

Lewiston City Library
Library Board of Trustees
Regular Meeting | Wednesday November 15, 2023
Community Room

1. Call to Order: Meeting was called to order at 5:33 PM by Chair Diana Ames
Trustees Present: Rebecca Snodgrass, Trisha Decker, Andy Hanson, Diana Ames
Trustees Absent: Josh Brown
Councilor Liaison: Rick Tousley
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino
2. Recognition of Visitors
 - a. Jennifer Tengano - Lewiston Library Assistant City Attorney
3. Approval of additions and deletions to agenda, if any - none
4. Public Comment and correspondence
 - a. A thank you card from a group who met this past month was sent to B Alvino, B Glover, and K Cramer.
5. City of Lewiston Council Report
 - a. R. Tousley provided an update on the most recent election.
6. Library Foundation Report
 - a. None at this time.
7. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings: Board of Trustees from October 18, 2023, Art Committee Minutes from July 20, 2023 and September 21, 2023
 - b. Review of statistical report
 - c. Approval of statement of expenses
 - i. Andy Hanson moved to approve and Trisha Decker seconded the motion to approve the consent agenda. All in favor. Motion carried.
8. Committee Reports
 - a. Art Committee
 - i. D. Ames provided an update on upcoming art committee events.
9. Director's Report
 - a. Building Maintenance
 - i. The facilities department will be making a request at the December City Council meeting to use funds from the city building fund for replacement of first floor lighting.
 - b. Staffing
 - i. L. Johnson provided an update on the current staff organization and recent changes.

10. Unfinished Business

- a. Library Strategic Plan - Action Item
 - i. L. Johnson reviewed the strategic plan with the board.
 - 1. Andy Hason moved to approve the library strategic plan as presented by the library director and Rebecca Snodgrass seconded. All in favor. Motion carried.
- b. Donation of Artwork by R. Crawford - Action Item
 - i. Andy Hanson moved to approve the agreement as presented with an amendment that is contingent upon the donors acknowledgement that the buffalo robe is to be included in the donation and Trisha Decker seconded. All in favor. Motion carried.
 - ii. Andy Hanson moved to delegate authorization to sign the agreement to the library director and Rebecca Snodgrass seconded. All in favor. Motion carried.
- c. Items Moved from the Consent Agenda
 - i. None

11. New Business

- a. Public Use of Children and Teen Areas Policy - Action Item
 - i. Trisha Decker moved to approve the public use of children and teen areas policy and Rebecca Snodgrass seconded. All in favor. Motion carried.
- b. Programs and Presenters Policy - Action Item
 - i. Discussion about the policy presented took place with suggestions made to clarify the title and to determine how better to differentiate between library sponsored programs and programs sponsored by other presenters using the library spaces.

12. Executive Session - Action Item

- a. Idaho Code 74-206(1)(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.
 - a. Andy Hansen moved to enter into executive session and Trisha Decker seconded the motion. All in favor. The motion passed.
 - b. Andy Hansen moved to exit the executive session and Trisha Decker seconded the motion. All were in favor. The motion passed.

13. Schedule of Upcoming Meetings

- a. Regular Meeting: December 13, 2023
- b. Regular Meeting: January 17, 2024

14. Adjournment

- a. The meeting was adjourned at 7:52 PM