



AMENDED 3/2/2023

**Lewiston City Council
WORK SESSION AGENDA**

March 6, 2023 - 3:00 PM

**Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

IV. ACTIVE AGENDA

- A. RESOLUTION 2023-18: Accepting a donation of pavers from Nez Perce County - Action Item**
(Tim Barker)

V. DISCUSSION ITEMS

Please note that identifying an item as an "Action Item" does not require the City Council to vote on that item.

- A. BOLLINGER BUILDING UPDATE:** Update provided by Don Brigham, Bollinger Group - Action Item
- B. CITY OF LEWISTON FACILITIES:** Overview of city-owned facilities and maintenance needs - Action Item

VI. UNFINISHED AND NEW BUSINESS

- A. CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion
- B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES**
- C. MAYOR COMMENTS**
- D. ADVISORY BOARD AND COMMISSION APPOINTMENTS** - Action Item

E. AGENDA TOPICS - Action Item

VII. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact City Clerk Kari Ravencroft at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6203.

RESOLUTION 2023-18

A RESOLUTION ACCEPTING A DONATION OF PAVERS FROM NEZ PERCE COUNTY

WHEREAS, Nez Perce County is the owner of pavers currently located in Rettig Park;

WHEREAS, through Resolution 2023-02-032, the Board of Nez Perce County Commissioners declared such pavers to be surplus property;

WHEREAS, through Resolution 2023-02-033, the Board of Nez Perce County Commissioners authorized the donation of such pavers to the City of Lewiston; and

WHEREAS, the City of Lewiston is authorized to accept such donation, pursuant to Idaho Code § 50-301.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO THAT:

SECTION 1: The Lewiston City Council hereby accepts the donation of pavers currently located in Rettig Park from Nez Perce County.

SECTION 2: This resolution shall be in full force and effect upon its passage and approval.

PASSED this _____ day of _____ 2023.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Kari J. Ravencroft, City Clerk



Memo

To: Lewiston City Council
From: Tim Barker, Parks and Recreation Director
Cc: Dan Johnson, Mayor
Date: Monday, February 27th, 2023
Re: City Facilities Report

City Council Members,

At a previous City Council Work Session, President Liedkie had asked for Parks and Recreation to provide a presentation and report related to the condition of city facilities and to update the council regarding deferred maintenance at facilities that we manage.

At your upcoming work session, our Facilities Maintenance Supervisor Valerie Warren, will be presenting to you a report on how we currently manage our facilities on an annual basis. Within that presentation, she will outline the funding that is available each year for our routine maintenance as well as provide you an update regarding work that staff is currently completing within the Cartegraph Asset Management Tracking system and how the use of this system will allow for us to better anticipate our annual needs for routine maintenance moving forward. She will also be providing you with a report that we have been compiling over the past few months regarding deferred maintenance items, so those that require one time funding and have either not made it into our annual budget, previously approved but been bumped during the year because of other unanticipated projects that have come up or items that have made it into a previous budget presentation, but were not supported for funding by previous city councils.

We are wanting to provide you a picture of the state of our general funded facilities which will include a listing of our current deferred project list by facility. This list will include estimated costs for each project and are not shown in any type of priority, but more shown to give you an idea of what goes into annual prioritizations and what items we feel need to be addressed.



Memo

Thank you for allowing us to make this presentation to you. As mentioned, Valerie will be in attendance to speak with you and to answer any questions that you may have. I will be joining you by Zoom as I will be at a state conference the week of March 6th-9th, and will also be available to answer any questions that you may have via Zoom. What we will be looking for is direction from the council for the coming budget year and whether you would like for us to provide a listing of priorities for one time funding for capital related items in the 2024 fiscal year, during our Facilities Division budget presentation in June.

Thank You,

A handwritten signature in black ink, appearing to read "Tim Barker", with a long horizontal flourish extending to the right.

Tim Barker
Parks and Recreation Director