properties and facilities. Recently the department provided a listing of \$10 million in deferred maintenance of city owned buildings which has spurred the council to want to take a look at our overall footprint. In July at their work session, the department will provide an update on deferred maintenance, in August the council will discuss vacant city properties and whether or not they should consider a surplus of undeveloped properties and in September, the council will discuss leases that the city has for properties and facilities. The commission had a discussion regarding the vacant 6 acres on the south side of the cemetery and that the recommendation from the 2015 Master Plan was that the best long-term investment of the land would be as cemetery property, and to not sell it off for commercial development. The commission still supports that recommendation. Councilor Spickelmire shared his support for following what the recommendation was in the plan as well. Barker will keep the commission up-to-date on discussions related to vacant properties as the City Council moves forward with their conversations.

B. OLD BUSINESS

- i. Current and Upcoming Development Review Process and Plan
Director Barker shared the current listing of review items with the commission in their meeting packet, there were no additional conversations on the topic.
- ii. Cemetery Columbarium Project
There was no update regarding the project provided for this month.
- iii. Tree Selection Guide
This topic will be moved to a future agenda.

6. COMMISSION MEMBER COMMENTS

There were no additional comments shared by the commission members

7. CITY COUNCIL LIAISON COMMENTS

There were no additional comments provided by the City Council Liaison.

8. NEXT MEETING

- A. Wednesday, July 26, 2023 at the Lewiston Community Center

9. FUTURE AGENDA TOPIC

- A. Tree Selection Guide (July)
- B. Urban Forestry Management Plan Review (Fall)

10. ADJOURNMENT

The meeting proceeded to the tour of the cemetery and was adjourned following the tour by Commissioner Phillips at 5:12PM.



PARKS & RECREATION

MAY 2023

MONTHLY REPORT

ADMINISTRATION

- Public Engagement continued related to the Community Park Bond project this month with a second meeting of the steering committee that has been in place for a few years as well as new members that wanted to be involved in the project. The group discussed issues, misinformation and how to address those within the public in the upcoming surveying process in June. The group also saw the initial draft video that highlights the history of the park, the amenities that are in the Master Plan document and how the public can further educate themselves on the project.
- Director met up with a volunteer group of employees from the Clearwater Paper Corp at Modie Park. The project was also planned in partnership with the Palouse Environmental Education Institute.
- Director continued to meet this month with members of the Foundation for the Lewiston Parks and Recreation to get each of the board members up to speed on where the greatest needs are within the department. The group has also been working with the National Association of Park Foundations to complete their non-profit registration paperwork.
- Director met with staff from the Nez Perce Tribal Enterprises division to discuss operations and future projects where the city and tribe could collaborate.
- Director led a virtual accreditation visit of the Metropolitan Park District of Toledo (Ohio) this month. The director is a volunteer with the Council for the Accreditation of Parks and Recreation Agencies (CAPRA) through the National Recreation and Park Association. As a visitor, certified professionals conduct the fieldwork to see if an agency has met the minimum standards to become accredited by the organization. An agency must meet 154 standards for accreditation, which is good for a five-year period. The director has been in the process over the past 10 years to incorporate these standards of best practices, into the department and its guiding documents. Benefits to the city to have staff involved with CAPRA include the amount of resources that are available to the visitors to be able to bring back and incorporate into our department and assist in future goals that are identified in the department strategic plan for our own accreditation.
- Director and Park Maintenance Supervisor met over the past two months with members of the LC Valley Pickleball Club to work towards finding local contractors to assist with the pickleball court redesign and development project. Four contractors have been contracted, with three being local, to complete the project. It is anticipated that the project will be completed by the beginning of August. This project has been a great partnership between the city and a local organization who will both be financially participating in the cost of completing the project.

- Director continues to participate in the monthly LC Valley Chamber Governmental Affairs Committee meetings.
- Staff have continued to promote the department and programming through the Tribune and KLEW highlights during the month of May.

CEMETERY



- Sold 1 Cremation grave
- Performed 4 cremation burials
- Assisted in planning 4 cremation burials
- Assisted in planning 1 full casket burial
- Sold 2 standard adult graves
- Performed 1 disinterment of cremations
- Performed 1 monument staking
- Prepared residents books and the office for Memorial Day Weekend

PARKS

- Three new employees were welcomed into the Parks Department this month. Matt Hutchins, Mike Blair and Bob Jensen. They all are welcomed additions with the many skills they bring to the City!
- Staff spent nearly three weeks locating and repairing 4" irrigation mainlines in East End and Locomotive Parks as well as near Pepsi Park. A utility company that was boring conduit in for fiber optics punched through the pipes and ripped signal wire. They were supposed to be down 5' but were only 3' max.
- Our Arborist has been working in Hereth Park. He is raising the canopies, removing dead branches and cleaning them up.
- Memorial Day in the Cemetery went very well. Many of the visitors coming into the Cemetery office were very complimentary about the condition of the Cemetery.
- Staff helped facilitate the pickleball courts project. This is scheduled to begin after Memorial Day.
- Staff helped facilitate installation of two sand/oil separators at Bryden Canyon Golf Course. This is scheduled to begin in early June.
- Testing irrigation is ongoing in all areas we are allowed to water.
- Right of Way spraying has taken place at Powers & Thain Roundabout; Police Firing Range; Southway roadsides; the roundabout on Snake River Ave; North Lewiston; Bryden Canyon roadway; Bryden Canyon Pathway; Fenton and Community Parks.
- Sixty new rose bushes were planted in the Rose Garden.
- Water restriction have started to really show in many of our Parks. We will most likely stop any mowing in mid-June until we can water in those areas. The down side will be that dog waste will start showing more due to residents not picking it up after their pets.

RECREATION



Programming:

- Held our annual Mother Daughter Tea event at the Community Center. This event takes place on a Saturday morning and is a great event for moms, daughters, grandmas and aunts to have a morning out while enjoying some hot tea, small bites and good music.
 - We sold out of tickets this year with 75 participants.
- Held the 29th Annual Jill Andrews Memorial Softball Clinic for ages 5-10 with coordination with lead instructor Sue Andrews. This 1-day clinic takes place at Airport Park Softball fields. Participants are taught age appropriate fundamentals of the game followed by game-like play.
 - We had 65 participants this year.
- Started the 2023 Men's and Women's Slow Pitch Softball League (M&W SPSBL) Season. Leagues will run through June and conclude in July.
 - Completed the preseason and are currently in the first half of the regular season.
 - We had 8 women's team and 18 men's team sign up for our M&W SPSBL
 - Teams play two preseason games, 10 regular season games and conclude with a double elimination postseason tournament. Games run Monday through Thursday evenings at Sunset Parks and P1FCU Field at Hereth Park.
 - We held 57 games for M&W SPSBL in the month of May.
- Completed registration for our youth t-ball clinic for ages 3 and 4. This youth t-ball clinic is a 6-Saturday program that includes 2 Saturday's of clinic based instruction and 4 Saturday's of games.
 - We maxed out at 120 participants this year.
 - The clinics will take place at Airport Park on the Babe Ruth Baseball Field.
 - Games will take place on the North and South T-ball Fields at Sunset Park.
- Launched our CivicRec online registration platform.
 - Community members can now create an account and register themselves or a child for one of our programs, activities or class from the comforts of their own home, on the go or still come down to the Community Center.
 - They can also reserve a room at the Community Center, Fenton Gym or one of our Park Shelters around town.
- The City Youth Leadership Council did a street clean up along the 1800 through 2500 blocks of 8th street.
 - The City Youth Leadership Council cleans this portion of 8th street twice a year as part of their

Meetings/Trainings:

- Held our managers meeting for Men's and Women's Slow Pitch Softball League to discuss rules, hand out preseason schedules and discuss any questions or concerns.
- Held our t-ball coach meeting to distribute rosters, games schedules, go over the set up for the two clinic days, and discuss any questions or concerns.
- Held our initial P1FCU Star Spangled Celebration meeting with some of the vendors for the event. The P1FCU Star Spangled Celebration is an event held the first Saturday of July at Pioneer Park from 10am-2pm. There is live music, local food vendors, family fun, and games available during the event. Nelly Broadcasting will also be hosting their second Annual Cornhole tournament this year at the event.

Ball Field Rentals:

- 23 different ball field rentals during the month of May not including Lewiston High School (LHS), Little League (LL), or Babe Ruth (BR) programs.

- 4 field rentals (2 fields for 2 days) were a part of one weekend tournament (adult slow pitch) held at our ball fields (Sunset, and P1FCU/Hereth) during the month of May (Saturday, May 20 & Sunday, May 21).
- 4 field rentals included some surrounding High Schools that rented our fields for their games for the month of May.
- Additionally, there were 10 dates where LHS Softball/Baseball (3 different fields, Airport 1, 2, & Babe Ruth) including 3 dates with games in the month of May.
- Furthermore, there were 19 dates where Little League used ball fields for games (9 different fields, Airport 1-4, P1FCU/Hereth, Pepsi, Inland, and Sunset T-Ball Fields). Little league played over 115 on our fields during the month of May.
- Overall our Ball Fields were rented/utilized 27 of 31 days in May with heavy use (7+ fields) Monday through Thursday.
- Continued daily field maintenance of all Airport fields (1-4) for LHS Softball (JV/V), Freshman Baseball team, and Little League. Started daily field maintenance for the Babe Ruth program (Airport 1&2, Airport Babe Ruth field, & Clearwater field).

Pools:

- Orchards Pool played host to the LC Neptune's Annual Swim Meet May 19th-21st.
 - More than 250 people attended the swim meet each day.
- Our Certified Pool Staff in partnership with the Lewiston School District held the 3rd grade swim program this month at Orchards Pool.
 - This program is a two session program per school where 3rd graders from Lewiston School District Elementary Schools learn basic water safety skills including the proper way to put on a life jacket, how to navigate on a kayak, and basic swimming skills.
- We held a lifeguard certification class for new potential lifeguard staff for this year's pool season.
 - We also offered a recertification portion to returning lifeguards that needed to recertify their lifeguard certifications.
- Started a Water Safety Instruction (WSI) certification course for our lifeguards who do not have the certification but have interest in teaching swim lessons for our pools this summer.

50+ and Active Trips:

- Took a group of 10 seniors to Palouse Caboose as part of our First Friday Lunch Senior Trip for our 50+ and Active Group.
 - Our First Friday Lunch Trips take a van to a restaurant the first Friday of every month. Next month's FFL trip is to Waha Grill.
- Took a group of 10 seniors to Northern Quest Casino in Spokane, WA.
 - Upcoming trips can be found in the summer edition of the City of Lewiston Magazine.
 - New trips come out in every edition of the City of Lewiston Magazine.

Fenton Gym:

- There were seven different Fenton Gym rentals through the month of May.
- The Boys and Girls Club (BGC) have begun moving their equipment into Fenton Gym this month. Fenton Gym will be the host site for the BGC Challengers Program this summer.

FACILITY MAINTENANCE

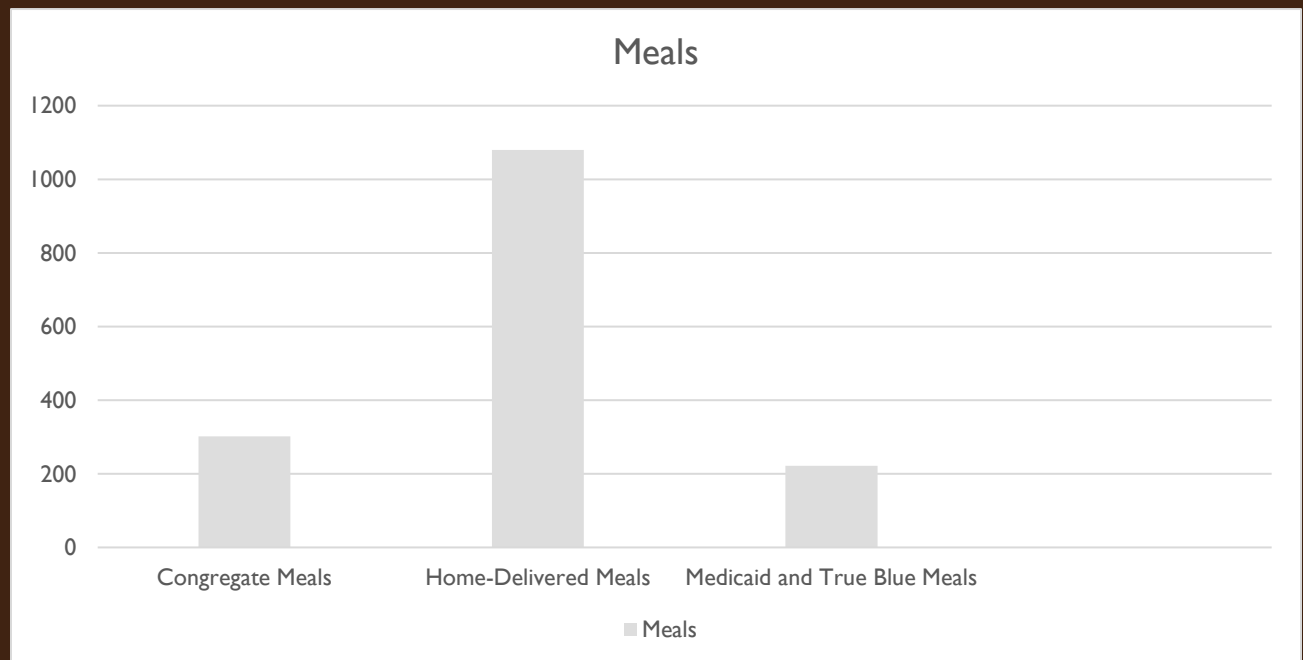


Projects:

- Repaired Chiller at City Hall
- Prepped Orchards pool for May pre-opening
- Worked on 2024 Budget
- Monthly HVAC maintenance
- Cleaned off roofing
- Cleaned gutters
- Completed Monthly maintenance items
- Completed Monthly work orders.
- Repaired door at Bryden Canyon Golf
- Began Prep at Bert Lipps Pool for summer.

SENIOR NUTRITION

- Congregate Meals served this month = 302
- Home-Delivered Meals served this month = 1080
- Medicaid and True Blue Meals served this month = 222
- Volunteer hours = 158 , Volunteers = 8



RESERVATIONS

Community Center Reservations:

There were forty-six meetings or events in the Community Center in May 2023 with approximately one thousand five hundred people attending those events and another three hundred drop ins.

Park Reservations:

There were thirty-four reservations in May 2023 with approximately two thousand two hundred people attending those events. Another approximately two thousand people visiting the parks without reservations.

PARKS & RECREATION

JUNE 2023

MONTHLY REPORT

ADMINISTRATION

- Director attended the dedication ceremony for Rotary Peace Park (formally DeMolay Park). The Rotary club unveiled the Peace Pole that they have had installed, donor recognition area as well as the shelter and future drinking fountain for the park. Upcoming projects include bark, a small playground and adding block walls to the hillside for event seating.
- Director worked with airport contracted appraisers regarding an evaluation that they are completing of Bryden Canyon Golf Course.
- Director met with multiple consultants and city personnel to look into potential issues at Bert Lipps Pool related to the amount of water that was going through the meter and the amount of chemicals that needed to be used to maintain balance. So far there has been minimal answers but we do know that there are leaks in multiple places within the shell of the pool and most likely the lines that feed the pool and recirculation system.
- Director continues to work on a new memorandum of understanding with the Modie Park Conservancy Board for park maintenance and operations.
- Director continued to work with both JUB and Clearwater Financial this month on community engagement related to the Community Park project. Clearwater Financial will be providing an update to City Council at their August work session on their efforts.

CEMETERY

- Sold 1 Cremation grave
- Assisted in planning 2 double depth casket burials
- Assisted in planning 2 cremation burials
- Assisted in planning 2 full casket burial
- Performed 2 niche burials of ashes
- Sold 3 standard adult graves
- Performed 1 Disinterment of ashes
- Performed 3 monument staking
- Prepared residents books and the office for Memorial Day Weekend.



PARKS

- Pickleball court construction has started. The contractor has removed all fencing and asphalt. The entire area has had additional base rock added, graded and compacted. Net posts will be installed next and the sidewalk work will begin. As soon as the sidewalk is completed the asphalt will be installed. Parks Staff will add a drinking fountain outside of the sidewalk.
- Staff has been taking small tanks of water out and watering trees in Sunset and Pioneer. As the weather turns hotter we may have to find a larger source.
- The goat project went well and the area along Boyden Pathway looks very nice.
- Staff repaired an irrigation break on Main Street that was in the road. It was not a very easy repair but it is completed.
- The Cemetery has stayed very well since Memorial Day. Staff have been able to clean up all of the exterior planter beds and fluffed the decorative bark. Many graves have been leveled and raised.
- Right of Way spraying has taken place at North Lewiston Highway Interchange; North Lewiston bridge approaches and median strips. Barr Grade; 14th & 13th Ave and 23rd St has been sprayed. This includes all sight triangles in this area.
- Right of Way Mowing has been completed on Barr Grade; behind Water Transmission Shop; Mayfair Ridge and the area near 5th St substation.
- 60 new roses were planted in the Rose Garden.
- Water restrictions are taking their toll in many of our Parks. We have stopped mowing until we can water in those areas. The down side will be dog waste will start showing more due to residents not picking it up.
- Staff assisted the Children's Home Staff with laying out an athletic field. After it was dug out, graded and gravel added we used the Robot to help. They plan on installing used artificial turf in July and it will really make this a highly used area.

RECREATION



Programming:

- Completed the first half of the Men's and Women's Slow Pitch Softball League (M&W SPSBL) Season. Started the second half, leagues will run through June and conclude in July.
- Started registration for Coed Softball League. This year teams will register and submit their rosters using CivicRec online registration platform.
 - There is a registration manual for managers signing up their teams as well as a registration manual for players joining their teams.
 - More information on how to register your team can be found on the Coed League page on the City of Lewiston Website at <https://www.cityoflewiston.org/521/Coed-League>
- Started our Youth T-Ball Program this month. A 6-week program that includes 2 Saturdays of clinic-based instruction and 4 Saturdays of games. We completed the first 2 clinics and two weeks of games this month with the conclusion of the program wrapping up in July.
 - We maxed out at 120 participants this year.
 - The clinics took place at Airport Park on the Babe Ruth Baseball Field.
 - Games and practices will take place on the North and South T-ball Fields at Sunset Park.

- Our Rec Mobile Program started on June 12 and runs Monday through Friday until August 11.
 - This free program goes around to local parks to play organized games with kids at the park. All ages are welcome and activities are based on the number of participants and age appropriateness.
 - There is a morning session (10am-12pm) and afternoon session (1:30pm-3:30pm).
 - A full schedule of what parks our Rec Mobile is at can be found at <https://www.cityoflewiston.org/531/Rec-Mobile>
 - Rec Mobile is averaging 21 kids per session with 580 kids participating in the program in the month of June.
- Our summer movies series, Movies Under the Stars, kicked off on June 16th. This 6-week series shows a different movie every Friday, skipping the Friday before the fourth of July, at Pioneer Park. The movie is shown on our 30ft blow up screen provided by our Title Sponsor Sparklight. The movie starts at dusk and is free to the public. A complete schedule of upcoming movies can be found at <https://www.cityoflewiston.org/548/Movies-Under-the-Stars>

Meetings/Trainings:

- City Youth Leadership Council (CYLC) presented their school year highlights to the Mayor and City Council during the June 12 City Council Meeting.
 - The CYLC will take a break from meeting during the summer but will pick back up again once school starts back up.
 - The CYLC is open to students in the 7th-12th grades and living in the Lewiston School District boundary. For those interested more information can be found at <https://www.cityoflewiston.org/532/City-Youth-Leadership-Council>
- Five Lifeguards complete their Water Safety Instructor course through the American Red Cross certifying them to teach swim lessons and water safety this summer.

Ball Fields:

- 16 different ball field rentals during the month of June not including Little League (LL), or Babe Ruth (BR) programs.
 - Four field rentals (2 fields for 2 days) were a part of one weekend tournament (Youth Baseball) held at our ball fields (P1FCU & Pepsi Field).
 - Two field rentals (1 field for 2 days) were a part of one weekend tournament (Adult Slow Pitch) held at P1FCU Field.
- Little League
 - There were 12 dates where Little League used ball fields for games (6 different fields, Airport 1-4, and Sunset T-Ball Fields). Little league played over 40 games on our fields during these days.
 - Hosted the Little League All Stars Districts for Softball 10u, 11u, and 12u age groups at Airport fields 1 & 2 on June 16 and 17.
- Babe Ruth
 - There were 13 dates where Babe Ruth used ball fields (Airport BR, Clearwater, and AP 1-2) for their baseball or softball games during the month of June.
- Overall, our ball fields were used by our programming or by external groups 24 out of 30 days in June with heavy use (7+ fields) Monday through Thursday.

Aquatics:

- Orchards Pool opened for the 2023 Pool Season on June 12 and will run through August 11.
 - The pool is open for early bird lap swim from 6am-7am and noon lap swim from 12pm-1pm Monday through Friday.
 - General swim (1pm-4pm) and Family Swim (5:30pm-7:30pm) runs daily with every Saturday

being free swim Saturday's for families accompanied by an adult.

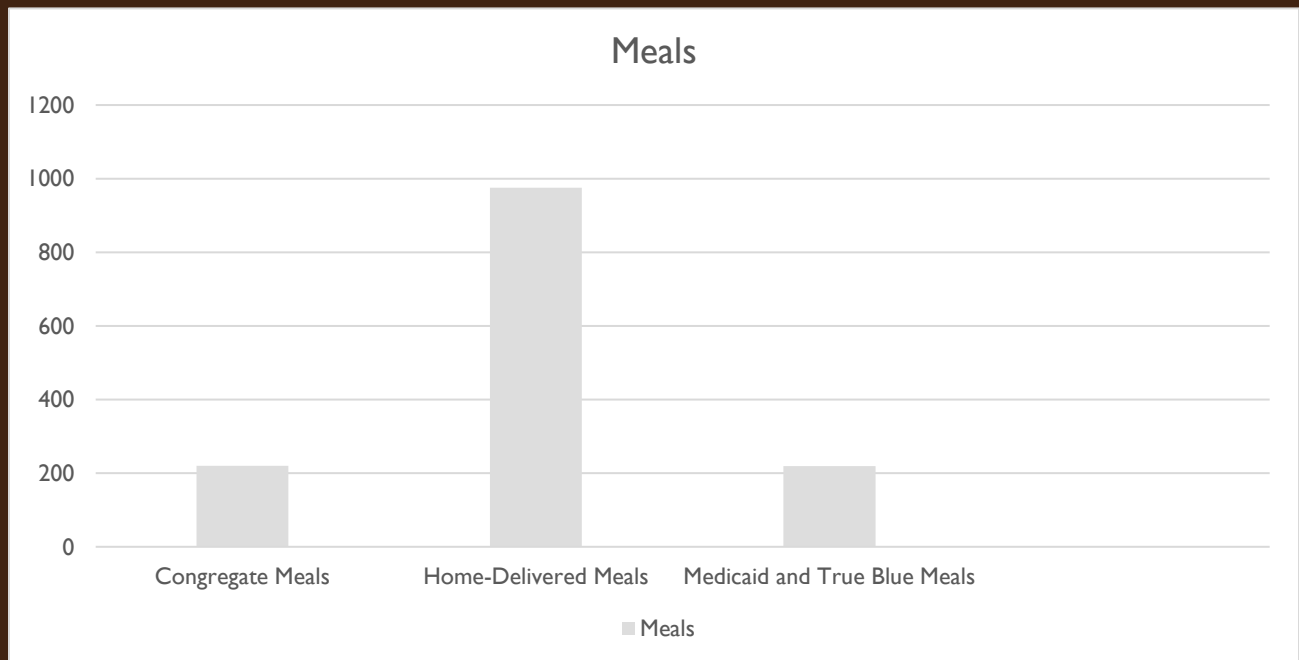
- Session 1 of swim lessons were completed with 194 registrations.
 - Swim lessons are 30-minute sessions with 10 sessions per lesson.
 - There are available session times from 9:30am-12pm and 4pm-5pm.
 - Registration for Session 2 swim lessons runs from July 6th-9th with the lessons taking place from July 10th-21st Monday through Friday.
 - Registration for Session 3 swim lessons runs from July 20th-23rd with the lessons taking place from July 24-August 4 Monday through Friday.
 - Registration must be completed at the pool. Registration runs from 12pm-6pm during the registration period.
- The pool is averaging about 150 participants per day

50+ Trips:

- Took a group of 10 participants up to Waha Bar and Grill as part of our First Friday Lunch Program that takes a van full of participants to a nearby eatery the first Friday of every month.
- A list of the upcoming senior trips can be found at <https://www.cityoflewiston.org/526/50-Active-Trips>

SENIOR NUTRITION

- Congregate Meals served this month = 220
- Home-Delivered Meals served this month = 975
- Medicaid and True Blue Meals served this month = 219
- Volunteer hours = 142, Volunteers = 6



FACILITY MAINTENANCE



Projects:

- Worked quickly to remediate water damage from heavy rains.
- Worked on RFP for the new Generator at LPD
- Monthly HVAC maintenance
- Small Plumbing repairs
- Cleaned gutters and installed screens on CC drains
- Completed Monthly maintenance items
- Completed Monthly work orders.
- Completed Hood cleanings to meet code
- Worked on engineering for egress windows at Fire Station 4
- Completed electrical repairs at Fire Station 4
- Replaced Fire Station 1 vehicle exhaust extractor motor
- Annual maintenance on interior water fountains
- Began Prep at Bert Lipps Pool for summer.

RESERVATIONS

Community Center Reservations:

- There were sixty meetings and or events in the Community Center in June with approximately one thousand seven hundred attendees and another approximately two hundred drop ins.

Parks:

- There were eighty-five reservations in the parks in June with approximately four thousand five hundred people attending weddings, family reunions, graduation parties, church services, and birthday parties. The Lewiston Library was in various parks twelve times with Story time and Parks and Recreation hosted two Movies Under the Stars in Pioneer Park in June.



PARKS & RECREATION

JULY 2023

MONTHLY REPORT

ADMINISTRATION

- Staff met with Public Works employee Corban Hay at Bert Lipps Pool two separate times to run the Ground Penetrating Radar (GPR) throughout Fenton Park, around the pool property and then along the base of the pool shell to look for areas where potential leaks were occurring. The GPR did find some areas where it is believed that there could be some leaks occurring in the shell of the pool in addition to the damaged/broken pipes that were found under the pool deck. We will continue to test pipes and areas within the pool structure to gain a full assessment of the damage that has been occurring over time prior to making a decision on how we will proceed.
- Director appeared on a local podcast to promote facility rentals with a focus on exclusive use areas within parks for small to large-scale events.
- Director continues to meet weekly with Clearwater Financial and JUB to work on the Community Park Citizen Engagement project. The group has created a survey that is available to the public to complete through the end of August. The survey focuses on educating the community as well as gathering input related to how the city should address future development at the site.
- Director met with Megan Chavez-Anderson to discuss the Carnegie Library Lease as it is in year 4 of a 5-year agreement. Megan has interest in continuing to lease the space but both sides feel that there are changes that would need to be made along with further clarification related to responsibilities.
- Director met with Brian Pope to discuss future development plans at the main campus of the Northwest Children's Home and to talk about projects in the coming year planned for Jewett Park.
- Director met multiple times with the current president of the Modie Park Conservancy along with members of their board this month to talk about an update to the MOU as well as their upcoming elections and the president stepping down. Garry Bush, the current president of the board has been involved with the Modie Park project since its inception in the early 1990's. The group is in the process of some reorganization as well as working more in line with the goals of the Parks and Recreation department and its master plans. The Director now sits on the Conservancy board to represent the interests of the city and department in the strategic planning and management of the park.
- Staff worked with the city's Grant Writer this month to finalize a grant application to the Lewis-Clark Healthcare Foundation for a pool liner at Orchards Pool.

CEMETERY

- Assisted in planning 6 cremation burials
- Assisted in planning 2 full casket burial
- Performed 1 niche burial of ashes
- Sold 1 standard adult grave
- Performed 3 cremation burial of ashes
- Performed 1 monument staking



PARKS

- Pickleball court construction is progressing well. The net anchor posts have been concreted in, gravel added and compacted. The sidewalk has been poured all the way around with the exception of an opening to get trucks in and out. The opening will be poured after the asphalt surface is installed. Once the asphalt is installed we will need to wait 14 days before it can be painted and during this waiting period, fencing will be installed.
- Water restrictions are taking their toll in many of our Parks. We have stopped mowing until we can water in those areas and string trimming to control weed growth.
- Bryden Canyon Golf Course: 2 sand oil separators have been installed and are functioning as expected
- Staff has been adding water, daily, to over 40 Tree Gator bags that have been placed around trees. These bags are delivering about 20 gallon of water per tree on a daily basis.
- Drinking fountain installation is in progress at Rotary Peace Park. The Rotary Club is paying for all of the pieces and parts as well as the fountain.
- Irrigation repairs are an ongoing task all over the City.
- The City has taken over the Park at Canyon Crest. Since we have taken ownership, staff has replaced the irrigation controller, a few sprinklers, removed all tree stakes (to allow the mowers to do their job) and applied broadleaf herbicide to the turf areas. Due to the over infestation of weeds, the park has turned yellow meaning the herbicide is working. The Park needs to be aerated and over seeded and we will look at doing this work in September. Playground mats will still need to be purchased and installed to help reduce the time spent raking the playground holes back in.
- Staff used the robot painter to assist the local pickleball club and paint the tennis courts at the old high school, during the Sunset Park construction. We also painted soccer field for the Boys and Girls Club. They both supplied all paint needed and were very appreciative of the assistance.

RECREATION

Programming:

- Held our annual P1FCU Star Spangled Banner Celebration at Pioneer Park. One of our sponsors, Nelly Broadcasting, hosted a cornhole tournament. There was also live music provided by Henry Funk, different activities for kids and food vendors throughout the park. We had about 250 people show up to the free event.
- Completed our Youth T-ball Program. A 6-week program that includes 2 Saturday's of clinic based instruction and 4 weeks of games.

- Completed Men's and Women's Slow Pitch Softball League.
 - Women's League 1 Champs: Tap Room
 - Women's League 2 Champs: M-Y Sweetwater Appaloosas
 - Men's League 1 Champs: HC
 - Men's League 2 Champs: USA Drinking Team
 - Men's League 3 Champs: Hanger Antique Mall
- Coed Softball League Registration ended this month. A total of 24 teams registered. The season will start the second week of August and run through early October.
 - Teams play 2 preseason games, 10 regular season games and the season is concluded with a double elimination tournament.
- Partnered with Autumn Cann for the annual Tony Perez Softball Tournament that was held on July 30th at Airport Park Fields 1-4. 18 teams registered to play (14 Men's teams and 4 Women's teams).
- Continued our Rec Mobile Program, which runs Monday through Friday until August 11.
 - This free program goes around to local parks to play organized games with kids at the park. All ages are welcome and activities are based on the number of participants and age appropriateness.
 - There is a morning session (10am-12pm) and afternoon session (1:30pm-3:30pm).
 - A full schedule of what parks our Rec Mobile is at can be found at <https://www.cityoflewiston.org/531/Rec-Mobile>
 - Rec Mobile averaged 15 kids per session with 613 kids participating in the program in the month of July.
- Completed our summer movies series, Movies Under the Stars. This 6-week series showed a different movie every Friday, skipping the Friday before 4th of July, at Pioneer Park starting June 16th. The movie was shown on our 30 ft. blow up screen provided by our Title Sponsor Sparklight. The movie started at dusk and is free to the public.
- Started registration for our Youth Basketball Program for ages 4-7. A program structured similar to our Youth T-Ball Program that includes 2 Saturday's of clinic based instruction and 4 weeks of games at Fenton Gym. There is a 4-5 year old session and 6-7 year old session. Games take place on Wednesday evenings for 4-5 year olds and Thursday evening for 6-7 year olds. Practices take place on Monday nights for both age groups.
 - For more information and to find links to register visit, <https://www.cityoflewiston.org/DocumentCenter/View/5441/2023-Youth-Basketball-Flyer?bidId=>

Meetings/Trainings:

- Seaport River Run Board, which includes City of Lewiston Parks and Recreation, Lewiston Tribune, KOZE Radio Stations and Art Beat, presented 2023 Seaport River Run Non-Profit Partner Lewiston Independent Foundation for Education (LIFE) with their proceeds check for their work at this year's Seaport River Run. Their organization provided over 100 hours of volunteer work leading up to, during and after the event.
- Staff had a demo meeting with Placer.ai, a software company that specializes in location intelligence and foot traffic data. Staff looked at data compiled at one of our parks during a weekend that hosted a youth baseball tournament. The data showed the number of visitors to the park over a single day, where these visitors came from (residential or non-residential) and other places these visitors frequented that day. This data could be used to show parks usage as well as economic impact.

Ball Field:

- There were 27 ball field rentals during the month of July
 - 15 field rentals (5 fields for 3 days) were a part of a Youth Baseball tournament held at our ball fields (P1FCU/Hereth & Airport Park-fields 1-4) during the month of July (Friday, July 21, 22, & 23).

- Overall our Ball Fields were Rented/Utilized 20 of the 31 days of July.
- Continued daily field maintenance of Airport field 1, Clearwater, Sunset, & P1FCU/Hereth.

RESERVATIONS

Community Center Reservations:

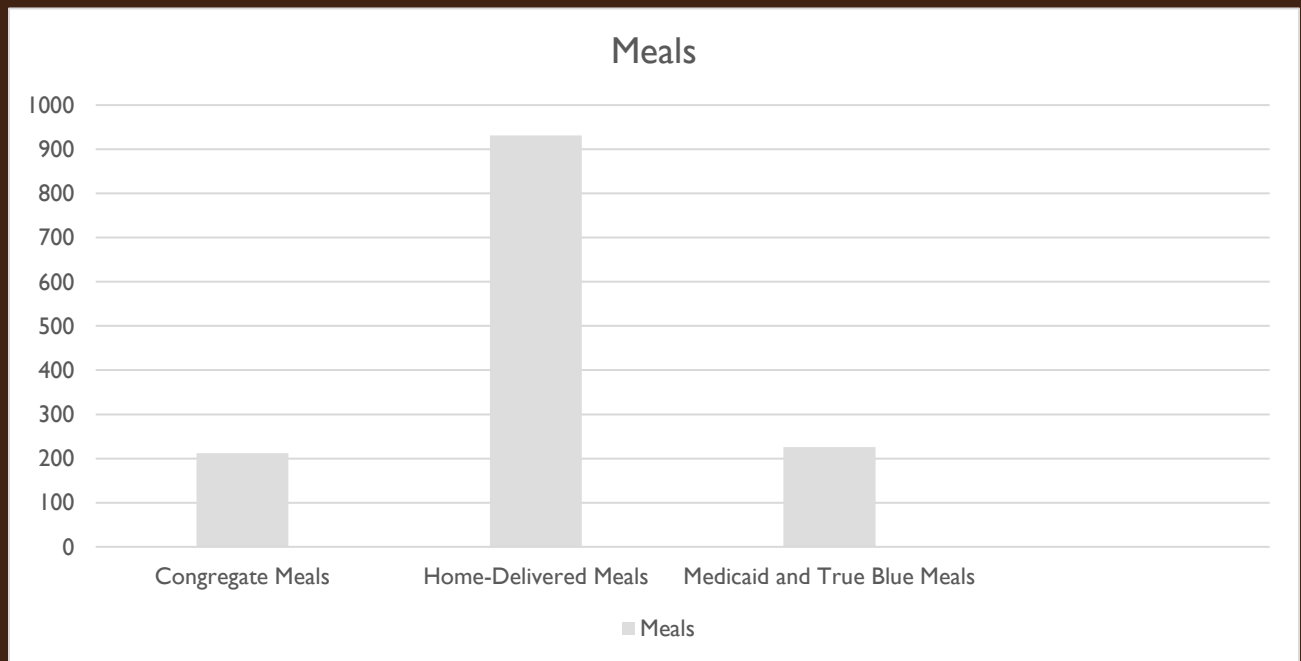
- There were 153 meetings and or events in the Community Center in July with approximately 3060 attendees and another approximately 100 drop-ins.

Park Reservations:

- There were 47 reservations in the parks in July with approximately 2800 people attending the various events. We held Movies Under the Stars in Pioneer Park on Friday's through the end of July, and Star Spangled Celebration was July 2nd.

SENIOR NUTRITION

- Congregate Meals served this month = 212
- Home-Delivered Meals served this month = 931
- Medicaid and True Blue Meals served this month = 226
- Volunteer hours = 170 , Volunteers = 7



BUILDING MAINTENANCE



Projects:

- Replaced several lights at the Library
- Monthly HVAC maintenance and several repairs
- Worked on Key systems
- Worked on Facility maintenance 2024 plan
- Received several quotes for upcoming repairs
- Completed monthly work orders
- Completed fire system inspections at the Community Center, Bell Building, Lewiston City Library and Fire Station 2
- Worked on system drawings to enter into computer storage
- Repaired Fire Station 1 oven element
- Completed some light patch and paint
- Daily pool mechanical maintenance
- Completed monthly custodial inspection walks
- Deep cleaned Service Center breakroom and restored flooring

PARKS & RECREATION

AUGUST 2023

MONTHLY REPORT

ADMINISTRATION

- Director continues to meet weekly with Clearwater Financial and JUB to work on the Community Park Citizen Engagement project. The group has created a survey that is available to the public to complete through the end of August. The survey focuses on educating the community as well as gathering input related to how the city should address future development at the site.
- Director met multiple times with the current president of the Modie Park Conservancy along with members of their board this month to talk about an update to the MOU.
- Director worked with the city's Grant Writer this month to finalize information for a funding opportunity with the Idaho Department of Commerce. The funding would be to assist with a variety of amenity improvements at Pioneer Park to include, playground equipment, accessible surfacing material, additional accessible parking area developed within the park and for a multi-use drinking fountain. A public hearing regarding the request will be held in October before the application is submitted to the DOC.
- Staff met with multiple contractors this month for the ITD Memorial Bridge project to discuss use of park areas during construction. The use by contractors will not disrupt any of our regularly planned park uses and activities.
- Director met with community members and members of the Foundation for the Lewiston Parks and Recreation to brainstorm and discuss some initial project and outreach ideas for the foundation. The group will be heavily involved in upcoming events, activities and design for improvements within our current and future planned park projects.

CEMETERY

- Assisted in planning 3 cremation burials
- Assisted in planning 2 full casket burial
- Assisted in planning 1 niche burial of ashes
- Assisted in planning 2 double depth burials
- Sold 1 cremation grave
- Performed 1 cremation burial of ashes
- Performed 6 monument staking



PARKS

- Pickleball court construction is getting closer to being done. Asphalt surface has been completed. Fence installation has started.
- Water restrictions have been lifted! Staff has been repairing irrigation and adjusting controllers to try and attempt to get the turf to come back. We are seeing some results!
- Staff is developing a plan of attack to repair the damage to the turf areas due to the water restrictions. The plan is to over seed rye grass into the dried out areas and verticut it. We should see germination in 7 days. We will not be addressing any of the weed issues these areas have until mid-October.
- First application of fertilizer is planned for mid-September. We will use a different fertilizer in the areas that have been over seeded.
- Drinking fountain installation has been completed at Rotary Peace Park.
- Pioneer Fountain deck caulking has been completed.
- A volunteer church group painted the interior of the Pioneer Park Band shell.
- Losing the seasonal labor now.
- Three trees were removed at Hereth Park that reached their expected life and could have become potential hazard issues.

RECREATION



Programming:

- Completed our Rec Mobile Program on Friday, August 11th. This free program goes around to our local parks throughout the week and plays games with kids that want to participate during the summer. We hosted a morning session and an afternoon session Monday-Friday.
 - We averaged 16 participants per session this summer with over 1300 participants throughout the entire program.
- Completed our Pool Season on Friday, August 11th.
 - We averaged 165 people a day during the season during our lap, general and family swim sessions.
 - We had over 600 participants sign up for swim lessons this summer.
- Held our Annual Dive and Drive on Saturday, August 5th. This free event hosts a movie on the Orchards Pool Lawn drive-in movie style after our open swim session. Cars tune into one of our sponsors, Nelly Broadcasting, radio stations to listen to the movie.
- Started the Adult Coed Softball League with 24 teams signed up. The season consists of 2 preseason games, 10 regular season games and concludes with a double elimination tournament. Teams are broken up into leagues based on skill level and availability to play. Games take place Monday-Thursday evenings at Sunset, P1FCU (Hereth) and Clearwater Field.
 - We will complete the preseason and most of the first half of the season in the month of August.

Meetings:

- Managers meeting for Adult Coed Softball League. All but two teams were represented at the meeting.
- Met with the Lewiston High School Athletic Director, and Sacajawea & Jenifer Middle School representatives about gym availability for our programming this school year.
 - We use Lewiston School District gyms for our Adult Basketball League, Youth Drill Team, Youth Volleyball Program, and are working with the school district to provide a second site for our Adult Volleyball League.
- Staff met with David Mapes of Sparklight about a new Movies Under the Stars Title Sponsorship Agreement.
 - Sparklight is currently our Title Sponsorship for our Movies Under the Stars Series at Pioneer Park that we host for 6 Friday's during the summer and they would like to continue their title sponsorship of this program.
- Staff met with William Saint Amour of Cobalt Community Research of a software with the ability to track anonymous data to show facility and park usage and utilization.

Ball Field Rentals:

- 3 ball field rentals occurred during the month of August

Fenton Rentals:

- Boys and Girls Club finished up their Summer Challengers Program utilizing Fenton Gym.

50+ Activities:

- Took 10 participants to Winchester Bar and Grill as part of our First Friday Lunch Program that goes to a surrounding area eatery the first Friday of each month.
- Took 9 participants to The Raspberry Festival in Cottonwood, ID.
 - Participants were able to walk through an array of local vendors, take chapel tours, visit their history museum and walk through an art exhibit during the event.

RESERVATIONS

- **Community Center Reservation:**

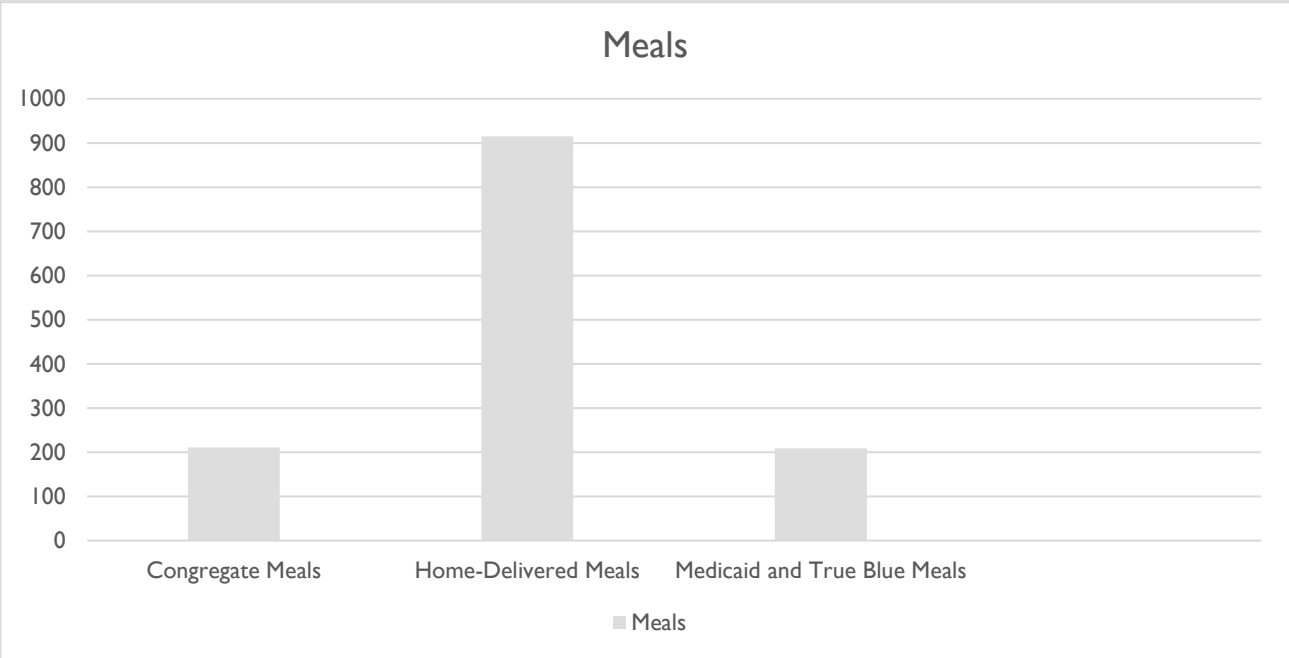
There were fifty-two meetings and or events in the Community Center in August with approximately twelve hundred attendees and another approximately one hundred drop-ins.

- **Park Reservations:**

There were thirty-four reservations in the parks in August with approximately one thousand seven hundred people attending the various events.

SENIOR NUTRITION

- Congregate Meals served this month = 211
- Home-Delivered Meals served this month = 915
- Medicaid and True Blue Meals served this month = 209
- Volunteer hours = 170 , Volunteers = 7



BUILDING MAINTENANCE

Projects:

- Acquired several bids for roofs on 4 buildings for repair
- Monthly HVAC maintenance and several repairs
- New HVAC at Community Center
- Worked on Facility maintenance 2024 budget
- Worked with the Fire Department to develop repair plan at fire station 4
- Worked on quotes for fire station 4 repairs
- Drained Pools for the end of the year prep
- Deep cleaned Service Center flooring in hallways and bathrooms
- Cleaned and buffed all flooring in city hall
- Assisted Transit in their future bus stop building plans
- Completed Annual fire inspections in Fire Station 2, Bell building, Library and Community Center
- Worked on sourcing replacement lighting for the Library kids area
- Prepped for Hot August Nights needs
- Worked on Bert Lipps repair options



Account: XXXX5200

Holdings Method: Direct

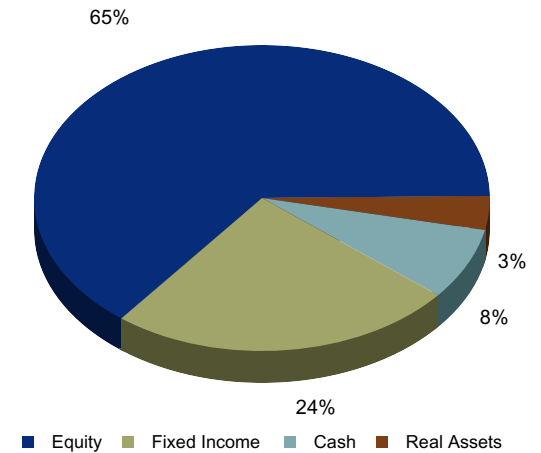
Report Date: 06/30/2023

Portfolio Summary

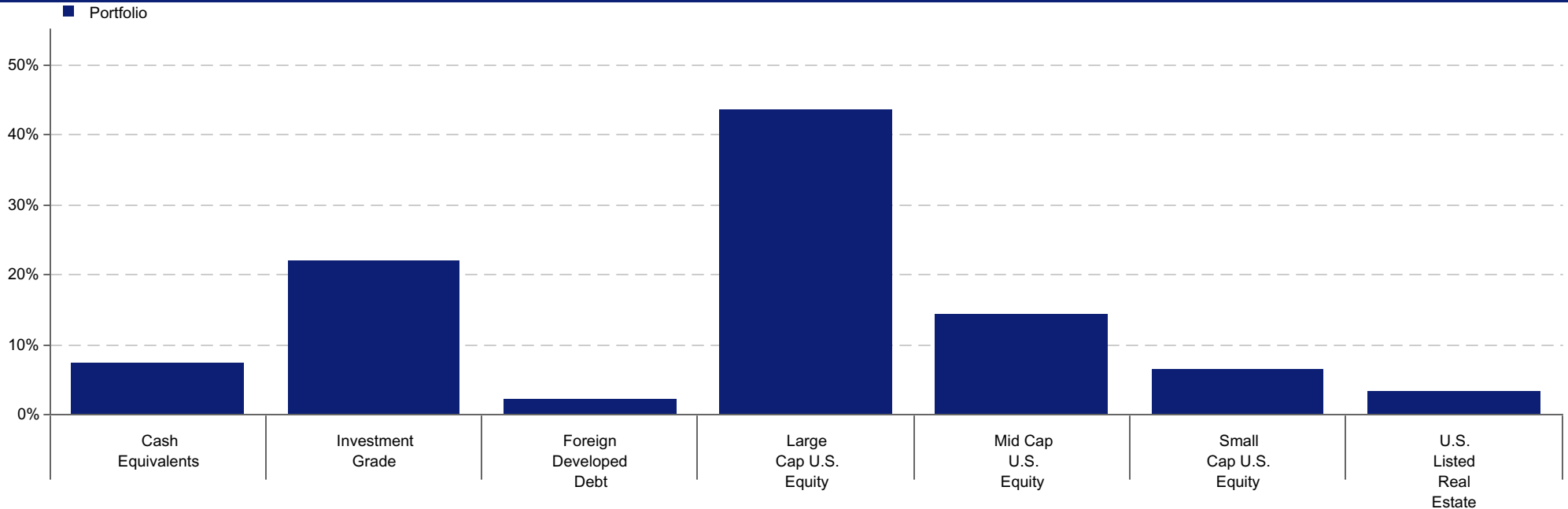
Inv. Objective	Client Directed IPS
Total Portfolio Value	\$1,024,338
Net Realized Cap Gains YTD	\$-20,859
Annual Income Projected	\$22,922
Current Yield	2.24%
Number of Securities	18
Portfolio Mgr.	Jeff Trudeau, CFA

Portfolio Asset Allocation

Equity	\$661,504	64.58%
Fixed Income	\$250,030	24.41%
Cash	\$78,205	7.63%
Real Assets	\$34,599	3.38%
Invested Total	\$1,024,338	100.00%



Portfolio Model Allocation



Selected Period Performance

Up approx 10% YTD 2023 through June 30.

	Market Value	5 Months	1 Year	3 Years	5 Years	10 Years	20 Years
Total Portfolio Net of Fees	977,865	5.68	-.23	3.58	3.63	5.21	6.11
Total Equity	618,362	8.89	1.75	6.05	5.08	7.24	7.87
Domestic Equity	618,362	8.89	2.11	6.04	6.18	9.25	8.95
Russell 1000 Index		9.30	2.45	12.45	10.61	11.76	9.84
Russell Midcap Index		.61	-4.51	10.19	6.88	9.31	10.10
Russell 2000 Index		-.04	-4.68	9.23	2.74	7.36	8.56
MSCI EAFE Index (Net)		6.81	3.06	8.53	3.21	4.56	6.42
MSCI Emerging Markets Index (Net)		1.05	-8.49	3.47	-.67	1.90	8.27
Total Fixed Income	252,189	1.47	-1.10	-.54	1.59	2.11	4.04
BBARC Intermediate US Aggregate Bond Index		2.23	-1.27	-2.56	.94	1.27	2.84
Total Real Assets	53,033	-2.74	-8.63				
Real Estate	27,514	-2.61					
S&P US REIT Index		-1.01	-15.28	4.50	.49	1.54	
Commodities	25,519	-2.44	-8.35				
Total Cash and Equivalents	54,281	1.74	3.02	1.01	1.16	.68	1.16

For performance and rate of return methodologies, as well as other important information, please refer to the Appendix/Disclosures provided.

Investment products and services are:
NOT A DEPOSIT • NOT FDIC INSURED • MAY LOSE VALUE • NOT BANK GUARANTEED • NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY



Account: XXXX5200

Holdings Method: Direct and Indirect

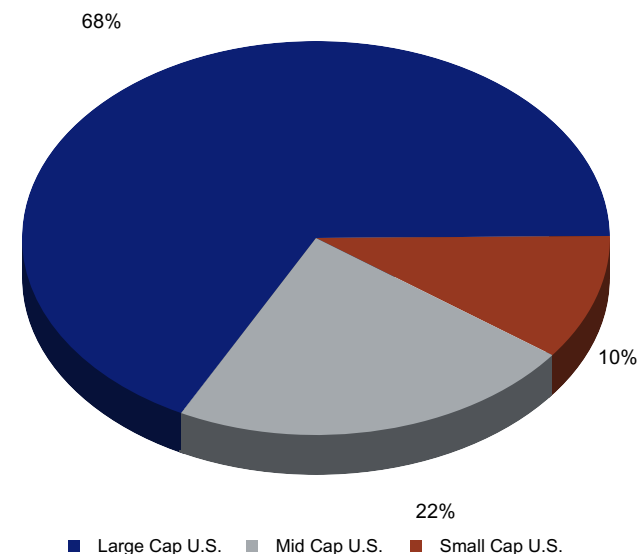
Report Date: 06/30/2023

Equity Summary

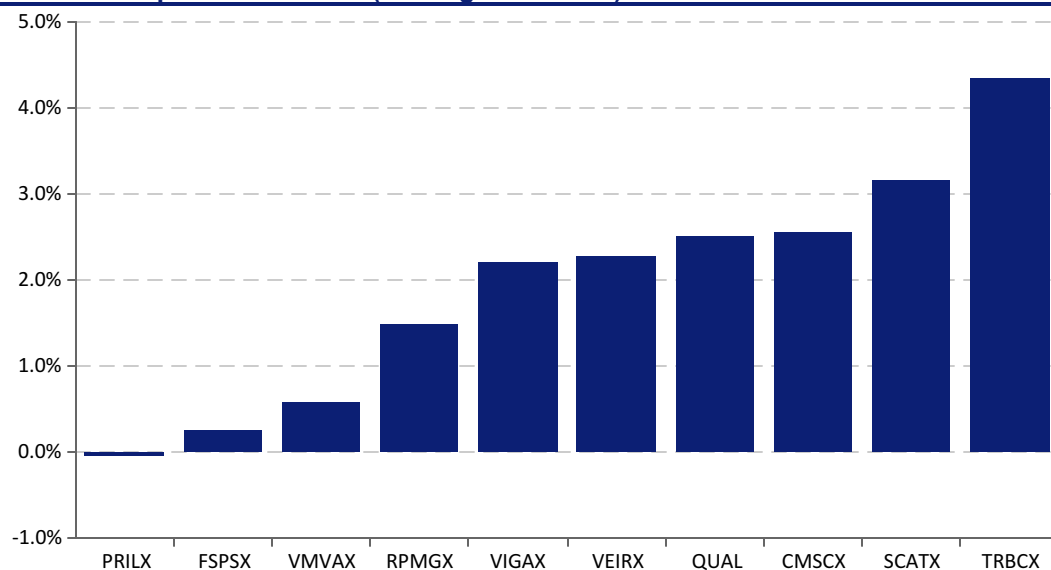
Inv. Objective	Client Directed IPS
Total Equity Value	\$661,504
Current Yield	1.30%
Annual Income Projected	\$8,591
Number of Securities	7
Portfolio Mgr.	Jeff Trudeau, CFA

Equity Asset Allocation

Large Cap U.S.	\$446,511	67.50%
Mid Cap U.S.	\$147,548	22.30%
Small Cap U.S.	\$67,446	10.20%



Bottom 5/ Top 5 Contributors (Trailing 12 Months)



Equity Global Distribution



Equity Country Distribution





CITY OF LEWISTON PERPETUAL CARE

Common Stock Detail

Account: XXXX5200

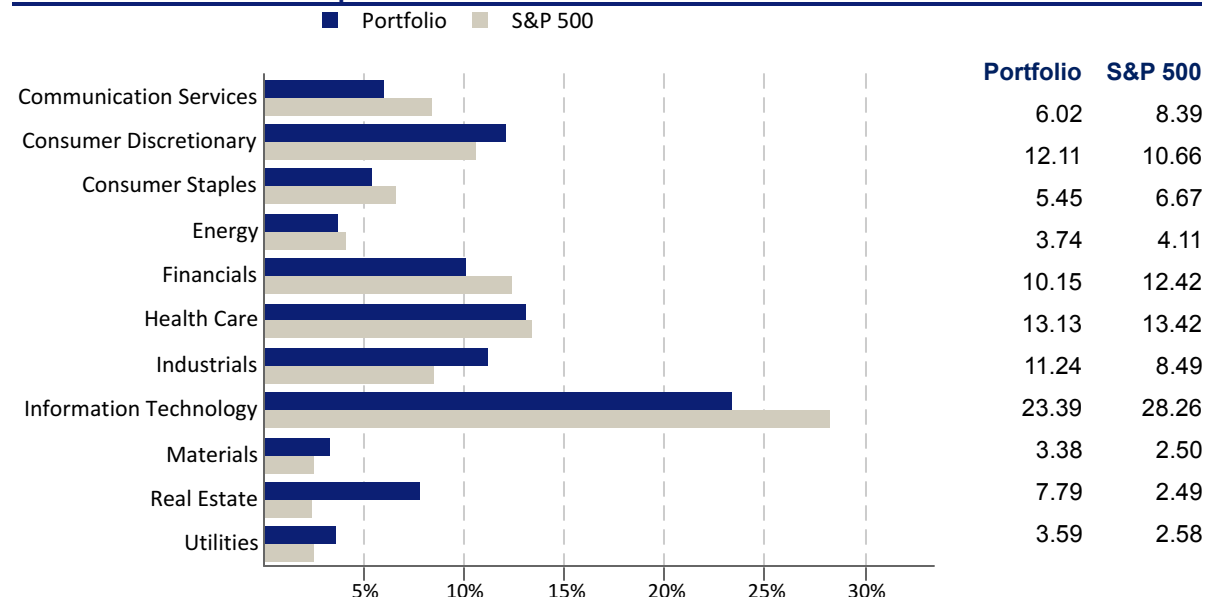
Holdings Method: Direct and Indirect

Report Date: 06/30/2023

Top 10 Common Stock Holdings

	Stock Wt. (%)	Full Port Wt. (%)	Yield (%)	YTD Return* (%)	52 Wk Return* (%)
Apple Inc.	4.00	2.68	0.50	49.7	42.7
Microsoft Corporation	3.53	2.36	0.81	42.7	33.9
NVIDIA Corporation	2.35	1.57	0.04	189.5	179.3
Amazon.com, Inc.	1.81	1.21	0.00	55.2	22.7
Tesla, Inc.	1.56	1.04	0.00	112.5	16.6
Eli Lilly and Company	1.32	0.88	1.00	28.9	46.4
Alphabet Inc. Class A	1.06	0.71	0.00	35.7	9.9
Visa Inc. Class A	0.93	0.62	0.76	14.8	21.6
Alphabet Inc. Class C	0.92	0.61	0.00	36.3	10.6
Home Depot, Inc.	0.91	0.61	2.76	-0.2	16.3

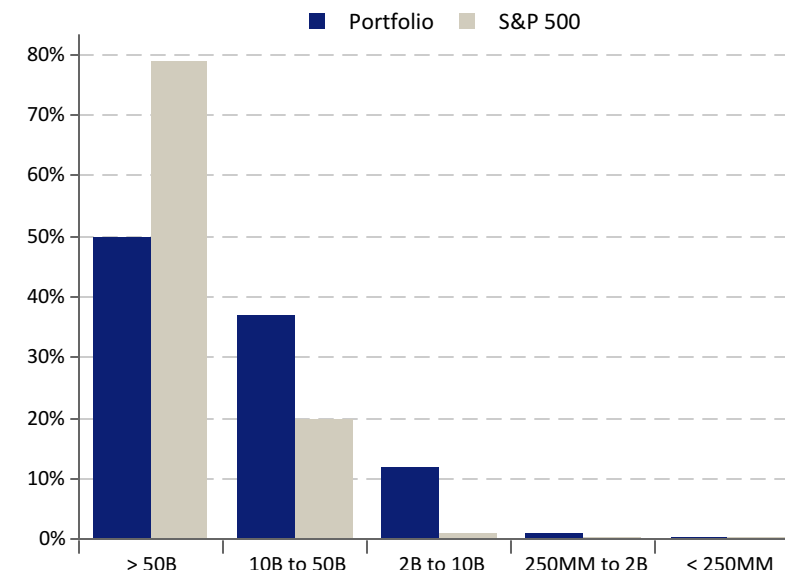
Common Stock Sector Exposures



Common Stock Characteristics

	Portfolio	S&P 500
Market Cap - Wtd Avg	\$384.8B	\$680.8B
Market Cap - Median	\$15.6B	\$31.1B
Dividend Yield (%)	1.58	1.56
P/E NTM	19.3	19.3
P/E LTM	20.4	21.8
ROE (%)	20.3	24.8
1 Yr Beta vs. S&P Composite	1.10	1.05
Est 3-5 Yr EPS Growth (%)	14.5	12.3
Hist 3 Yr EPS Growth (%)	22.7	22.7
Number of Securities	824	503

Common Stock Market Cap Distribution



*Specific to the security - does not represent performance in the portfolio.

Account: XXXX5200

Holdings Method: Direct

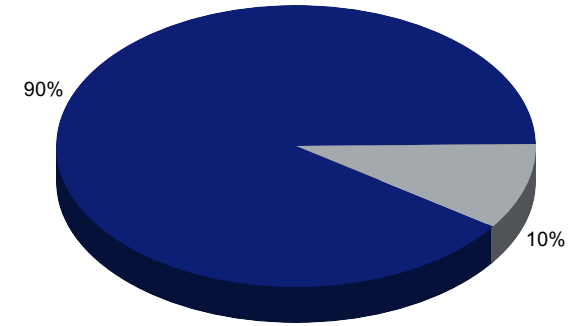
Report Date: 06/30/2023

Fixed Income Summary

Inv. Objective	Client Directed IPS
Total Fixed Income Value	\$250,030
Current Yield	3.69%
Annual Income Projected	\$9,217
Number of Securities	9
Portfolio Mgr.	Jeff Trudeau, CFA

Fixed Income Asset Allocation

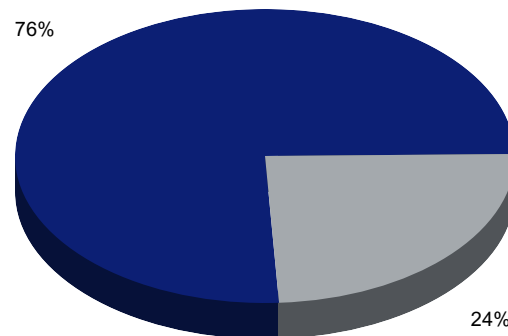
Investment Grade	\$225,786	90.30%
Foreign Developed Debt	\$24,245	9.70%



■ Investment Grade ■ Foreign Developed Debt

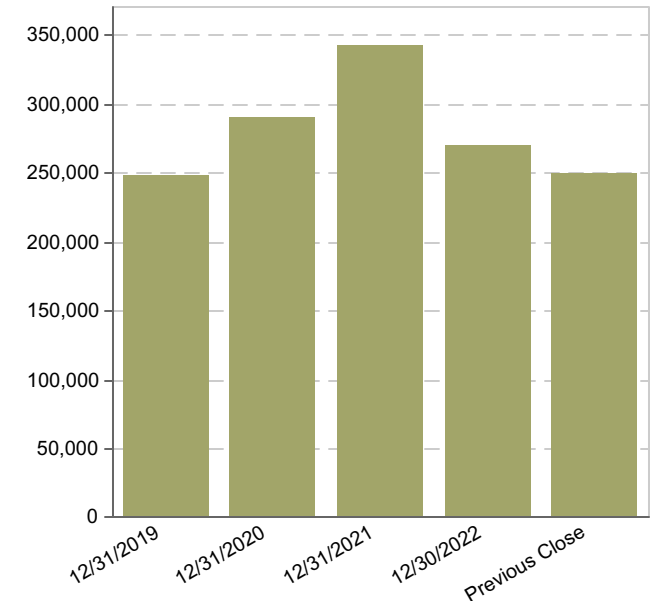
Fixed Income Sector Exposures

Corporate	\$191,130	76.00%
Mutual Funds & ETFs	\$58,901	24.00%



■ Corporate ■ Mutual Funds & ETFs

Fixed Income Market Value



Account: XXXX5200

Holdings Method: Direct

Report Date: 06/30/2023

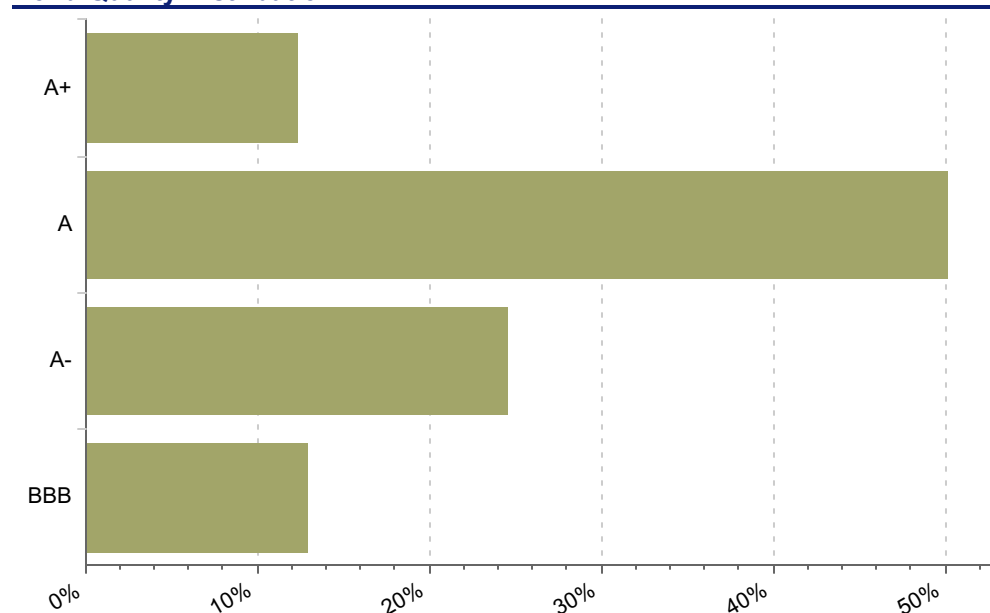
Bond Characteristics

	Portfolio	% Avail
Avg. Coupon (%)	2.82	100
Current Yield	2.91	100
Yield to Maturity (%)	5.46	100
Yield to Worst (%)	5.46	100
Effective Maturity	1.76	100
Effective Duration	1.66	100
Avg. Quality	A-	100
# of Securities	8	100

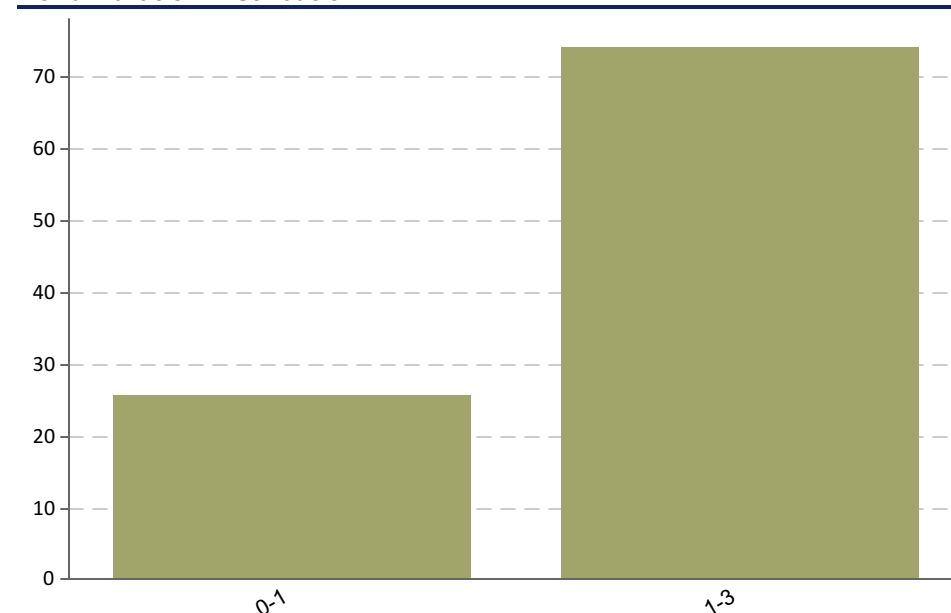
Bond Effective Maturity



Bond Quality Distribution



Bond Duration Distribution





CITY OF LEWISTON PERPETUAL CARE

Portfolio Holdings

Account: XXXX5200

Holdings Method: Direct

Report Date: 06/30/2023

	Symbol	% of Port.	Price	Shares/ Units	Portfolio Value	Cost Basis	Unrealized Gain/Loss	Current Yield	Projected Annual Income
Total		100.0			1,024,338	998,306	26,031	2.24	22,922
Cash		7.63			78,205	78,205	.00	5.01	3,922
Cash Equivalents		7.63			78,205	78,205	.00	5.01	3,922
FIRST AM GOVT OB FD CL X	31846V336	7.63	1.00	78,205	78,205	78,205	.00	5.01	3,922
Fixed Income		24.41			250,030	263,825	-13,795	3.69	9,217
Investment Grade		22.04			225,786	239,341	-13,556	3.79	8,555
Corporate		16.29			166,885	169,615	-2,730	2.94	4,900
IBM CORP 3.375% 8/01/23	459200HP9	2.44	99.79	25,000	24,947	25,047	-100	3.38	844
TOYOTA MOTOR MTN 0.625% 9/13/24	89236TJN6	2.31	94.44	25,000	23,611	23,228	384	0.66	156
QUALCOMM INC 3.450% 5/20/25	747525AF0	2.37	96.98	25,000	24,244	24,879	-635	3.56	863
CATERPILLAR FINL MTN 3.650% 8/12/25	14913R2Z9	2.37	97.06	25,000	24,264	25,035	-771	3.76	913
HP ENTERPRISE CO 4.900% 10/15/25	42824CAW9	2.41	98.76	25,000	24,689	24,834	-145	4.96	1,225
SCHWAB CHARLES CORP 1.150% 5/13/25	808513BR5	2.16	88.49	25,000	22,124	22,767	-644	1.30	288
BANK OF NY MTN 2.450% 8/17/26	06406FAE3	2.25	92.02	25,000	23,006	23,825	-820	2.66	613
Mutual Funds & ETFs		5.75			58,901	69,726	-10,826	6.21	3,655
Angel Oak Multi-Strategy Income Fd Inst S...	ANGIX	5.75	8.38	7,029	58,901	69,726	-10,826	6.21	3,655
Foreign Developed Debt		2.37			24,245	24,484	-239	2.73	663
Corporate		2.37			24,245	24,484	-239	2.73	663
TORONTO DOMINION MTN 2.650% 6/12/25	89114QCA4	2.37	96.98	25,000	24,245	24,484	-239	2.73	663
Equity		64.58			661,504	622,073	39,431	1.30	8,591
Large Cap U.S. Equity		43.59			446,511	415,330	31,181	1.43	6,379
Mutual Funds & ETFs		43.59			446,511	415,330	31,181	1.43	6,379
iShares MSCI USA Quality Factor ETF	QUAL	6.94	134.87	527	71,076	45,431	25,646	1.31	928
Vanguard Equity Income Fund Admiral Sha...	VEIRX	14.33	84.19	1,743	146,742	129,524	17,219	3.01	4,418
Vanguard Growth Index Fd Admiral Shs	VIGAX	16.81	145.68	1,182	172,235	159,802	12,433	0.60	1,032
Virtus Zevenbergen Innovative Growth Sto...	SCATX	5.51	39.10	1,444	56,457	80,573	-24,116	0.00	0
Mid Cap U.S. Equity		14.40			147,548	112,648	34,900	1.50	2,213
Mutual Funds & ETFs		14.40			147,548	112,648	34,900	1.50	2,213
T. Rowe Price Mid-Cap Growth Fund, Inc.	RPMGX	5.25	100.14	537	53,731	28,247	25,484	0.00	0
Vanguard Mid-Cap Value Index Fd Admiral	VMVAX	9.16	71.70	1,308	93,817	84,400	9,417	2.36	2,213

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 Material is based on data from sources deemed to be reliable, accuracy/completeness is not guaranteed.

Holdings Date: 6/30/2023



CITY OF LEWISTON PERPETUAL CARE

Portfolio Holdings

Account: XXXX5200

Holdings Method: Direct

Report Date: 06/30/2023

	Symbol	% of Port.	Price	Shares/ Units	Portfolio Value	Cost Basis	Unrealized Gain/Loss	Current Yield	Projected Annual Income
Small Cap U.S. Equity		6.58			67,446	94,096	-26,650	0.00	0
Mutual Funds & ETFs		6.58			67,446	94,096	-26,650	0.00	0
Columbia Small Cap Growth Fund Class I	CMSCX	6.58	21.99	3,067	67,446	94,096	-26,650	0.00	0
Real Assets		3.38			34,599	34,204	395	3.44	1,191
U.S. Listed Real Estate		3.38			34,599	34,204	395	3.44	1,191
iShares Core U.S. REIT ETF	USRT	3.38	51.41	673	34,599	34,204	395	3.44	1,191



AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING AUGUST 30, 2023** **8:30 A.M. – WEDNESDAY**

8:45 AM: NO ATTENDEE

9:30 AM: Port of Lewiston Confluence Riverfront Development, Heather Calkins from David Evans & Associates. 509-780-3316, heather.calkins@deainc.com

PERMITS ISSUED (08/20/2023 TO 08/26/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
MY ARCHITECT LLC	442 BRYDEN AVE	BP23-000280	08/21/2023	\$ 193,000.00	Minor Commercial
J M ROOFING & FLAT ROOF SYSTEMS	324 20th ST N	BP23-000311	08/21/2023	\$ 29,000.00	Commercial - Misc.
THE MT STUDIO	1806 19TH AVE MACY'S	BP23-000239	08/22/2023	\$ 1,100,000.00	Minor Commercial
NELSEN CONSTRUCTION SERVICES	1412 BRYDEN AVE	BP23-000317	08/22/2023	\$ 12,000.00	Carport / Deck
J M ROOFING & FLAT ROOF SYSTEMS	832 MAIN ST	BP23-000321	08/22/2023	\$ 34,000.00	Commercial - Misc.
J M ROOFING & FLAT ROOF SYSTEMS	124 NEW 6TH ST	BP23-000324	08/23/2023	\$ 500,000.00	Commercial - Misc.
LUMIO HX, INC.	3330 BRYDEN CT	BP23-000323	08/25/2023	\$ 10,340.00	Solar Panels
BRADLEY RICHARD &	124 17TH AVE	BP23-000303	08/23/2023	\$ -	Residential Swimming Pool
GARCIA ROOFING, LLC	2615 ECHO HILLS DR	BP23-000316	08/23/2023	\$ 10,000.00	Residential - Misc.

SUBMITTED FOR REVIEW (08/20/2023 TO 08/26/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Commercial - Misc.	08/22/2023	832 MAIN ST	INSTAL SINGLE PLY DURO LAST MEMBRANE ROOFING SYSTEM	J M ROOFING & FLAT ROOF SYSTEMS	BP23-000321
Residential Additions	08/22/2023	1918 12TH AVE	FRAMING IN EXISTING CARPORT	CALIBER CONSTRUCTION LLC	BP23-000322
Solar Panels	08/22/2023	3330 BRYDEN CT	4.4KW Rooftop Photovoltaic Install	LUMIO HX, INC.	BP23-000323

Commercial - Misc.	08/23/2023	124 NEW 6TH ST	Install Duro Last membrane roofing system	J M ROOFING & FLAT ROOF SYSTEMS	BP23-000324
Carport / Deck	08/24/2023	1302 15TH AVE	FREE STANDING TWO CAR CARPORT 16X16	RICKY MASON	BP23-000325
Residential - Misc.	08/24/2023	726 29TH ST N	DOWN SIZE WINDOWS/ ROOF TRUSES/ UPGRADE/ MOVE BATHROOM	JEFF DIETRICH	BP23-000326
Solar Panels	08/24/2023	818 GRELLE DR	9.2kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000327
Residential Foundation Only	08/25/2023	1503 HORIZON CT	SINGLE FAMILY DWELLING FOUNDATION ONLY	QUALITY DESIGN/QUALITY DESIGN HOMES	BP23-000328

DISTRIBUTION LIST:

- City Mayor: Dan Johnson
- Community Development: Shannon Grow, John Smith, Joel Plaskon, Jeff Wolfe, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Brian Beasley
- Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold
- Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery
- Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock



DAVID EVANS
AND ASSOCIATES INC.

Confluence Riverfront Upland Improvements Port of Lewiston Draft Concept Plan - December 8, 2022

Port of
Lewiston
Idaho - USA





AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING SEPTEMBER 05, 2023** **8:30 A.M. – WEDNESDAY**

8:45 AM: PRT

9:30 AM: NO ATTENDEE

PERMITS ISSUED (08/27/2023 TO 09/02/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
CALIBER CONSTRUCTION LLC	1918 12TH AVE	BP23-000322	09/01/2023	\$ 11,500.00	Residential Additions
QUALITY DESIGN/QUALITY DESIGN HOMES	1503 HORIZON CT	BP23-000328	08/29/2023	\$ -	Residential Foundation Only
PRECISION CONSTRUCTION CO.	515 Thain RD	BP23-000332	09/01/2023	\$ 12,900.00	Commercial - Misc.
JEFF DIETRICH	726 29TH ST N	BP23-000326	09/01/2023	\$ 10,000.00	Residential - Misc.

SUBMITTED FOR REVIEW (08/27/2023 TO 09/02/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Solar Panels	08/28/2023	2972 RIVERVIEW	8kwdc rooftop photovoltaic system-	LUMIO HX, INC.	BP23-000329
Residential - SFD	08/29/2023	536 AIRWAY AVE	NEW SFD 1663 SF LIVEABLE 130 SF PATIO 884 SF GARAGE	3 C'S CONSTRUCTION	BP23-000330
Solar Panels	08/30/2023	1533 24TH AVE	8.8kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000331
Commercial - Misc.	08/31/2023	515 Thain RD	Remove metal roof and replace with new metal material	PRECISION CONSTRUCTION CO.	BP23-000332

DISTRIBUTION LIST:

City Mayor: Dan Johnson

Community Development: Shannon Grow, John Smith, Joel Plaskon, Jeff Wolfe, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Brian Beasley

Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold

Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock



AGENDA

DEVELOPMENT REVIEW COMMITTEE

BELL BUILDING SEPTEMBER 13, 2023

8:30 A.M. – WEDNESDAY

8:45 AM: No Meeting

9:30 AM: Matt Gar, ALS Architects, mgarr@alsarchitects.com, 509-838-8568
Remodel of Norco Building, 863 Main St.

PERMITS ISSUED (09/03/2023 TO 09/09/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
KENASTON CORPORATION	2934 HIGHWAY	BP23-000318	09/05/2023	\$ 105,000.00	Minor Commercial
ROBINSON REMODEL, LLC	601 BRYDEN AVE	BP23-000124	09/08/2023	\$ 7,500.00	Commercial
CLARKSTON GLASS	407 LINDEN AVE	BP23-000340	09/08/2023	\$ 4,000.00	Residential - Misc.
J M ROOFING & FLAT ROOF SYSTEMS	865 D ST	BP23-000342	09/08/2023	\$ 10,000.00	Commercial - Misc.
HARRY AND SARAH BOOTH	3818 14TH ST	BP23-000269	09/08/2023	\$ 94,310.81	Residential Accessory Buildings (Large)
KELBY FUCHS	1010 BURRELL AVE	BP23-000296	09/07/2023	\$ 2,906.40	Residential Remodel
STEPHEN CONNOLLY	430 14TH ST	BP23-000338	09/07/2023	\$ 10,000.00	Residential - Misc.

SUBMITTED FOR REVIEW (09/03/2023 TO 09/09/2023)

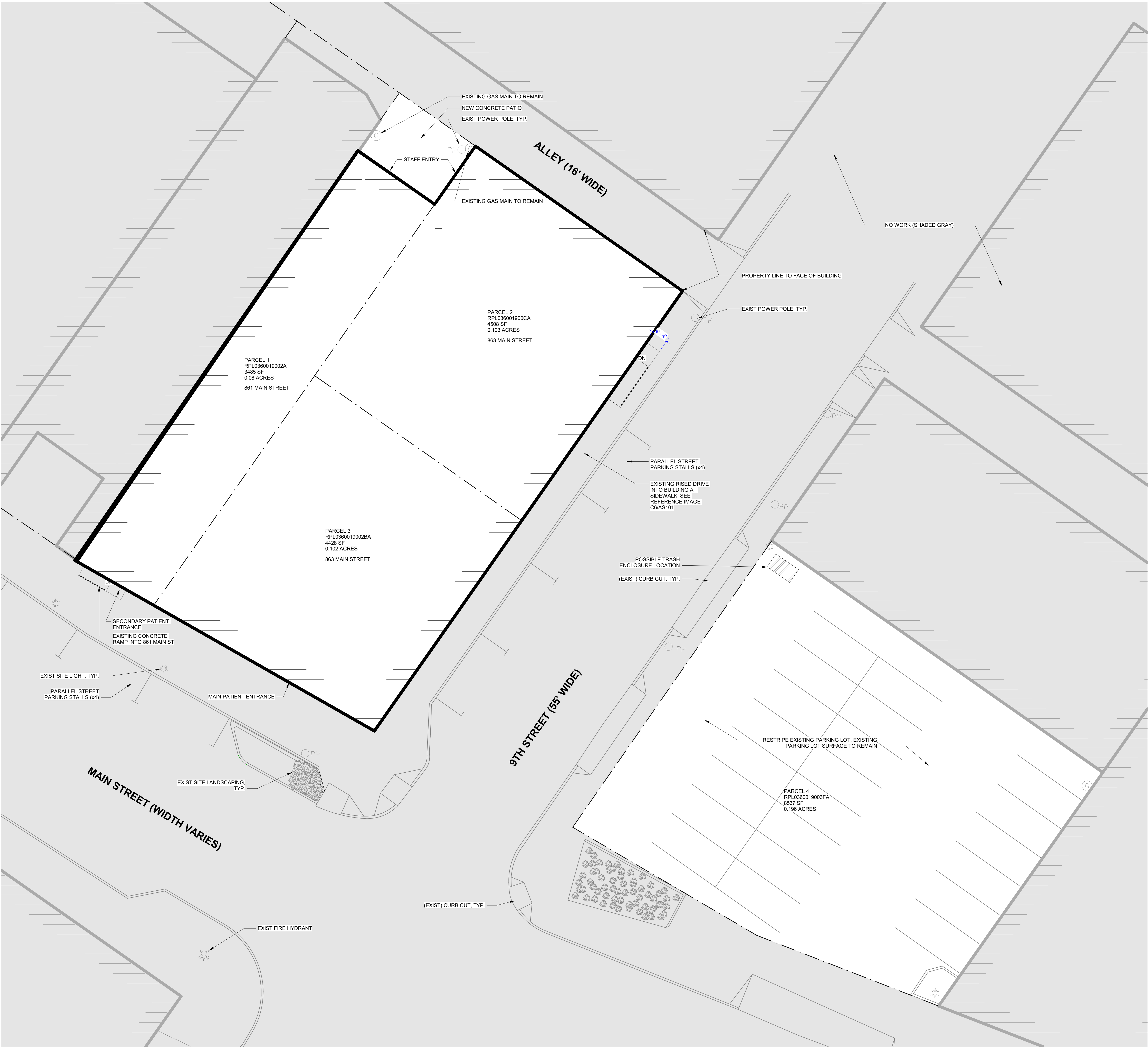
Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Solar Panels	09/05/2023	3132 4TH ST D	8kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000333
Solar Panels	09/06/2023	1011 HEMLOCK AVE	8kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000334
Solar Panels	09/06/2023	1734 APPALOOSA DR	6.4kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000335
Solar Panels	09/06/2023	929 STEWART AVE UNIT A	4.8kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000336
Commercial - Misc.	09/06/2023	1020 F ST	WINDOW REPLACEMENT/DECREASE SIZE	MY ARCHITECT LLC	BP23-000337
Residential - Misc.	09/07/2023	430 14TH ST	ADDING 50 SHEETS, RE-ROOF	STEPHEN CONNOLLY	BP23-000338
Residential - SFD	09/07/2023	1503 HORIZON CT	Construction of new single family residence with 1461 SqFt Main floor; 591 SqFt Garage; 28 SqFt Mechanical Alcove.	QUALITY DESIGN/QUALITY DESIGN HOMES	BP23-000339

Residential - Misc.	09/08/2023	407 LINDEN AVE	Replace 2 windows - Like for Like	CLARKSTON GLASS	BP23-000340
Residential Remodel	09/08/2023	3109 6TH ST	Repair basement due to smoke damage, replacing sheet rock, doors and trim	OLANDER ALLEN B	BP23-000341
Commercial - Misc.	09/08/2023	865 D ST	Install single ply Duro Last membrane roofing system	J M ROOFING & FLAT ROOF SYSTEMS	BP23-000342
Residential Foundation Only	09/08/2023	3222 Expedition WAY	Foundation Only for New SFD - 1635 SF Livable, 599 SF Garage	QUALITY DESIGN/QUALITY DESIGN HOMES	BP23-000343

DISTRIBUTION LIST:

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- Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold
- Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery
- Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock

9/6/2023 2:39:43 PM



1 SITE PLAN
SCALE: 1" = 10'-0"



GENERAL NOTES

1. SEE CIVIL PLANS FOR ALL HORIZONTAL CONTROL DIMENSIONS
2. REFER TO CIVIL, LANDSCAPE AND ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION
3. REFER TO CIVIL FOR EXISTING SITE SURVEY
4. THE CONTRACTOR IS REQUIRED TO MAINTAIN THE SECURITY OF THE CONSTRUCTION SITE AND TO SEPARATE THE PUBLIC FROM CONSTRUCTION ACTIVITIES
5. SEE LANDSCAPE PLAN FOR LOCATIOPN OF ALL FENCING, GATES, NETTING, ETC.
6. SEE CIVIL FOR SITE SIGNAGE
7. VERIFY KNOX BOX LOCATIONS WITH FIRE DEPARTMENT
8. VERIFY SITE ADDRESS NUMBER'S SIZE AND LOCATION WITH THE FIRE DEPARTMENT



PHOTO Existing Sidewalk Drive
N.T.S. (NOT TO SCALE)

Lewiston
Behavioral
Health Clinic

CHAS Health

PRE-DEV

REV	DATE	DESCRIPTION

PROJ. NO. 2022-045
DRAWN Author
PROJ MNGR
DATE

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ARCHITECTURAL
SITE PLAN

AS100

PROJECT CODE INFORMATION

APPLICABLE CODES:
(WITH WA AMENDMENTS)

2018 INTERNATIONAL BUILDING CODE
2018 INTERNATIONAL FIRE CODE
2018 INTERNATIONAL FUEL GAS CODE
2018 INTERNATIONAL MECHANICAL CODE
2018 UNIFORM PLUMBING CODE
2018 WASHINGTON STATE ENERGY CODE
ICC/ANSI A117.1-2009 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A. OCCUPANCY GROUP (SECT 305) B - BUSINESS
(SECT 305)
CLEARANCE TO PROPERTY LINES GREATER THAN 0 ON 3 SIDES
SHARED (EXISTING) PARTY WALL ON REMAINING WEST SIDE

FIRE RESISTANCE OF EXT WALLS NOT RATED
(TABLE 602)

B. OCCUPANCY SEPARATION NOT REQUIRED
(TABLE 508.4)

C. TYPE OF CONSTRUCTION VB - SPRINKLED
(TABLE 601)

D. BASIC ALLOWABLE FLOOR AREA 36,000 SF
(TABLE 506.2)

ALLOWABLE AREA (SECT 506.2.3) $A_a = [A_i + (N_s \times R)]$
 $A_a = [36,000 + (0,000 \times 0)]$
 $A_a = 36,000 \text{ SF} + 0$
 $A_a = 36,000 \text{ SF}$

E. MAXIMUM BUILDING HEIGHT (TABLE 504.3 / 504.4)
ALLOWED 60'-0" / 3 STORIES
ACTUAL 23'-9" / 2 STORIES

F. FIRE RESISTANCE REQUIREMENTS (TABLE 601)
STRUCTURAL FRAME 0
EXTERIOR BEARING WALLS 0
INTERIOR BEARING WALLS 0
EXTERIOR NON-BEARING WALLS 0
FLOOR CONSTRUCTION 0
ROOF CONSTRUCTION 0

G. MAXIMUM TRAVEL DISTANCE 300'-0" AT SPRINKLED AREA
(TABLE 1017.2)

H. MAXIMUM COMMON PATH OF TRAVEL 100'-0"
(TABLE 1006.2.1)

I. PLUMBING FIXTURES (TABLE 2902.1)

OCCUPANTS: 448
WATER CLOSETS: REQUIRED 10 PROVIDED 10

LAVATORIES: REQUIRED 7 PROVIDED 7

DRINKING FOUNTAINS (SEC 2902.5.1) 5 REQUIRED 5 PROVIDED

LEGAL DESCRIPTION / ZONING INFORMATION

AHJ: CITY OF LEWISTON BUILDING & PLANNING DEPT
LEWISTON MUNICIPAL CODE

A. PARCEL NUMBER(S)
1. RPL0360019002A
2. RPL0360019002A
3. RPL0360019002BA

B. PROPERTY ADDRESS 861 & 863 MAIN STREET

C. LEGAL DESCRIPTION CURRENTLY UNAVAILABLE

D. ZONING C-5

E. MAX BUILDING COVERAGE NONE

F. MAX BUILDING HEIGHT NONE

G. FRONT YARD SETBACK NONE

H. SIDE/REAR YARD SETBACK NONE

I. PROPOSED SQUARE FOOTAGE 22,136 SF

J. PROPOSED BUILDING HEIGHT 23'-9" / 1 STORIES (EXISTING)

K. PARKING REQUIREMENTS 0 REQUIRED PER LMC DOWNTOWN ZONING

TOTAL PARKING PROVIDED: 24 STALLS

EXITING REQUIREMENTS

EXIT #	REGULAR USE			EVENT USE		
	EXITING	REQ'D. (in)	PROVIDED (in)	EXITING	REQ'D. (in)	PROVIDED (in)
1	6	0.9	32			32
2	219	32.85	34	219	32.85	34
3	90	13.5	32			32
4	188	28.2	32			32
5	22	3.3	32	43	6.45	32

B	BUSINESS: BUILDINGS FOR THE TRANSACTION OF BUSINESS, PROFESSIONAL SERVICES, OTHER SERVICES INVOLVING MERCHANDISE, OFFICE BUILDINGS, BANKS, LIGHT INDUSTRIAL AND SIMILAR USES						OCCUPANCY LOAD: 448		MALE (50%): 224		FEMALE (50%): 224	
	REQUIRED WATER CLOSETS	REQUIRED LAVATORIES	REQUIRED BATHTUBS / SHOWERS	REQUIRED DRINKING FOUNTAINS	REQUIRED SERVICE SINKS							
3	10	7	N/A	5	1							

2018 INTERNATIONAL BUILDING CODE, CHAPTER 29, SECTION 2902
2018 INTERNATIONAL PLUMBING CODE, CHAPTER 4, SECTION 403

Lewiston
Behavioral
Health Clinic

CHAS Health

PRE-DEV

REV	DATE	DESCRIPTION

PROJ. NO. 2022-045

DRAWN Author

PROJ MNGR

DATE

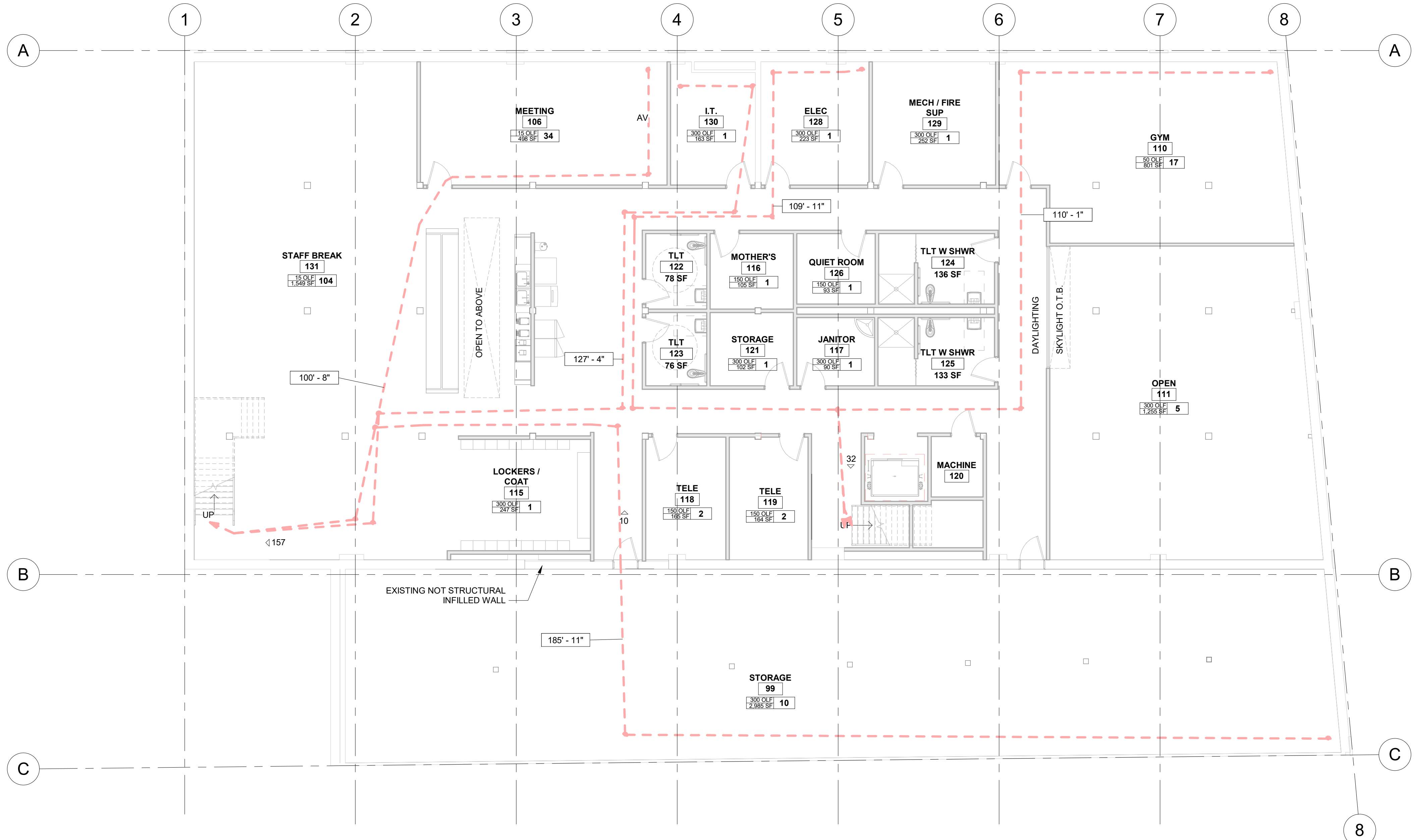
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LIFE SAFETY
PLAN - MAIN
FLOOR &
BASEMENT

LS001

C1 LEVEL 1 LIFE SAFETY PLAN

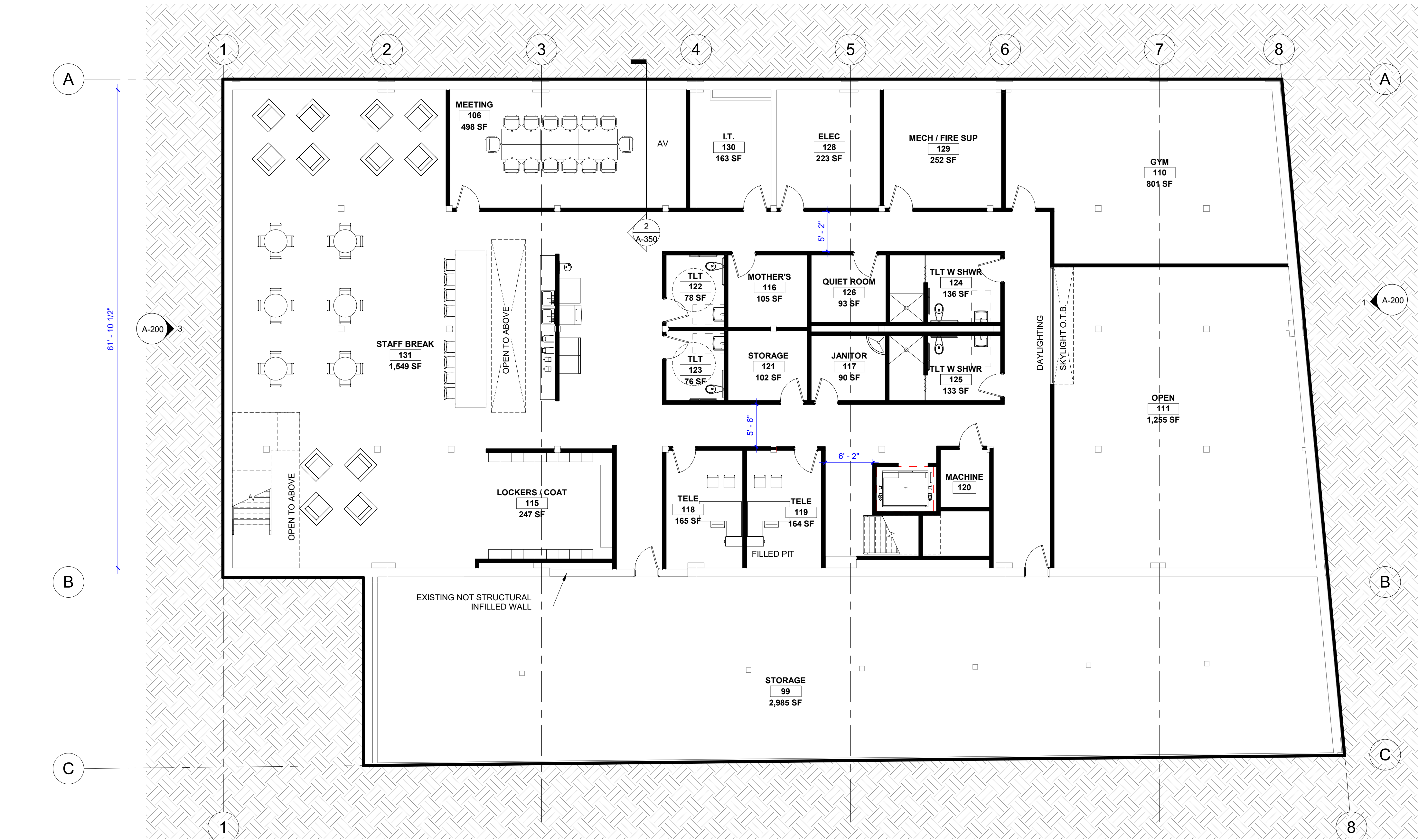
SCALE: 1/8" = 1'-0"



A1 BASEMENT LIFE SAFETY

SCALE: 1/8" = 1'-0"

9/6/2023 2:52:12 PM



1 BASEMENT FLOOR PLAN
SCALE: 1/8" = 1'-0"
PROJECT
NORTH
0 2 4 8 16 24

GENERAL NOTES

- DIMENSIONS ARE TO FACE OF STUD AT PARTITIONS, GRID LINES, FACE OF CMU, AND CENTERLINE OF COLUMNS UNO. CLR DIMENSIONS INDICATE CLEAR DIMENSIONS FROM FACE OF WALL FINISH
- CLR DIMENSIONS INDICATE CLEAR DIMENSIONS FROM FACE OF WALL FINISH
- WALL TYPES DEFINE THE ENTIRE LENGTH OF A WALL ON THE WALL SIDE NOTED FROM CORNER TO CORNER UNO. SEE SHEET A-051 FOR WALL TYPES LEGEND. ALL WALLS NOT DESIGNATED WITH A WALL TYPE OR NOTED OTHERWISE SHALL BE 'A6s' (SEE WALL TYPE LEGEND)
- MASONRY DIMENSIONS ARE NOMINAL. VERIFY ACTUAL DIMENSIONS
- SEE DOOR SCHEDULE FOR DOOR AND RELITE FRAME TYPES AND DETAIL REFERENCES
- SEE SHEETS G-004 AND G-005 FOR RATED WALL LOCATIONS. PROVIDE FIRE STOPPING TO MEET FIRE RATINGS REQUIRED. WHERE OPENINGS ARE OVERSIZED, PROVIDE WALL INFILL TO MEET WALL FIRE RATINGS
- SEE ENLARGED PLANS FOR ADDITIONAL NOTES, INTERIOR ELEVATION CALLOUTS AND OTHER DETAILS WITHIN THE CALLOUT AREA
- SEE SITE PLAN FOR KNOX BOX LOCATIONS. VERIFY LOCATIONS WITH THE FIRE DEPARTMENT

INTERIOR NOTES

NUMBER	DESCRIPTION
--------	-------------

PLAN NOTES

NUMBER	DESCRIPTION
--------	-------------

REV	DATE	DESCRIPTION

PROJ. NO.	2022-045
DRAWN	Author
PROJ MNGR	
DATE	
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HAS Health

PRE-DEV

[illegible]

ROJ. NO.	2022-045
RAWN	Author
ROJ MNGR	
DATE	

ALSC ARCHITECTS, P.S.

OVERALL
MAIN LEVEL
FLOOR PLAN

A-101





AGENDA **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING SEPTEMBER 20, 2023** **8:30 A.M. – WEDNESDAY**

8:45 AM: PRT

9:30 AM: Chance Chacon, 208-997-8825, chance@selwaycg.com. 2311 5th Avenue North – Addition to building (going up), internal remodel/change of use. Questions regarding trades, need trade inspectors present (Jeff & Russ)

PERMITS ISSUED (09/10/2023 TO 09/16/2023)

Applicant Name	Project Address	Permit#	Issue Date	Valuation	Type
LUMIO HX, INC.	3132 4TH ST D	BP23-000333	09/11/2023	\$ 26,000.00	Solar Panels
QUALITY DESIGN/QUALITY DESIGN HOMES	3222 Expedition WAY	BP23-000343	09/11/2023	\$ -	Residential Foundation Only
QUALITY DESIGN/QUALITY DESIGN HOMES	1503 HORIZON CT	BP23-000339	09/12/2023	\$ 281,932.56	Residential - SFD
NELSEN CONSTRUCTION SERVICES	408 LAPWAI RD	BP23-000348	09/13/2023	\$ 2,000.00	Carport / Deck
LUMIO HX, INC.	833 GRELLE DR	BP23-000252	09/14/2023	\$ 21,620.00	Solar Panels
LUMIO HX, INC.	2972 RIVERVIEW	BP23-000329	09/15/2023	\$ 26,000.00	Solar Panels
3 C'S CONSTRUCTION	536 AIRWAY AVE	BP23-000330	09/15/2023	\$ 300,000.00	Residential - SFD
LUMIO HX, INC.	1011 HEMLOCK AVE	BP23-000334	09/15/2023	\$ 26,000.00	Solar Panels
LUMIO HX, INC.	929 STEWART AVE UNIT A	BP23-000336	09/15/2023	\$ 15,600.00	Solar Panels
ALLAN MICHELLE L	3313 4TH ST E	BP23-000346	09/12/2023	\$ 300.00	Residential - Misc.

SUBMITTED FOR REVIEW (09/10/2023 TO 09/16/2023)

Type	ApplicationDate	Property Address	Description	Applicant Name	Permit#
Residential Remodel	09/12/2023	603 BURRELL DR	FRAME IN 5X6 MECHAINAL ROOM/BATHROOM	-C4 GENERAL CONTRACTING	BP23-000344
Solar Panels	09/12/2023	3333 ECHO HILLS DR	8.8kwdc rooftop photovoltaic system	LUMIO HX, INC.	BP23-000345

Residential - Misc.	09/12/2023	3313 4TH ST E	RE-ROOF REPLACING 10 SHEETS **HOME OWNER DOING WORK**	ALLAN MICHELLE L	BP23-000346
Residential - SFD	09/13/2023	3312 8TH ST	HOME OWNER CHANGED FLOOR PLAN FOR NEW SFD- 1896 SF LIVEABLE 690 SF GARAGE BB# 271-216-849	JEREMEY EWING	BP23-000347
Carport / Deck	09/13/2023	408 LAPWAI RD	REPLACE FOOTINGS FOR EXSISTING PATIO COVER - OVER THE COUNTER PER BRANDON CUNNINGHAM**	NELSEN CONSTRUCTION SERVICES	BP23-000348
Residential - MFH on private lot	09/14/2023	3522 18th ST	40X56 MANUFACTURED HOME ON FOUNDATION	CLEVELAND CONSTRUCTION	BP23-000349
Residential - Misc.	09/15/2023	3109 6TH ST	EGRESS WINDOWS	WALTON'S TINT & WINDOW	BP23-000350

DISTRIBUTION LIST:

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- Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold
- Fire Department: Interim Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery
- Public Health: Sherise Bruce, Bonnie Waldemarson, Jennifer Mock



SITE PLAN

SCALE: 1" = 50'-0"

NORTH

DATE ◇ 09/8/2023
DRAWN ◇ DWM
CHECKED ◇ LHK
CKA PROJECT NO. ◇ 23062
DPW PROJECT NO. ◇

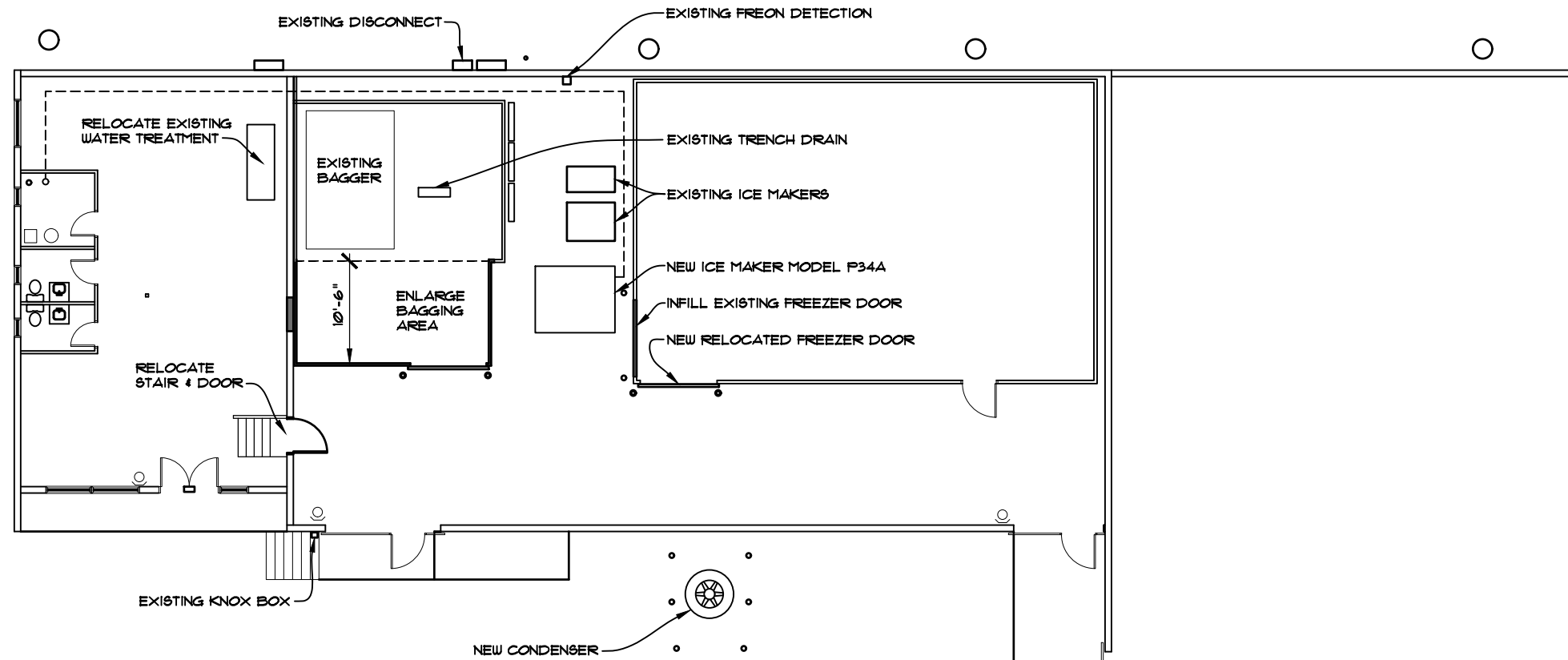
CKA
CASTELLAN KOM ARCHITECTS
850 MAIN STREET
LEWISTON, IDAHO
OFFICE (208) 746-0183
FAX (208) 746-7287

PROJECT ◇
CUESTA SPRINGS ICE REMODEL
2311 5TH AVE
N. LEWISTON, IDAHO 83501

DRAWING ◇
SITE PLAN

SHEET ◇

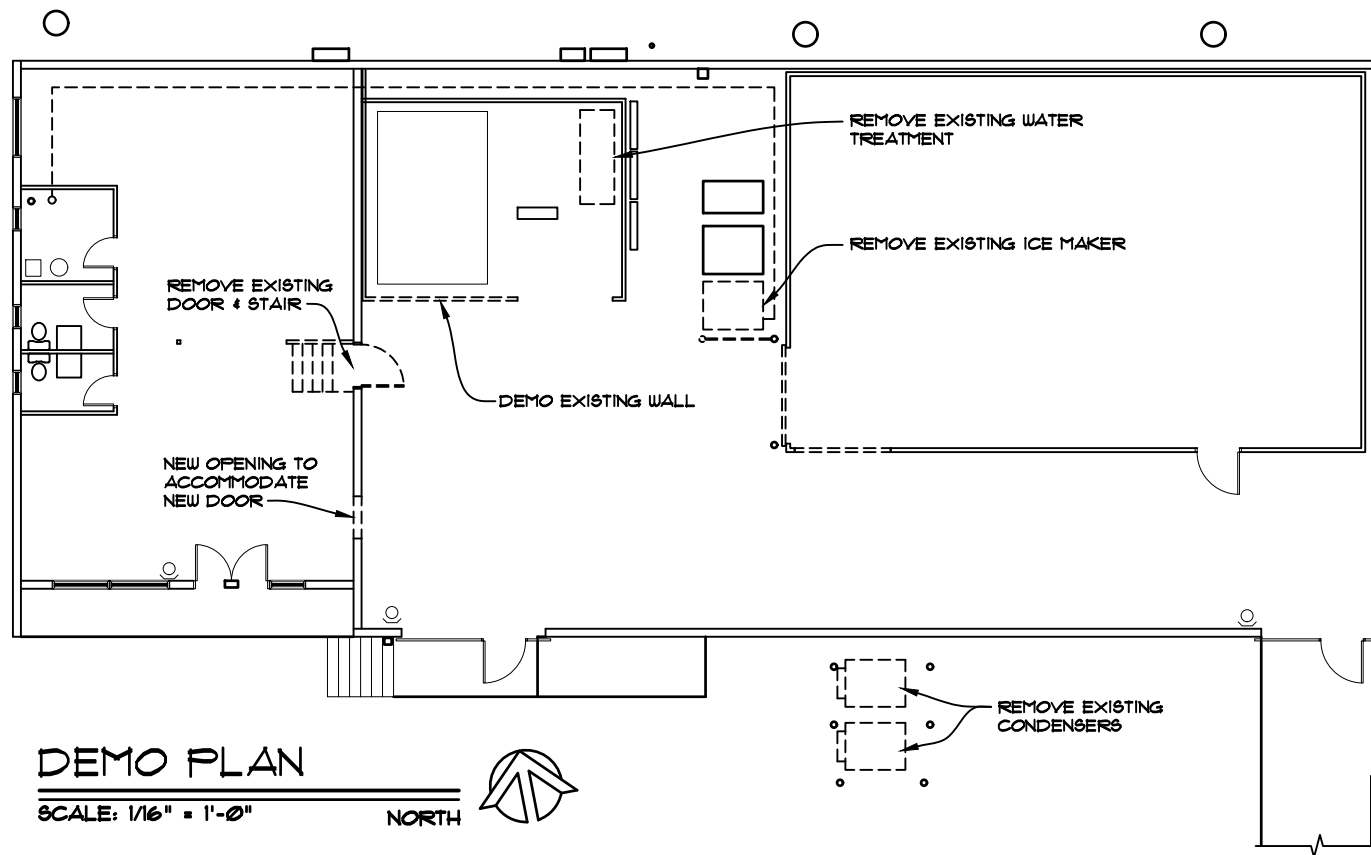
A1



FLOOR PLAN CUESTA SPRINGS ICE

SCALE: 1/16" = 1'-0"

NORTH



DEMO PLAN

SCALE: 1/16" = 1'-0"

NORTH



DATE ◇ 09/8/2023
 DRAWN ◇ DWM
 CHECKED ◇ LHK
 CKA PROJECT NO. ◇ 23062
 DPW PROJECT NO. ◇

CKA
 CASTELLAN KOM ARCHITECTS
 850 MAIN STREET
 LEWISTON, IDAHO
 OFFICE (208) 746-0183
 FAX (208) 746-7287

PROJECT ◇
 CUESTA SPRINGS ICE REMODEL
 2311 5TH AVE
 N. LEWISTON, IDAHO 83501

DRAWING ◇
 FLOOR PLAN
 DEMO PLAN

SHEET ◇

A2

Vogt Tube - Ice machines P34A-P34F

In 1938, Vogt Ice revolutionized the ice making industry by introducing the world's first automatic sized icemaker. Today, Vogt Tube-Ice machines enjoy a well-earned reputation as the most energy efficient, dependable ice machines on the market.

Heavy-duty industrial construction, automatic operation, and the best warranty in the business make the Vogt ice machines the only "clear" choice for your ice making needs.

Three Ice Sizes Available:

- Cylinder (Tube-Ice)
 - 7/8" Diameter X 1" long
 - 1 1/8" Diameter X 1" long
 - 1 3/8" Diameter X 1" long

P34 Features:

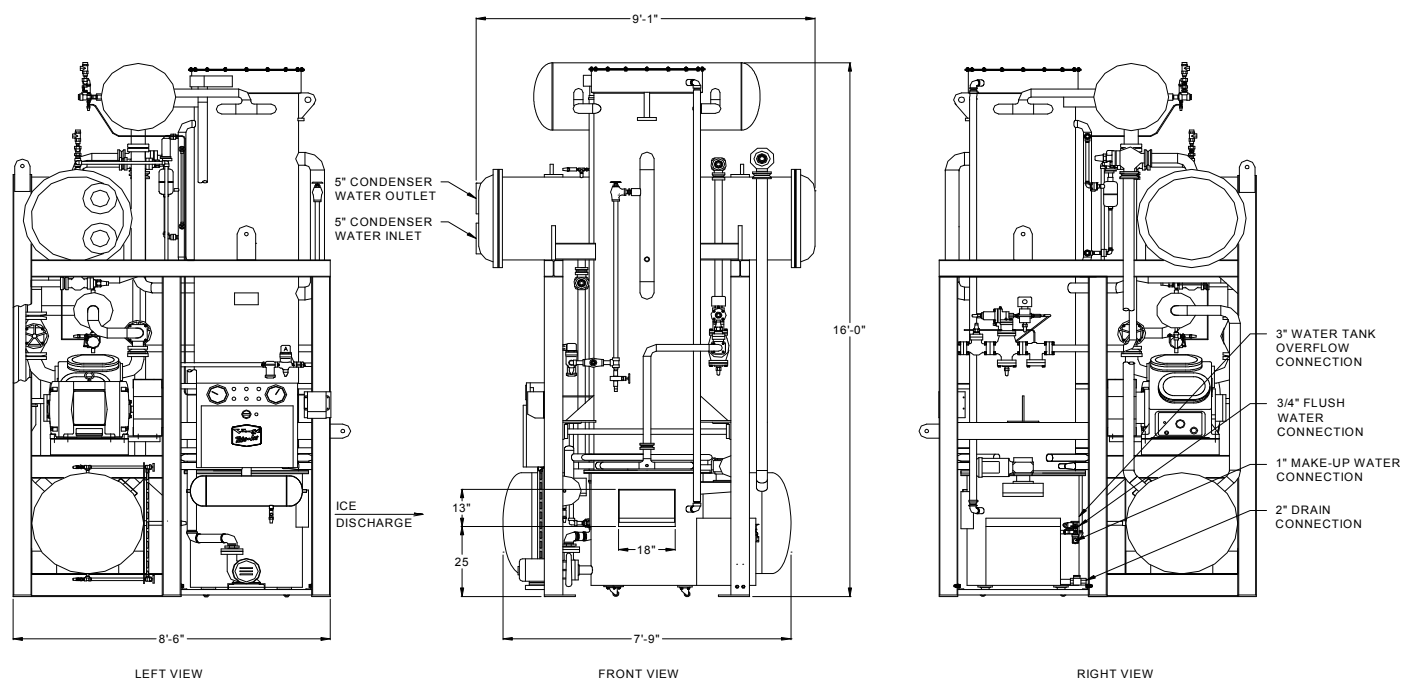
- 25 Year Life expectancy
- Up to 50 tons per day
- Self Contained Packaged Unit
- 25 Year evaporator warranty
- Stainless Steel Water Pump with TEFC Motor
- Manufactured in accordance with the A.S.M.E. code
- R404a or Ammonia Refrigerant
- Controls U.L. Approved
- Factory Tested and Certified
- High Energy Efficiency

Options:

- All Stainless Steel Construction
- PLC Controls
- Crushed Ice



Vogt® Tube-Ice Machines



SPECIFICATIONS						
	MODEL P34A (Ammonia Refrigerant)			MODEL P34F (R-404a Refrigerant)		
WATER TEMPERATURE	STANDARD CAPACITY, TONS PER 24 HOURS					
	7/8" DIA. ICE	1 1/8" DIA. ICE	1 3/8" DIA. ICE	7/8" DIA. ICE	1 1/8" DIA. ICE	1 3/8" DIA. ICE
80 °F	37.7	43.6	39.3	40.0	44.6	41.3
70 °F	39.7	46.0	41.5	42.5	47.1	43.7
60 °F	41.9	48.5	43.9	45.0	49.9	46.5
50 °F	44.4	51.5	46.7	48.0	53.2	49.5
WEIGHT (LBS)	OPERATING: 24,000 SHIPPING: 20,500	OPERATING: 24,500 SHIPPING: 21,000	OPERATING: 24,500 SHIPPING: 21,000	OPERATING: 25,500 SHIPPING: 22,000	OPERATING: 26,000 SHIPPING: 22,500	OPERATING: 26,000 SHIPPING: 22,500
STANDARD ELECTRICAL	POWER: 460V, 3P, 60 Hz CONTROLS: 230 V, 1P, 60 Hz (OPTIONAL ELECTRICAL ARRANGEMENTS ON REQUEST)					

Vogt reserves the right to change designs and specifications without notice.

Operating Conditions:

The ice machine shall not be subjected to an atmospheric temperature lower than 50°F nor higher than 90°F without effect on performance. Water for condensing and for ice making purposes shall be non-corrosive.

The water shall be at a constant pressure not less than 30 lbs. at the ice machine location. The condition of the water to make satisfactory ice shall be the responsibility of the purchaser.

Vogt®
Tube Ice | Turbo
Engineered to Endure

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