

November 2, 2023

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Vice Chair King called the meeting to order at 10:04 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Ed King, Vice Chair; Kayleigh Philippi; Tamara Berlik; Leah Boots; Laurinda Riggs; Tamara Berlik (via zoom);

COMMISSIONERS EXCUSED: Greg Follett, Chair; Lisa Hasenoehrl; Dennis Ohrtman;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Aaron Butler, IT;

CITY COUNCIL LIAISON PRESENT: None

GUESTS: None.

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. APPROVAL OF SEPTEMBER 7, 2023 REGULAR MEETING MINUTES

Commissioners King and Philippi moved and seconded, respectively, to approve the September 7, 2023 Regular meeting minutes. The motion passed 5-0.

2. CERTIFICATE OF APPROPRIATENESS, NORMAL HILL HERITAGE OVERLAY ZONE. AN APPLICATION BY APEX ROOFING LLC TO TEAR OFF AND REPLACE A TPO MEMBRANE ROOF WITH A NEW TPO MEMBRANE ROOF AT 330 5TH STREET (DISABILITY ACTION CENTER).

Staff Hollingshead reviewed the application and photos of the existing building for the Commission.

Vice Chair King walked the Commission through the Normal Hill Heritage Overlay review sheet for the project. The Commission found that the project complied with factors 1, 4 and 6 and was deserving of a Certificate of Appropriateness.

Commissioners Boots and Riggs moved and seconded, respectively, to approve the Certificate of Appropriateness for 330 5th Street. Motion passed 5-0.

CERTIFICATE OF APPROPRIATENESS, NORMAL HILL HERITAGE OVERLAY ZONE. AN APPLICATION BY MY ARCHITECT LLC FOR EXTERIOR WINDOWS, DOORS AND PAINT AT 619, 621-629 6TH STREET.

Staff Hollingshead reviewed the application and photos submitted for the Commission.

Vice Chair King walked the Commission through the Normal Hill Heritage Overlay review sheet for the project. The Commission found that the project complied with factors 1, 4 and 6 and was deserving of a Certificate of Appropriateness.

Commissioners Boots and Berlik moved and seconded, respectively, to approve the Certificate of Appropriateness for 619, 621-629 6th Street. Motion passed 5-0.

IV. OLD BUSINESS

1. PRELIMINARY REVIEW OF 2022/2023 CERTIFICATES OF APPROPRIATENESS FOR POTENTIAL ORCHID AWARD NOMINATIONS:

Staff Hollingshead had prepared a list of all the Certificates of Appropriateness that had been reviewed and issued by the Commission in 2022 and thus far in 2023. The Commission reviewed the lists and asked Staff to bring back 5 of the projects for them to review further. Staff also reminded the Commission that projects that fit the criteria of the awards but was not located within one of the historic districts could also be eligible for an Orchid Award and encouraged the Commission to look around their neighborhoods for projects. Staff will include the Orchid Award criteria with the December meeting packet.

2. PRIORITIES PLAN DISCUSSION AND UPDATE:

Staff Hollingshead let the Commission know that she had not been able to make the changes to the Priorities Plan yet but that she was still working on it. Staff let the Commission know that the Historic Preservation Plan had been approved by City Council in October and would be posted to the website soon.

V. COMMISSIONER COMMENTS:

Commissioner King stated he was excited to see the parklet happen in downtown and hopefully it would be the start of more pedestrian friendly amenities and creating a destination out of downtown.

Commissioner Riggs told the Commission that Lewiston was listed in an article about Idaho's most beautiful places.

VI. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead asked for a show of hands for Commissioners to attend the December 7th meeting, all Commissioners present are able to attend.

VII. ADJOURN

There being no further business, Commissioners Boots and Philippi moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:41 a.m. Motion passed 5-0.

RESPECTFULLY SUBMITTED,


Katie Hollingshead

Recording Secretary


Chairperson or Acting Chairperson

Historic Preservation Commission

Approved this 4 day of January, 2024