

January 4, 2024

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Follett called the meeting to order at 10:00 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Greg Follett, Chair; Ed King, Vice Chair; Dennis Ohrtman; Tamara Berlik; Leah Boots; Laurinda Riggs; Tamara Berlik (via zoom);

COMMISSIONERS EXCUSED: Lisa Hasenoehrl; Kayleigh Philippi;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Aaron Butler, IT;

CITY COUNCIL LIAISON PRESENT: None

GUESTS: None.

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. ELECTION OF CHAIR AND VICE CHAIR OF THE HISTORIC PRESERVATION COMMISSION FOR THE CALENDAR YEAR 2024:

Staff Hollingshead reviewed the bylaws that were included in the meeting packet and asked the Commission if they had any nominations they would like to make for the Chair position. Commissioner King nominated Leah Boots for Chairperson. There were no other nominations. Motion passed 6-0.

Staff Hollingshead asked for nominations for Vice Chair position. Commissioner Follett nominated Ed King for Vice Chairperson. There were no other nominations. Motion passed 6-0.

2. APPROVAL OF NOVEMBER 2, 2023 REGULAR MEETING MINUTES

Commissioners Follett and King moved and seconded, respectively, to approve the November 2, 2023 Regular meeting minutes. The motion passed 6-0.

3. CERTIFICATE OF APPROPRIATENESS, WEST END HISTORIC DISTRICT. AN APPLICATION BY MICHELL RADAMAKER OF CLEVER FOX ARCHITECTURE ON BEHALF OF DANIEL MADER, AT 818 MAIN STREET, FOR A PROJECTING

SIGN WITH INTERNAL ILLUMINATION AND/OR A WALL MOUNTED SIGN WITH INTERNAL ILLUMINATION TO REPLACE AN EXISTING SIGN.

Staff Hollingshead reviewed the application and photos of the proposed signage and the existing signage for the Commission. Commissioner Ohrtman asked if the Commission was reviewing one sign option over the other or reviewing both. Staff Hollingshead stated that her understanding was that the projecting sign was the preferred sign of the applicant but that a decision had not been made yet and that the Commission would review both signs. Staff Hollingshead also let the Commission know that because the applicant's property had two (2) street frontages, that technically the applicant could put up both signs if approved and still meet the sign code.

Chair Boots walked the Commission through the West End Historic District review sheet for the project. The Commission found that the project complied with design criteria L-5 and was deserving of a Certificate of Appropriateness. All other design criteria was not applicable to the project.

Commissioners Ohrtman and Berlik moved and seconded, respectively, to approve the Certificate of Appropriateness for the projecting sign and the wall sign at 818 Main Street. Motion passed 6-0.

IV. OLD BUSINESS

1. ORCHID AWARD 2024:

Staff Hollingshead reviewed the Orchid Award criteria, nomination form and Press Release from the 2022 Orchid Awards. The Commission discussed a date in May to hold the awards ceremony and decided on May 11, 2024 at 11:00 am. Staff Hollingshead will confirm with the Curator of the Nez Perce Historical Society and Museum that the Territorial Capital is available on that date as the event location. The Commission discussed other details such as food and beverages and the date that nominations would need to be submitted by. Staff Hollingshead will keep the Orchid Awards on the agenda in the coming months to keep it in the Commissions mind and discuss any further details.

V. COMMISSIONER COMMENTS:

Commissioner Ohrtman asked if the Commission was going to do anything about the building at 515 Main Street being painted black without a Certificate of Appropriateness from the Commission. Staff Hollingshead stated that she had reached out to the property owner and it was up to the Commission as to what they wanted to do, they could request

the property owner apply for a Certificate of Appropriateness after the fact, but, Staff Hollingshead reminded that Commission that paint color is not covered in the West End Historic District Guidelines and the Idaho State Historic Preservation Office has advised in the past against the Commission regulating paint colors.

The Commission discussed at length the compatibility of the color of the building with the surrounding buildings and whether or not all of the brick exterior had previously been painted or not. The Commission agreed to draft a letter to the property owner encouraging them to participate in the Certificate of Appropriateness application process when doing further improvements to the building. Commissioner Berlik volunteered to draft the letter and will bring it to the February meeting for review and signature.

VI. STAFF-COMMISSION COMMUNICATIONS:

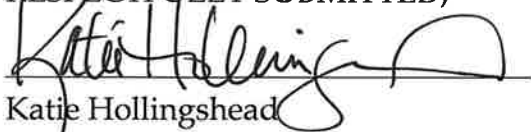
Staff Hollingshead asked for a show of hands for Commissioners to attend the February 1st meeting, all Commissioners present are able to attend, Commissioner Berlik asked that a Zoom link be provided.

Staff Hollingshead handed out a Save the Date flyer for a Volunteer Appreciation event that the City will host for all Boards and Commission volunteers. Staff said that a follow up email will be sent later this month asking for a RSVP to attend.

VII. ADJOURN

There being no further business, Commissioners King and Follett moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:50 a.m. Motion passed 6-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 1st day of February, 2024.