

December 27, 2023

The LEWISTON PLANNING AND ZONING COMMISSION met in the Community Development Department Second Floor Conference Room at 215 "D" Street. Chair Busch called the meeting to order at 5:30 p.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Michael Busch, Chair; Gabriel Iacoboni, Vice Chair; Maureen Anderson; Cynthia Ball; Kevin Kelly; Kathy Branson

COMMISSIONERS EXCUSED: None.

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Dawn Ortiz, Community Development Specialist; Aaron Butler, IT; Jennifer Tengono, Assistant City Attorney

II. CITIZEN COMMENTS

None

III. ACTIVE AGENDA

A. APPROVAL OF DECEMBER 13, 2023 MEETING MINUTES (ACTION ITEM)

Commissioners Ball and Anderson moved and seconded, respectively, approval of the December 13, 2023 meeting minutes. The motion carried 6-0.

B. APPROVAL OF THE REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS FOR CONDITIONAL USE PERMIT APPLICATION CUP23-5 BY BRIAN KRUEGER FOR 1407 POWERS AVE (ACTION ITEM):

Vice Chairperson Iacoboni and Commissioner Kelly moved and seconded, respectively, to approve the reasoned statement as presented. The motion carried 6-0.

C. APPROVAL OF THE REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS FOR REZONE APPLICATION ZNC23-7 BY KEITH JACOBS FOR 1828 AND 1832 IDAHO STREET (ACTION ITEM):

Commissioners Anderson and Brandon moved and seconded, respectively, to approve the reasoned statement as presented. The motion carried 6-0.

D. INITIATION OF ZONING CODE AMENDMENT ZA-03-23 TO CHANGE SEC. 37-193, PENALTY (ACTION ITEM):

Assistant City Attorney Tengono presented the request to the Commission to remove the word "petty" from "petty misdemeanor" because the State of Idaho

does not recognize “petty misdemeanor” as an infraction and City code does not provide a definition for “petty misdemeanor” and does not use that language anywhere else in the code.

Commissioner Kelly motioned and Commissioner Anderson provided the second to initiate the zoning code amendment to remove the word “petty” from section 37-193. The motion passed 6-0.

E. INITIATION OF ZONING CODE AMENDMENT ZA-04-23 TO CHANGE SEC 37-140.1 HOME OCCUPATION GENERAL PROVISIONS (ACTION ITEM):

Assistance City Attorney Tengono present to the Commission that the Community Development Department is working on some amendments to Chapter 30, Sign Code and one such amendment will also require an amendment to Sec. 37-140.1 to prevent conflicts. Although amendments to Chapter 30 do not require initiation from the Commission, the related amendment to Sec. 37-140.1 does.

Commissioner’s Ball and Branson moved and seconded, respectively, to initiate zoning code amendment ZA-04-23. The motion passed 6-0.

IV. STAFF-COMMISSION COMMUNICATIONS:

A. Query of Commissioners for January 10, 2024 meeting.

All Commissioners, except Commissioner Kelly, are able to attend the January 10, 2024 meeting.

Assistant City Attorney Tengono noted for the Commission that she has adjusted the notes on the agenda for the Commission to remind the Commission that if they want to amend a presented reasoned statement or direct staff to draft a new or different reasoned statement that can be done during the motion to allow for discussion.

Commissioner Iacoboni asked if the open Commission seat was being advertised. Assistant Planner Hollingshead stated that the Public Information Officer and City Clerk were working on advertising the seat and collecting applications.

V. ADJOURN

There being no further business, Commissioner’s Anderson and Branson moved and seconded, respectively, to adjourn. The motion carried 6-0 and the Planning and Zoning Commission adjourned at approximately 5:41 p.m.

RESPECTFULLY SUBMITTED,

Dawn Ortiz

Dawn Ortiz,
Recording Secretary

Ball

Chairperson or Acting Chairperson
Planning and Zoning Commission

Approved this 10 day of January, 2024.

